

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on May 30, 2023, at 12:00 pm in the district office.

Trustees in attendance: Julie Kreiman, Carol Field, Ben Woods, Zack Anderson, Dan Elwell and Paul Sandry

Trustees absent: Christina Relyea

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio and community member Dennis Nelson.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Field, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

**NEW BUSINESS**

- A. Advanced Roofing Letter of Credit & Down Payment for Roofing Supplies – Superintendent Stack told trustees the insurance claim has been a process. The district received \$196,000 in November for the damaged roof. The insurance company agreed to pay \$346,000. The Advanced Roofing bid came with a charge for the letter of credit that the insurance company won't pay. The letter of credit came from Three Rivers Bank and Advanced Roofing signed the contract with the district.

Discussion followed regarding performance bonds and the letter of credit.

Dennis Nelson asked about protection through the warranty period and the 50% down payment the contractor requested.

A motion to approve Letter of Credit and Down Payment for Roofing Supplies was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary and high school trustees.

Superintendent Stack reminded board members eighth grade graduation is Wednesday, June 7. The next board meeting will be Tuesday, June 6.

**FUTURE MEETING SCHEDULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Tuesday, June 6, 2023
- o Wednesday, July 12, 2023
- o Wednesday, August 16, 2023

A motion to adjourn was made by Trustee Kreiman, seconded by Trustee Field, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 12:10 pm

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District Clerk

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Chairperson