

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 8, 2023, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Deb Johnson, Ben Woods, Paul Sandry, Dan Elwell and Julie Kreiman

Trustees absent: Zack Anderson

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

#### Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for October 11, 2023
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report – September, 2023
- Consideration of District Donations
  1. Anonymous Donation to Golf Program, \$5000.00
- Consideration of Out of District Students
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Substitute Personnel Recommended for Consideration
    - a. Cassandra Butterfield, K-12 Substitute Teacher
    - b. Melissa Campos, K-12 Substitute Teacher
  2. Extra-Curricular Personnel Recommended for Consideration
    - a. Mindy Castruita, Special Olympics Coach
  3. Extra-Curricular Volunteers Recommended for Consideration
    - a. Eric Heuchert, Speech & Debate

#### **NEW BUSINESS**

- A. Finance Report – Business Manager Porrovecchio gave an update on district ESSER funds, 2023-24 staff bonuses, partial funded athletics revenues, enrollment history and future general fund Indian Education funding. Superintendent Stack noted the district used ESSER funds to supplant general fund dollars. All positions paid with ESSER funds were kept in the budget.
- B. Activity Bus Proposal – Superintendent Stack & Transportation Director Walker proposed moving the yellow activity bus to routes and purchasing a second used charter bus. Mr. Walker shared photos of a red bus for sale in California for \$54,000. It has high mileage and may need significant repairs in two to three years but would still be less than the activity bus recently purchased by the district. The repairs would likely come with a warranty. Mr. Stack said the Transportation Committee members were on board. Funding would come from the Verizon accounts, Logan Health accounts and Medicaid account in the miscellaneous funds. With the cost of tires, lap belts and the logo, the bus would cost around \$70,000 to \$75,000. Board discussion followed.

A motion to approve the purchase of a 2<sup>nd</sup> charter bus up to \$74,000 plus travel costs for Mr. Walker to retrieve the bus was made by Trustee Elwell, seconded by Trustee Woods, and approved with unanimous votes of the elementary and high school trustees.

**COMMITTEE REPORTS**

There were no committee reports.

**PRINCIPALS' REPORTS**

Mr. Appleby spoke to trustees about the flag raising ceremony for Veteran's Day, middle school drumline WIN class, the Halloween dance and presenter Jack Gladstone. He asked trustees to complete the Comprehensive Needs Survey. It was also sent to staff, students, parents and community members and will help form district goals.

Mrs. Clarke's report included Parent Teacher Conferences, Halloween and the de-escalation training provided by Mr. Nollan.

Mr. Hansen talked about pre-ACT scores, Parent Teacher Conferences, Response to Intervention, Portrait of a Graduate work, the Comprehensive Needs Assessment, the Veteran's Day Assembly, band and choir concerts and the Math PLC conference. He introduced Ivy Everson, Student Council President. He also shared the rough draft of a pamphlet with high school information including dual enrollment offerings.

Board Chair Sandry said Trustee Johnson is interested in the Curriculum Committee. The committee will meet with administrators and bring any suggestions back to the board. Trustee Kreiman will serve on the committee as well.

**SUPERINTENDENT REPORT**

Mr. Stack talked about the new accreditation process. He said it's more work and he commended the principals. He asked trustees to take the assessment and be a part of the process. He also talked about the current Verizon tower contract. Verizon wants to lower the monthly rent and extend the contract. There has also been interest from other companies to lease the tower. Board discussion followed. Board Chair Sandry suggested the board decide if Verizon gives notice. Lastly, Mr. Stack told trustees the lower playground equipment needs to be replaced. He is working with Mrs. Clarke, Mr. McGill and the PTA.

Mr. Porrovecchio talked about winter sports starting and middle school basketball. He gave an update on the special education teachers and said they are doing great.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, December 13, 2023
- Wednesday, January 10, 2024
- Wednesday, February 14, 2024
- Wednesday, March 13, 2024
- Wednesday, April 10, 2024

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:54 pm

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District Clerk

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Chairperson