

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on December 11, 2024, at 5:00 pm in the high school library.

Trustees in attendance: Paul Sandry, Julie Kreiman, Ben Woods, Deb Johnson, Dan Elwell and Carol Field

Trustees absent: Zack Anderson

Also in attendance were Superintendent Tom Stack, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Kreiman, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for November 13, 2024
- Consideration of Student Activity Report – November 2024
- Consideration of All Bill Approval Lists
- Consideration of District Donations
 1. Kennedy Donation for Jazz Band, \$5500.00
- Consideration of Out of District Students Pursuant to Board Policy 3141
 1. List Attached
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Recommended for Consideration
 - a. Michael Ortega, Transportation Route Driver
 - b. Lance Nadeau, Part-time Middle School Paraprofessional
 2. Substitute Personnel Recommended for Consideration
 - a. Beau Santistevan, K-12 Substitute Teacher
 - b. Trevor Fudim, K-12 Substitute Teacher
 - c. Cindi Tranel, K-12 Substitute Teacher
 - d. Brenda Koch, Food Service Substitute
 3. Extra-Curricular Volunteers Recommended for Consideration
 - a. Wayne Bennett, High School Wrestling
 - b. Shannon Garner, 5th Grade Girls Basketball

REPORTS & PRESENTATIONS

- A. Elementary PLC Report- The elementary 2nd grade team, Jen Gustavson and Mandy Faucett, along with Brenda Clarke and Coach teacher Vicki Heupel shared what they have been doing in the elementary school to prioritize their standards, unpack them and to use coaching to do a 15-day challenge. The 15-day challenge is a full cycle of the PLC process or workflow to focus on one priority standard to go through all four essential questions. They were able to break down the math standards down to 6 crucial or priority standards that they must cover. They will still cover the other 16 standards but will focus on the 6 essentials. Trustee Kreiman asked about the curriculum itself. The team loves the curriculum and are happy because it can adapt to their needs. It is a great tool, but not the most important part, which is instruction and response.

NEW BUSINESS

- A. Board Policy 8460 Naming School District Facilities, Second Reading for Adoption – Superintendent Stack spoke to the opportunity for naming rights and a need for a policy to make it legal.

A motion to adopt board policy 8460 Naming School District Facilities was made by Trustee Woods, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- B. Board Policies, First Reading – Superintendent Stack let the board know that several policies were flagged by the Title audit showing that 3 of our policies needed to be updated per OPI. These board policies must be updated by January 8th so we can send it to OPI.
1. Policy 3110 Entrance, Placement and Transfer – No comment
 2. Policy 3121 Enrollment and Attendance Records – No comment
 3. Policy 3122 Attendance Policy – No comment

- C. High School Out of State Fieldtrip Request, Idaho – Mr. Phillips asked to take the newly formed jazz band to Moscow ID to the Lionel Hampton Jazz Festival, one of the biggest jazz festivals in the country. The high school would compete in the smallest high school division. They will also get to see a concert on Friday night. If they win, they will be able to perform in the concert. It's a 2-day overnight trip and they will need to do fundraising. Trustee Johnson suggested they ask boosters for support. Jazz Band is what we call a "zero hour" class, meaning it starts at 7:00 am, happening before most kids (or teachers) arrive at school.

A motion to approve the high school out of state fieldtrip to Idaho was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- D. High School Out of State Fieldtrip Request, New York – Mr. Phillips spoke about a trip to New York in 2026, targeting the end of Spring Break. It would be through Bob Rogers travel. It will be a costly trip, and they want to get it passed early so they can begin fund raising. Whitefish has done this and the cost was around \$2000. There is an online fundraising portal that can be tapped outside of the valley. They will see a Broadway show, the New York Philharmonic, and see the day in the life of a real musician, along with sightseeing and playing as well.

A motion to approve the high school out of state fieldtrip to New York was made by Trustee Woods, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- E. Bigfork Elementary Election Resolution – Superintendent Stack spoke about the two trustees who are up for election in the Bigfork Elementary School district and the ability for the school board to run a levy if they decide to.

A motion to approve the Bigfork Elementary Election Resolution was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary trustees.

- F. Bigfork High School Election Resolution – Superintendent Stack let the board know that no trustees were up for election, however this allows the board to run a levy if they decide to.

A motion to approve the Bigfork High School Election Resolution was made by Trustee Ben Woods, seconded by Trustee Carol Field, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

There were no committee reports.

PRINCIPAL REPORTS

Mr. Hansen - Thankful for the support with the PLC and great to see how well things are going, and how much Ms. Heupel has done as an instructional coach. The Guiding coalition is focusing on the four essential questions and supporting those that need help. The band concert tomorrow night starts at 6:30 in the high school. The high school winter choir concert is at the Methodist church next Tuesday.

Mrs. Clarke – Students will be Christmas caroling next Friday afternoon.

Mr. Appleby – Talked about the safety drill, boys basketball, new trimester schedules and the choir concert next Thursday. He introduced the middle school Journalism student there to report on the board meeting.

SUPERINTENDENT REPORT

Mr. Stack – Speech and Drama is doing well; Wrestling has begun, and Basketball tips off in Frenchtown. Kudos to the principals and the staff for doing so well during the safety drills. January legislative session begins – Highlights are talks of a 3% and 3% which is the most they can give and doubling the quality educator payment. Potential funding of \$6 million, to fund the 6th graders like middle school/high school. Facilities have a final quote for the staircases on the hill to the football field. Elementary siding still waiting for the report from Mr. Casalegno. The elementary bleachers will be updated over spring break.

CONSIDERATION OF OUT OF DISTRICT STUDENT PURSUANT TO BOARD POLICY 3141 –

Superintendent Stack -Out of district enrollment is capped for the life skills program so the recommendation is to deny approval of admission.

A motion to approve the denial as recommended was made by Trustee Woods, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

The future meeting schedule was discussed.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, January 8, 2025 Workshop 4 pm, Board Meeting 5 pm
- o Wednesday, February 12, 2025
- o Wednesday, March 12, 2025
- o Wednesday, April 9, 2025
- o Wednesday, May 14, 2025

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Johnson, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:44 pm

District Clerk

Chairperson