

## REGULAR BOARD MEETING

May 14, 2025

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on May 14, 2025, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Deb Johnson, Paul Sandry, Dan Elwell and Julie Kreiman

Trustees Absent: Zack Anderson and Ben Woods

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, Activity Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda with the addendum was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary school and high school trustees.

### **ACCLAMATION**

A. Bigfork Elementary Trustee Election – Business Manager Porrovecchio said only two people filed for the two open positions for the elementary district.

A motion to approve Deb Johnson and Mac Kirk for 3-year terms by acclamation was made by Trustee Kreiman, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

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Trustees present: Carol Field, Deb Johnson, Paul Sandry, Dan Elwell, Mac Kirk and Julie Kreiman

Trustees absent: Ben Woods

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, Activities Director/Special Education Director Matt Porrovecchio, staff members and members of the community.

### **BOARD REORGANIZATION**

A motion to appoint Trustee Sandry as board chair was made by Trustee Johnson and approved by unanimous vote of the elementary and high school trustees. A motion to appoint Trustee Kreiman as vice chair was made by Trustee Elwell and approved by unanimous vote of the elementary and high school trustees. A motion to appoint Lacey Porrovecchio as Board District Clerk for fiscal year 2025-26 was made by Trustee Kreiman and approved by unanimous vote of the elementary and high school trustees.

Trustees discussed and made changes to committee assignments.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- Approval of Minutes for April 9, 2025, Board Meeting and Workshop and April 24, 2025 Board Meeting
- Approval of All Bill Approval Lists
- Approval of Student Activity Reports for April, 2025
- Approval of Surplus Property Resolution
- Approval of District Donations
  - Lake Hills Family Center Donations
    - \$4000 National History Day
    - \$2500 Speech & Drama Nationals
  - GAP Fillers Flathead Inc Donation to Senior Lunch Debt, \$2250
- Approval of 2025-26 Montana High School Association Membership

- Approval of 2025-26 Evergreen Preschool Agreement
- Approval of 2025-26 Evergreen Crossroads Agreement
- Approval of Out of District Students Pursuant to Board Policy 3141
  - List Attached
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Classified Personnel Recommended for Consideration
    - a. Donna Burrgraf, Bus Monitor
  2. Certified Personnel Recommended for Consideration
    - a. Bronson Ericksen, Middle School Summer School
    - b. Marissa Meyer, Middle School Summer School
    - c. Christina Nadeau, High School Summer School
    - d. Dawn Lupan, Elementary Teacher
  3. Substitute Personnel Recommended for Consideration
    - a. Mary Guffin, K-12 Substitute Teacher
    - b. Kate Fasbender, K-12 Substitute Teacher
    - c. Holly Breckenridge, Transportation Substitute
  4. Extra-Curricular Personnel Recommended for Consideration
    - a. Ariel Putman, Head High School Volleyball Coach
    - b. Hunter Johnson, Head High School Football Coach
    - c. Trevor Moll, Head Boys Soccer Coach
    - d. Park Schara, Head Girls Soccer Coach
    - e. Heather Epperly, Co-Head Fall & Winter Cheer Coach
    - f. Emily Feller, Co-Head Fall & Winter Cheer Coach
    - g. Ryan Nollan, Head Cross Country Coach
    - h. John Hollow, Head Golf Coach
    - i. John Hollow, Head High School Boys Basketball Coach
    - j. Cortnee Gunlock, Head High School Girls Basketball Coach
    - k. Clayton Woll, Head Wrestling Coach
    - l. Shirley Stine, Head Speech & Drama Coach
    - m. Chard Cummins, Head Swim Speech

### **NEW BUSINESS**

- A. Middle School Fieldtrip & Fundraising Request – Mrs. VanValkenberg asked for approval to take students to Costa Rica during spring break of 2027. She shared some of the trip activities, fundraising ideas and cost. There will be a chaperone per every 6 students that go.

A motion to approve the middle school fieldtrip and fundraising request was made by Trustee Kreiman, seconded by Trustee Johnson, and approved by unanimous vote of the elementary trustees.

- B. District Clerk Job Description HB 252 Changes – Superintendent Stack explained minor changes were made to the job description to qualify for the Quality Staff Payment under HB 252.

A motion to approve the district clerk job description as recommended was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- C. Transportation Discussion – Superintendent Stack told the board some district buses have seatbelts and some don't. The two contracted routes and one of the charter buses also don't have belts. Board discussion followed. The district will get proposals for adding seatbelts and bring it back to the board. Mr. Stack also told them he is working on contracted route contract renewals.
- D. Attendance Policy Discussion – The administrative team and the board engaged in discussion about the attendance policy. The administrative team will continue to polish the policy, and it will be ready for first reading at the June board meeting.

Student Olivia Close read a statement about student absences. She is in many activities that enrich her life.

- E. Facility Maintenance Projects – Superintendent Stack went over district maintenance projects. The list of

priorities includes continued sewer line maintenance, elementary siding replacement and painting, interior painting in both buildings, lighting upgrades, flooring replacement, concrete work, and replacing the 4 sets of stairs on the hillside with steel staircases.

A motion to approve the maintenance projects as recommended was made by Trustee Kreiman, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- F. 2025-26 Administrative Contracts – Board Chair Sandry told trustees the contract dates were changed. The salaries will be decided after negotiations.

A motion to approve the 2025-26 administrative contracts was made by Trustee Elwell, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- G. Northwest Health Insurance Consortium Participation Agreement – Superintendent Stack talked about the history of the consortium. He recommended staying with the consortium for another year with a 7% rate increase. Other options will be explored for future years including the state health insurance plan.

A motion to approve the Northwest Health Insurance Consortium Participation Agreement was made by Trustee Kreiman, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- H. Bigfork Elementary and High School Multidistrict Agreement July 1, 2025 – June 30, 2028 – Business Manager Porrovecchio told trustees the agreement allows the district to use the Interlocal Agreement Fund. It's a 3-year renewal of the prior agreement.

A motion to approve the Elementary and High School Multidistrict Agreement through June 30, 2028 was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

### **COMMITTEE REPORTS**

There were no committee reports.

### **PRINCIPAL REPORTS**

Mrs. Clarke told the board about the Fairytale Ball, the Fun Run, kindergarten graduation and other end of year activities. She said there will be a 3<sup>rd</sup>/4<sup>th</sup> combo class next year due to enrollment numbers.

Mr. Appleby spoke about the middle school spring activity day, MAST testing, band and choir concerts and other end of year activities.

Student Nic Gustavson gave a brief report on high school activities including the spring sports assembly, the blood drive, student council elections and other end of year activities.

Mr. Hansen went over ACT and Pre-ACT scores, dual enrollment accomplishments, journalism awards and Spanish class testing. He also talked about other end of year activities.

Board Chair Sandry commended Mr. Hansen and the high school staff.

Mr. Porrovecchio gave a brief update on spring sports. He told the board enrollment is going down, but special education numbers are going up.

### **SUPERINTENDENT REPORT**

Mr. Stack talked about enrollment and the elementary combo class. He talked about wrapping up the school year and negotiations.

### **NEW BUSINESS**

- I. 8<sup>th</sup> Grade Graduation Ceremony Appeal – Board Chair Sandry asked to clear the room for executive session at 6:24 pm.

Closed session began: 6:29 pm

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Closed session ended: 6:46 pm

A motion to deny Student Appeal 001 was made by Trustee Kreiman, seconded by Trustee Kirk and approved by unanimous vote of the elementary trustees.

Trustee Johnson can't make the June board meeting.

## FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, June 18, 2025
- o Wednesday, July 9, 2025
- o Wednesday, August 20, 2025
- o Wednesday, September 10, 2025
- o Wednesday, October 8, 2025
- o Wednesday, November 12, 2025
- o Wednesday, December 10, 2025

A motion to adjourn was made by Trustee Johnson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

Adjourned: 6:47 pm

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District Clerk

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Chairperson