

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on June 10, 2026, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Alisa Kennedy, Deb Johnson, Ben Woods, Paul Sandry, Kate Averill Dan Elwell, Mac Kirk and Roy Burgess

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

Pledge of Allegiance

Comments on non-agenda items: Carolyn Cosgrove, parent of a 2nd grader, spoke to the board about class sizes and expressed her concern with possibly having 2 third grade classrooms instead of 3 next year.

Mr. Stack explained class sizes and accreditation, enrollment numbers, school budgets and increasing costs and staffing expenses.

Board discussion followed. Sara McDonough shared her concerns about class sizes as well.

A motion to approve the agenda was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for May 20, 2026 Board Meeting
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Reports – May, 2026
- Consideration of 2nd Semester Transportation Reimbursement Claims
- Consideration of 2026-27 Individual Transportation Contract – Pre-K Student
- Consideration of 2026-27 Transportation Interlocal Agreements for the Transportation of Students
 - Swan River School District
 - Salmon Prairie School District
 - Somers School District
- Consideration of Out of District Students Pursuant to Board Policy 3141
- Consideration of District Donations
 - Lowi Family Trust Donation to Baseball, \$1000
 - Anonymous Donation to Cross Country, \$4000
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Summer IT Support Personnel Recommended for Consideration
 - a. Stormy Taylor
 2. Extra-Curricular Personnel Recommended for Consideration
 - a. Rick Baird, 7th Grade Volleyball Coach
 - b. Jordan DeSpain, 8th Grade Volleyball Coach
 - c. Manny Baldi, Middle School Football Coach
 - d. Tristen Herd, Middle School Football Coach
 3. Extra-Curricular Volunteers Recommended for Consideration
 - a. James Benn, Middle School Football
 - b. Cormac Benn, Middle School Football
 - c. Bryce Gilliard, Middle School Football
 - d. Eli Thorness, Middle School Football

NEW BUSINESS

- A. Consideration of 2026-27 Property & Casualty Insurance Renewal – Superintendent Stack told trustees the insurance renewal is similar to the prior year and recommended renewal.

A motion to approve the 2026-27 insurance renewal as recommended was made by Trustee Burgess, seconded by Trustee Woods, and approved with affirmative votes from Trustees Field, Johnson, Kennedy, Woods, Sandry, Elwell, Averill and Burgess. Trustee Kirk abstained.

- B. Consideration of Board Policy Revisions, First Reading
1. Policy 2410 High School Graduation Requirements
 2. Policy 3122 Attendance Policy

Mr. Hansen shared his desired changes to elective requirements. Discussion followed.

Mr. Appleby and Mr. Hansen talked through changes to the attendance policy. Sara McDonough asked the board to consider not penalizing for non-school related absences like theater and club sports. Discussion followed.

- C. Consideration of Resolution to Move Funds from Elementary General Fund to the Interlocal Agreement Fund – Business Manager Porrovecchio asked the board to approve moving funds at fiscal year-end after payrolls and bills lists are complete. She will report back to the board in July.

A motion to approve the resolution to move funds from Elementary General Fund to the Interlocal Agreement Fund was made by Trustee Kirk, seconded by Trustee Burgess, and approved by unanimous vote of the elementary trustees.

- D. Consideration of Resolution to Move Funds from High School General Fund to the Interlocal Agreement Fund – Business Manager Porrovecchio

A motion to approve the resolution to move funds from High School General Fund to the Interlocal Agreement Fund was made by Trustee Burgess, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- E. Consideration of Cancellation of Outstanding Warrants – Business Manager Porrovecchio told board members the request to cancel old warrants is coming at the direction of the school auditor. Multiple attempts were made to contact payees. Checks less than 8 years old can be reissued at payee request.

A motion to cancel outstanding warrants as recommended was made by Trustee Kirk, seconded by Trustee Burgess, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

There were no committee reports.

PRINCIPAL REPORTS

Mrs. Clarke shared student absence comparisons between this year and last year. Discussion followed. Mrs. Clarke also shared elementary counseling statistics.

Mr. Appleby shared student absence comparisons showing improvement this school year. He talked about 8th grade promotion and the last day of school.

Mr. Hansen also talked about student absences showing a significant improvement since implementing the stricter attendance policy. He reported on drivers ed, the band concert, the awards ceremony, graduation and dual enrollment. Trustee Elwell commended the administration for finding solutions to the lack of a driver education teacher and program.

Lili Suffia, 2026-27 Student Body President, introduced herself. She shared her campaign video per Chairperson Sandry's request.

SUPERINTENDENT REPORT

Mr. Stack recapped the details regarding class sizes and enrollment and working with two different budgets. Numbers in the high school look good while elementary enrollment is declining. He commended administration, trustees and staff for the opportunities the district offers including dual enrollment, drivers ed, the cell phone and attendance policies and the high number of scholarships.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, July 8, 2026
- **Wednesday, August 19, 2026**
- Wednesday, September 9, 2026
- Wednesday, October 14, 2026
- Wednesday, November 11, 2026
- Wednesday, December 9, 2026

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Burgess, and approved by unanimous vote of the elementary and high school trustees.

Adjourned: 6:13 pm

District Clerk

Chairperson

Ginnie Assenza

Bigfork, MT 59911

June 29, 2026

Mike McGill
Maintenance Director
Bigfork School K-12, District 38
600 Commerce Street
Bigfork, MT 59911

Dear Mike,

RE: Resignation Notice

Please accept this formal notification of my immediate resignation from my position as full-time custodian. I have already ensured a smooth departure by returning my school identification card and keys to Alison, completing my timesheet, and retrieving all personal belongings from my assigned areas.

I am sincerely grateful for the opportunity I have had over the past eighteen months to contribute to the school community. My time here has been professionally rewarding, and I truly valued the chance to apply my skills and insights toward enhancing our facilities and operational efficiency.

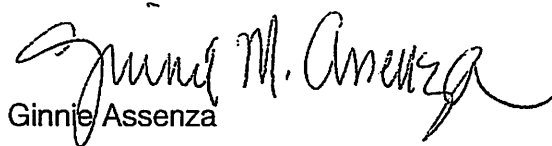
I take pride in the contributions I made during my tenure, such as implementing strategies to prevent flooring damage from metal file cabinets by introducing protective mats, identifying and integrating new methods to streamline various tasks, and championing the use of ergonomic silicone hand grips to reduce the risk of tendon injuries among colleagues. It was particularly gratifying to see the positive impact of these grips on staff, including Joy and Jeannie, and to learn that Annette from our insurance provider recognized their value by incorporating them into safety briefings. I consistently strived to deliver exceptional results in my assigned duties, especially during last summer's intensive deep-cleaning projects, and always aimed to be a proactive and conscientious team player, readily offering assistance to my colleagues.

The supportive and welcoming atmosphere fostered by the Middle School teachers and students, as well as Principal Charlie Appleby, made a significant difference in my experience, making me feel genuinely valued. I also want to express my appreciation for the invaluable support and guidance I

received from Dave, Jeannie, and Joy during my initial weeks. Furthermore, my recent involvement in afternoon bus monitoring was a particularly fulfilling experience, allowing me to connect with both bus drivers and students in a unique way. Danny and his entire department consistently made me feel like an integral and appreciated member of the team, and I was pleased to assist with the recent overtime at the Bus Barn during Jeannie's leave.

Being a part of the school's operations and forming many positive connections and friendships has been a truly enjoyable experience. I extend my best wishes for a productive and successful summer for you and the entire department.

Sincerely,


Ginnie Assenza

cc: Alison Wallen, HR

JUN 29 2026

6/23/26

Dear Mr. Stack and Board Members:

It is my pleasure to recommend Brigand Kline for approval as a substitute teacher for grades 9–12 at Bigfork High School.

Mr. Kline is a U.S. Navy veteran who has demonstrated a strong commitment to serving both his community and young people. In addition to his successful career as a self-employed financial professional, he has generously volunteered his time working with youth through coaching, serving as a soccer referee, and teaching financial literacy to middle school students. These experiences have allowed him to build meaningful connections with students while modeling responsibility, leadership, and professionalism.

Mr. Kline is also well connected to our school community. With two daughters who will be attending Bigfork High School next year, he has a vested interest in supporting the success of our students and school. His character, life experience, and dedication to youth make him well-suited to serve in the classroom and contribute positively to the educational environment.

I am confident that Mr. Kline will be a strong and welcomed addition to our substitute teaching staff and will serve our students and staff with integrity, professionalism, and care.

Thank you for your time and consideration of this recommendation.

Sincerely,

Mark Hansen
Principal
Bigfork High School



Lacey Porrovecchio <lporrovecchio@bfsd38.org>

Fw: High School Fall Assistant Coach/Spring Head Coach Recommendations - 26/27

Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>
To: Lacey Porrovecchio <lporrovecchio@bfsd38.org>

Thu, Jul 2, 2026 at 1:14 PM

Lacey Porrovecchio
Business Manager
Bigfork School District 38
406.837.7400

From: Matt Porrovecchio <mattp@bigfork.k12.mt.us>
Sent: Thursday, July 2, 2026 12:30 PM
To: Tom Stack <tstack@bigfork.k12.mt.us>
Cc: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Shannon Varner <svarner@bigfork.k12.mt.us>; Mark Hansen <mhansen@bigfork.k12.mt.us>
Subject: High School Fall Assistant Coach/Spring Head Coach Recommendations - 26/27

Dear Mr. Stack,

I would like to recommend the following coaches for the upcoming 2026 - 2027 school year:

Golf (Returning)

- Nate Fasbender – Paid Assistant
- Scott Denham – Volunteer Assistant

Football

- Connor Coleman – Paid Assistant
- Anders Epperly – Paid Assistant
- Adam Jordt – Paid Assistant
- Stew Willis – Paid Assistant
- Nate Willett - Volunteer Assistant
- Jaron West – Volunteer Assistant
- Trevor Rehm – Volunteer Assistant
- Jim Benn - Volunteer Assistant
- Cody Kirk - Volunteer Assistant: Cody Kirk joins the Bigfork football program after an outstanding playing career at both the high school and collegiate levels. A standout running back at Frenchtown High School, Kirk continued his career at Montana State University, where he established himself as one of the top running backs in program history.

A former walk-on, Kirk's work ethic helped him become Montana State's all-time leader in career rushing touchdowns (47) while finishing second in school history in both career rushing yards (3,422) and rushing attempts (666). He earned First Team All-Big Sky honors in 2011 after rushing for 1,351 yards and 14 touchdowns, followed by Second Team All-Big Sky recognition in 2012.

Kirk brings a wealth of football knowledge, leadership, and a blue-collar approach to coaching. His experience competing at one of the highest levels of FCS football, combined with his commitment to developing young athletes, will be a tremendous asset to the Viking football program.

Volleyball (*Returning*)

- Josh Feller – Paid JV Head Coach
- Ahna Fox – Paid Freshman Head Coach

Cross Country (*Returning*)

- Sam Modderman – Paid Assistant
- Jessica Johnson – Paid Assistant
- Jane Sundell – Volunteer Assistant
- Collin Buck – Volunteer Assistant: Collin Buck joins the Bigfork cross country program with an outstanding background as both a competitor and coach. A graduate of Great Falls C.M. Russell High School, Buck went on to compete for Montana State University, where he earned multiple All-Big Sky honors in cross country and track and field. During his collegiate career, he was Montana State's top cross-country runner, qualified for the NCAA West Preliminary Championships in the 10,000 meters, and finished second all-time in Bobcat history in the event.

Following his collegiate career, Buck has continued to compete at an elite level, qualifying for the 2024 U.S. Olympic Marathon Trials with a marathon time of 2:17:09 while serving as an assistant cross-country coach at Flathead High School.

Buck brings a passion for distance running, a high level of competitive experience, and a commitment to developing student-athletes. His leadership and knowledge of the sport will be a tremendous asset for the cross-country program.

- North Nollan - Volunteer Assistant: North Nollan is a 2024 Bigfork High School graduate and will serve as a volunteer assistant coach for the cross country program. He competed for the Vikings for three years and was a member of Bigfork's 2021 State Championship cross country team.

North also brings valuable experience working with young athletes as a certified ski instructor at Blacktail Mountain. He works with skiers of all ages, primarily school-aged students, and instructed many Bigfork Elementary and Middle School groups during the past school year. His experience teaching, mentoring, and encouraging young athletes will make him a great addition to our coaching staff.

Girls Soccer

- Tyler Zavala (50/50 Split) Returning
- Irelynd Vigil (50/50 Split): Irelynd Vigil will serve as the Valkyries' goalkeeper coach, bringing firsthand experience and enthusiasm to the program. A standout goalkeeper for Bigfork, Vigil earned All-State honors during her playing career and was known for her leadership, competitiveness, and strong presence in goal.

While relatively new to coaching, Irelynd has already gained valuable experience serving as both a volunteer and paid assistant coach with the Bigfork Soccer Club at the recreational and competitive levels. She brings a solid understanding of the goalkeeper position, a passion for soccer, and a commitment to the Valkyries soccer program.

Thank you for your consideration.

Matt Porrovecchio
Bigfork School District
Activities Director | Special Services Director
(W) 837-7420 | (M) 249-3653