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6 Naming School District Facilities

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8 Recognizing that the name for a school building, facility, or ground or field reflects on its public
9 image, the Board’s primary consideration will be to select a name that enhances the credibility
10 and stature of the school or facility. In selecting a name, the Board will give higher preference to
11 names that have a special significance to the area or to the people who have made a significant
12 contribution to education or to the school or the school system.

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14 The naming of a school or facility shall take place in the following manner:

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16 A. The Superintendent shall select a committee of, whose purpose it shall be to submit to the
17 Board a list of not less than three, nor more than five, names for the new school or
18 facility. The list shall briefly state, along with each name, why the committee nominated
19 each name. The committee may solicit nominations from students and the community.
- 20 B. The committee shall, whenever possible, follow these guidelines:
 - 21 a. Each name shall be known to, and significant to, the people of the district.
 - 22 b. The names submitted shall not conflict with the names of other schools or
23 facilities in the district or surrounding districts.
 - 24 c. The use of names of living persons shall be avoided unless the circumstances
25 warrant an exception.
- 26 C. Major facilities (non-buildings), such as athletic complexes, are eligible to be named
27 according to the following guidelines:
 - 28 a. The name should be easily identifiable with the facility;
 - 29 b. The name should not conflict with similar names of other facilities within the
30 district or surrounding school districts; and
 - 31 c. In selecting a name of a person, the Board will give higher preference to persons
32 who have made a significant contribution to education within the district.
- 33 D. The Board shall make the final selection of the new school or facility from the list. All
34 names submitted may be rejected, at the sole discretion of the Board.
- 35 E. In recognition of the efforts of those involved in the project, a plaque containing the
36 following information shall be attached to a new building or facility:
 - 37 a. School or facility name;
 - 38 b. Board-approved construction date;
 - 39 c. Completion or dedication date;
 - 40 d. Name of Board members as of the board-approved construction date in the
41 following order:
 - 42 i. Chairman
 - 43 ii. Vice-Chairman
 - 44 iii. Members (alphabetically)
 - 45 e. Superintendent as of board-approved construction date; and

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f. Architect and contractor names.

F. Once a building or facility has been named, that name will remain with the building or facility unless terminated or changed by the Board, which may occur at the sole discretion of the Board.

Policy History:

First reading on: 11/13/24

Second reading/Adopted on: 12/11/24