

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on April 10, 2024, at 5:00 pm in the high school library.

Trustees in attendance: Paul Sandry, Carol Field, Deb Johnson, Ben Woods, Dan Elwell, Julie Kreiman and Zack Anderson

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Field, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for March 13, 2024
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report – March, 2024
- Consideration of Out of District Students
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Certified Personnel Resignations for Consideration
 - a. Cole Jones, High School Math Teacher
 - b. Rob Ford, Middle School English Teacher
 2. Classified Personnel Resignation for Consideration
 - a. Jennifer Foley, Elementary Paraprofessional
 3. Non-Union Personnel Recommended for Consideration
 - a. Brodie Delaney, Part-time Summer IT Department Intern
 4. Substitute Personnel Recommended for Consideration
 - a. Adrienne Van Alstine, Substitute Bus Driver
 - b. Duff Van Alstine, Substitute Bus Driver
 5. Extra-Curricular Personnel Recommended for Consideration
 - a. Shirley Stine, Head Speech & Drama Coach
 6. Extra-Curricular Volunteers Recommended for Consideration
 - a. Lon Savik, High School Track
 - b. Jessica McGinnis, Middle School Track

Board Chair Sandry thanked Mr. Jones for his work in the district.

NEW BUSINESS

- A. Policy 3141 Out of District Student Enrollment, 2nd Reading for Adoption – Board Chair Sandry told trustees a date on page two will be corrected from April 15 to May 1. Superintendent Stack explained he attempted to be consistent with local districts. The policy came from Kaleva Law and offers more flexibility. Once the policy is approved, current out of district students will enroll first. Grade levels are capped in the ISAP plans submitted to the OPI by the administration.

A motion to approve Policy 3141 Out of District Student Enrollment was made by Trustee Woods, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

B. FY2023 Audit – Business Manager Porrovecchio talked about the audit process, areas the auditor examines and the audit itself. She told board members the audit is submitted to the DOA, OPI, the local paper, Glacier Bank, the County Attorney and County Superintendent of Schools and goes on the webpage.

A motion to approve FY2023 Audit was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Negotiations Committee – Trustee Kreiman gave a brief update on the April 8 Negotiations Committee meeting.

The Curriculum Committee will meet after the board meeting.

PRINCIPALS' REPORTS

Mr. Appleby told the board about spring spirit week, the talent show, the 5th grade camping trip, state school assessment and the Integrated School Action Plan.

Mrs. Clarke talked about spring testing. The spring is busy with field trips and she thanked Mr. Walker for being accommodating. She talked about staffing changes. She thanked paraprofessional Jenny Foley and said she will be missed.

Mr. Hansen talked about testing, filling open positions and an upcoming guest speaker who will talk to students and staff about wearing seatbelts. Prom and Teacher Appreciation are coming up. He thanked Mr. Jones and wished him luck in the future.

Trustee Elwell also thanked Mr. Jones.

SUPERINTENDENT REPORT

Mr. Stack thanked Mr. Jones for his work, especially as union president. He told trustees Mr. Jones will be on the May agenda for approval to do Driver’s Education this spring and summer. The district’s grant was approved by Flathead Electric for \$212,500 over the next 5 years to help fund the SRO program. Lastly, he talked about Board Policy 1420, School Board Meeting Procedure and the difference between MTSBA and Kaleva Law’s policies and interpretations. Kaleva Law’s policy will be on the May agenda.

Board discussion followed regarding Driver’s Education. Wages and fees will be on the May agenda.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, May 15, 2024
- o Wednesday, June 5, 2024
- o Wednesday, July 10, 2024
- o Wednesday, August 21, 2024

A motion to adjourn was made by Trustee Woods, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:33 pm

District Clerk

Chairperson

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Vice Chair Kreiman on April 15, 2024, at 4:00 pm in the high school library.

Trustees in attendance: Deb Johnson, Julie Kreiman, Zack Anderson, and Ben Woods

Trustees absent: Paul Sandry, Carol Field, and Dan Elwell

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principal Charlie Appleby, and staff members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Johnson, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

NEW BUSINESS

- A. Policy 1420 School Board Meeting Procedure, 1st Reading – Superintendent Stack told trustees the policy recommended by Kaleva Law gives more flexibility. The 2nd reading will be in May.

- B. Consideration of Authorizing Superintendent Stack as Signee on FEC Grant & Flathead County Sheriff's Department Contracts – Superintendent Stack asked for approval to sign the Flathead Electric Cooperative grant agreement and the agreement between the district and the Flathead County Sheriff's Office regarding the SRO when he receives them.

A motion to approve Superintendent Stack as Signee on FEC Grant & Flathead County Sheriff's Department Contract was made by Trustee Woods, seconded by Trustee Anderson, and approved by unanimous vote of the elementary and high school trustees.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, May 15, 2024
- o Monday, June 3, 2024
- o Wednesday, July 10, 2024
- o Wednesday, August 21, 2024
- o Wednesday, September 11, 2024
- o Wednesday, October 9, 2024
- o Wednesday, November 13, 2024
- o Wednesday, December 11, 2024

A motion to adjourn was made by Trustee Johnson, seconded by Trustee Anderson, and approved by unanimous vote of the elementary and high school trustees.

Adjourned: 4:02 pm

District Clerk

Vice Chairperson

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Trustee Anderson on April 25, 2024, at 12:00 pm in the district office.

Trustees in attendance: Zack Anderson, Deb Johnson, Dan Elwell, Ben Woods and Carol Field

Trustees absent: Julie Kreiman and Paul Sandry

Also in attendance were Superintendent Tom Stack and Business Manager Lacey Porrovecchio.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Substitute Personnel Recommended for Consideration
 - a. Shannon Garner, K-12 Substitute Teacher
 2. Certified Personnel Recommended for Consideration
 - a. Samantha Schedel, High School English

NEW BUSINESS

- A. Certified Personnel Resignation for Consideration
 1. Rob Ford, Middle School English Teacher, Effective April 22, 2024

A motion to approve the Resignation of Mr. Rob Ford effective April 22, 2024 was made by Trustee Woods, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, May 15, 2024
- Monday, June 3, 2024
- Wednesday, July 10, 2024
- Wednesday, August 21, 2024
- Wednesday, September 11, 2024
- Wednesday, October 9, 2024
- Wednesday, November 13, 2024
- Wednesday, December 11, 2024

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Field, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 12:02 pm

District Clerk

Chairperson

05/09/24
09:26:11

BIGFORK SCHOOLS
Reconciliation Report for 04/01/24 to 04/30/24

Page: 1 of 1
Report ID: S100R

Statement of Activity Closing Balance	250332.26
Plus Outstanding Checks	2241.88
Minus Outstanding Deposits	0.00

Balance	252574.14

Minus Receipts in Transit	600.00

Statement Balance	251974.14

✓ LP

Debits

Checks Cleared	24463.21
Misc Charges	82.81

Total Debits	24546.02

Credits

Deposits Cleared	17231.63
Misc Earnings	0.00

Total Credits	17231.63

Clarification about Dormant Account fees:

- The dormant fee for checking accounts will be charged after 12 months of inactivity; for savings accounts, the fee will be charged after 24 months of inactivity. Activity refers to any one-time, client-initiated transactions such as deposits (in-person and ATM), one-time online banking transfers, and debit card transactions. System-generated and recurring transactions (such as fees, interest, and ACH transactions) will not keep an account active.

Additionally, we will no longer charge the following fees:

- Returned Deposited Item Fee
- Rerun Returned Deposited Item Fee

We consider these changes accepted if your account remains open on or after May 1, 2024. You can find our full Fee Schedule on our website at firstinterstatebank.com/disclosures/.

Summary of Accounts



Account Type	Account Number	Ending Balance
ANALYZED BUSINESS CHECKING	XXXXXXXXXXXX [REDACTED]	\$251,974.14

✓ LP

ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX [REDACTED]

Account Summary

Date	Description	Amount
03/30/2024	Beginning Balance	\$259,288.53
	11 Credit(s) This Period	\$17,231.63
	28 Debit(s) This Period	\$24,546.02
04/30/2024	Ending Balance	\$251,974.14

Account Activity

Post Date	Description	Debits	Credits	Balance
03/30/2024	Beginning Balance			\$259,288.53
04/01/2024	CHECK # 35091	\$20.98		\$259,267.55
04/02/2024	CHECK # 35111	\$75.00		\$259,192.55
04/03/2024	953205952880 MERCHANT BNKCD DISCOUNT	\$14.11 ✓		\$259,178.44
04/03/2024	953205952880 MERCHANT BNKCD FEE	\$27.95 ✓		\$259,150.49
04/04/2024	CHECK # 35130	\$156.00		\$258,994.49
04/04/2024	CHECK # 35133	\$2,739.78		\$256,254.71
04/05/2024	DEPOSIT		\$452.00 ✓	\$256,706.71
04/05/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$40.00 ✓	\$256,746.71
04/05/2024	CHECK # 35140	\$150.61		\$256,596.10
04/06/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$100.00 ✓	\$256,696.10

ANALYZED BUSINESS CHECKING-XXXXXXXXXX2409 (continued)

Account Activity (continued)

Post Date	Description	Debits	Credits	Balance
04/07/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$36.00 ✓	\$256,732.10
04/08/2024	CHECK # 35135	\$675.00		\$256,057.10
04/08/2024	CHECK # 35136	\$285.00		\$255,772.10
04/08/2024	CHECK # 35141	\$126.11		\$255,645.99
04/08/2024	CHECK # 35142	\$13.56		\$255,632.43
04/09/2024	CHECK # 35143	\$230.50		\$255,401.93
04/10/2024	CLOVER APP MRKT CLOVER APP 899-9930319-000	\$14.95 ✓		\$255,386.98
04/10/2024	CHECK # 35137	\$71.75		\$255,315.23
04/11/2024	CHECK # 35118	\$70.00		\$255,245.23
04/11/2024	CHECK # 35139	\$6,078.04		\$249,167.19
04/11/2024	CHECK # 35144	\$29.90		\$249,137.29
04/12/2024	DEPOSIT		\$1,062.23 ✓	\$250,199.52
04/12/2024	Service Charges March 2024	\$25.80 ✓		\$250,173.72
04/15/2024	CHECK # 35134	\$103.59		\$250,070.13
04/16/2024	CHECK # 35053	\$90.84		\$249,979.29
04/16/2024	CHECK # 35101	\$102.90		\$249,876.39
04/16/2024	CHECK # 35138	\$22.05		\$249,854.34
04/18/2024	CHECK # 35122	\$100.00		\$249,754.34
04/19/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$400.00 ✓	\$250,154.34
04/20/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$20.00 ✓	\$250,174.34
04/22/2024	DEPOSIT		\$9,642.61 ✓	\$259,816.95
04/23/2024	CHECK # 35145	\$8,421.00		\$251,395.95
04/23/2024	CHECK # 35146	\$224.35		\$251,171.60
04/24/2024	953205952880 MERCHANT BNKCD DEPOSIT		\$20.00 ✓	\$251,191.60
04/24/2024	CHECK # 35148	\$47.50		\$251,144.10
04/26/2024	BCDEUWHKM5 DragonFly PMT transferId=662a6850d15e6a2796b0d1e8		\$629.00 ✓	\$251,773.10
04/29/2024	CHECK # 35149	\$4,018.75		\$247,754.35
04/29/2024	CHECK # 35151	\$610.00		\$247,144.35
04/30/2024	DEPOSIT		\$4,829.79 ✓	\$251,974.14
04/30/2024	Ending Balance			\$251,974.14

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
35053	04/16/2024	\$90.84	35134	04/15/2024	\$103.59	35142	04/08/2024	\$13.56
35091*	04/01/2024	\$20.98	35135	04/08/2024	\$675.00	35143	04/09/2024	\$230.50
35101*	04/16/2024	\$102.90	35136	04/08/2024	\$285.00	35144	04/11/2024	\$29.90
35111*	04/02/2024	\$75.00	35137	04/10/2024	\$71.75	35145	04/23/2024	\$8,421.00
35118*	04/11/2024	\$70.00	35138	04/16/2024	\$22.05	35146	04/23/2024	\$224.35
35122*	04/18/2024	\$100.00	35139	04/11/2024	\$6,078.04	35148*	04/24/2024	\$47.50
35130*	04/04/2024	\$156.00	35140	04/05/2024	\$150.61	35149	04/29/2024	\$4,018.75
35133*	04/04/2024	\$2,739.78	35141	04/08/2024	\$126.11	35151*	04/29/2024	\$610.00

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
04/01/2024	\$259,267.55	04/04/2024	\$256,254.71	04/07/2024	\$256,732.10
04/02/2024	\$259,192.55	04/05/2024	\$256,596.10	04/08/2024	\$255,632.43
04/03/2024	\$259,150.49	04/06/2024	\$256,696.10	04/09/2024	\$255,401.93



MONTANA HIGH SCHOOL ASSOCIATION

PROMOTING SUCCESS ON THE COURT, ON THE FIELD, ON STAGE
AND EVERYWHERE ELSE UNDER THE BIG SKY SINCE 1921.

May 2024

**TO: MHSA MEMBER SCHOOL CONTACTS
MHSA SCHOOL BUSINESS MANAGERS / DISTRICT CLERKS**

FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR

**RE: ANNUAL APPLICATION AND FEES REMITTANCE FORM FOR 2024-25
CATASTROPHIC INSURANCE REMITTANCE FORM FOR 2024-25
CONCUSSION INSURANCE REMITTANCE FORM FOR 2024-25**

This email contains items which need to be addressed for the 2024-25 school year.

- A copy of the Annual Application and Fees Remittance form for the 2024-25 school year. One original copy is to be completed and returned with your remittance. **Make certain that the MHSA office receives an original copy, signed, and dated by the appropriate personnel. If an original signed copy is not received by the MHSA office, it will delay the processing of your application.** The chairperson of the school board and the high school principal or superintendent must sign the annual dues application after being authorized to do so by official school board action. Please refer to the list of activities on the form when computing the amount of your remittance. **This payment is due by July 15, 2024.**
- A copy of the 2024-25 Catastrophic Insurance form and a summary of benefits. A copy is to be completed and returned with your remittance. To determine your premium, you must use your high school's (grades 9-12) *FALL, 2023* enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2023. **This payment is due by July 15, 2024.**
- A copy of the 2024-25 Concussion Insurance form. A copy is to be completed and returned with your remittance. To determine your premium, you must use your high school's (grades 9-12) *FALL, 2023* enrollment as reported to OPI or for private schools, your enrollment as of November 1, 2023. **This payment is due by July 15, 2024.**

All rates (MHSA Dues, Catastrophic Insurance and Concussion Insurance) have not increased this school year.

Schools are required by MHSA rules to pay catastrophic and concussion insurance premiums. Annual dues and premiums are payable on or before July 15th of each year of membership. Any schools failing to pay the annual dues and premiums on or before August 1st of each year of membership shall become ineligible from that date until such dues and premiums are paid and shall be required to pay a penalty of \$50.00 (for each) in addition to the regular fees before reinstatement. [Article I, Section (2) of the MHSA By-Laws; Section 17 of the MHSA Rules and Regulations]

All these forms are also available on our website (mhsa.org).

If there are questions on any of the above referenced items, please feel free to contact the MHSA office.

Attachments

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota
Helena, MT 59601

Annual Dues Application and Fees Remittance Form

BIGFORK High School of BIGFORK Montana, hereby makes application for membership in the Montana High School Association (MHSA) for the school year **2024-25** in accordance with Article 1, Section (1) of the MHSA By-Laws, and appoints the Association as its representative in interscholastic activities for the current school year. The Board of Trustees adopts and agrees to comply with the rules and regulations of the MHSA as presently contained in its official MHSA Handbook, and acknowledge receipt of a copy of such handbook in effect. It is understood that each member school is entitled to one vote on any resolution presented to the Association membership. A resolution adopted by the Board and inserted in the minutes of a meeting of the Board on the date below directs the chairperson of the Board of Trustees to remit to the Association the yearly membership fees. If the school is registering for an activity in which the school district did not participate the previous year and did not request sanctioning for this activity in writing, students will not be permitted to compete in MHSA post-season contests, other than activities which are not assigned to districts and/or divisions. (Rules and Regulations, Sections 14 and 16). **Send payment to MHSA, 1 South Dakota Avenue, Helena, MT 59601.**

In the chart mark an "X" to the left of the activities in which your school wishes to participate.

BOYS		GIRLS		COMBINED ACTIVITIES	
<input checked="" type="checkbox"/>	Baseball	<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Band
<input checked="" type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	Chorus
<input checked="" type="checkbox"/>	Cross Country	<input type="checkbox"/>	Flag Football	<input checked="" type="checkbox"/>	Drama
<input checked="" type="checkbox"/>	Football	<input checked="" type="checkbox"/>	Golf	<input type="checkbox"/>	Orchestra
<input checked="" type="checkbox"/>	Golf	<input checked="" type="checkbox"/>	Soccer	<input checked="" type="checkbox"/>	Speech
<input checked="" type="checkbox"/>	Soccer	<input type="checkbox"/>	Softball	<input type="checkbox"/>	ESports
<input type="checkbox"/>	Swimming	<input checked="" type="checkbox"/>	Swimming		
<input checked="" type="checkbox"/>	Tennis	<input checked="" type="checkbox"/>	Tennis		
<input checked="" type="checkbox"/>	Track	<input checked="" type="checkbox"/>	Track		
<input checked="" type="checkbox"/>	Wrestling	<input checked="" type="checkbox"/>	Volleyball		
		<input checked="" type="checkbox"/>	Wrestling		
9	<< TOTAL BOYS	9	<< TOTAL GIRLS	4	<< TOTAL COMBINED

TOTAL NO. OF ACTIVITIES (BOYS, GIRLS, & COMBINED) 22 @ \$250.00 = \$ 5,500.00

Remit this amount to the MHSA office **before July 15th** and include an **ORIGINAL SIGNED FORM**

Signed/Dated: _____
 Chair / Board of Trustees

Signed/Dated: _____
 Superintendent or Principal

For MHSA Use Only:

Date Received: _____ Amount Received: _____

Check No. _____ Late Fee: _____

Total Amount Received: _____

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota Avenue
Helena, MT 59601
(406) 442-6010

LIABILITY CATASTROPHE PLAN REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 625.00 based on the *HIGH SCHOOL ENROLLMENT* (schedule below) to cover our school's share of the Liability Catastrophe Plan insurance premium for **2024-25**.

School BIGFORK HIGH SCHOOL

Date 05/01/2024

Signed \$625.00

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2023

<u>Enrollment</u>	<u>Premium</u>
0-40	\$206.00
41-110	\$302.00
111-200	\$381.00
201-300	\$503.00
301-400	\$625.00
401-800	\$836.00
801+	\$1,339.00

You must use your high school enrollment per your FALL, 2023 report to OPI or for private schools, use your enrollment as of November 1, 2023.

PLEASE RETURN THIS SIGNED FORM AND YOUR PAYMENT BY **JULY 15, 2024**.

For MHS A Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee _____

**MONTANA HIGH SCHOOL ASSOCIATION
2024-25 Catastrophic Insurance Renewal
Mutual of Omaha**

Summary of Lifetime Benefits

- **Accident Medical Expense Benefit:** 100% of reasonable, customary, and necessary covered expenses, with an overall lifetime limit of \$1,000,000.
- **Deductible:** \$50,000 per injury.
- **Incurral Period:** Two (2) year incurral period in which to meet the deductible.
- **Extended Care Facility Maximum** \$365,000 per calendar year.
- **Combined Home Healthcare/Custodial Care Maximum:** \$100,000 per calendar year.
- **Maximum Physical Therapy Benefit:** \$50,000 per calendar year.
- **Accidental Death Benefit:** \$10,000.
- **Cash Benefit:** \$10,000 (for paralysis, including quadriplegia, paraplegia, or hemiplegia).

Expanded Benefits (Total Disability Only):

- **Lifetime Special Expense Benefit:** \$100,000 first decade; \$50,000 each decade thereafter for home remodeling or adaptation and special vehicle purchase or adaptation.
- **Lifetime Adjustment Expense Benefit:** \$50,000 Lifetime for family counseling, training, travel, and loss of earnings of parents.
- **Lifetime Education Expense:** \$50,000 for tuition, room and board and other related expenses.
- **Total Disability Benefit:** A catastrophically injured student who is totally disabled at age 18 may receive \$1,500 per month for remainder of life.
- **Partial Disability Benefit:** A catastrophically injured student who is partially disabled at age 18 may receive \$1,000 per month for remainder of life.



MONTANA HIGH SCHOOL ASSOCIATION

PROMOTING SUCCESS ON THE COURT, ON THE FIELD, ON STAGE
AND EVERYWHERE ELSE UNDER THE BIG SKY SINCE 1921.

TO: MHSА MEMBER SCHOOL ADMINISTRATORS
FROM: BRIAN MICHELOTTI, EXECUTIVE DIRECTOR
RE: CONCUSSION INSURANCE

The MHSА, through negotiations with our insurance broker, Dissinger Reed, can continue offering concussion insurance for all MHSА athletic participants and cheerleaders at only \$1.35 per student. The coverage includes:

- Maximum - \$25,000 per year
- Benefit Period – 1 year
- Deductible - \$0 per claim
- Eligible Person – all athletes participating in MHSА sports (including cheerleading).
- Covered Activities – participating in practice or play of sports sponsored by the MHSА (including cheerleading).
- Definition of Injury: 1) Directly and independently caused by specific accidental contact with another body or object; 2) A source of loss that is sustained while the injured person is covered under the policy and while he or she is taking part in a covered activity; 3) Resulting in a concussion.

The participant's insurance would first be billed and would pay however there would be no out-of-pocket cost for the participant up to \$25,000 per covered injury. For example, if the participant's insurance had a \$3,000 deductible and none of that deductible was met, this insurance would pay the \$3,000 so there would be no out-of-pocket cost to the family. Also, all co-pays would be covered and if there were tests not covered by the primary insurance this insurance would cover all those costs. The cost per year for schools is as follows:

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41
41-110	\$66
111-200	\$121
201-300	\$141
301-400	\$171
401-800	\$191
801+	\$226

Again, all MHSА athletes and cheerleaders would be covered, there is no deductible, and the maximum coverage per injury per year is \$25,000. This is a very proactive approach to dealing with the issues of concussion that are nationwide including the threats of litigation in every state. It also demonstrates that each school is being proactive in the event of litigation.

If you so desire, payment may be made along with your Membership Application and Catastrophic Insurance applications.

Attachment (remittance form)

MONTANA HIGH SCHOOL ASSOCIATION
1 South Dakota Avenue
Helena, MT 59601
(406) 442-6010

CONCUSSION INSURANCE REMITTANCE FORM

We have enclosed our remittance in the amount of \$ 171.⁰⁰ based on the **HIGH SCHOOL ENROLLMENT** (schedule below) to cover our school's share of Concussion Insurance premium for 2024-25.

School BIGFORK HIGH SCHOOL
Date 05/01/2024
Signed \$171.00

.....

High School Enrollment (Grades 9-12) as of FALL REPORT TO OPI, 2023

<u>Enrollment</u>	<u>Premium</u>
0-40	\$41.00
41-110	\$66.00
111-200	\$121.00
201-300	\$141.00
301-400	\$171.00
401-800	\$191.00
801+	\$226.00

You must use your high school enrollment per your FALL, 2023 report to OPI or for private schools, use your enrollment as of November 1, 2023.

PLEASE RETURN THIS **SIGNED** FORM AND YOUR PAYMENT BY **JULY 15, 2024.**

For MHSA Use Only

Date Received: _____

Premium: _____

Check No: _____ Late Fee: _____

Evergreen Special Services Preschool Program Interlocal Agreement

Between Evergreen School District #50 and

Bigfork School District #38

I. PARTIES TO THIS AGREEMENT

This Agreement is made between Evergreen School District #50 Special Services, located at 18 W. Evergreen, Kalispell, MT 59901, (406) 751-1111, AND Bigfork School District #38 located at 1600 Commerce St., Bigfork, MT 59911, (406) 837-7400.

II. PURPOSE AND PHILOSOPHY

A. The Special Education Preschool Program is a joint center-based program housed at East Evergreen Elementary School within Evergreen School District #50. The fiscal host for the program is Evergreen School District #50. The program provides preschool services to children ages 3 through 5 who are residents of the participating school districts and who meet eligibility criteria under the Individuals with Disabilities Education Act (IDEA) and demonstrate a need for services in a center-based preschool.

B. The Evergreen Special Services Preschool provides a comprehensive developmental approach to meeting the needs of children with disabilities. The center-based preschool program is but one component of a full range of continuum options available to eligible students including services in the home, local school district or in collaboration with other agencies through the Co-op. The center-based preschool program offers inclusive learning opportunities with children who are not disabled, in addition to specially designated instruction.

III. PROGRAM AND RESPONSIBILITIES

A. Child Find (Screening)

Child Find is the responsibility of the resident district. At least 1 joint Child Find activity will be scheduled throughout the school year.

B. Referral to the Center-Based Preschool Program

In order for a child to be considered for placement in the center-based preschool program in the Evergreen School District, the child must first be between the age of 3 and 5 years old and be eligible as a child with a disability under the Individuals with Disabilities Education Act (IDEA). Children needing only speech/language or motor skills therapy will receive their program at the resident school district. If the child is eligible for special education services, the resident district will initiate a referral to the center-based preschool program.

Referrals shall be in writing and submitted to the Special Services Administrative Assistant, Pam Renfro, by email (prenfro@evergreensd50.com) or fax: (406) 751-1115.

Outside agencies will make referrals through the Director of Special Services for the Bigfork School District #38 and to the Administrative Assistant for Evergreen Special Services. Each Director will notify resident districts of any referral.

C. Evaluation

The resident district/appropriate Bigfork School District #38 staff and preschool staff will contribute to the comprehensive evaluation initiated to determine if the child is eligible for services under the criteria established in IDEA.

D. Placement in the Program

The preschool staff will review the evaluation report, IDEA criteria and recommendations for services. The preschool teacher will function as a case manager and be responsible for scheduling the IEP meeting including representatives from the resident district and child's parents who are invited to attend along with the other required personnel. An IEP will be proposed that considers the least restrictive environment to meet the child's needs in compliance with IDEA.

E. Implementation of Services

The implementation of the IEP will be the responsibility of the center-based preschool program staff. The Preschool teacher will coordinate the delivery of services and any IEP meetings necessary to implement a free appropriate public education. A representative of the resident district will be required to participate in any meeting in which services will be significantly changed.

F. Related Services

Related services are the responsibility of the resident district with the exception of the speech language therapist who will be provided by the Evergreen School District. Related services to be provided by the resident district include but are not limited to:

- *transportation
- *occupational therapy
- *individual aide, as determined by the IEP team
- *assistive technology
- *physical therapy

IV. FISCAL RESPONSIBILITIES

A. The Evergreen School District #50 agrees to staff the preschool program and share costs on a proportionate basis for the personnel required to meet student needs.

B. The Evergreen School District #50 agrees to provide facilities for the preschool classroom at no additional cost to the Bigfork School District #38. Specialized equipment for specific student use is the responsibility of the resident district.

C. Each participating school district will pay the host district an annual placement fee of \$200 per child. The Bigfork School District #38 will pay the placement fee for any child who is a resident of their district. This fee will be used to purchase supplies and equipment for

the preschool program along with other costs incurred to meet the needs of the students receiving services through the preschool program. Should a child move to another district participating in the preschool program, no additional placement fee for that school year will be charged.

D. Should a child identified to participate in the host program through an evaluation and IEP, fail to initiate services, or miss more than 10 consecutive days of attendance without family report of illness or other planned absence, the child will be dropped from the host district enrollment. The resident district shall be the site of initial re-enrollment and then refer to the host district if the resident district determines that services in a center based preschool placement are necessary to address FAPE.

E. In exchange for services provided as listed above, the Bigfork School District #38 agrees to pay Evergreen School District #50 the allocated amount of IDEA Part B Preschool funds for the 2024-2025 school year. In the event that the preschool services provided to the Bigfork School District #38 exceed the allocated amount of IDEA Part B Preschool funds for the 2024-2025 school year, special education tuition will be charged to the Bigfork School District in placing a child in the program in compliance with 20-5-320 and 20-5-323 MCA. Under 20-9-701, 20-9-702, 20-9-703 (2) MCA, all monies collected from this interlocal cooperative preschool agreement will be placed in an interlocal cooperative preschool agreement fund.

V. TERMS of AGREEMENT

This Interlocal Agreement for Evergreen Special Services Preschool Program is effective July 1, 2024, through June 30, 2025. Any changes to this Interlocal Agreement must be made in writing and agreed to by both parties. Signatures for this Agreement shall be executed via DocuSign for the purpose of internal tracking.

Make checks payable to the Evergreen School District #50, and mail to the attention of the District Clerk, 18 W. Evergreen, Kalispell, MT 59901. Placement fees are due within 30 business days of the date of enrollment in the preschool program.

This joint Evergreen Special Services preschool program is agreed to by the following parties:

Paul Sandry, Board Chairperson, Bigfork School District #38 Date

Dr. Laurie Barron, Superintendent, Evergreen School District #50 Date

Tamara Williams, Board Chairperson, Evergreen School District #50 Date

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT
2024-2025

District Info		Authorized Representative		
Number	Name	Name	Phone	Email
38	Bigfork	Matt Porrovecchio	837-7400	mattp@bfd38.org
10	Cayuse Prairie	Amy Piazzola	756-4560	apiazzola@cayuse.k12.mt.us
6	Columbia Falls	Michelle Swank	892-6562	m_swank@cfmthschools.net
9	Creston	Rachel Stevens	755-2859	rstevens@creston.k12.mt.us
2	Deer Park	Sheri Modderman	892-5388	moddermans@deerparkedu.org
50	Evergreen	Laurie Barron	751-1111	lbarron@evergreensd50.com
3	Fair-Mont-Egan	Brandy Carlenzoli	755-7072	principal@fmemontana.net
15	Helena Flats	Andrew Maheras	257-2301	supt@helenaflds.org
5	Kalispell	Lacey Cole	751-3421	coled@sd5.k12.mt.us
20	Kila	Shannon Marshall	257-2428	smarshall@kilaschool.com
54	Marion	Julia Maxwell	854-2333	jmaxwell@marionschoolmt.com
58/68	Olney/Bissell	Trevor Dahlman	862-2828	tdahlman@olneybissellschool.com
89	Smith Valley	Dawn Matt	756-4535	dmatt@smithvalleyschool.org
29	Somers/Lakeside	Joe Price	857-3661	Joe.Price@somersdist29.org
4	Swan River	JJ Lamb	837-4528	lambjj@swanriverschoolk-8.org
8	West Glacier	Kati Knutson	888-5312	katik@westglacierelementary.org
1	West Valley	Richard Gross	755-7239	rgross@westvalleyschool.com
44	Whitefish	Sara Mueller	862-8655	muellers@whitefishschools.org

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

The Flathead Crossroads Program is an extension of special education services at Evergreen Schools.

I. PARTIES TO THIS AGREEMENT

THIS AGREEMENT is entered into on July 1 2024 by and between the following listed school district (hereinafter referenced collectively as “Participating District”): Evergreen School District and any additional school districts incorporated into this agreement in the future.

II. PURPOSE AND PHILOSOPHY

The Participating Districts desire to provide a positive environment to meet the unique educational needs of students of the Participating Districts who have chronic emotional and behavioral needs (as described in the attached appendix), with the specific intent of building skills necessary to facilitate reentry into the general residential public school setting.

The Participating Districts desire to provide educational services to students of the Participating Districts who have been identified with chronic emotional and behavioral needs under the Individuals with Disabilities Education Act (IDEA), as described in the attached appendix.

III. FISCAL RESPONSIBILITIES

A. Duration of Interlocal Agreement: The duration of the Interlocal Agreement shall be perpetual, but is reviewed and acknowledged annually, unless the Agreement is terminated as set forth herein.

B. Management of Interlocal Agreement: Policies and handbooks of Evergreen School District will be utilized in the operation of the Evergreen Flathead Crossroads Program.

C. Personnel: Evergreen School District Board of Trustees shall be responsible for all personnel decisions for staff of the Evergreen Flathead Crossroads Program. All program employees shall be employees of Evergreen School District.

D. Facilities: Evergreen School District agrees to provide appropriate facilities for the Crossroads Program.

IV. TUITION

A. Tuition: Participating Districts will be charged tuition for each student placed in the program based on the OPI Option C rate amount reflected on the FP14 Student Attendance Agreement and FP14A student rate for individual student attendance. Evergreen School District will be allowed to refer students to the Crossroads Program.

B. Method of Payment: Participating Districts may use any allowable fund, including the tuition fund, to pay the tuition charged relative to this agreement in accordance with ARM 10.16.3818, including the Host District.

C. Individual Costs: Specific costs incurred based upon individual student needs as set forth in the student’s IEP shall be paid for by the resident district. Such costs may include, but are not limited to, speech/language therapy, physical therapy, occupational therapy, transportation (except for Evergreen School District students), and individual aide time.

V. ADVISORY BOARD

The Board of Trustees of each Participating District shall, through formal action, appoint an individual employed by their District to serve as that District's representative on the Advisory Board.

A. Meetings: The Advisory Board shall meet at a location within Flathead County to be determined by the Advisory Board.

B. Advisory Board Purposes:

(1) To provide advisory services regarding educational programs as are necessary to accomplish the purposes and responsibilities of the cooperative; and

(2) To do whatever is reasonably necessary to achieve the purposes of this agreement to the extent that such actions are within the intent and purpose of this agreement and consistent with state and federal laws, rules, and regulations, as they currently exist, or may hereafter be adopted or amended.

C. The Evergreen School District Superintendent will report recommendations from the Advisory Board to the Evergreen School Board of Trustees.

VI. SERVICES

The Program shall provide special education services to students referred to the Program by Participating Districts through the IEP process, with a focus upon building skills necessary to transition students back to the student's resident public school setting. Specific services provided to each individual student will be determined through the IEP process. The Program enrollment will not exceed 50 students.

A free and appropriate public education (FAPE) shall be provided as required by law. To comply with state and federal special education requirements regarding the provision of FAPE, the Participating Districts and the Advisory Board hereby agree to take immediate action to correct any FAPE deficiencies as directed by Evergreen School District.

Evergreen School District is responsible for achievement accountability as determined by Elementary and Secondary Education Act (ESEA) and the Montana Office of Public Instruction.

VII. PROGRAM ELIGIBILITY

A. Placement and Transportation: Any student enrolled in a Participating District is eligible for consideration for placement in the Program through the IEP process. Other than the Evergreen School District, the resident district is responsible for transportation to and from the Program, with the form of transportation being agreed upon at the initial IEP meeting following admission to the Program.

B. Age Restrictions: Students must be at least five (5) years old and no more than 14 years old on September 10 in order to be enrolled in the Program. Students turning 15 years old while enrolled in the Program may complete the school year but must obtain a different placement at the conclusion of the school year. Students completing the 8th grade must obtain a different placement for the following school year.

C. IDEA Status: To be referred to the Program, students must be identified under the Individuals with Disabilities Education Act and display chronic emotional and behavioral needs as described in the attached appendix. The process of establishing eligibility must include a complete special education file.

D. Least Restrictive Environment (LRE) Criteria: Placement of a student in the Program must meet the LRE criteria of the IDEA.

E. Placement decisions are the basis of shared/joint IEP team meetings including the school district of residence and the Flathead Crossroads Program. Individual student needs, program capacity, and risk assessment will be considered when making individual placement decisions.

VIII. INSURANCE AND INDEMNIFICATION

The Evergreen School District shall indemnify, hold harmless, and defend all Participating Districts against any and all future liability arising from operations of the Flathead Crossroads Program, including, but not limited to, any and all claims, suits, actions at law, or administrative proceeding initiated by current Program employees arising from or related in any way to their employment with the Program, any claim, suit, action at law or administrative proceeding initiated by any person in relation to or arising from the services provided by the Program; and any claim suit, action at law or administrative proceeding initiated by any person in relation to actions or omissions of Program employees or agents. However, this indemnification shall not apply to damages caused by the negligent or willful act or omissions of any employee or agent of a Participating District.

The Evergreen School District shall purchase and maintain general liability and errors and omissions insurance policies to cover all potential claims, suits, actions, or proceedings referenced above.

IX. CONTRACT TERMS

Participating Districts agree to use the signature medium determined by the Evergreen School District, whether it be physical or electronic, for both the Interlocal Agreement and Out of District Attendance Agreements.

A. Term of Agreement: The term of this agreement shall continue through June 30, 2024 and shall be renewed automatically year-to-year. Participating Districts must participate for a minimum term of one school fiscal year.

B. Termination of Membership: Any Participating District may terminate participation at the end of a fiscal year by providing written notification to the Evergreen School District Superintendent no later than April 1 of that year. Participating Districts who fail to give the requisite notice prior to withdrawal will be held accountable for their financial obligations arising under the terms of this agreement.

C. Addition of a District to Agreement: Any elementary school district located within the geographic boundaries of Flathead County may elect to participate in the Interlocal Agreement for the purposes set forth in this agreement. Any such district must agree to the terms and conditions of this agreement and participate in the Interlocal Agreement for a period of at least one school fiscal year. Application to join the Interlocal Agreement must be made in writing to the Evergreen School District Superintendent and must be submitted prior to April 1 for participation in the Program the following fiscal year.

D. Modification of Agreement: This Agreement may be modified if so approved by the Evergreen School Board and a majority of the Participating Districts.

E. Termination of Agreement: In the event Evergreen School District cannot continue to provide the Crossroads Program, the Advisory Board will be notified. Termination will be effective at the end of the fiscal year. All property in the possession of the Program and owned by any Participating District shall be returned to the District. Any property owned by the Flathead Crossroads Program shall be liquidated. All

monies in the possession of the Evergreen School due to the Interlocal Agreement, including monies generated by liquidation of Flathead Crossroads property, shall be distributed to member districts on a prorated basis based on the most current October 1 OPI enrollment report.

FILING OF THE AGREEMENT

This agreement shall be filed with the Flathead County Clerk and Recorder and the Secretary of State in accordance with §7-11-107, MCA.

IN WITNESS WHEREOF:

Name of Participating District:

Name of Authorized Representative:

Authorized Representative, Participating District

Date

Board Chairperson, Participating District

Date

Revised 04/2/2024

APPENDIX A TO EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

Crossroads Placement Criteria

The Evergreen Flathead Crossroads Program is an educational setting that is designed to provide structure and support to students with IDEA eligibility displaying chronic emotional and behavioral needs that significantly interfere with the student's and/or other students' abilities to access and benefit from educational opportunities. Typical student's emotions and behavior negatively impact the student's academic and social performance in lesser restrictive settings. Staffing density, configuration, and training result in the Evergreen Flathead Crossroads functioning as a highly structured setting, where increased supervision and behavior accountability occurs. Also, specific reinforcement for appropriate behavior can be administered with more frequency, more intensity, and more consistency than in a typical school setting.

Students who are referred to Crossroads and respond positively to the Crossroad program setting, instructional, and behavioral components are students with typical cognitive skills who demonstrate the ability to learn that there is a connection between behavior and consequences and have parents who will work with the staff as a team in establishing student accountability for behavior.

*It is important to note that students with significant cognitive, communication, and sensory differences generally do not benefit from the structural design of the Crossroads program. Students with severe delays and challenges in these areas may not be admitted to the program as the student may not benefit from a cognitive behavioral program and interventions. The Evergreen Flathead Crossroads Program is designed specifically for students with emotional and behavioral needs.

Referring District

In order for a student to receive services through Flathead Crossroads Program:

- The student must be enrolled in a district within the boundaries of Flathead County.
- The district must have elected to participate in Crossroads and signed the Interlocal Agreement.

Procedural/Required Information

Placement/Referral Request Form must be submitted by the Special Education Director prior to placement or the initial intake meeting (see procedural steps).

Referral information will include the following:

1. Student age documentation. Per the Interlocal Agreement, the student must be at least 5 years old and no older than 14 on September 10th, of the coming school year(s). Students who turn 15 years of age while enrolled in Crossroads may complete the school year.
2. IDEA Evaluation Report (ER)/IEP documentation. The student must be receiving Special Education services PRIOR to referral to Crossroads. Documentation must include:
 - a. A Functional Behavior Assessment (FBA) that defines student behavior concerns, explores the nature of the problematic behavior, antecedents, and suspected consequences, maintaining behaviors that interfere with learning is necessary.
 - b. Summary data results documenting two less restrictive, positive behavior interventions, per the application process, PRIOR to student referral to Crossroads.
 - c. An educational impact statement indicating that the student, although disabled, demonstrates the capacity to understand both the individual and group therapeutic interventions utilized at Crossroads and apply learned skills to their treatment plan at Crossroads.

d. Additional specific assessment information:

- 1) The student must demonstrate adaptive behavior/life skills measured to fall in the low to above average range. Students must possess the ability to care for their personal hygiene and care needs (independent toilet use).
- 2) Demonstration of measured cognitive ability to understand and adapt to the Crossroad's Behavioral Management Program. In general, a full-scale IQ score of 79 or more on an accepted measure of cognitive ability (such as the WISC IV, SB:5 or other norm-referenced intellectual assessment including verbal processing information) is an indication that the student is likely to benefit from cognitive/behavioral interventions consistent with a cognitive behavioral model and Crossroads programming.
- 3) Normative behavior ratings (such as the Conner's, Achenbach Behavior Checklist, or Behavior Assessment System for Children Second Edition) are to be included in the documentation.
- 4) Other assessment information that may assist the team in determining appropriate placement should be submitted for consideration. Information should include academic skill levels, medical or mental health diagnosis, and descriptions of behavior. Continuous progress monitoring data could be included along with the application. This information will contribute to determining the least restrictive placement and may assist in coordinating or establishing Interlocal work to address the presenting needs of the student.

Consultation/Placement Procedure

- Consultation will occur between the referring district and Crossroads. Notice will be provided to the parents or guardian regarding the need for consultation due to a student's behavioral concerns.
- Observation, record review, and analysis of data may result in further attempted interventions.
- The resident district's district's IEP team will collect data to determine if a more restrictive placement is needed in consultation with the Special Education Director of the district. If the resident district director determines to pursue Crossroads placement, then a placement/referral form will be completed and he/she will meet with the Crossroads Principal and review the Crossroads checklist to determine if all information has been provided.
- The Crossroads Principal will meet with Crossroads staff to review placement request documents.
- An IEP team meeting will be convened by the resident district with a minimum of a Crossroads administrative representative present and a collaborative IEP or IEP amendment written. The IEP team must determine that Evergreen Flathead Crossroads is the least restrictive setting in which the student's needs can be met.
- Before placement can begin at Crossroads, a Guided Record Review (GRR) of the student must be completed by the home school district. The GRR must accompany the file. All non-essential material must be removed and placed in their cumulative folder or proper file.
- If there are concerns after initial placement at Crossroads, the IEP team, including both the resident district representatives and Crossroads staff, the teams will convene as soon as needed to discuss whether the placement in Crossroads is appropriate and the least restrictive environment in which FAPE can be addressed.

- Crossroads quantitative and qualitative data will be used for final placement determination in collaboration with the IEP team, i.e. behavioral point sheets (ARs, PRs), classroom observations, behavioral specialist observations, interventions, etc.
- The Interlocal Agreement defines the enrollment, FAPE, and assessment requirements. Also, the agreement specifies that it is the responsibility of the resident district to ensure that students are transported to Crossroads if necessary.
- In the event that multiple students are seeking Crossroads placement and are identified on a wait list, the following factors will be considered in order to establish priority for placement.
 1. Release from an institutional or residential setting with the last placement in the Crossroads setting.
 2. Release from an institutional or residential setting.
 3. Duration of time while waiting for pending placement at Crossroads.
 4. Grade and age range classroom placement openings.

APPENDIX B TO EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

Consent for Observation and Placement Considerations

Consent for Observation, Consultation and Records Review

Date: _____

I (We), _____ and _____
(name) (name)

do hereby state that I am (we are) the parent(s) or legal guardian(s) of:

(Please print name of student)

School: _____ Grade: _____

I (we) consent for a Flathead Crossroads Specialist or Teacher to do the following:
(Initial for consent)

- _____ Review Records
- _____ Observation of student
- _____ Consultation with student
- _____ Consultation with school staff

Signature(s) of parent(s) or guardian(s):

_____ Date: _____

For School use only:

Classroom Teacher: _____ Phone #: _____

Special Education Teacher _____ Phone # _____

EVERGREEN FLATHEAD CROSSROADS SCHOOL
18 West Evergreen Drive
Kalispell, MT 59901
406 751-1141
FAX 406 751-1142

PLACEMENT REQUEST FORM

Students Name: _____

Parent / Guardian Name: _____

Address: _____

Age: _____ Grade: _____ Male / Female

Date: _____

Home School District : _____

Home School: _____

AIM Number: _____

In order to be placed at Crossroads, the following items need to be in order and dated:

- | | | |
|---|-------|-------------------------------|
| 1. <i>IDEA Eligibility identification</i> | _____ | <i>date of identification</i> |
| 2. <i>Current IEP</i> | _____ | <i>due date</i> |
| 3. <i>Current Evaluation Report:</i> | _____ | <i>due date</i> |
| <i>a) Functional Behavioral Assessment</i> | _____ | <i>date when done last</i> |
| <i>b) Positive Behavior Support Plan</i> | | |
| <i>c) Academic assessments (including district assessments and progress monitoring data)</i> | | |
| <i>d) Intellectual</i> | _____ | |
| <i>e) Adaptive Behavior</i> | _____ | |
| 4. <i>Immunization record</i> | _____ | |
| 5. <i>Relevant medical reports</i> | _____ | |
| 6. <i>Discipline Records</i> | _____ | |
| 7. <i>Outside agency contacts:</i> | _____ | |

Typical behaviors consistent with Crossroad placement:

- The student generally needs more structure in what are typically less structured situations in a public school setting such as lunch, passing or exploratory classes/activities.
- A student may be argumentative and unresponsive to adults or to adult requests.
- Task avoidance is established as a behavior in response to school demands.

- Rewards and motivators have not been effective in a large group setting in spite of intensity and consistency.

Student Narrative:

Current Behaviors: (Please note attached traits as examples):

Positive Attributes:

Concerns:

Information provided to Evergreen Flathead Crossroads should include narrative identifying the emotional, behavioral, and academic traits of the referred student. Examples of traits which are often identified among students attending Crossroads are identified below and may be highlighted.

Emotional Traits:

- Difficulty in letting issues go, tends to perseverate
- Rejects constructive feedback
- Detached from the school community
- Façade of tough exterior covering up personal pain
- Frequent interpersonal/relationship problems
- Perceives self as a victim
- Unable to be redirected when frustrated or sad

- Protects, guards, negative family and life situations
- Appears to bury feelings and underlying issues
- Demonstrates perception/reality difficulties
- Has difficulty in grasping social cues

Behavioral Traits:

- Attempts to triangulate staff/parents/ adults
- Often fails to demonstrate social skills
- Exploits/manipulates established limits and boundaries
- Attempts to negotiate at all levels
- Behaves poorly in competitive situations
- History of emotional/ behavioral neglect or abuse including possible sexual abuse
- Demonstrates frequent mini-tantrums (such as disdain, exaggerated eye rolling and refusing requests)
- Elicits negative attention
- Demonstrates extreme avoidance of academic tasks and accountability

Academic Traits:

- Typically not on grade level
- Demonstrates difficulty sequencing
- Has difficulty generalizing learning
- Achieves through kinesthetic instead of visual or verbal processing
- Demonstrates splinter skills in academic areas
- Difficulties with sustaining effort on new academic tasks
- May omit steps or confuse steps in multistep directions or problem solving process

24-25FP-14 Out of District Attendance Agreement **APPROVED****145**

2486	2428	2479	2408	24136
2487	2429	2480	2409	2442
2488	2430	2454	2410	24137
2489	2432	2455	2411	24138
2490	2433	2456	2412	24139
2491	2434	2457	2413	24140
2492	2435	2458	2414	24141
2493	2436	2459	2415	24120
2494	2437	2460	2416	2403
2495	2438	2461	2417	2404
2496	2439	2462	2418	2405
2497	2440	2463	2419	2406
2498	2441	2464	2420	2407
2499	2443	2465	2421	2485
24100	2444	2467	2422	2480
24101	2445	2468	2423	2481
24102	2446	2469	2424	2482
24103	2447	2470	2425	2483
24104	2448	2471	2426	2484
24105	2449	2472	2427	24135
24106	2450	2473	2486	24124
24107	2451	2474	2401	24125
24108	2452	2475	2402	24126
24109	2453	2476	24114	24128
24110	2431	2477	24115	24127
24111	2467	2478	24116	24129
24112	24118	2481	24131	24130
24113	24119	24134	24117	24132
24123	24121	24122	12144	24133
24146	24147			

05/2/2024

Dear Mr. Stack and School Board Members,

It is my pleasure to recommend Cole Jones to the position of Driver's Education Instructor. Mr. Jones has his endorsement in Drivers Education and has been employed by the district the previous two years in this position.

Mr. Jones is currently a math teacher at the high school. I believe his outstanding classroom management, attention to detail, and his ability to build relationships with students makes him a great fit for this position.

I believe Mr. Jones will continue to provide a safe and quality driver's education for all students. Thank you for considering Mr. Jones for the Driver's Education Instructor position. I am happy to answer any questions you may have.
Thank you,

Mark L. Hansen

Recommendations for hire

Charlie Appleby <charliea@bigfork.k12.mt.us>

Mon 4/29/2024 1:47 PM

To:Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>;Tom Stack <tstack@bigfork.k12.mt.us>

Cc:Alison Wallen <awallen@bigfork.k12.mt.us>

Good afternoon,

I have two recommendations for the May board meeting.

I would like to recommend Miss Andrea Roseno for the open science position in the middle school. Andrea is currently doing her residency teaching at Glacier High School as she completes her Masters of Arts in Teaching Science from Montana State University.. She also has a bachelor of science degree from the University of Idaho. Before finishing this residency Miss Roseno was a science, English and math instructor for the Heritage Learning Academy in Kalispell, teaching students from 4th grade to senior year over the span of 3 years. Miss Roseno has been a coach for both soccer and Ultimate Frisbee, was a camp counselor at Big Sky Bible camp and acted as a math Teaching assistant at BYU in Idaho. Her impressive credentials mixed with her passion for middle school students and her interest in working at Bigfork Middle School make her an ideal candidate that we will be lucky to have on staff.

Thank you for your consideration,

Charles Appleby

I would like to recommend Miss Samantha Aklestad for the open middle school social studies position. Miss Aklestad just completed her student teaching here in Bigfork Middle School, more specifically in the fifth grade, where she taught writing, reading, science, math and social studies. Samantha has shown a great passion for history but is most concerned with fostering a love of learning in her students. From Shelby Montana, Miss Aklestad received her bachelor of arts in elementary education from Western Governors University and has worked as a sub in our district and others this year. She also is an ardent traveler, spending time as an AuPair in Australia to allow her access to the other side of the world. Miss Aklestad was the overwhelming favorite of the interview committee and came with glowing recommendations from our fifth-grade teachers and students. In fact, many of the fifth-grade kids went out of their way to track me down to tell me how much they loved her and hoped that we would hire her as a teacher in our district.

Thank you for your consideration,

Charles Appleby

Charles Appleby | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

www.bigforkschools.org/our-schools/middle-school/

Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate

4/24/2024

Dear Mr. Stack and Board,

It is with great pleasure that I recommend Brooklyn Little to fill our open 6-12 Art position. Ms. Little is currently an Art teacher at Frenchtown Middle and High Schools, where she teaches multimedia art, ceramics, printmaking, sculpture and AP Art. Ms. Little is certified K-12 Art from the University of Montana. During the interview process her passion for her students and craft were evident to the committee. When talking to her supervisors at Frenchtown, her ability to connect to students was a strength they both shared with me. Mr. Appleby and I believe she will be a great addition to our Art department and school district.

Thank you for your consideration,

Mark Hansen, Principal
Bigfork High School

Recommendation for hire

Charlie Appleby <charliea@bigfork.k12.mt.us>

Fri 5/3/2024 8:21 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Good afternoon,

I would like to recommend Mrs. Carol Bernard for the open English position in Bigfork Middle School. Carol is currently working as an English teacher at Stillwater Christian School, after teaching 7th-12th grades over many years in her home state of California. Mrs. Bernard has moved to the valley with her husband who is currently the pastor at Crossroads in Bigfork, and her daughter is an 8th grade student here in the middle school. Mrs. Bernard is eager to make connections and build relationships in this community. The interview committee was excited to find someone with the passion, experience and understanding of middle school students along with a firm understanding of the standards and content of middle school English.

Thank you for your consideration,

Charles Appleby | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

www.bigforkschools.org/our-schools/middle-school/

Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate

5/6/2024

Dear Mr. Stack and Board,

It is with great pleasure that I recommend John Blouin to the high school math position. Mr. Blouin is currently teaching middle school math in Nevada. John has an Associates Degree in Science from FVCC, a Bachelor's Degree in Criminal Justice from Montana State Northern and will finish his Master's Degree in Secondary Stem Education this fall. At the beginning he will work under a provisional license until he completes his teaching certification for Montana in December. When talking to his supervisors at Mannion Middle School in Henderson, Nevada, they were sad to have him leave their school district to move back to Montana as they felt he was on track to be an outstanding teacher. I believe he will be a great addition to our already outstanding math department and school district.

Thank you for your consideration,

Mark Hansen, Principal
Bigfork High School

Board Rec

Brenda Clarke <bclarke@bigfork.k12.mt.us>

Wed 5/1/2024 1:57 PM

To:Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Please add the following to the next Board agenda:

Board of Trustees:

I am pleased to recommend Erik and Jennifer Gustavson, Jill Morley, Aubrie Kallenberger, and Cindi Tranel as staff for our 2024 summer school program from July 15th - August 8th.

Erik Gustavson is one of our first grade teachers, Jennifer Gustavson is one of our second grade teachers, Jill Morley is one of our third grade teachers, Aubrie Kallenberger is our intervention specialist, and Cindi Tranel is one of our para professionals.

We look forward to another successful summer school program this year!

Brenda

Fw: recommendations for hire for summer school

Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Fri 5/3/2024 11:11 AM

To:Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Lacey Porrovecchio
Business Manager
Bigfork School District 38
406.837.7400

From: Charlie Appleby <charliea@bigfork.k12.mt.us>

Sent: Friday, May 3, 2024 10:36 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Tom Stack <tstack@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Subject: Re: recommendations for hire for summer school

Board of trustees

I would like to recommend Bronson Ericksen as a summer school teacher and Karen Johnston as a summer school paraeducator for the 2024 summer program. Both have run the program effectively before and are well versed in what we are working toward with our summer school students.

Thank you for your consideration.

Charles Appleby | Middle School Principal
600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911
phone: (406) 837-7412 | fax: (406)-837-7407

www.bigforkschools.org/our-schools/middle-school/

Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate

2024 - 2025 High School Head Coach Recommendations

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Fri 5/3/2024 8:59 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Mark Hansen <mhansen@bigfork.k12.mt.us>; Shannon Varner <svarner@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following head coaches for the 2024 - 2025 high school activities season. All of the coaches are returning from the 2023 - 2024 activities season.

- a. Park Schara, Girls Soccer Head Coach
- b. Ryan Nollan, Cross Country Head Coach
- c. Ariel Stallknecht, Volleyball Head Coach
- d. Kyle Parker, Golf Head Coach
- e. Cortnee Gunlock, Girls Basketball Head Coach
- f. John Hollow, Boys Basketball Head Coach
- g. Shawn Hall, Wrestling Head Coach

Thank you for your consideration. I hope to have a boys soccer head coach hired soon.

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

Soccer Head Coach Recommendation

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Wed 5/8/2024 12:50 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend Mr. Trever Moll as head coach for the 2024-2025 Boys Soccer Program. Trever is a 2011 graduate of Polson High School. He continued his education at Northwest University, graduating in 2015. Trevor has 7 years of high school experience coaching boys and girls soccer at Polson. He has also been actively involved in the Polson Youth Soccer Association. He currently coaches a number of our soccer players who participate in the Polson Youth Soccer Program. He will be a great addition to our coaching staff.

Thank you for your consideration.

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.