

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 13, 2024, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Deb Johnson, Ben Woods, Paul Sandry, Dan Elwell, Zack Anderson and Julie Kreiman

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen and Charlie Appleby, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Field, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for October 9, 2024
- Consideration of Student Activity Report – October, 2024
- Consideration of All Bill Approval Lists
- Consideration of Surplus Property Resolution
- Consideration of District Donations
 1. \$18,053 from Bigfork Youth Baseball Association for High School Baseball
 2. \$2,000 from Bigfork Booster Club for Hydration Carts
- Consideration of Out of District Students Pursuant to Board Policy 3141
 1. List Attached
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Resignation for Consideration
 - a. Brenda Koch, Food Service
 2. Substitute Personnel Recommended for Consideration
 - a. Stephanie Frederick, K-12 Substitute
 - b. Micahel Ortega, Transportation Substitute
 3. Extra-Curricular Personnel Recommended for Consideration
 - a. Heather Epperly, Co-Head Winter Cheer Advisor (split stipend)
 - b. Emily Feller, Co-Head Winter Cheer Advisor (split stipend)
 - c. Jane Sundell, Swim Assistant Coach
 4. Extra-Curricular Volunteers Recommended for Consideration
 - a. Mike Ballard, High School Wrestling
 - b. Tannar Cummings, High School Girls Basketball
 - c. Troy Gunlock, High School Girls Basketball
 - d. Joshua Jepson, High School Baseball

COMMITTEE REPORTS

- A. Facilities Committee – Trustee Kreiman and Trustee Anderson went over upcoming facility projects including elementary gym bleacher replacement, stairway upgrades on campus and elementary building siding and painting.
- B. Finance Committee – Board Chair Sandry recapped the earlier Finance Committee meeting. Finance committee members went over ESSER funds, staff bonus information, partially funded athletics, the FY24 audit, enrollment statistics and the trustee election.

NEW BUSINESS

- A. Elementary Bleacher Replacement – Superintendent Stack told trustees the bleachers are approximately 40 years old and out of code. He recommended the proposal from Tutt Construction. Tutt Construction did the bleachers in the high school.

A motion to approve the elementary bleacher replacement was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

- B. Food Service Director Contract Addendum – Superintendent Stack recommended adding 10 days to the Food Service Director's contract. The Food Service Department has been down an employee most of the last 3 years. The Director also works on school breaks when deliveries come in and to prep food.

A motion to approve the Food Service Director contract addendum was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- C. Board Policy 8460 Naming School District Facilities, First Reading – Superintendent Stack explained the need for the policy arose from the athletic field fundraising discussion. It's a model policy from MTSBA. Second reading will be in December.
- D. Board Policy 8100 Transportation, Second Reading for Adoption – Superintendent Stack said policy 8100 needed to be updated per the Title audit. He thanked the principals and Mrs. Kallenberger for their work on the audit.

A motion to adopt board policy 8100 Transportation was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- E. High School Out of State Fieldtrip Request – Mr. Heuchert asked trustees to approve a fieldtrip to Spokane in May. The choir students will spend time at Eastern Washington and Silverwood. It will be approximately 18 students and 2 chaperones.

A motion to approve the high school out of state fieldtrip was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- F. Transportation Electric Bus Application – Superintendent Stack recommended trustees approve the application for a second electric bus. If selected, trustee approval would be needed to move forward with the purchase. The electric bus would cost the district \$30,000 to \$50,000.

A motion to approve the electric bus application was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- G. District Visa Business Card Resolution – Business Manager Porrovecchio told trustees the district needs to make purchases at Costco occasionally. Costco only accepts Visa cards, and the district has a Mastercard.

A motion to approve the Visa business card resolution was made by Trustee Woods, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- H. MT Schools Unemployment Insurance Program Participation Agreement – Business Manager Porrovecchio explained that MTSUIP is updating their agreements. There are no changes to the district's unemployment insurance. The district pays approximately \$15,000 per year.

A motion to approve the MT Schools Unemployment Insurance Program Participation Agreement was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

PRINCIPAL REPORTS

Mr. Hansen talked about recent professional development trips, the school evacuation drill and testing data.

Mr. Appleby's report included professional development opportunities, MAST testing, Halloween, fieldtrips, the evacuation drill, the E3 emergency platform and middle school basketball.

Mr. Hansen also recognized the volleyball team headed to the state tournament.

SUPERINTENDENT REPORT

Mr. Stack went over results of the 4-day school week survey. He estimated a 16% return. He also referred to the recent UM study recommending against 4-day school weeks. He told trustees there would be many things to consider if the district moved to 4-day schools weeks including classified employee hours and wages, department heads and principal days, route contractor contracts, study backs before and after school, extending students days, etc. Discussion followed. The board will discuss it again at a workshop in January.

The future meeting schedule was discussed, and Trustee Anderson will not be at the December meeting.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, December 11, 2024
- Wednesday, January 8, 2025
- Wednesday, February 12, 2025
- Wednesday, March 12, 2025
- Wednesday, April 9, 2025

A motion to adjourn was made by Trustee Field, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:50 pm

District Clerk

Chairperson