

THE MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on April 9, 2025, at 4:01 pm in the high school library.

Trustees in attendance: Carol Field, Deb Johnson, Paul Sandry, Dan Elwell, Zack Anderson and Julie Kreiman

Trustees absent: Ben Woods

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, Special Education/Activities Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

BOARD WORKSHOP

- A. Attendance/Academic Progress – Trustees, administrators and staff members engaged in discussion regarding student attendance. They looked at board policies and discussed criteria for excused and unexcused absences. The trustees agreed policies and how absenteeism is handled needs to be addressed and tightened up. The administration will come back to the board with a recommendation.
- B. Future of Bigfork School District – Tabled
- C. Board Committees – Tabled until the May meeting.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, May 14, 2025
- Wednesday, June 18, 2025
- Wednesday, July 9, 2025
- Wednesday, August 20, 2025

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 4:52 pm

District Clerk

Chairperson

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on April 9, 2025, at 5:01 pm in the high school library.

Trustees in attendance: Carol Field, Deb Johnson, Paul Sandry, Dan Elwell, Zack Anderson and Julie Kreiman

Trustees absent: Ben Woods

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, Special Education Director/Activities Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for March 12, 2025
- Consideration of Student Activity Report – March, 2025
- Consideration of All Bill Approval Lists
- Consideration of District Donations
 1. Anonymous Cross Country Donation - \$6000
- Consideration of Surplus Property Resolution
- Consideration of Out of District Students Pursuant to Board Policy 3141
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Resignations for Consideration
 - a. Susan Cleverly, Transportation
 2. Certified Personnel Recommended for Consideration
 - a. Cole Jones, Drivers Education Instructor
 - b. Zach Christiansen, Drivers Education Instructor
 - c. Mary Guffin, Drivers Education Instructor
 - d. Aubrie Kallenberger, Elementary Summer School
 - e. Jennifer Gustavson, Elementary Summer School
 3. Classified Personnel Recommended for Consideration
 - a. Donna Burggraf, Paraprofessional
 - b. Ginnie Assenza, Custodian
 - c. Jessica Bowen, Custodian/Food Service
 4. Substitute Personnel Recommended for Consideration
 - a. Amy Dahlberg, Substitute School Nurse
 5. Extra-Curricular Personnel Recommended for Consideration
 - a. Scarlett Sherman, Prom Co-Advisor
 - b. Suzanne Hines, Prom Co-Advisor

NEW BUSINESS

- A. House Bill 252 STARS Act MOU with BAEA – Board Chair Sandry explained the STARS Act. Since the union submitted a revised MOU before the meeting, the item was tabled.
- B. 2025-26 Montana School Board Association Membership – Superintendent Stack explained the benefits and resources provided by MTSBA.

A motion to approve the 2025-26 Montana School Board Association Membership was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- C. Student Accounts Banking Options – Business Manager Porrovecchio recommended moving \$150,000 to a money market account to make sure funds are FDIC insured.

A motion to move funds as recommended was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- D. Speech & Drama National Tournament & Fundraising Request – Ms. Stine went over the details of the trip and fundraising ideas for the national tournament in Iowa in June.

A motion to approve the Speech & Drama National Tournament & Fundraising was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

Board Chair Sandry thanked Trustee Anderson for his tenure as a trustee. He recognized his support of the school and programs over the years.

COMMITTEE REPORTS

There were no committee reports.

PRINCIPAL REPORTS

Mr. Hansen spoke about testing, driver ed, the jazz band fundraiser, the job fair, National History Day competition, Journalism Day and prom.

Mrs. Clarke told trustees about testing, the Fairytale Ball, staffing and finishing the school year.

Mr. Appleby talked about spring opportunities in the middle school, the 8th grade field trip and 8th grade promotion.

SUPERINTENDENT REPORT

Mr. Stack's report included completing the OPI Title audit. He thanked Ginny and the administrators for their work on the submission. He gave an update on district health insurance and end of year maintenance projects.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, May 14, 2025
- Wednesday, June 18, 2025
- Wednesday, July 9, 2025
- Wednesday, August 20, 2025

A motion to adjourn was made by Trustee Anderson and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:36 pm

District Clerk

Chairperson

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on April 24, 2025, at 11:01 am in the district office

Trustees in attendance: Carol Field, Deb Johnson, Ben Woods, Julie Kreiman and Paul Sandry

Trustees absent: Dan Elwell and Zack Anderson

Also in attendance were Superintendent Tom Stack and Business Manager Lacey Porrovecchio.

Pledge of Allegiance

There were no comments on non-agenda items.

NEW BUSINESS

- A. House Bill 252 STARS Act MOU with BAEA – Board Chair Sandry explained the requirements of HB 252 and the reason for the MOU. Brief board discussion followed.

A motion to approve the STARS Act MOU with the BAEA as recommended was made by Trustee Kreiman, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, May 14, 2025
- Wednesday, June 18, 2025
- Wednesday, July 9, 2025
- Wednesday, August 20, 2025

A motion to adjourn was made by Trustee Field, seconded by Trustee Sandry, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 11:08 am

District Clerk

Chairperson

05/05/25
14:56:02

BIGFORK SCHOOLS
Reconciliation Report for 03/31/25 to 04/30/25

Page: 1 of 1
Report ID: S100R

Statement of Activity Closing Balance	364931.47
Plus Outstanding Checks	2224.08
Minus Outstanding Deposits	0.00

Balance	367155.55
---------	-----------

Minus Receipts in Transit	7835.00
---------------------------	---------

Statement Balance	359320.55
-------------------	-----------

Debits

Checks Cleared	11063.31
Misc Charges	871.68

Total Debits	11934.99
--------------	----------

Credits

Deposits Cleared	42022.87
Misc Earnings	0.00

Total Credits	42022.87
---------------	----------



P.O. Box 241826
Omaha, NE 68124

RETURN SERVICE REQUESTED

BIGFORK SCHOOL DISTRICT
PO BOX 188
BIGFORK MT 59911-0188

Statement Ending 04/30/2025

BIGFORK SCHOOL DISTRICT

Page 1 of 6

Account Number: XXXXXXXXXXXX

Managing Your Accounts



Client Contact
Center

855-342-3400



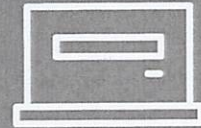
Website

firstinterstate.com

One small step for you,
one giant leap for your
filing cabinet.

Go paperless with electronic statements.

Talk to a banker or go online for details.



Summary of Accounts



Account Type	Account Number	Ending Balance
STATE COUNTY MUNICIPALITY CHECKING	XXXXXXXXXXXX	\$209,320.55

+ 150,000 MM
Acct.
359,320.55 ✓
LP

STATE COUNTY MUNICIPALITY CHECKING - XXXXXXXXXXXX2409**Account Summary**

Date	Description	Amount
04/01/2025	Beginning Balance	\$342,244.09
	12 Credit(s) This Period	\$22,617.51
	27 Debit(s) This Period	\$155,541.05
04/30/2025	Ending Balance	\$209,320.55

Account Activity

Post Date	Description	Debits	Credits	Balance
04/01/2025	Beginning Balance			\$342,244.09
04/01/2025	CSM Rebate Dist ACH PAYMTS		\$62.29 ✓	\$342,306.38
04/01/2025	CHECK # 35548	\$42.98		\$342,263.40
04/02/2025	CHECK # 35538	\$85.00		\$342,178.40
04/03/2025	SET TRANS Bigfork School D EFUNDS CC CREDIT FOR 04-01-2025		\$140.00 ✓	\$342,318.40
04/03/2025	SET TRANS Bigfork School D EFUNDS CC FEE DEBIT FOR 04-01-2025	\$0.58 ✓		\$342,317.82
04/03/2025	SET TRANS Bigfork School D EFUNDS CC POS FEE DEBIT FOR 04-01-2025	\$5.12 ✓		\$342,312.70
04/03/2025	953205952880 MERCHANT BNKCD FEE	\$27.95 ✓		\$342,284.75
04/03/2025	953205952880 MERCHANT BNKCD DISCOUNT	\$100.53 ✓		\$342,184.22
04/03/2025	CHECK # 35546	\$143.10		\$342,041.12
04/04/2025	DEPOSIT		\$1,237.52 ✓	\$343,278.64
04/08/2025	CHECK # 35552	\$229.60		\$343,049.04
04/08/2025	CHECK # 35557	\$280.00		\$342,769.04
04/08/2025	CHECK # 35559	\$22.16		\$342,746.88
04/09/2025	SET TRANS Bigfork School D EFUNDS CC CREDIT FOR 04-07-2025		\$65.00 ✓	\$342,811.88
04/09/2025	SET TRANS Bigfork School D EFUNDS CC POS FEE DEBIT FOR 04-07-2025	\$2.56 ✓		\$342,809.32
04/10/2025	CHECK # 35554	\$140.00		\$342,669.32
04/11/2025	DEPOSIT		\$7,300.00 ✓	\$349,969.32
04/11/2025	Huddle Tickets EDI PYMNTS ACXXXXXXXX-1921		\$606.50 ✓	\$350,575.82
04/14/2025	Service Charges March 2025	\$14.37 ✓		\$350,561.45
04/14/2025	CHECK # 35555	\$22.76		\$350,538.69
04/14/2025	CHECK # 35556	\$105.69		\$350,433.00
04/18/2025	Huddle Tickets EDI PYMNTS ACXXXXXXXX-2055		\$139.00 ✓	\$350,572.00
04/18/2025	CHECK # 35558	\$32.99		\$350,539.01
04/21/2025	DEPOSIT		\$6,419.00 ✓	\$356,958.01
04/21/2025	BTE5MXE10C DragonFly PMT transferId=6801229c81d4c00f8f120911		\$255.00 ✓	\$357,213.01
04/22/2025	CHECK # 35566	\$955.00		\$356,258.01
04/22/2025	CHECK # 35567	\$20.00		\$356,238.01
04/22/2025	CHECK # 35569	\$50.00		\$356,188.01
04/23/2025	CHECK # 35562	\$200.00		\$355,988.01
04/24/2025	VISA PAYMENT 043000099071994	\$723.83 ✓		\$355,264.18
04/25/2025	DEPOSIT		\$50.95 ✓	\$355,315.13
04/25/2025	Huddle Tickets EDI PYMNTS ACXXXXXXXX-2047		\$103.00 ✓	\$355,418.13
04/25/2025	CHECK # 35564	\$27.00		\$355,391.13
04/25/2025	CHECK # 35565	\$95.00		\$355,296.13
04/25/2025	CHECK # 35568	\$1,766.83		\$353,529.30

STATE COUNTY MUNICIPALITY CHECKING - XXXXXXXXXXXX

(continued)

Account Activity (continued)

Post Date	Description	Debits	Credits	Balance
04/28/2025	CHECK # 35561	\$143.00		\$353,386.30
04/28/2025	CHECK # 35563	\$300.00		\$353,086.30
04/29/2025	DEPOSIT		\$6,239.25	\$359,325.55
04/30/2025	DEBIT LPL	\$150,005.00		\$209,320.55
04/30/2025	Ending Balance			\$209,320.55

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
35538	04/02/2025	\$85.00	35557	04/08/2025	\$280.00	35565	04/25/2025	\$95.00
35546*	04/03/2025	\$143.10	35558	04/18/2025	\$32.99	35566	04/22/2025	\$955.00
35548*	04/01/2025	\$42.98	35559	04/08/2025	\$22.16	35567	04/22/2025	\$20.00
35552*	04/08/2025	\$229.60	35561*	04/28/2025	\$143.00	35568	04/25/2025	\$1,766.83
35554*	04/10/2025	\$140.00	35562	04/23/2025	\$200.00	35569	04/22/2025	\$50.00
35555	04/14/2025	\$22.76	35563	04/28/2025	\$300.00			
35556	04/14/2025	\$105.69	35564	04/25/2025	\$27.00			

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
04/01/2025	\$342,263.40	04/10/2025	\$342,669.32	04/23/2025	\$355,988.01
04/02/2025	\$342,178.40	04/11/2025	\$350,575.82	04/24/2025	\$355,264.18
04/03/2025	\$342,041.12	04/14/2025	\$350,433.00	04/25/2025	\$353,529.30
04/04/2025	\$343,278.64	04/18/2025	\$350,539.01	04/28/2025	\$353,086.30
04/08/2025	\$342,746.88	04/21/2025	\$357,213.01	04/29/2025	\$359,325.55
04/09/2025	\$342,809.32	04/22/2025	\$356,188.01	04/30/2025	\$209,320.55

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

SURPLUS PROPERTY RESOLUTION
May 14, 2025

SURPLUS PROPERTY DISPOSAL

Bigfork Elementary School District No. 38
Bigfork High School District No. 38
Flathead and Lake Counties
Bigfork, Montana 59911

WHEREAS, the trustees of Bigfork Elementary & High School District No. 38 declared surplus property at a business meeting on May 14, 2025;

WHEREAS, the surplus property includes various items, including high school auto and wood shop tools, and maintenance department items, list attached;

WHEREAS, the items are no longer needed by the district;

WHEREAS, the District would like to dispose of the items;

THEREFORE, BE IT RESOLVED, the items will be sold and or disposed of after Monday, June 2, 2025.

Approved by the Board of Trustees of Bigfork Elementary and High School District No. 38, Flathead and Lake Counties, on May 14, 2025 at a regular meeting held in the Bigfork High School library.

ATTEST:

Chairperson

Clerk

SURPLUS PROPERTY DISPOSAL LIST
May 14, 2025

High School Auto & Wood Shop

Delta drill press
Delta radial arm saw
Jointer
Delta benchtop table saw
Miscellaneous vices
Honda GC190 power washer
Berger Instruments survey scope
Half ton floor jack
Air compressor hose reel
Sandy jet abrasive blaster Model 40018
Napa battery charger/starter
Kleentec Kleenmaster cold solvent tank
3 ½ ton floor jack
Makita 14" steel chop saw

Maintenance Department

136 T8 2X4 lights
2 Honda 3200 PSI pressure washers
Honda 2600 PSI pressure washer

Call Bigfork School District for more information, 406-837-7400.

MONTANA HIGH SCHOOL ASSOCIATION

1 South Dakota St.

Helena, MT 59601

Annual Dues Application and Fees Remittance Form

Bigfork High School of Bigfork Montana, hereby makes application for membership in the Montana High School Association (MHSA) for the school year 2025-26 in accordance with Article 1, Section (1) of the MHSA By-Laws, and appoints the Association as its representative in interscholastic activities for the current school year. The Board of Trustees adopts and agrees to comply with the rules and regulations of the MHSA as presently contained in its official MHSA Handbook, and acknowledge receipt of a copy of such handbook in effect. It is understood that each member school is entitled to one vote on any resolution presented to the Association membership. A resolution adopted by the Board and inserted in the minutes of a meeting of the Board on the date below directs the chairperson of the Board of Trustees to remit to the Association the yearly membership fees. If the school is registering for an activity in which the school district did not participate the previous year and did not request sanctioning for this activity in writing, students will not be permitted to compete in MHSA post-season contests, other than activities which are not assigned to districts and/or divisions. (Rules and Regulations, Sections 14 and 16). Send payment to MHSA, 1 South Dakota St, Helena, MT 59601 by July 15, 2025.

In the chart mark an "X" to the left of the activities in which your school wishes to participate.

BOYS		GIRLS		COMBINED ACTIVITIES	
<input checked="" type="checkbox"/>	Baseball	<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Band
<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Chorus
<input checked="" type="checkbox"/>	Cross Country	<input type="checkbox"/>	Flag Football	<input checked="" type="checkbox"/>	Drama
<input checked="" type="checkbox"/>	Football	<input checked="" type="checkbox"/>	Golf	<input type="checkbox"/>	Orchestra
<input checked="" type="checkbox"/>	Golf	<input checked="" type="checkbox"/>	Soccer	<input checked="" type="checkbox"/>	Speech
<input checked="" type="checkbox"/>	Soccer	<input type="checkbox"/>	Softball		
<input type="checkbox"/>	Swimming	<input checked="" type="checkbox"/>	Swimming		
<input checked="" type="checkbox"/>	Tennis	<input checked="" type="checkbox"/>	Tennis		
<input checked="" type="checkbox"/>	Track	<input checked="" type="checkbox"/>	Track		
<input checked="" type="checkbox"/>	Wrestling	<input checked="" type="checkbox"/>	Volleyball		
		<input checked="" type="checkbox"/>	Wrestling		
9	<< # TOTAL BOYS SPORTS OFFERED	9	<< # TOTAL GIRLS SPORTS OFFERED	4	<< # TOTAL COMBINED ACTIVITIES OFFERED

TOTAL NO. OF ACTIVITIES (BOYS, GIRLS, & COMBINED) 22 @ \$250.00 = \$ 5,500.00

Remit this amount to the MHSA office by July 15th and include an ORIGINAL SIGNED FORM

Signed/Dated: _____
Chair / Board of Trustees

Signed/Dated: _____
Superintendent or Principal

For MHSA Use Only:

Date Received: _____ Amount Received: _____

Check No. _____ Late Fee: _____

Total Amount Received: _____

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota St.
Helena, MT 59601
(406) 442-6010

LIABILITY CATASTROPHE PLAN REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 625.00 based on the HIGH SCHOOL ENROLLMENT (schedule below) to cover our school's share of the Liability Catastrophe Plan insurance premium for **2025-26**.

School Bigfork
Date 5/5/25
Signed _____

.....

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2024

<u>Enrollment</u>	<u>Premium</u>
0-40	\$206.00
41-110	\$302.00
111-200	\$381.00
201-300	\$503.00
301-400	\$625.00
401-800	\$836.00
801+	\$1,339.00

You must use your high school enrollment per your FALL, 2024 report to OPI or for private schools, use your enrollment as of November 1, 2024.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY JULY 15, 2025.

<p>For MHSA Use Only</p> <p>Date Received: _____</p> <p>Premium: _____</p> <p>Check No: _____ Late Fee _____</p>

**MONTANA HIGH SCHOOL ASSOCIATION
2025-26 Catastrophic Insurance Renewal
Mutual of Omaha**

Summary of Lifetime Benefits

- **Accident Medical Expense Benefit:** 100% of reasonable, customary, and necessary covered expenses, with an overall lifetime limit of \$1,000,000.
- **Deductible:** \$50,000 per injury.
- **Incurral Period:** Two (2) year incurral period in which to meet the deductible.
- **Extended Care Facility Maximum** \$365,000 per calendar year.
- **Combined Home Healthcare/Custodial Care Maximum:** \$100,000 per calendar year.
- **Maximum Physical Therapy Benefit:** \$50,000 per calendar year.
- **Accidental Death Benefit:** \$10,000.
- **Cash Benefit:** \$10,000 (for paralysis, including quadriplegia, paraplegia, or hemiplegia).

Expanded Benefits (Total Disability Only):

- **Lifetime Special Expense Benefit:** \$100,000 first decade; \$50,000 each decade thereafter for home remodeling or adaptation and special vehicle purchase or adaptation.
- **Lifetime Adjustment Expense Benefit:** \$50,000 Lifetime for family counseling, training, travel, and loss of earnings of parents.
- **Lifetime Education Expense:** \$50,000 for tuition, room and board and other related expenses.
- **Total Disability Benefit:** A catastrophically injured student who is totally disabled at age 18 may receive \$1,500 per month for remainder of life.
- **Partial Disability Benefit:** A catastrophically injured student who is partially disabled at age 18 may receive \$1,000 per month for remainder of life.



MONTANA HIGH SCHOOL ASSOCIATION

PROMOTING SUCCESS ON THE COURT, ON THE FIELD, ON STAGE
AND EVERYWHERE ELSE UNDER THE BIG SKY SINCE 1921.

TO: MHSA MEMBER SCHOOL ADMINISTRATORS

FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR

RE: CONCUSSION INSURANCE

The MHSA, through negotiations with our insurance broker, Dissinger Reed, can continue offering concussion insurance for all MHSA athletic participants and cheerleaders at only \$1.35 per student. The coverage includes:

- Maximum - \$25,000 per year
- Benefit Period – 1 year
- Deductible - \$0 per claim
- Eligible Person – all athletes participating in MHSA sports (including cheerleading).
- Covered Activities – participating in practice or play of sports sponsored by the MHSA (including cheerleading).
- Definition of Injury: 1) Directly and independently caused by specific accidental contact with another body or object; 2) A source of loss that is sustained while the injured person is covered under the policy and while he or she is taking part in a covered activity; 3) Resulting in a concussion.

The participant's insurance would first be billed and would pay however there would be no out-of-pocket cost for the participant up to \$25,000 per covered injury. For example, if the participant's insurance had a \$3,000 deductible and none of that deductible was met, this insurance would pay the \$3,000 so there would be no out-of-pocket cost to the family. Also, all co-pays would be covered and if there were tests not covered by the primary insurance this insurance would cover all those costs. The cost per year for schools is as follows:

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41
41-110	\$66
111-200	\$121
201-300	\$141
301-400	\$171
401-800	\$191
801+	\$226

Again, all MHSA athletes and cheerleaders would be covered, there is no deductible, and the maximum coverage per injury per year is \$25,000. This is a very proactive approach to dealing with the issues of concussion that are nationwide including the threats of litigation in every state. It also demonstrates that each school is being proactive in the event of litigation.

If you so desire, payment may be made along with your Membership Application and Catastrophic Insurance applications.

Attachment (remittance form)

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota St.
Helena, MT 59601
(406) 442-6010

CONCUSSION INSURANCE REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 171.00 based on the **HIGH SCHOOL ENROLLMENT** (schedule below) to cover our school's share of Concussion Insurance premium for 2025-26.

School Bigfork

Date 5/5/25

Signed _____

.....
High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2024

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41.00
41-110	\$66.00
111-200	\$121.00
201-300	\$141.00
301-400	\$171.00
401-800	\$191.00
801+	\$226.00

You must use your high school enrollment per your FALL, 2024 report to OPI or for private schools, use your enrollment as of November 1, 2024.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY JULY 15, 2025.

For MHSA Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee: _____

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT
2025-2026

District Info		Authorized Representative		
Number	Name	Name	Phone	Email
38	Bigfork	Matt Porrovecchio	837-7400	mattp@bfsd38.org
10	Cayuse Prairie	Amy Piazzola	756-4560	apiazzola@cayuse.k12.mt.us
6	Columbia Falls	Michelle Swank	892-6562	m_swank@cfmthschools.net
9	Creston	Rachel Stevens	755-2859	rstevens@creston.k12.mt.us
2	Deer Park	Sheri Modderman	892-5388	moddermans@deerparkedu.org
50	Evergreen	Laurie Barron	751-1111	lbarron@evergreensd50.com
3	Fair-Mont-Egan	Brandy Carlenzoli	755-7072	principal@fmemontana.net
15	Helena Flats	Andrew Maheras	257-2301	supt@helenaflds.org
5	Kalispell	Lacey Cole	751-3421	colel@sd5.k12.mt.us
20	Kila	Shannon Marshall	257-2428	smarshall@kilaschool.com
54	Marion	Julia Maxwell	854-2333	jmaxwell@marionschoolmt.com
58/68	Olney/Bissell	Trevor Dahlman	862-2828	tdahlman@olneybissellschool.com
89	Smith Valley	Dawn Matt	756-4535	dmatt@smithvalleyschool.org
29	Somers/Lakeside	Joe Price	857-3661	Joe.Price@somersdist29.org
4	Swan River	JJ Lamb	837-4528	lambjj@swanriverschoolk-8.org
8	West Glacier	Kristen Hebert	888-5312	Kristenh@westglacierelementary.org
1	West Valley	Richard Gross	755-7239	rgross@westvalleyschool.com
44	Whitefish	Sara Mueller	862-8655	muellers@whitefishschools.org

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

The Flathead Crossroads Program is an extension of special education services at Evergreen Schools.

I. PARTIES TO THIS AGREEMENT

THIS AGREEMENT is entered into on July 1, 2025 by and between the following listed school district (hereinafter referenced collectively as “Participating District”): Evergreen School District and any additional school districts incorporated into this agreement in the future.

II. PURPOSE AND PHILOSOPHY

The Participating Districts desire to provide a positive environment to meet the unique educational needs of students of the Participating Districts who have chronic emotional and behavioral needs (as described in the attached appendix), with the specific intent of building skills necessary to facilitate reentry into the general residential public school setting.

The Participating Districts desire to provide educational services to students of the Participating Districts who have been identified with chronic emotional and behavioral needs under the Individuals with Disabilities Education Act (IDEA), as described in the attached appendix.

III. FISCAL RESPONSIBILITIES

A. Duration of Interlocal Agreement: The duration of the Interlocal Agreement shall be perpetual, but is reviewed and acknowledged annually, unless the Agreement is terminated as set forth herein.

B. Management of Interlocal Agreement: Policies and handbooks of Evergreen School District will be utilized in the operation of the Evergreen Flathead Crossroads Program.

C. Personnel: Evergreen School District Board of Trustees shall be responsible for all personnel decisions for staff of the Evergreen Flathead Crossroads Program. All program employees shall be employees of Evergreen School District.

D. Facilities: Evergreen School District agrees to provide appropriate facilities for the Crossroads Program.

IV. TUITION

A. Tuition: Participating Districts will be charged tuition for each student placed in the program based on the OPI Option C rate amount reflected on the FP14 Student Attendance Agreement and FP14A student rate for individual student attendance. Evergreen School District will be allowed to refer students to the Crossroads Program.

B. Method of Payment: Participating Districts may use any allowable fund, including the tuition fund, to pay the tuition charged relative to this agreement in accordance with ARM 10.16.3818, including the Host District.

C. Individual Costs: Specific costs incurred based upon individual student needs as set forth in the student’s IEP shall be paid for by the resident district. Such costs may include, but are not limited to, speech/language therapy, physical therapy, occupational therapy, transportation (except for Evergreen School District students), and individual aide time.

V. ADVISORY BOARD

The Board of Trustees of each Participating District shall, through formal action, appoint an individual employed by their District to serve as that District's representative on the Advisory Board.

A. Meetings: The Advisory Board shall meet at a location within Flathead County to be determined by the Advisory Board.

B. Advisory Board Purposes:

(1) To provide advisory services regarding educational programs as are necessary to accomplish the purposes and responsibilities of the cooperative; and

(2) To do whatever is reasonably necessary to achieve the purposes of this agreement to the extent that such actions are within the intent and purpose of this agreement and consistent with state and federal laws, rules, and regulations, as they currently exist, or may hereafter be adopted or amended.

C. The Evergreen School District Superintendent will report recommendations from the Advisory Board to the Evergreen School Board of Trustees.

VI. SERVICES

The Program shall provide special education services to students referred to the Program by Participating Districts through the IEP process, with a focus upon building skills necessary to transition students back to the student's resident public school setting. Specific services provided to each individual student will be determined through the IEP process. The Program enrollment will not exceed 50 students.

A free and appropriate public education (FAPE) shall be provided as required by law. To comply with state and federal special education requirements regarding the provision of FAPE, the Participating Districts and the Advisory Board hereby agree to take immediate action to correct any FAPE deficiencies as directed by Evergreen School District.

Evergreen School District is responsible for achievement accountability as determined by Elementary and Secondary Education Act (ESEA) and the Montana Office of Public Instruction.

VII. PROGRAM ELIGIBILITY

A. Placement and Transportation: Any student enrolled in a Participating District is eligible for consideration for placement in the Program through the IEP process. Other than the Evergreen School District, the resident district is responsible for transportation to and from the Program, with the form of transportation being agreed upon at the initial IEP meeting following admission to the Program.

B. Age Restrictions: Students must be at least five (5) years old and no more than 14 years old on September 10 in order to be enrolled in the Program. Students turning 15 years old while enrolled in the Program may complete the school year but must obtain a different placement at the conclusion of the school year. Students completing the 8th grade must obtain a different placement for the following school year.

C. IDEA Status: To be referred to the Program, students must be identified under the Individuals with Disabilities Education Act and display chronic emotional and behavioral needs as described in the attached appendix. The process of establishing eligibility must include a complete special education file.

D. Least Restrictive Environment (LRE) Criteria: Placement of a student in the Program must meet the LRE criteria of the IDEA.

E. Placement decisions are the basis of shared/joint IEP team meetings including the school district of residence and the Flathead Crossroads Program. Individual student needs, program capacity, and risk assessment will be considered when making individual placement decisions.

VIII. INSURANCE AND INDEMNIFICATION

The Evergreen School District shall indemnify, hold harmless, and defend all Participating Districts against any and all future liability arising from operations of the Flathead Crossroads Program, including, but not limited to, any and all claims, suits, actions at law, or administrative proceeding initiated by current Program employees arising from or related in any way to their employment with the Program, any claim, suit, action at law or administrative proceeding initiated by any person in relation to or arising from the services provided by the Program; and any claim suit, action at law or administrative proceeding initiated by any person in relation to actions or omissions of Program employees or agents. However, this indemnification shall not apply to damages caused by the negligent or willful act or omissions of any employee or agent of a Participating District.

The Evergreen School District shall purchase and maintain general liability and errors and omissions insurance policies to cover all potential claims, suits, actions, or proceedings referenced above.

IX. CONTRACT TERMS

Participating Districts agree to use the signature medium determined by the Evergreen School District, whether it be physical or electronic, for both the Interlocal Agreement and Out of District Attendance Agreements.

A. Term of Agreement: The term of this agreement shall continue through June 30, 2026 and shall be renewed automatically year-to-year. Participating Districts must participate for a minimum term of one school fiscal year.

B. Termination of Membership: Any Participating District may terminate participation at the end of a fiscal year by providing written notification to the Evergreen School District Superintendent no later than April 1 of that year. Participating Districts who fail to give the requisite notice prior to withdrawal will be held accountable for their financial obligations arising under the terms of this agreement.

C. Addition of a District to Agreement: Any elementary school district located within the geographic boundaries of Flathead County may elect to participate in the Interlocal Agreement for the purposes set forth in this agreement. Any such district must agree to the terms and conditions of this agreement and participate in the Interlocal Agreement for a period of at least one school fiscal year. Application to join the Interlocal Agreement must be made in writing to the Evergreen School District Superintendent and must be submitted prior to April 1 for participation in the Program the following fiscal year.

D. Modification of Agreement: This Agreement may be modified if so approved by the Evergreen School Board and a majority of the Participating Districts.

E. Termination of Agreement: In the event Evergreen School District cannot continue to provide the Crossroads Program, the Advisory Board will be notified. Termination will be effective at the end of the fiscal year. All property in the possession of the Program and owned by any Participating District shall be returned to the District. Any property owned by the Flathead Crossroads Program shall be liquidated. All monies in the possession of the Evergreen School due to the Interlocal Agreement, including monies generated by liquidation of Flathead Crossroads property, shall be distributed to member districts on a prorated basis based on the most current October 1 OPI enrollment report.

FILING OF THE AGREEMENT

This agreement shall be filed with the Flathead County Clerk and Recorder and the Secretary of State in accordance with §7-11-107, MCA.

IN WITNESS WHEREOF:

Name of Participating District:

Name of Authorized Representative:

Authorized Representative, Participating District

Date

Board Chairperson, Participating District

Date

Revised 04/17/2025

APPENDIX A TO EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

Crossroads Placement Criteria

The Evergreen Flathead Crossroads Program is an educational setting that is designed to provide structure and support to students with IDEA eligibility displaying chronic emotional and behavioral needs that significantly interfere with the student's and/or other students' abilities to access and benefit from educational opportunities. Typical student's emotions and behavior negatively impact the student's academic and social performance in lesser restrictive settings. Staffing density, configuration, and training result in the Evergreen Flathead Crossroads functioning as a highly structured setting, where increased supervision and behavior accountability occurs. Also, specific reinforcement for appropriate behavior can be administered with more frequency, more intensity, and more consistency than in a typical school setting.

Students who are referred to Crossroads and respond positively to the Crossroad program setting, instructional, and behavioral components are students with typical cognitive skills who demonstrate the ability to learn that there is a connection between behavior and consequences and have parents who will work with the staff as a team in establishing student accountability for behavior.

*It is important to note that students with significant cognitive, communication, and sensory differences generally do not benefit from the structural design of the Crossroads program. Students with severe delays and challenges in these areas may not be admitted to the program as the student may not benefit from a cognitive behavioral program and interventions. The Evergreen Flathead Crossroads Program is designed specifically for students with emotional and behavioral needs.

Referring District

In order for a student to receive services through Flathead Crossroads Program:

- The student must be enrolled in a district within the boundaries of Flathead County.
- The district must have elected to participate in Crossroads and signed the Interlocal Agreement.

Procedural/Required Information

Placement/Referral Request Form must be submitted by the Special Education Director prior to placement or the initial intake meeting (see procedural steps).

Referral information will include the following:

1. Student age documentation. Per the Interlocal Agreement, the student must be at least 5 years old and no older than 14 on September 10th, of the coming school year(s). Students who turn 15 years of age while enrolled in Crossroads may complete the school year.
2. IDEA Evaluation Report (ER)/IEP documentation. The student must be receiving Special Education services PRIOR to referral to Crossroads. Documentation must include:
 - a. A Functional Behavior Assessment (FBA) that defines student behavior concerns, explores the nature of the problematic behavior, antecedents, and suspected consequences, maintaining behaviors that interfere with learning is necessary.
 - b. Summary data results documenting two less restrictive, positive behavior interventions, per the application process, PRIOR to student referral to Crossroads.

- c. An educational impact statement indicating that the student, although disabled, demonstrates the capacity to understand both the individual and group therapeutic interventions utilized at Crossroads and apply learned skills to their treatment plan at Crossroads.
- d. Additional specific assessment information:
 - 1) The student must demonstrate adaptive behavior/life skills measured to fall in the low to above average range. Students must possess the ability to care for their personal hygiene and care needs (independent toilet use).
 - 2) Demonstration of measured cognitive ability to understand and adapt to the Crossroad's Behavioral Management Program. In general, a full-scale IQ score of 79 or more on an accepted measure of cognitive ability (such as the WISC IV, SB:5 or other norm- referenced intellectual assessment including verbal processing information) is an indication that the student is likely to benefit from cognitive/behavioral interventions consistent with a cognitive behavioral model and Crossroads programming.
 - 3) Normative behavior ratings (such as the Conner's, Achenbach Behavior Checklist, or Behavior Assessment System for Children Second Edition) are to be included in the documentation.
 - 4) Other assessment information that may assist the team in determining appropriate placement should be submitted for consideration. Information should include academic skill levels, medical or mental health diagnosis, and descriptions of behavior. Continuous progress monitoring data could be included along with the application. This information will contribute to determining the least restrictive placement and may assist in coordinating or establishing Interlocal work to address the presenting needs of the student.

Consultation/Placement Procedure

- Consultation will occur between the referring district and Crossroads. Notice will be provided to the parents or guardian regarding the need for consultation due to a student's behavioral concerns.
- Observation, record review, and analysis of data may result in further attempted interventions.
- The resident district's district's IEP team will collect data to determine if a more restrictive placement is needed in consultation with the Special Education Director of the district. If the resident district director determines to pursue Crossroads placement, then a placement/referral form will be completed and he/she will meet with the Crossroads Principal and review the Crossroads checklist to determine if all information has been provided.
- The Crossroads Principal will meet with Crossroads staff to review placement request documents.
- An IEP team meeting will be convened by the resident district with a minimum of a Crossroads administrative representative present and a collaborative IEP or IEP amendment written. The IEP team must determine that Evergreen Flathead Crossroads is the least restrictive setting in which the student's needs can be met.
- Before placement can begin at Crossroads, a Guided Record Review (GRR) of the student must be completed by the home school district. The GRR must accompany the file. All non-essential material must be removed and placed in their cumulative folder or proper file.

- If there are concerns after initial placement at Crossroads, the IEP team, including both the resident district representatives and Crossroads staff, the teams will convene as soon as needed to discuss whether the placement in Crossroads is appropriate and the least restrictive environment in which FAPE can be addressed.
- Crossroads quantitative and qualitative data will be used for final placement determination in collaboration with the IEP team, i.e. behavioral point sheets (ARs, PRs), classroom observations, behavioral specialist observations, interventions, etc.
- The Interlocal Agreement defines the enrollment, FAPE, and assessment requirements. Also, the agreement specifies that it is the responsibility of the resident district to ensure that students are transported to Crossroads if necessary.
- In the event that multiple students are seeking Crossroads placement and are identified on a wait list, the following factors will be considered in order to establish priority for placement.
 1. Release from an institutional or residential setting with the last placement in the Crossroads setting.
 2. Release from an institutional or residential setting.
 3. Duration of time while waiting for pending placement at Crossroads.
 4. Grade and age range classroom placement openings.

APPENDIX B TO EVERGREEN EVERGREEN CROSSROADS INTERLOCAL AGREEMENT

Consent for Observation and Placement Considerations

Consent for Observation, Consultation and Records Review

Date: _____

I (We), _____ and _____
(name) (name)

do hereby state that I am (we are) the parent(s) or legal guardian(s) of:

(Please print name of student)

School: _____ Grade: _____

I (we) consent for a Flathead Crossroads Specialist or Teacher to do the following:

(Initial for consent)

- _____ Review Records
- _____ Observation of student
- _____ Consultation with student
- _____ Consultation with school staff

Signature(s) of parent(s) or guardian(s):

_____ Date: _____

For School use only:

Classroom Teacher: _____ Phone #: _____

Special Education Teacher _____ Phone # _____



Evergreen Crossroads Program

DISTRICT ADMINISTRATIVE OFFICE * 18 West Evergreen Drive * Kalispell, Montana 59901

www.evergreensd50.com

TELEPHONE: 406.751.1141

FAX: 406.751.1142

Melissa Hardman, Special Services Director

E-MAIL: mhardman@evergreensd50.com

Sherry Odegard, Principal

E-Mail: sodegard@evergreensd50.com

PLACEMENT REQUEST FORM

Students Name: _____

Parent / Guardian Name: _____

Address: _____

Age: _____ Grade: _____ Male / Female

Date: _____

Home School District : _____

Home School: _____

AIM Number: _____

In order to be placed at Crossroads, the following items need to be in order and dated:

1. ***IDEA Eligibility identification*** _____ *date of identification*

2. ***Current IEP*** _____ *due date*

3. ***Current Evaluation Report:*** _____ *due date*

a) Functional Behavioral Assessment _____ *date when done last*

b) Positive Behavior Support Plan (including Behavior Data)

Must have at least two Positive Behavior Plans with behavior data

c) Academic assessments (including MAST, aimswebPlus, MAP, progress monitoring data, etc)

d) Intellectual _____

e) Adaptive Behavior _____

- 4. *Immunization record* _____
- 5. *Relevant medical reports* _____
- 6. *Discipline Records* _____
- 7. *Outside agency contacts:* _____

Typical behaviors consistent with Crossroad placement:

- The student generally needs more structure in what are typically less structured situations in a public school setting such as lunch, passing or exploratory classes/activities.
- A student may be argumentative and unresponsive to adults or to adult requests.
- Task avoidance is established behavior response to school demands.
- Rewards and motivators have not been effective in a large group setting in spite of intensity and consistency.

Student Narrative:

Current Behaviors: (Please note attached traits as examples):

Positive Attributes:

Concerns:

Information provided to Flathead Crossroads should include a narrative identifying the emotional, behavioral, and academic traits of the referred student. Examples of traits which are often identified among students attending Crossroads follow.

Emotional Traits:

- Difficulty in letting issues go, tends to persevere
- Rejects constructive feedback
- Detached from the school community
- Façade of tough exterior covering up personal pain
- Frequent interpersonal/relationship problems
- Perceives self as a victim
- Unable to be redirected when frustrated or sad
- Protects, guards, negative family and life situations
- Appears to bury feelings and underlying issues
- Demonstrates perception/reality difficulties
- Has difficulty in grasping social cues

Behavioral Traits:

- Attempts to triangulate staff/parents/ adults
- Often fails to demonstrate social skills
- Exploits/manipulates established limits and boundaries
- Attempts to negotiate at all levels
- Behaves poorly in competitive situations
- History of emotional/ behavioral neglect or abuse including possible sexual abuse
- Demonstrates frequent mini-tantrums (such as disdain, exaggerated eye rolling and refusing requests)
- Elicits negative attention
- Demonstrates extreme avoidance of academic tasks and accountability

Academic Traits:

- Typically not on grade level
- Demonstrates difficulty sequencing
- Has difficulty generalizing learning
- Achieves through kinesthetic instead of visual or verbal processing
- Demonstrates splinter skills in academic areas
- Difficulties with sustaining effort on new academic tasks
- May omit steps or confuse steps in multistep directions or problem solving process

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT
2025-2026

District Info		Authorized Representative		
Number	Name	Name	Phone	Email
38	Bigfork	Matt Porrovecchio	837-7400	mattp@bfsd38.org
10	Cayuse Prairie	Amy Piazzola	756-4560	apiazzola@cayuse.k12.mt.us
6	Columbia Falls	Michelle Swank	892-6562	m_swank@cfmthschools.net
9	Creston	Rachel Stevens	755-2859	rstevens@creston.k12.mt.us
2	Deer Park	Sheri Modderman	892-5388	moddermans@deerparkedu.org
50	Evergreen	Laurie Barron	751-1111	lbarron@evergreensd50.com
3	Fair-Mont-Egan	Brandy Carlenzoli	755-7072	principal@fmemontana.net
15	Helena Flats	Andrew Maheras	257-2301	supt@helenaflds.org
5	Kalispell	Lacey Cole	751-3421	colel@sd5.k12.mt.us
20	Kila	Shannon Marshall	257-2428	smarshall@kilaschool.com
54	Marion	Julia Maxwell	854-2333	jmaxwell@marionschoolmt.com
58/68	Olney/Bissell	Trevor Dahlman	862-2828	tdahlman@olneybissellschool.com
89	Smith Valley	Dawn Matt	756-4535	dmatt@smithvalleyschool.org
29	Somers/Lakeside	Joe Price	857-3661	Joe.Price@somersdist29.org
4	Swan River	JJ Lamb	837-4528	lambjj@swanriverschoolk-8.org
8	West Glacier	Kristen Hebert	888-5312	Kristenh@westglacierelementary.org
1	West Valley	Richard Gross	755-7239	rgross@westvalleyschool.com
44	Whitefish	Sara Mueller	862-8655	muellers@whitefishschools.org

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

The Flathead Crossroads Program is an extension of special education services at Evergreen Schools.

I. PARTIES TO THIS AGREEMENT

THIS AGREEMENT is entered into on July 1, 2025 by and between the following listed school district (hereinafter referenced collectively as “Participating District”): Evergreen School District and any additional school districts incorporated into this agreement in the future.

II. PURPOSE AND PHILOSOPHY

The Participating Districts desire to provide a positive environment to meet the unique educational needs of students of the Participating Districts who have chronic emotional and behavioral needs (as described in the attached appendix), with the specific intent of building skills necessary to facilitate reentry into the general residential public school setting.

The Participating Districts desire to provide educational services to students of the Participating Districts who have been identified with chronic emotional and behavioral needs under the Individuals with Disabilities Education Act (IDEA), as described in the attached appendix.

III. FISCAL RESPONSIBILITIES

A. Duration of Interlocal Agreement: The duration of the Interlocal Agreement shall be perpetual, but is reviewed and acknowledged annually, unless the Agreement is terminated as set forth herein.

B. Management of Interlocal Agreement: Policies and handbooks of Evergreen School District will be utilized in the operation of the Evergreen Flathead Crossroads Program.

C. Personnel: Evergreen School District Board of Trustees shall be responsible for all personnel decisions for staff of the Evergreen Flathead Crossroads Program. All program employees shall be employees of Evergreen School District.

D. Facilities: Evergreen School District agrees to provide appropriate facilities for the Crossroads Program.

IV. TUITION

A. Tuition: Participating Districts will be charged tuition for each student placed in the program based on the OPI Option C rate amount reflected on the FP14 Student Attendance Agreement and FP14A student rate for individual student attendance. Evergreen School District will be allowed to refer students to the Crossroads Program.

B. Method of Payment: Participating Districts may use any allowable fund, including the tuition fund, to pay the tuition charged relative to this agreement in accordance with ARM 10.16.3818, including the Host District.

C. Individual Costs: Specific costs incurred based upon individual student needs as set forth in the student’s IEP shall be paid for by the resident district. Such costs may include, but are not limited to, speech/language therapy, physical therapy, occupational therapy, transportation (except for Evergreen School District students), and individual aide time.

V. ADVISORY BOARD

The Board of Trustees of each Participating District shall, through formal action, appoint an individual employed by their District to serve as that District's representative on the Advisory Board.

A. Meetings: The Advisory Board shall meet at a location within Flathead County to be determined by the Advisory Board.

B. Advisory Board Purposes:

- (1) To provide advisory services regarding educational programs as are necessary to accomplish the purposes and responsibilities of the cooperative; and
- (2) To do whatever is reasonably necessary to achieve the purposes of this agreement to the extent that such actions are within the intent and purpose of this agreement and consistent with state and federal laws, rules, and regulations, as they currently exist, or may hereafter be adopted or amended.

C. The Evergreen School District Superintendent will report recommendations from the Advisory Board to the Evergreen School Board of Trustees.

VI. SERVICES

The Program shall provide special education services to students referred to the Program by Participating Districts through the IEP process, with a focus upon building skills necessary to transition students back to the student's resident public school setting. Specific services provided to each individual student will be determined through the IEP process. The Program enrollment will not exceed 50 students.

A free and appropriate public education (FAPE) shall be provided as required by law. To comply with state and federal special education requirements regarding the provision of FAPE, the Participating Districts and the Advisory Board hereby agree to take immediate action to correct any FAPE deficiencies as directed by Evergreen School District.

Evergreen School District is responsible for achievement accountability as determined by Elementary and Secondary Education Act (ESEA) and the Montana Office of Public Instruction.

VII. PROGRAM ELIGIBILITY

A. Placement and Transportation: Any student enrolled in a Participating District is eligible for consideration for placement in the Program through the IEP process. Other than the Evergreen School District, the resident district is responsible for transportation to and from the Program, with the form of transportation being agreed upon at the initial IEP meeting following admission to the Program.

B. Age Restrictions: Students must be at least five (5) years old and no more than 14 years old on September 10 in order to be enrolled in the Program. Students turning 15 years old while enrolled in the Program may complete the school year but must obtain a different placement at the conclusion of the school year. Students completing the 8th grade must obtain a different placement for the following school year.

C. IDEA Status: To be referred to the Program, students must be identified under the Individuals with Disabilities Education Act and display chronic emotional and behavioral needs as described in the attached appendix. The process of establishing eligibility must include a complete special education file.

D. Least Restrictive Environment (LRE) Criteria: Placement of a student in the Program must meet the LRE criteria of the IDEA.

E. Placement decisions are the basis of shared/joint IEP team meetings including the school district of residence and the Flathead Crossroads Program. Individual student needs, program capacity, and risk assessment will be considered when making individual placement decisions.

VIII. INSURANCE AND INDEMNIFICATION

The Evergreen School District shall indemnify, hold harmless, and defend all Participating Districts against any and all future liability arising from operations of the Flathead Crossroads Program, including, but not limited to, any and all claims, suits, actions at law, or administrative proceeding initiated by current Program employees arising from or related in any way to their employment with the Program, any claim, suit, action at law or administrative proceeding initiated by any person in relation to or arising from the services provided by the Program; and any claim suit, action at law or administrative proceeding initiated by any person in relation to actions or omissions of Program employees or agents. However, this indemnification shall not apply to damages caused by the negligent or willful act or omissions of any employee or agent of a Participating District.

The Evergreen School District shall purchase and maintain general liability and errors and omissions insurance policies to cover all potential claims, suits, actions, or proceedings referenced above.

IX. CONTRACT TERMS

Participating Districts agree to use the signature medium determined by the Evergreen School District, whether it be physical or electronic, for both the Interlocal Agreement and Out of District Attendance Agreements.

A. Term of Agreement: The term of this agreement shall continue through June 30, 2026 and shall be renewed automatically year-to-year. Participating Districts must participate for a minimum term of one school fiscal year.

B. Termination of Membership: Any Participating District may terminate participation at the end of a fiscal year by providing written notification to the Evergreen School District Superintendent no later than April 1 of that year. Participating Districts who fail to give the requisite notice prior to withdrawal will be held accountable for their financial obligations arising under the terms of this agreement.

C. Addition of a District to Agreement: Any elementary school district located within the geographic boundaries of Flathead County may elect to participate in the Interlocal Agreement for the purposes set forth in this agreement. Any such district must agree to the terms and conditions of this agreement and participate in the Interlocal Agreement for a period of at least one school fiscal year. Application to join the Interlocal Agreement must be made in writing to the Evergreen School District Superintendent and must be submitted prior to April 1 for participation in the Program the following fiscal year.

D. Modification of Agreement: This Agreement may be modified if so approved by the Evergreen School Board and a majority of the Participating Districts.

E. Termination of Agreement: In the event Evergreen School District cannot continue to provide the Crossroads Program, the Advisory Board will be notified. Termination will be effective at the end of the fiscal year. All property in the possession of the Program and owned by any Participating District shall be returned to the District. Any property owned by the Flathead Crossroads Program shall be liquidated. All monies in the possession of the Evergreen School due to the Interlocal Agreement, including monies generated by liquidation of Flathead Crossroads property, shall be distributed to member districts on a prorated basis based on the most current October 1 OPI enrollment report.

FILING OF THE AGREEMENT

This agreement shall be filed with the Flathead County Clerk and Recorder and the Secretary of State in accordance with §7-11-107, MCA.

IN WITNESS WHEREOF:

Name of Participating District:

Name of Authorized Representative:

Authorized Representative, Participating District

Date

Board Chairperson, Participating District

Date

Revised 04/17/2025

APPENDIX A TO EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

Crossroads Placement Criteria

The Evergreen Flathead Crossroads Program is an educational setting that is designed to provide structure and support to students with IDEA eligibility displaying chronic emotional and behavioral needs that significantly interfere with the student's and/or other students' abilities to access and benefit from educational opportunities. Typical student's emotions and behavior negatively impact the student's academic and social performance in lesser restrictive settings. Staffing density, configuration, and training result in the Evergreen Flathead Crossroads functioning as a highly structured setting, where increased supervision and behavior accountability occurs. Also, specific reinforcement for appropriate behavior can be administered with more frequency, more intensity, and more consistency than in a typical school setting.

Students who are referred to Crossroads and respond positively to the Crossroad program setting, instructional, and behavioral components are students with typical cognitive skills who demonstrate the ability to learn that there is a connection between behavior and consequences and have parents who will work with the staff as a team in establishing student accountability for behavior.

*It is important to note that students with significant cognitive, communication, and sensory differences generally do not benefit from the structural design of the Crossroads program. Students with severe delays and challenges in these areas may not be admitted to the program as the student may not benefit from a cognitive behavioral program and interventions. The Evergreen Flathead Crossroads Program is designed specifically for students with emotional and behavioral needs.

Referring District

In order for a student to receive services through Flathead Crossroads Program:

- The student must be enrolled in a district within the boundaries of Flathead County.
- The district must have elected to participate in Crossroads and signed the Interlocal Agreement.

Procedural/Required Information

Placement/Referral Request Form must be submitted by the Special Education Director prior to placement or the initial intake meeting (see procedural steps).

Referral information will include the following:

1. Student age documentation. Per the Interlocal Agreement, the student must be at least 5 years old and no older than 14 on September 10th, of the coming school year(s). Students who turn 15 years of age while enrolled in Crossroads may complete the school year.
2. IDEA Evaluation Report (ER)/IEP documentation. The student must be receiving Special Education services PRIOR to referral to Crossroads. Documentation must include:
 - a. A Functional Behavior Assessment (FBA) that defines student behavior concerns, explores the nature of the problematic behavior, antecedents, and suspected consequences, maintaining behaviors that interfere with learning is necessary.
 - b. Summary data results documenting two less restrictive, positive behavior interventions, per the application process, PRIOR to student referral to Crossroads.

- c. An educational impact statement indicating that the student, although disabled, demonstrates the capacity to understand both the individual and group therapeutic interventions utilized at Crossroads and apply learned skills to their treatment plan at Crossroads.
- d. Additional specific assessment information:
 - 1) The student must demonstrate adaptive behavior/life skills measured to fall in the low to above average range. Students must possess the ability to care for their personal hygiene and care needs (independent toilet use).
 - 2) Demonstration of measured cognitive ability to understand and adapt to the Crossroad's Behavioral Management Program. In general, a full-scale IQ score of 79 or more on an accepted measure of cognitive ability (such as the WISC IV, SB:5 or other norm-referenced intellectual assessment including verbal processing information) is an indication that the student is likely to benefit from cognitive/behavioral interventions consistent with a cognitive behavioral model and Crossroads programming.
 - 3) Normative behavior ratings (such as the Conner's, Achenbach Behavior Checklist, or Behavior Assessment System for Children Second Edition) are to be included in the documentation.
 - 4) Other assessment information that may assist the team in determining appropriate placement should be submitted for consideration. Information should include academic skill levels, medical or mental health diagnosis, and descriptions of behavior. Continuous progress monitoring data could be included along with the application. This information will contribute to determining the least restrictive placement and may assist in coordinating or establishing Interlocal work to address the presenting needs of the student.

Consultation/Placement Procedure

- Consultation will occur between the referring district and Crossroads. Notice will be provided to the parents or guardian regarding the need for consultation due to a student's behavioral concerns.
- Observation, record review, and analysis of data may result in further attempted interventions.
- The resident district's district's IEP team will collect data to determine if a more restrictive placement is needed in consultation with the Special Education Director of the district. If the resident district director determines to pursue Crossroads placement, then a placement/referral form will be completed and he/she will meet with the Crossroads Principal and review the Crossroads checklist to determine if all information has been provided.
- The Crossroads Principal will meet with Crossroads staff to review placement request documents.
- An IEP team meeting will be convened by the resident district with a minimum of a Crossroads administrative representative present and a collaborative IEP or IEP amendment written. The IEP team must determine that Evergreen Flathead Crossroads is the least restrictive setting in which the student's needs can be met.
- Before placement can begin at Crossroads, a Guided Record Review (GRR) of the student must be completed by the home school district. The GRR must accompany the file. All non-essential material must be removed and placed in their cumulative folder or proper file.

- If there are concerns after initial placement at Crossroads, the IEP team, including both the resident district representatives and Crossroads staff, the teams will convene as soon as needed to discuss whether the placement in Crossroads is appropriate and the least restrictive environment in which FAPE can be addressed.
- Crossroads quantitative and qualitative data will be used for final placement determination in collaboration with the IEP team, i.e. behavioral point sheets (ARs, PRs), classroom observations, behavioral specialist observations, interventions, etc.
- The Interlocal Agreement defines the enrollment, FAPE, and assessment requirements. Also, the agreement specifies that it is the responsibility of the resident district to ensure that students are transported to Crossroads if necessary.
- In the event that multiple students are seeking Crossroads placement and are identified on a wait list, the following factors will be considered in order to establish priority for placement.
 1. Release from an institutional or residential setting with the last placement in the Crossroads setting.
 2. Release from an institutional or residential setting.
 3. Duration of time while waiting for pending placement at Crossroads.
 4. Grade and age range classroom placement openings.

APPENDIX B TO EVERGREEN EVERGREEN CROSSROADS INTERLOCAL AGREEMENT

Consent for Observation and Placement Considerations

Consent for Observation, Consultation and Records Review

Date: _____

I (We), _____ and _____
(name) (name)

do hereby state that I am (we are) the parent(s) or legal guardian(s) of:

(Please print name of student)

School: _____ Grade: _____

I (we) consent for a Flathead Crossroads Specialist or Teacher to do the following:

(Initial for consent)

_____ Review Records

_____ Observation of student

_____ Consultation with student

_____ Consultation with school staff

Signature(s) of parent(s) or guardian(s):

_____ Date: _____

For School use only:

Classroom Teacher: _____ Phone #: _____

Special Education Teacher _____ Phone # _____

25-26**FP-14 Out of District Attendance Agreement
APPROVED 105 as of May 8, 2025**

2459	2438	24130	2492
2486	2439	2476	
2487	2440	2477	2409
2488	2441	2479	2410
2490	2443	2454	2411
2495	2444	2455	2412
2496	2445	2456	2413
2497	2446	2457	
2498	2447	2458	2415
2404	2450	2460	2416
2405	2451	2461	2418
24102	2452	2462	2419
24103	2431	2463	2422
24105	2467	2468	2426
24106	24148	2469	2427
24107	24149	2470	24144
24111	24151	2471	2498
24112	24150	2472	2401
24114	24167	2473	2402
24115	2428		2501
2403	2432	24136	2502
24118	24129	2485	2491
24119	24132	2480	2489
2475	24133		2486
24121		2481	2420
24128		24134	
24146		24127	
24147			
2464			
2465			
2467			
24152			
24158			



BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street

Bigfork, MT 59911

Phone: 406.837.7400 Fax: 406.837.7407 Home of the

VIKES

and

VALS

To: Bigfork Board of Trustees
From: Danny Walker
Subject: Donna Burrgraf Bus Monitor

I am recommending Donna Burrgraf as a Bus Monitor. Donna helped out last year while another bus monitor was out for a few months on medical leave. Donna did a great job. Donna is very friendly and very patient with kids. I think she will be a great fit on bus 11 where a bus monitor is very needed.

Sincerely:

*Danny Walker
Transportation Director.*

Summer School recommendation

From Charlie Appleby <charliea@bigfork.k12.mt.us>

Date Fri 4/11/2025 12:58 PM

To Alison Wallen <awallen@bigfork.k12.mt.us>; Bronson Ericksen <bericksen@bigfork.k12.mt.us>; Marissa Meyer <mmeyer@bigfork.k12.mt.us>; Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Board of Trustees,

I am thrilled to be able to recommend two teachers, Bronson Ericksen and Marissa Meyer, for our 25-summer school program. Mr. Ericksen has been a teacher in our summer school for three years and has taught in our school since 2017. He has run the program before and is taking on the role as liaison between our school and the ACES after school program in order to utilize resources from their program and for us to be able to teach our kids in their program. Mrs. Meyer has been a 5th grade teacher in our district for 5 years and has shown interest in helping as well. Mrs. Meyer knows the expectations for our 5th grade students which will be a huge aide to our curriculum development for the younger kids in our program.

Thank you for your consideration,

Charles Appleby | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

www.bigforkschools.org/our-schools/middle-school/

Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate

5/1/25

Dear Mr. Stack and Board Members,

It is my pleasure to recommend Christina Nadeau to Summer School Instructor. Christina, as a certified 5-12 English teacher, will be supporting students deficient in English during this time. We are grateful that Ms. Nadeau is willing to help students stay on track. Thank you for your consideration,

Mark L. Hansen

Board Rec

From Brenda Clarke <bclarke@bigfork.k12.mt.us>

Date Thu 5/8/2025 10:27 AM

To Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Please add the following to the next Board agenda:

Board of Trustees:

I would like to recommend Dawn Lupan as a teacher for the 2025-26 school year for Bigfork Elementary. Dawn has over 20 years experience as a teacher in Nevada and Wyoming. Dawn has a Bachelor's Degree in Criminal Justice from the University of Nevada and a Master's Degree in Education from the University of Phoenix, Nevada campus. She has taught preschool through middle school.

Thank you,
Brenda

Board Rec

From Brenda Clarke <bclarke@bigfork.k12.mt.us>

Date Thu 4/10/2025 10:34 AM

To Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Please add this to the next Board agenda:

Board of Trustees:

I am pleased to recommend Mary Guffin as a substitute teacher for Bigfork School District. Ms. Guffin has been a teacher for Bigfork Elementary for 10 years. She has taught kindergarten and, most recently, 4th grade. Ms. Guffin will be one of the new Driver's Education teachers beginning next school year.

Thank you,
Brenda Clarke

Board Rec

From Brenda Clarke <bclarke@bigfork.k12.mt.us>

Date Tue 4/15/2025 9:49 AM

To Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Please add this to the next Board agenda:

Board of Trustees:

I am pleased to recommend Kate Fasbender as a substitute teacher for Bigfork School District. Kate has a Bachelor's degree in Psychology from the University of Montana and a Master's degree in Curriculum and Instruction from the University of Montana. She has been a volunteer for us multiple times and has two sons in our schools.

Thank you,
Brenda



BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street

Bigfork, MT 59911

Phone: 406.837.7400 Fax: 406.837.7407

Home of the
VIKES
and
VALS

To: Bigfork Board of Trustees
From: Danny Walker
Subject: Holly Breckenridge Sub Route Driver
Date: April 29, 2025

I am recommending Holly Breckenridge be approved to become a Sub Route Driver. All background checks and pre employment drug screening came back clean. Holly has over 30 years experience driving school buses in California and also in Utah. She is experienced in driving in all types of weather conditions. Holly can start learning route 13 in preparation of the upcoming new school year.

Sincerely:

Danny Walker
Transportation Director.



Outlook

Fall and Winter HS Head Coach Recommendations

From Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Date Mon 4/28/2025 7:18 AM

To Tom Stack <tstack@bigfork.k12.mt.us>

Cc Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following coaches for the 2025/2026 season:

FALL

Volleyball Head Coach

Ariel Putman (Returning)

Football Head Coach

Hunter Johnson (Returning)

Boys Soccer Head Coach

Trever Moll (Returning)

Girls Soccer Head Coach

Park Shara (Returning)

Cheer Head Coach

Heather Epperly and Emily Feller (Returning)

Cross Country Head Coach

Ryan Nollan (Returning)

Golf Head Coach

John Hollow

I am pleased to recommend John Hollow for the position of Head Boys and Girls Golf Coach. With 29 years of coaching experience and 22 years in the classroom, John brings a wealth of knowledge, leadership, and dedication to student-athletes. Over the past two years, he has been a valuable assistant within the golf program, demonstrating strong commitment and a clear understanding of the sport. Additionally, his role as Head Boys Basketball Coach for the past seven years has showcased his ability to lead successful programs, foster teamwork, and build positive relationships with students.

WINTER

Boys Basketball Head Coach (Returning)

John Hollow

Girls Basketball Head Coach (Returning)

Cortnee Gunlock

Wrestling Head Coach (Returning)

Clayton Woll

Speech and Drama Head Coach (Returning)
Shirly Stine

Cheer Head Coach
Heather Epperly and Emily Feller (Returning)

Swim Head Coach
Chad Cummins (Returning)

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.