

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 11, 2024, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Deb Johnson, Ben Woods, Paul Sandry, Dan Elwell, Zack Anderson and Julie Kreiman

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Field, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for August 20 & September 3, 2024
- Consideration of Student Activity Report – August, 2024
- Consideration of All Bill Approval Lists
- Consideration of Transportation Route 10 & 17 Amendments
- Consideration of Surplus Property Resolution – Various Items
- Consideration of Out of District Students Pursuant to Board Policy 3141
 1. List Attached
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Substitute Personnel Recommended for Consideration
 - a. Cormac Benn, K-1 Substitute Teacher
 - b. Julie Inabnit, K-8 Substitute Teacher
 2. Extra-Curricular Personnel Recommended for Consideration
 - a. Sam Aklestad, Co-Middle School Study Backs Advisor
 - b. Andrea Roseno, Co-Middle School Study Backs Advisor
 - c. Brian Phillips, Jazz Band Advisor

NEW BUSINESS

- A. Somers/Lakeside Transportation Interlocal Agreement – Superintendent Stack told trustees the existing agreement has been in place for a few years and allows the district to pick up students residing on Fennon Way. All other students get picked up on the Bigfork side of Sportsman's Bridge. The revised agreement allows for pick-up of high school students in addition to the stop at Fennon Way. There may be additional route changes. Board discussion followed.

A motion to approve the Somers/Lakeside Transportation Interlocal Agreement was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- B. High School ESSER Purchases – Business Manager Porrovecchio explained ESSER III grant funds need to be spent by September 30. Purchases or projects over \$5000 need school board approval per OPI requirements. Ms. Porrovecchio went over possible high school projects including art supplies and cameras, band instruments and supplies, math department calculators, foyer tables and Edgenuity, a credit recovery platform.

A motion to approve the High School ESSER purchases as presented was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Negotiations Committee – Trustee Kreiman told trustees the teachers union is interested in a 4 day school week next year. Discussion followed. Superintendent Stack will work with Trustee Kreiman to survey the community and staff.

PRINCIPAL REPORTS

Mr. Appleby reported on the new school year, PIR days and new course offerings in the middle school.

Mrs. Clarke’s report included PIR days, Wednesday morning PLC meetings and fall assessments in the elementary.

Mr. Hansen spoke about PIR, freshman orientation, senior night and fall activities.

SUPERINTENDENT REPORT

Mr. Stack told trustees about OPI communications and Title monitoring. He also talked about his communication with potential new subdivisions. He gives them all the same response. Lastly, he talked about measures taken to keep seagulls off the elementary roof.

NEW BUSINESS

- C. Consideration of Out of District Students Pursuant to Board Policy 3141 – Executive Session may be called pursuant to MCA 2-3-203(3)
 - a. List Attached

Superintendent Stack asked trustees to approve the denial of an out of district middle school student due to discipline issues in a prior district.

A motion to approve the denial of the Out of District Student Pursuant to Board Policy 3141 was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, October 9, 2024
- o Wednesday, November 13, 2024
- o Wednesday, December 11, 2024
- o Wednesday, January 8, 2025
- o Wednesday, February 12, 2025
- o Wednesday, March 12, 2025
- o Wednesday, April 9, 2025

A motion to adjourn was made by Trustee Woods, seconded by Trustee Field, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:48 pm

District Clerk

Chairperson

10/04/24
10:27:31

BIGFORK SCHOOLS
Reconciliation Report for 08/31/24 to 09/30/24

Page: 1 of 1
Report ID: S100R

Statement of Activity Closing Balance	297672.15
Plus Outstanding Checks	4475.98
Minus Outstanding Deposits	0.00

Balance 302148.13

Minus Receipts in Transit 600.00

Statement Balance 301548.13

✓ LP

Debits

Checks Cleared	10303.08
Misc Charges	64.99

Total Debits 10368.07

Credits

Deposits Cleared	34242.41
Misc Earnings	0.00

Total Credits 34242.41



P.O. Box 241826
Omaha, NE 68124

Statement Ending 09/30/2024

BIGFORK SCHOOL DISTRICT



Page 1 of 8

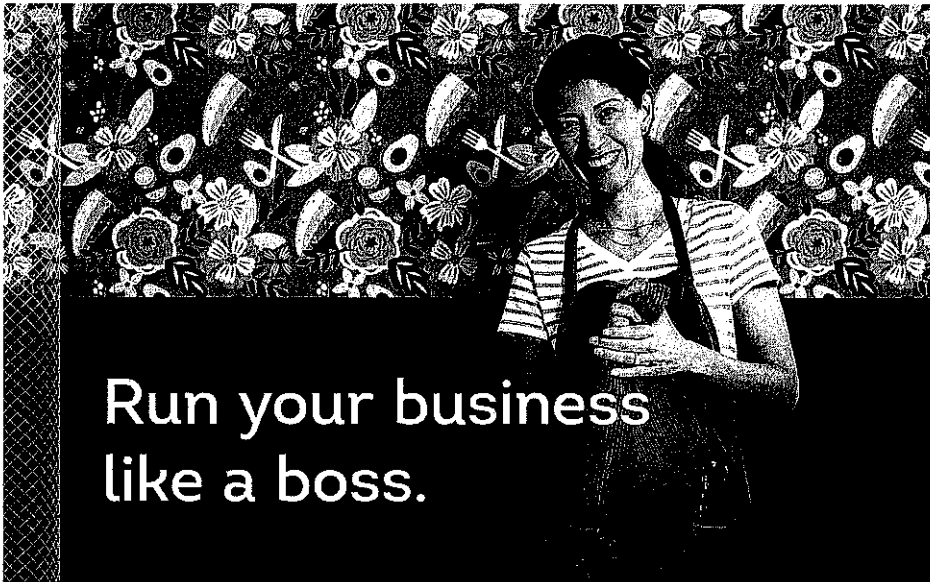
Account Number: XXXXXXXXXXXX

RETURN SERVICE REQUESTED

BIGFORK SCHOOL DISTRICT
PO BOX 188
BIGFORK MT 59911-0188

Managing Your Accounts

	Client Contact Center	855-342-3400
	Website	firstinterstate.com



Run your business like a boss.

Put our small business services to work.

From business loans to retirement plan services, we can help get any business ready to do business.

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Summary of Accounts



Account Type	Account Number	Ending Balance
ANALYZED BUSINESS CHECKING	XXXXXXXXXX	\$301,548.13

✓ LP

ANALYZED BUSINESS CHECKING - XXXXXXXXXXXX**Account Summary**

Date	Description	Amount
08/31/2024	Beginning Balance	\$277,673.79
	16 Credit(s) This Period	\$34,243.41
	51 Debit(s) This Period	\$10,369.07
09/30/2024	Ending Balance	\$301,548.13

Account Activity

Post Date	Description	Debits	Credits	Balance
08/31/2024	Beginning Balance			\$277,673.79
08/31/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$152.00 ✓✓	\$277,825.79
09/01/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$300.00 ✓✓	\$278,125.79
09/03/2024	CSM Rebate Dist ACH PAYMTS		\$44.27 ✓	\$278,170.06
09/03/2024	953205952880 MERCHANT BNKCD DISCOUNT	\$26.07 ✓		\$278,143.99
09/03/2024	953205952880 MERCHANT BNKCD FEE	\$27.95 ✓		\$278,116.04
09/03/2024	CHECK # 35204	\$102.43		\$278,013.61
09/05/2024	SET TRANS Bigfork School D EFUNDS CC CREDIT FOR 09-03-2024		\$1.00 ✓	\$278,014.61
09/05/2024	SET TRANS Bigfork School D EFUNDS CC FEE DEBIT FOR 09-03-2024	\$0.26 ✓		\$278,014.35
09/05/2024	CHECK # 35205	\$85.00		\$277,929.35
09/05/2024	CHECK # 35206	\$87.88		\$277,841.47
09/06/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$120.00 ✓	\$277,961.47
09/06/2024	Huddle Tickets EDI PYMNTS ACXXXXXXXX-1664		\$813.00 ✓	\$278,774.47
09/09/2024	DEPOSIT		\$4,874.75 ✓	\$283,649.22
09/09/2024	CHECK # 35207	\$89.32		\$283,559.90
09/09/2024	CHECK # 35208	\$149.50		\$283,410.40
09/09/2024	CHECK # 35211	\$80.00		\$283,330.40
09/10/2024	CHECK # 35216	\$2,140.08		\$281,190.32
09/10/2024	CHECK # 35217	\$631.66		\$280,558.66
09/10/2024	CHECK # 35219	\$44.27		\$280,514.39
09/10/2024	CHECK # 35220	\$357.00		\$280,157.39
09/11/2024	SET TRANS Bigfork School D EFUNDS CC REFUND DEBIT FOR 09-09-2024	\$1.00 ✓		\$280,156.39
09/11/2024	CHECK # 35214	\$305.00		\$279,851.39
09/11/2024	CHECK # 35227	\$103.58		\$279,747.81
09/11/2024	CHECK # 35229	\$103.58		\$279,644.23
09/12/2024	CHECK # 35228	\$102.62		\$279,541.61
09/13/2024	DEPOSIT		\$677.00 ✓	\$280,218.61
09/13/2024	Huddle Tickets EDI PYMNTS ACXXXXXXXX-1782		\$848.00 ✓	\$281,066.61
09/13/2024	CHECK # 35222	\$413.00		\$280,653.61
09/13/2024	CHECK # 35231	\$72.00		\$280,581.61
09/13/2024	CHECK # 35233	\$72.00		\$280,509.61
09/16/2024	Service Charges August 2024	\$10.71 ✓		\$280,498.90
09/16/2024	CHECK # 35209	\$140.00		\$280,358.90
09/16/2024	CHECK # 35210	\$156.00		\$280,202.90
09/16/2024	CHECK # 35218	\$5.80		\$280,197.10
09/16/2024	CHECK # 35232	\$72.00		\$280,125.10
09/17/2024	CHECK # 35234	\$127.33		\$279,997.77
09/17/2024	CHECK # 35236	\$87.88		\$279,909.89
09/18/2024	CHECK # 35224	\$100.00		\$279,809.89

ANALYZED BUSINESS CHECKING - XXXXXXXXXXXX (continued)

Account Activity (continued)

Post Date	Description	Debits	Credits	Balance
09/19/2024	CHECK # 35230	\$107.10		\$279,702.79
09/20/2024	Huddle Tickets EDI PYMNTS ACXXXXXXXX-2621		\$2,595.50 ✓	\$282,298.29
09/20/2024	CHECK # 35221	\$225.00		\$282,073.29
09/20/2024	CHECK # 35238	\$80.00		\$281,993.29
09/20/2024	CHECK # 35239	\$40.00		\$281,953.29
09/20/2024	CHECK # 35242	\$147.00		\$281,806.29
09/20/2024	CHECK # 35243	\$130.00		\$281,676.29
09/23/2024	DEPOSIT		\$15,951.50 ✓	\$297,627.79
09/23/2024	CHECK # 35240	\$40.00		\$297,587.79
09/24/2024	CHECK # 35213	\$200.00		\$297,387.79
09/24/2024	CHECK # 35248	\$67.77		\$297,320.02
09/25/2024	CHECK # 35245	\$990.92		\$296,329.10
09/25/2024	CHECK # 35249	\$79.08		\$296,250.02
09/25/2024	CHECK # 35251	\$77.16		\$296,172.86
09/25/2024	CHECK # 35252	\$84.20		\$296,088.66
09/26/2024	PREMIER HEALTHCA PAYMENT 240925AG5037		\$7.99 ✓	\$296,096.65
09/26/2024	CHECK # 35225	\$152.00		\$295,944.65
09/26/2024	CHECK # 35235	\$89.80		\$295,854.85
09/27/2024	Huddle Tickets EDI PYMNTS ACXXXXXXXX-1599		\$1,395.50 ✓	\$297,250.35
09/27/2024	B8MRPW2MHR DragonFly PMT transferId=66f2e23f77849413f12dbbf5		\$3,590.40 ✓	\$300,840.75
09/27/2024	CHECK # 35215	\$378.00		\$300,462.75
09/29/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$100.00 ✓	\$300,562.75
09/30/2024	DEPOSIT		\$2,772.50 ✓	\$303,335.25
09/30/2024	CHECK # 35212	\$40.00		\$303,295.25
09/30/2024	CHECK # 35247	\$1,300.00		\$301,995.25
09/30/2024	CHECK # 35256	\$153.56		\$301,841.69
09/30/2024	CHECK # 35257	\$80.00		\$301,761.69
09/30/2024	CHECK # 35258	\$121.52		\$301,640.17
09/30/2024	CHECK # 35261	\$92.04		\$301,548.13
09/30/2024	Ending Balance			\$301,548.13

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
35204	09/03/2024	\$102.43	35220	09/10/2024	\$357.00	35239	09/20/2024	\$40.00
35205	09/05/2024	\$85.00	35221	09/20/2024	\$225.00	35240	09/23/2024	\$40.00
35206	09/05/2024	\$87.88	35222	09/13/2024	\$413.00	35242*	09/20/2024	\$147.00
35207	09/09/2024	\$89.32	35224*	09/18/2024	\$100.00	35243	09/20/2024	\$130.00
35208	09/09/2024	\$149.50	35225	09/26/2024	\$152.00	35245*	09/25/2024	\$990.92
35209	09/16/2024	\$140.00	35227*	09/11/2024	\$103.58	35247*	09/30/2024	\$1,300.00
35210	09/16/2024	\$156.00	35228	09/12/2024	\$102.62	35248	09/24/2024	\$67.77
35211	09/09/2024	\$80.00	35229	09/11/2024	\$103.58	35249	09/25/2024	\$79.08
35212	09/30/2024	\$40.00	35230	09/19/2024	\$107.10	35251*	09/25/2024	\$77.16
35213	09/24/2024	\$200.00	35231	09/13/2024	\$72.00	35252	09/25/2024	\$84.20
35214	09/11/2024	\$305.00	35232	09/16/2024	\$72.00	35256*	09/30/2024	\$153.56
35215	09/27/2024	\$378.00	35233	09/13/2024	\$72.00	35257	09/30/2024	\$80.00
35216	09/10/2024	\$2,140.08	35234	09/17/2024	\$127.33	35258	09/30/2024	\$121.52
35217	09/10/2024	\$631.66	35235	09/26/2024	\$89.80	35261*	09/30/2024	\$92.04
35218	09/16/2024	\$5.80	35236	09/17/2024	\$87.88			
35219	09/10/2024	\$44.27	35238*	09/20/2024	\$80.00			

ANALYZED BUSINESS CHECKING - XXXXXXXXXXXX2409 (continued)

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
08/31/2024	\$277,825.79	09/12/2024	\$279,541.61	09/24/2024	\$297,320.02
09/01/2024	\$278,125.79	09/13/2024	\$280,509.61	09/25/2024	\$296,088.66
09/03/2024	\$278,013.61	09/16/2024	\$280,125.10	09/26/2024	\$295,854.85
09/05/2024	\$277,841.47	09/17/2024	\$279,909.89	09/27/2024	\$300,462.75
09/06/2024	\$278,774.47	09/18/2024	\$279,809.89	09/29/2024	\$300,562.75
09/09/2024	\$283,330.40	09/19/2024	\$279,702.79	09/30/2024	\$301,548.13
09/10/2024	\$280,157.39	09/20/2024	\$281,676.29		
09/11/2024	\$279,644.23	09/23/2024	\$297,587.79		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Board Rec

From Brenda Clarke <bclarke@bigfork.k12.mt.us>

Date Thu 9/19/2024 10:01 AM

To Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Please add this to the next Board agenda:

Board of Trustees:

I am pleased to recommend Julie Dachs as a para professional for Bigfork Elementary School. Julie has been a substitute for us since 2018 and has always been reliable and professional. She has a Bachelor's of Science degree in Chemistry and Teaching from MSU-Bozeman and has experience as a classroom teacher for different school districts both nationally and internationally. She also is the parent of two children in our District.

Thank you,
Brenda

Recommendation for Hire**Charlie Appleby** <charliea@bigfork.k12.mt.us>

Tue 9/10/2024 10:54 AM

To: Mark Hansen <mhansen@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Brenda Clarke <bclarke@bigfork.k12.mt.us>

School Board Trustees,

It is my pleasure to recommend Rylee Mix as a K-8 substitute teacher in our district. Rylee is a self-employed musician/entertainer who referees in our middle school and has a heart for kids. She has spent time as a cabinet maker's apprentice, and product manager among other real-world experience, and feels she has the tone, demeanor and relationship building experience to work with kids of all ages. Thank you for your consideration,

Charles Appleby

Charles Appleby | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

www.bigforkschools.org/our-schools/middle-school/***Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate***

Board Rec

Brenda Clarke <bclarke@bigfork.k12.mt.us>

Tue 9/17/2024 8:32 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Please add the following to the next Board agenda:

Board of Trustees:

I am pleased to recommend Erin Dustin as a substitute for Bigfork School District grades K-12. Erin is a certified school counselor with a Master's degree in counseling from Grand Canyon University. She also is the mother of two students enrolled in Bigfork Schools. She has six years of experience working in schools and is eager to support our District.

Thank you,
Brenda



Board Rec

From Brenda Clarke <bclarke@bigfork.k12.mt.us>
Date Wed 9/25/2024 2:56 PM
To Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>
Cc Charlie Appleby <charlea@bigfork.k12.mt.us>

Lacey,
Please add this to the next Board agenda:

Board of Trustees:

I am pleased to recommend Kathy Williams as a substitute teacher for Bigfork Elementary School and Bigfork Middle School. Kathy is a new resident of Bigfork who came to us from California. She has a Bachelor of Science Degree in Biology from UC Irvine and a Master's Degree in PPS (Pupil Personnel Services) from National University and has almost 25 years experience teaching school.

Thank you,
Brenda

Speech and Drama Coach Recommendation

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Fri 9/13/2024 11:55 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Dear Mr. Stack,

I am pleased to recommend Mrs. Richalle Close. Richalle has been a dedicated reading intervention teacher at Bigfork Elementary for the past five years. Additionally, her daughter was a state champion for the team last year as a freshman. With increased student participation in the program this year, I believe Richalle's involvement and support would be a valuable asset.

Thank you for your consideration.

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

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Outlook

Winter Coach Recommendations 2024 - 2025

From Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Date Thu 10/3/2024 11:02 AM

To Tom Stack <tstack@bigfork.k12.mt.us>

Cc Alison Wallen <awallen@bigfork.k12.mt.us>; Mark Hansen <mhansen@bigfork.k12.mt.us>; Charlie Appleby <charliea@bigfork.k12.mt.us>; Carol Venegas <cvenegas@bigfork.k12.mt.us>; Shannon Varner <svarner@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following assistant coaches for our winter sports programs:

HIGH SCHOOL**Boys Basketball (Returning)**

Adam Jordt - Junior Varsity Coach & Var Assistant

Brandon Piazzola - Freshman Coach & Var Assistant

Girls Basketball (Returning)

Brandy Couture - Var Assistant (split stipend with Coach Gunlock)

Isaac Martel - Junior Varsity Coach & Var Assistant

Ellie Jordt - Freshman Coach & Var Assistant

Paula Sullivan - Volunteer Assistant

Wrestling (Returning)

Clayton Woll - Head Coach

Shelton Woll - Assistant Coach

Swimming

Chad Cummings Head Coach

Chad Cummins brings a wealth of experience in coaching and athletics. From 1999-2001, he served as a swim coach for the Greeley Country Club (Gators), building on his lifelong passion for swimming, which began in his youth with a local swim club in Colorado Springs. His background includes working as a lifeguard, swim instructor, and swim team coach, alongside a Bachelor of Science in General Business Administration and a Minor in Outdoor Education from the University of Northern Colorado. Chad's leadership as the current U-11 Boys Head Soccer Coach for Bigfork Soccer Club further highlights his commitment to developing young athletes. His diverse experience and passion for sports make him an excellent candidate for head swim coach.

MIDDLE SCHOOL**Boys Basketball****5th Grade**

Andrew Sliter

Has assisted at the middle school level and coached several 3-on-3 teams for the 5th grade class.

Amy Campbell

Bigfork High School Booster president and Bigfork High School graduate. Amy is a active member of the school community.

Nate Mayer

Many of you may remember Nate from the high school baseball adoption process. He spoke to the school board multiple times, and his involvement was instrumental in making baseball a part of our school's athletic offerings.

6th Grade

Tanya McAnally (Returning)

7th Grade

Joe Pitts

Although new to the 7th grade team, Mr. Pitts brings extensive coaching experience, having worked with both high school and middle school basketball teams at Bigfork School.

8th Grade

Troy Gunlock (Returning)

Girls Basketball

6th Grade: Nathan Despain (Returning)

7th Grade: Janelle Plummer (Returning)

8th Grade: Brett Pargman & Adina Rutherford (Returning)

Thank you for your consideration. Please be advised the head coaches for Swim and Wrestling are new and have not had time to finalize their assistant coaches.

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

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