

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Vice Chairperson Relyea on February 8, 2023, at 5:01 pm in the high school library.

Trustees in attendance: Field, Relyea, Woods, Sandry, Elwell, Kreiman and Anderson

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen and Charlie Appleby, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for January 11, 2023
- Consideration of All Bill Approval Lists
- Consideration of District Donations
  1. Glacier Bank Donation Scholarship Funds, \$1000.00
- Consideration of Student Activity Report for December, 2022
- Consideration of Out of District Students
- Consideration of First Semester Individual Transportation Contract Reimbursement Claims
- Consideration of Surplus Property Disposal – Transportation Items
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Classified Personnel Recommended for Consideration
    - a. Debra Barnett, Part-time Paraprofessional
    - b. Donna Fink, Part-time Paraprofessional
  2. Substitute Personnel Recommended for Consideration
    - a. Madigan Kinslow, K-12 Substitute Teacher
  3. Extra-Curricular Personnel Recommended for Consideration
    - a. Sue Loeffler, Head High School Track Coach
    - b. Clayton Woll, Assistant High School Track Coach
    - c. Jim Epperly, Assistant High School Track Coach
    - d. David Creamer, Assistant High School Track Coach (split stipend)
    - e. Cole Jones, Assistant High School Track Coach (split stipend)
    - f. Kyle Parker, Head Golf Coach
    - g. Tristen Clark, Assistant Golf Coach
    - h. Mary K Hovland, Middle School Track Coach
    - i. Jill Morley, Middle School Track Coach
    - j. Josh Feller, Middle School Track Coach
    - k. Hayden Congdon, Head Tennis Coach
    - l. Matt Porrovecchio, Assistant Tennis Coach
  4. Extra-Curricular Volunteers Recommended for Consideration
    - a. Wayne Loeffler, High School Track
    - b. Shawna Benson, High School Track
    - c. Sara Kirk, High School Track
    - d. Caleb Seeton, High School Track
    - e. Nate Fasbender, Golf

Board Chair Sandry arrived at 5:03 pm.

**REPORTS & PRESENTATIONS**

Elementary Math Presentation – Elementary teachers Jill Morley, Karli Wisher and Krystal Dahlman gave a presentation on the new K-5 math curriculum, Bridges. They talked about the process of exploring math curriculums, how they taught math before, and the growth they have seen this year since using Bridges.

Mrs. Bonner told the board she has had concerns about math over the years and is excited about the new curriculum.

**OLD BUSINESS**

A. Board Policies, Second Reading for Adoption

1. Policy 3416 Administering Medication to Students – Superintendent Stack told trustees he worked with Mr. Hansen and Nurse Knopik. The changes to the policy allow students to be in possession of medications in limited circumstances and when directed by a doctor.

A motion to approve Policy 3416 Administering Medication to Students was made by Trustee Woods, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary and high school trustees.

2. Policy 3305 Use of Restraint, Seclusion, And Aversive Techniques for Students – Board Chair Sandry reminded trustees Policy 3305 is a new policy. Superintendent Stack told board members the policy was recommended by MTSBA since the district is training staff in de-escalation strategies. Board discussion followed.

A motion to approve Policy 3305 Use of Restraint, Seclusion, And Aversive Techniques for Students was made by Trustee Woods, seconded by Trustee Relyea, and approved with unanimous votes of the elementary and high school trustees.

**NEW BUSINESS**

- A. Sewer Line Maintenance – Superintendent Stack recapped the work already completed on the district sewer lines and told trustees there's a recommendation to do more. Chris Roberts, owner of Clearwater Contracting, went into thorough detail of the condition of district sewer lines and shared photos of the lines. Some of the piping is cast iron dating back to the 1940s. He found separation of pipe joints, causing catch points where debris accumulates. Mr. Roberts said some lines are in bad condition and could fail immediately or be ok for a while. He recommended the school have a plan to phase updates to the aging sewer lines.

Board discussion followed. Sewer line maintenance will be on a future agenda.

- B. Montana School Board Association Membership Renewal – Superintendent Stack recommended renewing the MTSBA membership. He told trustees the cost to renew increased 1%.

A motion to approve Montana School Board Association Membership Renewal was made by Trustee Anderson, seconded by Trustee Elwell, and approved with affirmative votes from Trustees Relyea, Field, Kreiman, Anderson and Elwell. Trustees Sandry and Woods opposed.

**COMMITTEE REPORTS**

Trustee Anderson said the Facility Committee took 2 bids on replacing the roof and will get back to the full board when they have a recommendation.

Board Chair Sandry told trustees the Finance Committee met. The budget is in good shape. The committee went over projected budgets and is waiting for the 2023 Legislature to wrap up.

**PRINCIPALS' REPORTS**

Mr. Appleby gave a brief report on middle school ski trips, MAST testing and working to secure the building while maintaining the welcoming feel.

Mr. Hansen talked about first semester GPAs, evening school and pre-ACTs. Student Erin Abbot was selected for Honor Band and the rotary club is helping fund the trip.

Trustee Relyea asked about Bridges lowering the number of students needing help with math in high school. Jill Morley said they hope it changes the trajectory of math.

Mr. Porrovecchio gave a quick update on athletics.

**SUPERINTENDENT REPORT**

Mr. Stack told trustees he is tracking the Legislative session. He talked about several bills concerning schools including the inflation bill, a bill regarding bonds and levies, a bill about what can be taught in science and a bill changing the qualifications for the OPI Superintendent of Schools.

The future meeting schedule was discussed and it was noted the March meeting was moved from the 8<sup>th</sup> to the 7<sup>th</sup>.

Board Chair Sandry asked everyone to clear the room so the board could go into executive session for the superintendent evaluation. 6:30 pm

**SUPERINTENDENT EVALUATION** – Executive Session may be called pursuant to MCA 2-3-203 (3)  
Closed Session started at: 6:35

Closed Session ended at: 7:01

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, March 7, 2023
- o Wednesday, April 12, 2023
- o Wednesday, May 10, 2023

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 7:01 pm

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District Clerk

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Chairperson