

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on August 20, 2024, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Ben Woods, Paul Sandry, Zack Anderson and Julie Kreiman

Trustees absent: Deb Johnson and Dan Elwell

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, Special Education Director/Activities Director Matt Porrovecchio and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Field, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Wood, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for July 30, 2024
- Consideration of Student Activity Reports – July, 2024
- Consideration of All Bill Approval Lists
- Consideration of Transportation Route 17 Amendment
- Consideration of Records Destruction per Records Retention Schedule
- Consideration of Out of District Students Pursuant to Board Policy 3141
 1. List Attached
- Consideration of District Donations
 1. Booster Club Donation to Cross Country, \$2287.50
 2. Bigfork Rotary Foundation, Inc., Donation to Baseball, \$1500.00
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Resignation for Consideration
 - a. Trisha Knobloch, Paraprofessional
 2. Extra-Curricular Personnel Resignation for Consideration
 - a. Shawn Hall, High School Wrestling Coach
 3. Classified Personnel Recommended for Consideration
 - a. Joy Schlegel, Bus Monitor
 - b. Jeanie Hayes, Bus Monitor
 4. Substitute Personnel Recommended for Consideration
 - a. Annette Van Pevenage, K-6 Substitute Teacher
 - b. Chloe Storest, K-12 Substitute Teacher
 - c. Trisha Knobloch, K-12 Substitute Teacher
 - d. David Boswell, Substitute Bus Monitor
 - e. Derek Vann, Substitute Bus Monitor
 5. Extra-Curricular Personnel Recommended for Consideration
 - a. Stewart Willis, Middle School Football Coach
 - b. Nathaniel Willette, Middle School Football Coach
 - c. Erik Heuchert, Middle School Choir Advisor
 - d. Brian Phillips, Middle School Band Advisor
 - e. Bronson Ericksen, Middle School Student Council Advisor
 - f. Marissa Meyer, Science Fair Advisor
 - g. Brian Phillips, High School Band Advisor & Pep Band Advisor
 - h. Tannar Cummings, High School Student Council Co-Advisor
 - i. Amber Britt, High School Student Council Co-Advisor

- j. John Hollow, High School Yearbook Advisor
- k. Erick Heuchert, High School Choir Advisor
- l. Heather Epperly, Elementary Music Advisor
- 6. Extra-Curricular Volunteers Recommended for Consideration
 - a. Seth Price, Middle School Football
 - b. Emanuel Baldi, Middle School Football

OLD BUSINESS

- A. 2024-25 Cooperative Sports/Activities Agreement with Swan River – Activities Director Porrovecchio told trustees the agreement was changed to allow 6 days of leave.

A motion to approve the 2024-25 Cooperative Sports/Activities Agreement with Swan River was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

NEW BUSINESS

- A. Handbook Bullying Procedures – The Administrative Team told trustees they made changes after working through the ISAP process. Changes include the response to bullying and communication with parents.

A motion to approve the handbook bullying procedures was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with affirmative votes from Trustees Woods, Sandry, Anderson & Kreiman. Trustee Field abstained from voting.

- B. High School Math Curriculum Purchase – Principal Hansen said the Curriculum Committee reviewed the math curriculum. He explained it is aligned with district resources, is cost effective and will benefit students.

A motion to approve the High School Math Curriculum Purchase was made by Trustee Kreiman, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- C. Board Policy 2410, High School Graduation Requirements, 2nd Reading for Adoption – Principal Hansen explained the changes allow for an honors diploma.

A motion to approve Board Policy 2410, High School Graduation Requirements was made by Trustee Woods, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- D. Elementary & High School 2023-24 Trustee's Reports – Business Manager Porrovecchio reviewed district taxable values, taxes receivable and protested taxes, final budget recommendations, ending cash balances and the Trustee's Financial Reports.

A motion to approve the Elementary 2023-24 Trustee's Report was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary trustees.

A motion to approve the High School 2023-24 Trustee's Report was made by Trustee Field, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- E. Elementary & High School 2024-25 Budgets – Business Manager Porrovecchio went over the district budgeted funds. Levied taxes remain steady in the elementary and high school budgets.

A motion to approve the Elementary 2024-25 Budgets was made by Trustee Woods, seconded by Trustee Anderson, and approved by unanimous vote of the elementary trustees.

A motion to approve the High School 2024-25 Budgets was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- F. Elementary & High School Apportionment of Ending Cash Balances – Business Manager Porrovecchio explained cash in budgeted funds at the end of the fiscal year go to fund reserves or to fund the ensuing years budgets.

A motion to approve the Elementary Apportionment of Ending Cash Balances was made by Trustee Woods, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

A motion to approve the High School Apportionment of Ending Cash Balances was made by Trustee Woods, seconded by Trustee Anderson, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

There were no committee reports.

PRINCIPAL REPORTS

Mr. Appleby talked about the PLC workshop, new staff members and the Leadership Class. Trustee Kreiman thanked Mr. Appleby for naming Mrs. Meyer the Science Fair Advisor.

Mr. Hansen reported on the PLC workshop, mentors and new staff, Student Council and Portrait of a Graduate training in Minneapolis. He told the board the US Men's volleyball coach will be speaking to staff next week.

Mrs. Clarke spoke about the June Texas PLC trip, the beginning of the school year and working on meeting the needs to special education students.

Mr. Porrovecchio briefly talked about fall activities. Mr. Hansen told board members Mr. Porrovecchio does a great job communicating with coaches, parents and students. Mr. Porrovecchio thanked Ms. Venegas and Ms. Varner for their help with activities.

SUPERINTENDENT REPORT

Mr. Stack talked about the lightning strike at Glacier High School. He told trustees Mr. Porrovecchio sent an email to coaches the same morning reminding them to be cautious with weather. He gave an update on facilities and getting buildings ready for school. He talked about mentor teacher expectations. He also talked to trustees about the need to call special meetings occasionally. Board discussion followed about out of district enrollment and the requirement for the board to approve students before they can attend. Lastly, he said the district had intended to sell the 15-passenger van. Instead, the seats will be removed, and Mr. Porrovecchio will use it to haul soccer gear to the soccer field.

Trustee Anderson asked about 4-day school weeks. Discussion followed. Staff members are still interested in exploring it. Trustee Kreiman asked about early kindergarten. Mr. Stack said some districts are doing it and some aren't. He said there are 45 students enrolled for kindergarten this year.

- G. Consideration of Out of District Students Pursuant to Board Policy 3141 – Superintendent Stack-Executive Session may be called pursuant to MCA 2-3-203(3)
 - a. List Attached

At 5:48 pm Board Chair Sandry declared the rights of individual privacy exceed the public's right to know and the board went into closed session.

Closed session ended at 6:09.

A motion to approve enrollment of student 24154 for first semester, with enrollment in second semester contingent on being a district resident, was made by Trustee Anderson, seconded by Trustee Woods, and approved by unanimous vote of the elementary trustees.

FUTURE MEETING SCHEDULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, September 11, 2024
- Wednesday, October 9, 2024
- Wednesday, November 13, 2024
- Wednesday, December 11, 2024
- Wednesday, January 8, 2025
- Wednesday, February 12, 2025
- Wednesday, March 12, 2025
- Wednesday, April 9, 2025

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Woods, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:10 pm

District Clerk

Chairperson