

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on May 15, 2024, at 5:03 pm in the high school library.

Trustees in attendance: Paul Sandry, Carol Field, Deb Johnson, Ben Woods, Dan Elwell, Julie Kreiman and Zack Anderson

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

CANVASS THE VOTES

A. High School Trustee Election Representing Swan River Elementary District – Business Manager Porrovecchio went over the results of the election. One thousand one hundred fifty-seven ballots were mailed and 310 were returned for a 26% voter turnout. Dan Elwell received 239 votes, Carrie Garber received 69 votes and 2 ballots were spoiled. Election judges were Stephanie Tinney and Chris and Cheryl Zable. Election results will be published in the newspaper.

A motion to approve the high school trustee election results showing Dan Elwell as the successful candidate was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

ACCLAMATION

A. Elementary Trustee Election

1. Trustee Woods 3-Year Term
2. Trustee Johnson 1-Year Term

Business Manager Porrovecchio said Trustee Woods and Trustee Johnson were the only candidates to file for the elementary trustee positions. She explained the one year position is to keep in line with the original term that was vacated by Ms. Relyea.

A motion to approve Ben Woods for a 3-year term and Deb Johnson to a 1-year term by acclamation was made by Trustee Kreiman, seconded by Trustee Anderson, and approved by unanimous vote of the elementary trustees.

A motion to adjourn was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on May 15, 2024, at 5:06 pm in the high school library.

Trustees in attendance: Paul Sandry, Carol Field, Deb Johnson, Ben Woods, Dan Elwell, Julie Kreiman and Zack Anderson

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

BOARD REORGANIZATION

A motion to continue with Paul Sandry as Board Chair, Julie Kreiman as Vice Chair, Lacey Porrovecchio as District Clerk and to consider committees at the Board Workshop was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Field, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for April 10, April 15 & April 25, 2024
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report – April, 2024
- Consideration of Montana High School Association 2024-25 Membership
- Consideration of 2024-25 Evergreen Preschool Agreement
- Consideration of 2024-25 Evergreen Crossroads Agreement
- Consideration of Out of District Students Pursuant to Board Policy 3141
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Resignation for Consideration
 - a. Jenifer Foley, Paraprofessional, Effective May 8, 2024
 2. Certified Personnel Recommended for Consideration
 - a. Cole Jones, Drivers Education Instructor
 - b. Andrea Roseno, Middle School Science Teacher
 - c. Samantha Aklestad, Middle School Social Studies Teacher
 - d. Brooklyn Little, 6-12 Art Teacher
 - e. Carol Bernard, Middle School English Teacher
 - f. John Blouin, High School Math Teacher
 - g. Erik Gustavson, Summer School Teacher
 - h. Jen Gustavson, Summer School Teacher
 - i. Jill Morley, Summer School Teacher
 - j. Aubrie Kallenberger, Summer School Teacher
 - k. Bronson Ericksen, Summer School Teacher
 3. Classified Personnel Recommended for Consideration
 - a. Cindi Tranel, Summer School Paraprofessional
 - b. Karen Johnston, Summer School Paraprofessional
 4. Extra-Curricular Personnel Recommended for Consideration
 - a. Park Schara, Girls Soccer Head Coach
 - b. Ryan Nollan, Cross Country Head Coach
 - c. Ariel Stallknecht, Volleyball Head Coach
 - d. Kyle Parker, Golf Head Coach
 - e. Cortnee Gunlock, Girls Basketball Head Coach
 - f. John Hollow, Boys Basketball Head Coach
 - g. Shawn Hall, Wrestling Head Coach
 - h. Trever Moll, Boys Soccer Head Coach

NEW BUSINESS

- A. School Board Policies
 1. Policy 1420 School Board Meeting Procedure, 2nd Reading for Adoption - Superintendent Stack told trustees executive sessions will not be recorded. The recording will be turned on when the board comes out of executive session.

A motion to approve Policy 1420 School Board Meeting Procedure was made by Trustee Kreiman, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

2. Policy 8210 Procurement Policy for School Food Purchases and Use of Federal Funds, 1st Reading – Superintendent Stack told board members per the OPI Food Service audit, the district

needs to have a procurement policy. The policy came from MTSBA.

- B. Drivers Education Program Changes – Superintendent Stack shared drivers ed fees and instructor hourly wages of area schools. He proposed keeping student fees the same and increasing the instructor hourly wage to \$42.00 per hour. Board discussion followed.

A motion to increase the drivers ed instructor hourly wage to \$42 was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- C. District Wellness Policy Report – Mr. Vanlandingham told board members the USDA requires a campus wide wellness policy. It needs to be reviewed every 3 years and will go on the district webpage.
- D. School Food Program, Free Food – Superintendent Stack explained 27% of students are direct certified for free meals which means the district qualifies for free meals for all students for 3 years with an option to add a 4th year. He talked about household size and income to qualify for free meals.

A motion to approve the free meal program was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with affirmative votes from Trustees Field, Johnson, Sandry, Elwell, Kreiman and Anderson. Trustee Woods opposed.

At 5:20 pm, Flathead County Superintendent Cal Ketchum arrived and swore in Trustees Woods, Johnson and Elwell. The board meeting resumed at 5:23 pm.

- E. 2024-25 MTSBA Membership – Superintendent Stack asked trustees to approve the annual renewal with MTSBA. They provide policy services and work comp and unemployment insurance. Board discussion followed. Trustees will discuss future MTSBA membership at a later board meeting.

A motion to approve 2024-25 MTSBA Membership was made by Trustee Kreiman, seconded by Trustee Elwell, and approved with affirmative votes from Trustees Field, Johnson, Sandry, Elwell, Kreiman and Anderson. Trustee Woods opposed.

- F. Middle School English Curriculum – Mr. Appleby recapped the April 10 Curriculum Committee meeting. He emphasized middle school English staff turnover. If he is happy with the curriculum purchase, he may pursue it for 8th grade as well.

A motion to approve the middle school English curriculum purchase was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

- G. Facility Maintenance Projects – Superintendent Stack went over the end of year maintenance projects. Projects requiring board approval include sewer pipe fixes by Clearwater Contracting, lighting projects by Kalispell Electric and flooring replacements by Bigfork Tile & Stone. He also talked to them about removing 5 large trees by the cafeteria. Board discussion followed.

A motion to approve the facility maintenance projects as proposed was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- H. 2024-25 Bigfork Unified Classified Collective Bargaining Agreement – Trustee Kreiman recapped negotiations with the union. Terms include a 2% salary increase, increasing the district health insurance contribution and a one-time bonus. She thanked Shannon Varner and the rest of the BUC team.

A motion to approve the 2024-25 Bigfork Unified Classified Collective Bargaining Agreement was made by Trustee Woods, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- I. 2024-25 Bigfork Area Education Association Collective Bargaining Agreement – Trustee Kreiman recapped certified negotiations. Terms include a language change regarding personal leave buyback, 1.5% salary increase, the district health insurance increase and a one-time bonus. She thanked Cole Jones and the BAEA team.

A motion to approve the 2024-25 Bigfork Area Education Association Collective Bargaining Agreement was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- J. 2024-25 Administrative Support Staff Wage Recommendations – Trustee Kreiman said the recommendation for the administrative support staff wages is consistent with the unions.

A motion to approve 2024-25 administrative support staff wage recommendations was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- K. 2024-25 Administrative Contracts – Trustee Kreiman told board members policy dictates the principal salaries. Language for personal leave buyback was updated. The rest of the contracts are consistent with union increases.

A motion to approve 2024-25 administrative contracts was made by Trustee Elwell, seconded by Trustee Kreiman, and approved with affirmative votes from Trustees Field, Johnson, Sandry, Elwell, Kreiman and Anderson. Trustee Woods opposed.

- L. Northwest Montana Health Insurance Consortium Participation Agreement – Business Manager Porrovecchio asked trustees to approve the one-year agreement to continue to participate in the health insurance consortium. It's a one-year agreement to allow the district to pursue the statewide health insurance trust if it becomes an option in the future. District health insurance will see a 7.6% increase next school year.

A motion to approve the Northwest Montana Health Insurance Consortium Participation Agreement was made by Trustee Woods, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- M. Consideration of Out of District Students Pursuant to Board Policy 3141 – Executive Session may be called pursuant to MCA 2-3-203(3) Board Chair Sandry asked if anybody in the audience was in attendance for the matter. Nobody came forward.

A motion to approve the declination of Out of District Students pursuant to Board Policy 3141 was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

None

PRINCIPALS' REPORTS

Mr. Hansen spoke to trustees about testing, the writing workshop, choir and band state, graduation, the awards assemblies and upcoming concerts. He thanked the board for the recent new hires.

Mrs. Clarke reported on the 4th grade field trip, benchmark testing, the Fun Run and spring concerts.

Mr. Appleby thanked the board for the recent new hires. He talked about the 5th grade camping trip, the

spring activity day, track, the Fun Run, the 8th grade field trip, and 8th grade promotion.

N. Superintendent Contract – Executive Session may be called pursuant to MCA 2-3-203(3)

Chairperson Sandry told the audience the board would go into executive session to review the superintendent evaluation.

Closed Session began at 5:56 pm.

Closed Session ended at 6:08 pm.

A motion to extend the superintendent contract to June 30, 2026 was made by Trustee Woods, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Monday, June 3, 2024
- o Wednesday, July 10, 2024
- o Wednesday, August 21, 2024
- o Wednesday, September 11, 2024
- o Wednesday, October 9, 2024
- o Wednesday, November 13, 2024
- o Wednesday, December 11, 2024

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Field, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:09 pm

District Clerk

Chairperson