

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on January 15, 2025, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Deb Johnson, Ben Woods, Paul Sandry, Dan Elwell, Zack Anderson and Julie Kreiman

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, Special Education/Activities Director Matt Porrovecchio, staff members and community members.

There were no comments on non-agenda items.

A motion to approve the agenda and addendum was made by Trustee Woods, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for December 11, 2024
- Consideration of Student Activity Report – December, 2024
- Consideration of All Bill Approval Lists
- Consideration of District Donations
  1. Bigfork Ladies Club Donation to Food Service, \$1000
  2. Woodhouse Family Foundation Donation to Cross Country, \$1500
  3. Jacques Boiteau Donation to Tournament Meal Account, \$2000
- Consideration of Out of District Students Pursuant to Board Policy 3141
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Certified Personnel Resignation for Consideration
    - a. Hans Bodenhamer, High School Science Teacher
  2. Classified Personnel Recommended for Consideration
    - a. Joelle Campbell, Food Service Department
  3. Extra-Curricular Personnel Recommended for Consideration
    - a. Malinda Castruita, Winter & Spring Special Olympics Coach
  4. Extra-Curricular Volunteers Recommended for Consideration
    - a. Mia Cano, 5<sup>th</sup> Grade Girls Basketball
    - b. Haley Shara, 7<sup>th</sup> Grade Girls Basketball
    - c. Preston Lowe, 6<sup>th</sup> Grade Girls Basketball

#### **NEW BUSINESS**

- A. Board Policies, Second Reading for Adoption – Superintendent Stack told trustees all 3 policies needed updated to complete the Title audit.
  1. Policy 3110 Entrance, Placement and Transfer
  2. Policy 3121 Enrollment and Attendance Records
  3. Policy 3122 Attendance Policy

A motion to approve policy 3110 Entrance, Placement and Transfer was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve policy 3121 Enrollment and Attendance Records was made by Trustee Anderson, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve policy 3122 Attendance Policy was made by Trustee Kreiman, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- B. High School Fieldtrip and Fundraising Request – Mrs. Taylor asked the board to approve a 2027 fieldtrip to France, Germany and the Alps with EFT Tours. She typically takes a group of 20-25 students and chaperones.

A motion to approve the high school fieldtrip and fundraising was made by Trustee Kreiman, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- C. Elementary General Fund Budget Amendment – Business Manager Porrovecchio said she received notice of a Significant Enrollment Increase from OPI in December. K-8 enrollment was down overall but middle school numbers increased enough to generate an additional \$6460 in state funds.

A motion to approve the elementary general fund budget amendment was made by Trustee Anderson, seconded by Trustee Woods, and approved by unanimous vote of the elementary trustees.

- D. FY24 Audit Report – Business Manager Porrovecchio talked about the audit exit with the auditor and Trustee Johnson. The audit report goes to OPI, the Federal Audit Clearinghouse, to the newspaper and on the website. There are no findings.

A motion to approve the FY24 Audit Report was made by Trustee Kreiman, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

#### **COMMITTEE REPORTS**

There were no committee reports.

#### **PRINCIPAL REPORTS**

Mr. Hansen briefed the board on upcoming activities. He also talked about vaping.

Mr. Appleby talked about coming back from Christmas break, middle school activities and staff New Year's goals.

Mrs. Clarke reported on school drills and PLCs. She thanked Transportation Director Walker for being flexible and willing to help when needed.

Mr. Porrovecchio gave an update on high school activities.

#### **SUPERINTENDENT REPORT**

Mr. Stack spoke about HB 15, the PowerSchool data breach, back up internet for the school and looking into replacing the phone system.

#### **FUTURE MEETING SCHEDULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, February 12, 2025
- o Wednesday, March 12, 2025
- o Wednesday, April 9, 2025
- o Wednesday, May 14, 2025

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:48 pm

---

District Clerk

---

Chairperson