

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on January 11, 2023, at 5:00 pm in the high school library.

Trustees in attendance: Field, Woods, Relyea, Sandry, Anderson, Elwell & Kreiman

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Relyea, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Kreiman, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for December 14, 2022
- Consideration of All Bill Approval Lists
- Consideration of District Donations
 1. Glacier Bank Donation to Payoff Reduced Lunch Balances, \$1500.00
 2. Bigfork Innovations Group Donation to Swim Program, \$2000.00
 3. Bigfork Innovations Group Donation to Cave Club, \$1000.00
- Consideration of Student Activity Report for November, 2022
- Consideration of Out of District Students
- Consideration of Surplus Property Disposal – 2000 Ford Expedition
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Substitute Personnel Recommended for Consideration
 - a. Jeannine Reichenbach, 5-12 Substitute Teacher
 - b. Rob Tracy, 5-12 Substitute Teacher
 2. Extra-Curricular Volunteers Recommended for Consideration
 - a. Brigand Kline, 8th Grade Girls Assistant

NEW BUSINESS

- A. Electric Bus Purchase – Mr. Walker told trustees the district was awarded approximately \$400,000 for the purchase of an electric bus and charging infrastructure. He received three quotes. He recommended moving forward with Lion Electric for \$375,000. The district will receive \$20,000 for the charging station which covers almost the entire cost. The charging station will be installed near the bus barn. Bus 12 will be scrapped as part of the grant award. Board discussion followed.

A motion to approve the Electric Bus Purchase as recommended was made by Trustee Anderson, seconded by Trustee Relyea, and approved with unanimous votes of the elementary and high school trustees.

- B. District Projects
 1. Elementary & High School Sewer Line Repairs – Mr. Stack explained there were sewer line issues last spring. The company doing the repairs offered to come back and examine more lines over Christmas break. They found problem lines in the elementary and three breaks in the high school lines. The breaks under the high school are at the spots where old pipes connect to new pipes. Mr. Casalegno met with the contractor as well. Repairs have been

started. The cost is approximately \$37,000 in the high school and \$13,000 in the elementary. Once the contractor examines all lines, more repairs may be necessary. Board discussion followed. Mr. Stack will contact the district insurance company as well to see if a claim should be submitted.

A motion to approve the elementary & high school sewer line repairs was made by Trustee Relyea, seconded by Trustee Woods, and approved with unanimous votes of the elementary and high school trustees.

2. HS Cleaning Contract- Mr. Stack explained the district already entered into a cleaning contract due to an employee shortage. He told the board he is seeking approval now because the district may be able to use ESSER funds. The cleaning contract goes until June 30, 2023 and is approximately \$12,000 per month. Board discussion followed.

A motion to approve the HS cleaning contract was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary and high school trustees.

C. Potential District Projects

1. Elementary Building Boiler Replacement- Mr. Stack asked trustees to approve moving forward with an RFP to replace the two elementary boilers. They are almost 20 years old. He is hoping to get approval from OPI to use ESSER funds. Two initial quotes came in at \$106,000 and \$134,000.
2. Elementary Building Elevator Replacement- Mr. Stack said the kindergarten elevator is out of date. If trustees approve the RFP process, he will seek to use ESSER funds as well.

A motion to approve moving forward with the RFP process for the elementary boilers and elevator was made by Trustee Anderson, seconded by Trustee Relyea and approved with unanimous votes of the elementary trustees.

3. District Window Coverings- Mr. Stack explained the window treatments are part of overall district safety. The one-way coverings would be installed in select areas. Initial quotes were around \$5,000 per building. ESSER funds could potentially be used.

A motion to approve the window covering RFP was made by Trustee Woods, seconded by Trustee Relyea, and approved with unanimous votes of the elementary and high school trustees.

D. Board Policies, First Reading

1. Policy 3416 Administering Medication to Students- Mr. Stack told trustees he worked with Nurse Knopik and Mr. Hansen. There's an increase in students who need medications and some need to carry the medications and administer them. The policy replaces the existing one which was revised in 2013. Mr. Hansen said the biggest change is the new policy allows students to administer their own medication with parental approval. Board Chair Sandry said this is the first reading.
2. Policy 3305 Use of Restraint, Seclusion, and Aversive Techniques for Students- Mr. Stack told the board this will be a new policy. He explained certain staff will be trained in de-escalation strategies, including physical restraint, and with that, comes liability. The policy came from Montana School Board Association. Board discussion followed.

- E. Elementary Library Variance – Mr. Stack said the district has been asking for a library variance for quite a few years. Standards say the district needs 2.5 FTE and we currently have 2 FTE. He worked with the librarians and administrators and once the board approves it, the application will go to OPI. He said with some of the standards being hot topics in the state, there is a possibility it could be denied.

A motion to approve the elementary library variance was made by Trustee Anderson, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary trustees.

COMMITTEE REPORTS

None

PRINCIPALS' REPORTS

Mr. Hansen talked about ASVAB testing, the end of the semester, job fair planning and 23-24 class registration.

Mr. Appleby reported on Pancakes with Parents, upcoming ski trips and working on school vision and mission.

Mrs. Clarke read an email she received commending the bus drivers. She said the drivers and Mrs. Venegas work well together. She talked about winter benchmark assessments and working with Mr. Appleby, Mr. Hansen and Eric Nelson on the district vision.

Mr. Porrovecchio gave a brief report on winter activities.

SUPERINTENDENT REPORT

Mr. Stack said two students that graduated last year connected with the high school cleaning company at the job fair held on campus. He talked about the importance of student attendance. He handed out preliminary calendar options for next school year. Two are from the certified union and one is similar to this school year. He asked for feedback over the next couple of weeks. The calendar will be on the February or March agenda for approval.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- Wednesday, February 8, 2023
- Wednesday, March 8, 2023
- Wednesday, April 12, 2023
- Wednesday, May 10, 2023

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:51 pm

District Clerk

Chairperson