

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on April 12, 2023, at 5:00 pm in the high school library.

Trustees in attendance: Kreiman, Elwell, Anderson, Sandry, Woods and Field

Trustees absent: Relyea

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Kreiman, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for March 7, 2023
- Consideration of All Bill Approval Lists
- Consideration of District Donations
 1. Glacier Bank Donation for Tournament Meals, \$1000.00
 2. Booster Club Donation for Tournament Meals, \$3400.00
- Consideration of Student Activity Report for February, 2023
- Consideration of Out of District Students
- Consideration of Surplus Property Disposal – Elementary Conference Table & Jamboard
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Substitute Personnel Recommended for Consideration
 - a. Robert Ford, K-12 Substitute Teacher
 - b. Amanda Weller, K-12 Substitute Teacher
 2. Extra-Curricular Volunteers Recommended for Consideration
 - a. Scarlett Sherman, Co-Prom Advisor
 - b. Suzanne Hines, Co-Prom Advisor

REPORTS & PRESENTATIONS

Fifth Grade Team Report – Mr. Pitts talked to the board about the IXL conference he attended during spring break in Boston. He showed the IXL platform and how he uses it to personalize individual learning for each student. Discussion followed.

NEW BUSINESS

- A. FY2022 Audit – Mrs. Porrovecchio told trustees the audit would be posted on the district website along with past audits. There were no findings and she commended the secretaries, district office staff and food service staff for great procedures handling district funds.

A motion to approve the FY22 Audit was made by Trustee Woods, seconded by Trustee Field, and approved with unanimous votes of the elementary and high school trustees.

- B. Audit Contract FY23-FY25 – Mrs. Porrovecchio explained the district is required to do annual audits. Audit firms in Montana are short staffed and many are not taking new clients and are behind on their audits. She recommended the 3 year contract with Denning, Downey & Associates despite the 20% increase for services.

A motion to approve FY23-FY25 Audit Contract with Denning, Downey & Associates was made by Trustee Anderson, seconded by Trustee Elwell, and approved with unanimous votes of the elementary and high school trustees.

- C. Activity Bus Replacement – Mr. Stack told the board he talked to the Transportation Committee members already. He said the bus is not effective for district use because it doesn't hold enough students and doesn't have large enough storage capacity. He has gotten feedback from coaches and community members. The district paid \$139,000 plus \$10,000 to install air conditioning. It has approximately 30,000 miles. He recommended selling or trading it and getting a used coach bus. Board discussion followed.

A motion to sell or trade the activity bus for no less than \$120,000 was made by Trustee Anderson, seconded by Trustee Woods, and approved with affirmative votes from Trustees Kreiman, Elwell, Anderson, Woods and Field. Trustee Sandry opposed.

- D. District Narcan Approval – Mr. Stack reminded trustees he had previously talked about Narcan and the use of Narcan on campus was approved in board policy. He thanked Nurse Knopik for taking the lead. She scheduled training for administrators and certain district employees on April 19. The county will conduct the training and bring Narcan at that time. He asked trustees to approve the use of Narcan on campus to keep students and staff safe.

A motion to approve the use of Narcan on campus was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary and high school trustees.

E. Maintenance Project Contractor Awards

1. Roof Hail Damage – Mr. Stack said he had just received an email from the insurance adjustor and hadn't read through it fully. He proposed moving forward with Advanced Roofing for \$346,579. The agreement didn't include the heat tape replacement, which could cost the district \$20,000-\$25,000. If approved, he will work with Advanced Roofing to get it scheduled this summer. He said there may be other additional costs the district will have to pick up.

A motion to approve Advanced Roofing for roof hail repairs was made by Trustee Anderson and seconded by Trustee Woods. Board discussion followed.

The motion was amended to approve Advanced Roofing if the correspondence from the adjustor is satisfactory to Mr. Stack. The motion was approved with unanimous votes of the elementary and high school trustees.

2. Elevator Replacement – Mr. Stack said the bids were opened at 4 before the board meeting. Kone, with a bid of \$129,528, was the only bid for the elevator replacement. Other costs associated with the replacement total \$28,000. OPI approved using \$150,000 ESSER funds. The additional costs will come from other funds if OPI doesn't approve the increase in project costs. He said the goal will be to have it replaced before school starts in the fall. Trustee Anderson added the bid for replacing 2 boilers came in less than the amount OPI approved from ESSER funds.

A motion to approve Kone and the elevator project for \$158,000 was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary trustees.

3. Boiler Replacements – Mr. Stack told board members the district was approved by OPI to use up to \$300,000 in ESSER funds to replace two elementary boilers. The district received one bid from Johnson Controls for \$278,360. The goal will be to have the work done before school starts in the fall.

A motion to approve Johnson Controls to replace two elementary boilers for \$278,360 was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary

trustees.

COMMITTEE REPORTS

Facility Committee – Trustee Anderson and Mr. Stack talked about end of year maintenance projects.

Negotiations Committee – Trustee Kreiman said the committee is meeting with the unions on Monday.

PRINCIPALS' REPORTS

Mrs. Clarke reported on spring assessments at the elementary. She thanked the PTA for providing snacks during testing.

Mr. Appleby talked about the IXL conference in Boston and spring in the middle school.

Mr. Hansen spoke about the job fair, math and writing competitions, pre-ACT testing, district music festival, prom and exploring internships. He told them Mrs. Loeffler won National Coach of the Year.

SUPERINTENDENT REPORT

Mr. Stack thanked the principals for their hard work. He talked about PLCs, elementary consultants, the IXL conference and looking at high school CTE content. He is working with FVCC on additional class offerings and opportunities for students to graduate with various certifications. He told trustees he has been busy looking at end of year projects and budgets and principals have been busy with interviews.

Mr. Hansen told trustees they can view student art downtown.

Board Chair Sandry adjourned the meeting at 6:03 pm.

Closed session started at 6:05 pm.

Closed session ended at 6:16 pm.

FUTURE MEETING SCHEDULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, May 10, 2023
- o Wednesday, June 7, 2023
- o Wednesday, July 12, 2023
- o Wednesday, August 16, 2023

A motion to adjourn was made by Trustee Elwell and approved by unanimous vote of the elementary and high school trustees.

Adjourned: 6:16 pm

District Clerk

Chairperson