

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on June 18, 2025, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Julie Kreiman, Ben Woods, Paul Sandry and Mac Kirk

Trustees absent: Deb Johnson and Dan Elwell

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members, students and community members.

**Pledge of Allegiance**

Comments on non-agenda items: Student Madeline Pomeroy spoke to the board about the difficulties of taking honors courses and dual enrollment courses and homework and research limitations caused by the school firewall.

A motion to approve the agenda was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Woods, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for May 14, 2025
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report – May, 2025
- Consideration of 2<sup>nd</sup> Semester Bus Route Reimbursement Claims
- Consideration of 2025-26 Individual Transportation Contract – Pre-K Student
- Consideration of 2025-26 Montana Medical Billing Contract
- Consideration of 2025-26 Transportation Interlocal Agreements for the Transportation of Students
  1. Swan River School District
  2. Salmon Prairie School District
  3. Somers School District
- Consideration of Out of District Students Pursuant to Board Policy 3141
  1. List Attached
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Classified Personnel Resignations for Consideration
    - a. Joelle Campbell, Food Service
  2. Certified Personnel Recommended for Consideration
    - a. Jodi Carter, High School Summer School
    - b. Stevi Siloti-Raykowski, Elementary Teacher
  3. Classified Personnel Recommended for Consideration
    - a. Holly Breckenridge, Transportation
  4. Substitute Personnel Recommended for Consideration
    - a. Christina Jordan, K-5 Substitute Teacher
    - b. Aleisha Rust, Summer School Substitute Teacher

**NEW BUSINESS**

- A. Election Resolution for the County to Run School Elections – Business Manager Porrovecchio told board members Flathead County would like to run school elections again this year.

A motion to approve the Election Resolution for the County to Run School Elections as recommended was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- B. Board Policy 3122, Attendance Policy, First Reading – Superintendent Stack went over details in the policy. He's heard from several trustees with varying opinions on the policy. Board discussion followed.
- C. 2024-25 School Audit Services – Business Manager Porrovecchio said Bob Denning from Denning, Downey & Associates is retiring as of June 30. Jon Mahrt, the district auditor from Denning, Downey & Associates, is taking over as Nexus CPA Group.

A motion to approve the 2024-25 School Audit Services with NEXUS CPA Group was made by Trustee Woods, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- D. Resolution to Move Funds from Elementary General Fund to the Interlocal Agreement Fund – Business Manager Porrovecchio asked trustees to approve moving \$13,000. She explained this is the remaining amount after end of year projects and final payrolls.

A motion to move funds from Elementary General Fund to the Interlocal Agreement Fund as recommended was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary trustees.

- E. Resolution to Move Funds from High School General Fund to the Interlocal Agreement Fund – Business Manager Porrovecchio asked trustees to approve moving \$64,000. This was the remaining amount after maintenance projects and final payrolls.

A motion to move funds from High School General Fund to the Interlocal Agreement Fund as recommended was made by Trustee Woods, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- F. 2025-26 Property & Casualty Insurance Renewal – Superintendent Stack told board members the renewal went up \$4000 due to bus purchases, specifically the electric bus.

A motion to approve the 2025-26 Property & Casualty Insurance renewal was made by Trustee Kreiman, seconded by Trustee Field, and approved with affirmative votes from Trustees Woods, Sandry, Kreiman and Field. Trustee Kirk abstained.

- G. Food Service Pricing Update – Superintendent Stack told trustees to expect a request for changes to meal and milk prices for 2025-26 school year later this summer.

### **COMMITTEE REPORTS**

Trustee Kreiman reported the Negotiations Committee met with the unions. Classified is taking the committee offer to union members and the Certified union will meet with the committee again next week.

### **PRINCIPAL REPORTS**

Mrs. Clarke spoke about the end of the school year and departing staff members. She will present assessment data at the July board meeting.

Student Council Nic Gustavson told trustees he and the council will meet over the summer to get a head start on the school year.

Mr. Hansen recapped the end of the year and thanked Ms. Munson for helping students with scholarships. He talked about National History Day and Speech & Debate Nationals. Student Madeline Pomeroy spoke briefly about National History Day.

Mr. Appleby reported on the end of the school year and getting ready for 2025-26. Summer school started and he has 25 students.

**SUPERINTENDENT REPORT**

Mr. Stack spoke briefly about wrapping up the fiscal year, summer maintenance projects and working with the Maintenance and Transportation Directors.

The future meeting schedule was discussed and trustees moved the July 9 board meeting to July 8 due to scheduling conflicts.

**FUTURE MEETING SCHEDULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, July 9, 2025
- Wednesday, August 20, 2025
- Wednesday, September 10, 2025
- Wednesday, October 8, 2025
- Wednesday, November 12, 2025
- Wednesday, December 10, 2025

A motion to adjourn was made by Trustee Field, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:28 pm

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District Clerk

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Chairperson

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on June 30, 2025, at 12:01 pm in the district office.

Trustees in attendance: Carol Field, Deb Johnson, Paul Sandry and Mac Kirk

Trustees absent: Ben Woods, Dan Elwell and Julie Kreiman

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio and Transportation Director Danny Walker.

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Field, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

#### **NEW BUSINESS**

- A. Transportation Bus Purchase – Superintendent Stack said the district needs another route bus. He's been waiting for negotiations to wrap up. He explained the cost of a new bus versus the used bus Mr. Walker found in Oklahoma. He recommended the purchase of a 2022 Bluebird with 30,000 miles for \$124,900. Mr. Walker will fly to Oklahoma to retrieve it.

A motion to approve the bus purchase as recommended up to \$130,000 was made by Trustee Field, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

#### **FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, July 8, 2025
- Wednesday, August 20, 2025
- Wednesday, September 10, 2025
- Wednesday, October 8, 2025
- Wednesday, November 12, 2025
- Wednesday, December 10, 2025

Adjourned: 12:04 pm

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District Clerk

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Chairperson

**25-26**

FP-14 Out of District Attendance Agreement

***APPROVED 30 as of June 18, 2025***

2480	24154	24101
24119	24169	24122
24146	24125	24110
24100	2494	24109
2499	2493	24162
2429	2491	24160
2433	24113	24153
2434	24116	2442
2421	24117	24137
2490	24167	24138

**SURPLUS PROPERTY RESOLUTION**

**July 8, 2025**

**SURPLUS PROPERTY DISPOSAL**

**Bigfork Elementary School District No. 38**

**Bigfork High School District No. 38**

**Flathead and Lake Counties**

**Bigfork, Montana 59911**

WHEREAS, the trustees of Bigfork Elementary & High School District No. 38 declared surplus property at a business meeting on July 8, 2025;

WHEREAS, the surplus property includes 2006 edition World Book Encyclopedias and a floor machine (model E26ECO);

WHEREAS, the items are no longer needed by the district;

WHEREAS, the District would like to dispose of the items;

THEREFORE, BE IT RESOLVED, the items will be sold and or disposed of after Monday, July 28, 2025.

Approved by the Board of Trustees of Bigfork Elementary and High School District No. 38, Flathead and Lake Counties, on July 8, 2025 at a regular meeting held in the Bigfork High School library.

ATTEST:

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Chairperson

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Clerk



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**Recommendation for Mrs. Ellin Monica Ortega**

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**From** Matt Porrovecchio <mattp@bigfork.k12.mt.us>

**Date** Tue 7/1/2025 9:23 AM

**To** Tom Stack <tstack@bigfork.k12.mt.us>

**Cc** Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Brenda Clarke <bclarke@bigfork.k12.mt.us>;  
Charlie Appleby <charliea@bigfork.k12.mt.us>

Dear Mr. Stack,

I am pleased to recommend Mrs. Ellin Monica Ortega for employment as a Special Education Teacher within our district. Mrs. Ortega brings a unique blend of professional expertise, compassion, and lived experience that makes her an exceptional candidate to support students with diverse needs.

Mrs. Ortega holds a Bachelor of Science in Geology and began her professional career managing high-profile environmental projects for the U.S. Department of Defense and Shell Oil. However, it was a personal journey—supporting her own child with autism—that inspired her transition into education. Since 2012, she has committed herself fully to special education in the Rim of the World Unified School District, serving in roles ranging from substitute paraprofessional to her current position as a Special Day Class (SDC) teacher for students with mild to moderate disabilities.

Her classroom experience spans a wide spectrum of needs including autism, emotional disturbance, and specific learning disabilities. Mrs. Ortega holds certifications as an Education Specialist and a Registered Behavior Technician (RBT) and maintains current training in crisis management and mandated reporting. Colleagues speak highly of her professionalism, her collaborative nature, and her ability to build strong rapport with students, parents, and general education teachers.

I believe Mrs. Ortega would be an invaluable asset to our school community. Her journey, qualifications, and commitment to students make her uniquely suited to the important work we do.

Please let me know if you need any additional information.

Sincerely,

Matt Porrovecchio



Outlook

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## Board Rec

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**From** Brenda Clarke <bclarke@bigfork.k12.mt.us>

**Date** Wed 6/18/2025 11:12 AM

**To** Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Please add the following to the next Board agenda:

Board of Trustees:

I am pleased to recommend Chanelle Marchinek as a substitute teacher for Bigfork Elementary School. Chanelle is a recent graduate from Bigfork High School who worked with third graders in Mrs. Morley's room for the 2024-25 school year. She was an asset to Mrs. Morley and enjoyed her time with the students. She will be attending the University of Montana next year and would like to be a substitute for our District during her breaks from school.

Thank you,  
Brenda



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## Fall Middle School Coaching Recs

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From Charlie Appleby <charliea@bigfork.k12.mt.us>

Date Fri 6/20/2025 9:55 AM

To Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Tom Stack <tstack@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Cc Matt Porrovecchio <mattp@bigfork.k12.mt.us>; Carol Venegas <cvenegas@bigfork.k12.mt.us>

For the July Board meeting please!

Board of Trustees:

I would like to take this opportunity to recommend four coaches, all who have worked in our district before, for fall coaching positions. First Mr. Rick Baird for 7th grade Volleyball. Coach Baird has been a staple in our middle school volleyball program and we are excited to welcome him back for another year. Second, Mrs. Schuyler Tudor, Coach Tudor has coached middle school and high school volleyball for us in the past and her connection to our program has continued even on a volunteer basis when she has not been a head coach. Finally, Mr. Stew Willis and Mr. Nathan Willette are interested in returning this fall to coach our 7th and 8th grade football program. Both did a tremendous job with our kids last year in the same role.

Matt Porrovecchio and Carol Venegas also support these hires.

I appreciate your consideration,

Charles Appleby | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

[www.bigforkschools.org/our-schools/middle-school/](http://www.bigforkschools.org/our-schools/middle-school/)

***Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate***

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**High School Fall Assistant Coach/Spring Head Coach Recommendations - 25/26**

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**From** Matt Porrovecchio <mattp@bigfork.k12.mt.us>

**Date** Mon 6/30/2025 7:31 AM

**To** Tom Stack <tstack@bigfork.k12.mt.us>

**Cc** Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Shannon Varner <svarner@bigfork.k12.mt.us>; Mark Hansen <mhansen@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following coaches for the upcoming 2025 - 2006 school year:

**Golf** (*Returning*)

- Nate Fasbender – Paid Assistant
- Kyle Parker – Volunteer Assistant
- Jacki Mee – Volunteer Assistant

**Football**

- Connor Coleman – Paid Assistant
- Jaron West – Paid Assistant
- Anders Epperly – Paid Assistant
- Adam Jordt – Paid Assistant
- Trevor Rehm – Volunteer Assistant
- Cormac Benn – Volunteer Assistant

Cormac is a standout former All-State football player and student-athlete from Bigfork who continued his career at Carroll College, where he developed as both a player and leader. He has also served as a substitute teacher in our district, establishing strong connections with students and staff. His experience, energy, and familiarity with our school community make him a great addition to the coaching staff.

**Volleyball**

- Josh Feller – Paid JV Head Coach
- Ahna Fox – Paid Freshman Head Coach

Ahna is a Bigfork High School graduate who played volleyball for Head Coach Putman for nine years. She went on to earn degrees in Journalism and Equine Studies from the University of Montana Western. She has applied her skills as the barn manager at Flathead Lake Lodge, where she demonstrated strong leadership, communication, and organizational abilities. Ahna has long expressed interest in joining our coaching staff, and we're excited the timing has aligned.

- Schuyler Tudor – Volunteer Assistant

**Cross Country** *(Returning)*

- Sam Modderman – Paid Assistant
- Jessica Johnson – Paid Assistant
- Jane Sundell – Volunteer Assistant

**Boys Soccer** *(Returning)*

- Caden Riedesel – Paid Assistant

**Girls Soccer** *(Returning)*

- Brandy Couture – Paid Assistant
- Adam Baumann – Paid Assistant
- Vicki Bagley – Volunteer Assistant
- Tyler Zavala – Volunteer Assistant

**Track** *(Returning)*

- Sue Loeffler – Paid Head Coach

**Baseball** *(Returning)*

- David Romano – Paid Head Coach

**Tennis**

- Warren Eber – Paid Head Coach

I would like to recommend Warren Eber as Head Tennis Coach for our boys and girls program. Warren is a USTA Certified Tennis Professional with over 50 years of playing and coaching experience. He was an All-American at the University of Arizona and a former professional player, achieving ATP World Rankings of 301 in Singles and 230 in Doubles. Warren brings unmatched knowledge, professionalism, and passion to the court. His depth of experience as both a high-level competitor and a coach makes him a tremendous asset to our student-athletes and the overall tennis program.

Please let me know if you need any additional information.

Matt Porrovecchio  
Bigfork School District  
Activities Director | Special Services Director  
(W) 837-7420 | (M) 249-3653