

Outlook

Fw: [EXTERNAL]A new High School Field Trip Permission Form has been submitted for your review

From Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>
Date Mon 2/2/2026 10:11 AM
To Alison Wallen <awallen@bigfork.k12.mt.us>

Can you print this for me?

Lacey Porrovecchio
Business Manager
Bigfork School District 38
406.837.7400

From: Mark Hansen <mhansen@bigfork.k12.mt.us>
Sent: Monday, February 2, 2026 9:41 AM
To: Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>
Subject: Fw: [EXTERNAL]A new High School Field Trip Permission Form has been submitted for your review

I approve.

Tom,

Please, if we haven't already, but on this month's board agenda for their approval as the band is traveling out of state.

Thanks,

Mark Hansen

Mark Hansen, Principal
Bigfork High School
600 Commerce Street
Bigfork, MT 59911
406-837-7420



**Best Work, Best Self
Journey to Excellence**

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From: Google Form <webcontent@bfsd38.org>
Sent: Monday, February 2, 2026 9:38 AM

To: Shannon Varner <svarner@bigfork.k12.mt.us>; Mark Hansen <mhansen@bigfork.k12.mt.us>
Subject: [EXTERNAL]A new High School Field Trip Permission Form has been submitted for your review

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Your form has a new entry. Here are all the answers.

Email address	brphillip@bfisd38.org
Class/Group:	HS Jazz Band
Staff Member in Charge:	Phillips
Supervision (Chaperones)	Phillips
Date of Trip:	Apr 24, 2026
Destination	Moscow, ID
Departure Time:	3:30 PM
Return Time:	5:00 PM
Transportation Method:	Mini Busses
Has Transportation Department been notified?	Yes
If needed, a bus or van is available.	Yes
Instructional Objectives:	Attend and compete at the Lionel Hampton Jazz Festival
Pre-Learning Activities:	Learn music for festival
Post-Learning Activities:	De-brief what we learned in clinics and what we watched with the other performances
Is this an overnight activity?	Yes

Is this an out-of-state activity?

Yes

Proposed Itinerary:

4/24 - 3:30pm depart for Spokane WA
4/25 - 7:00am depart for U of Idaho
9:00am - midnight - attend festival
4/26 - 8am depart for home
4:00pm arrive home and dismissal

Estimated cost (including travel):

2000

Housing:

Hotels

Funding Source: (all money must be turned into the office before trip departure.)

Department fundraiser concert and student fees

Submitted by (your name):

Phillips

Your Email (To Receive Copy Of Submission)

phillips@bigfork.k12.id.us

Date Submitted

Feb 02, 2026

I understand this request is not approved until I obtain the following approvals: Principal Approval (all trips); Superintendent Approval (overnight trips); Board of Trustee Approval (out-of-state trips)

Submitter MUST check this box.