

MTSBA Model Policies with Required Updates

MTSBA Model Policy 1400 – Board Meetings. This policy was updated to accurately state the requirements by which a board of trustees may convene an emergency meeting.

MTSBA Model Policy 1420 – Board Meeting Procedure. This policy was updated to reflect the changes in the law from [HB 890](#). The policy now outlines the process for Class 1 and 2 districts to complete and maintain recordings of school board meetings as will be required starting July 1, 2024.

MTSBA Model Policy 1511 – Code of Ethics. This policy was updated to remove the reference to the National School Boards Association.

MTSBA Model Policy 1610 – Goals and Objectives. This policy was updated to reflect the changes in the accreditation standards at [10.55.601 ARM](#) and [10.55.701 ARM](#). The policy now outlines how the board of trustees shall conduct and complete the integrated strategic action plan as required by rule.

MTSBA Model Policy 2151F – Assumption of Risk Form. This form was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#). The form can now be used for extracurricular activities, athletics, clubs, and events. **New**

MTSBA Model Policy 2320 – Field Trips and Excursions. This policy was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#). The policy now cross references Policy 8132 to detail how parents consent to school trips.

MTSBA Model Policy 3141 – Non-Resident Enrollment. This policy was replaced in its entirety to reflect the changes in the law from [HB 203](#). The previous policy shall not be retained. The new policy details the process for nonresident students to enroll in a district when required by law and when extenuating circumstances do not exist. The policy now outlines how districts may establish application deadlines, priority processes, and standards for capacity as permitted by law. The policy should be carefully reviewed with applicable options selected and information inserted prior to adoption. The related MTSBA Model Policy 7008 will remain in place for the remainder of this school year but will be addressed in policy updates distributed in 2024. **Will need to customize before adopting.**

MTSBA Model Policy 3305 – Seclusion and Restraint. This policy was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#). The policy now includes methods for parental consent for health intervention or screening.

[MTSBA Model Policy 3310P- Risk Assessments](#). This policy was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#). The policy now includes methods for parental consent for health intervention or screening. **New, will be 3310P2**

[MTSBA Model Policy 3410 – Student Health and Examinations](#). This policy was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#). The policy now includes methods for parental consent for health intervention or screening.

[MTSBA Model policy 3410F – Medical Consent Form](#). This form was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#). The form now includes methods for parental consent for health intervention or screening. **New**

[MTSBA Model Policy 3413F2 – Immunization Religious Exemption Form](#). This form was updated to reflect the changes in law from [HB 715](#). This form was previously distributed to districts on October 12, 2023. **New**

[MTSBA Model Policy 3431 – Emergency Treatment](#). This policy was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#) through authorization to act in an emergency situation consistent with Policies 3305 and 3310P.

[MTSBA Model Policy 3600F1, 3600F2, 3600P – Student Records Procedures and Forms](#). This procedure and form were updated to reflect the changes in the law from [HB 676](#) and [SB 518](#) by ensuring video and audio recordings are clearly listed as directory information, when applicable.

[MTSBA Model Policy 5121 – Applicability of Personnel Policies and Professional Development](#). This policy was updated to reflect the changes in rule at [10.55.723 ARM](#) requiring collaboration with staff on mentoring and induction for inclusion in the integrated strategic action plan. **New**

[MTSBA Model Policy 5223 – Personal Conduct](#). This policy was updated to clearly state the expectations for staff to comply with ethical standards governing public employees in Montana law. **New**

[MTSBA Model Policy 5330 – Maternity and Paternity Leave](#). This policy was updated to clarify the use of accumulated leave for an employee on maternity or paternity leave. **Bigfork Policy 5329**

[MTSBA Model Policy 7320 – Purchasing](#). This policy was updated to comply with Montana law governing non-discrimination in public bidding procedures.

[MTSBA Model Policy 8110 – Bus Routes and Schedules](#). This policy was updated to comply with standards governing trustee approval of bus routes and installation of crossing arms on buses.

[MTSBA Model Policy 8125 – School Bus Emergencies](#). This policy was updated to comply with standards to complete school bus emergency drills for students.

[MTSBA Model Policy 8132 – Activity Trips](#). This policy was updated to reflect the changes in the law from [HB 676](#) and [SB 518](#). The policy now outlines how parents will be provide the opportunity to consent to trips and rooming assignments and details the process for districts to use activity specific transportation methods and lodging.

[MTSBA Model Policy 8210 – Procurement Policy for School Food Purchases and Use of Federal Funds](#). This policy was updated to comply with new guidance and interpretations of regulations governing school nutrition and food services procurement. **New**

Thank you.

Kris Goss
Director of Policy Services/Senior Counsel
Montana School Boards Association
