THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 14, 2022, at 5:00 pm in the high school library.

Trustees in attendance: Field, Woods, Elwell, Kreiman, Sandry, Relyea & Anderson

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Brenda Clarke, Mark Hansen and Charlie Appleby, Special Education Director/Athletic Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to <u>approve the agenda</u> was made by Trustee Woods, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

A motion to <u>approve the consent agenda</u> was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for August 18 & August 31, 2022
- Consideration of All Bill Approval Lists
- Consideration of District Donations
 - 1. Music Department Donation, Jack Ganiere \$3775 instrument donation value
 - 2. Music Department Donation, Harry & Meredith Endsley \$2000
 - 3. Soccer Program Donation, Hargett Mountain Properties, LLC \$1000
 - 4. Soccer Program Donation, LHC Incorporated \$1000
- Consideration of Surplus Property Disposal

• Consideration of Personnel – Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.

- 1. Substitute Personnel Recommended for Consideration
 - a. Lisa Campbell, Transportation
 - b. Gretchen Goodson, K-12 Substitute
 - c. Brenda Koch, Substitute Bus Monitor
 - d. Danielle Reilly, K-12 Substitute
 - e. Lance Nadeau, K-12 Substitute
- 2. Classified Personnel Resignation for Consideration
 - a. Harold Sturdevant, Transportation
- 3. Extra-Curricular Personnel Recommended for Consideration
 - a. Eric Heuchert, High School Choir Advisor
 - b. Randi Tunnel, High School Pep Band Advisor
 - c. Christian Paulus, Assistant Boys Soccer Coach

NEW BUSINESS

A. Transportation Route 21A – Mr. Stack told trustees the route is for an elementary student who attends half days. Once approved, it will go to the county for approval.

A motion to <u>approve Transportation Route 21A</u> was made by Trustee Woods, seconded by Trustee Relyea, and approved with unanimous votes of the elementary trustees.

B. Consideration of Unfunded Athletics – Trustee Elwell

Board Chair Sandry addressed the audience. He explained the administration doesn't have an official recommendation. Trustee Elwell is the proponent. Public comment will be limited to 3 minutes per person and then the trustees will deliberate and make a decision. He asked commentors to state their

REGULAR BOARD MEETING

name clearly for the board minutes.

Adam Baumann, president of Bigfork Soccer Club, assistant soccer coach and parent, spoke in support of fully funding unfunded athletics. He talked about the impact coaches have on student athletes and they shouldn't take time away from that to fundraise.

Wyatt Elwell, sophomore wrestler, spoke in support of funding unfunded athletics. He spoke about working two jobs and fundraising on the side to keep the wrestling program. He told trustees wrestling has the best coach they've had and he may quit because of fundraising.

Suzanne Childers volunteered to work with people on Flathead Electric Cooperative Round Up For Safety grants for items for unfunded athletics.

Stephanie Tinney, parent, spoke in support of funding unfunded athletics. She said the Piskalns couldn't attend the meeting but supported funding as well.

Vangie Peterson has sons in funded and unfunded athletics. She is in support of fully funding unfunded athletics and asked why the board wouldn't fund them.

Michelle Archbold spoke in support of funding unfunded athletics. She said adults should advocate for every student in the school system and talked about the importance of extra-curricular activities.

Wayne Bennett, assistant wrestling coach, spoke in support of funding unfunded athletics. He commended Coach Shawn Hall and said they are just asking for help.

Vicki Bagley, parent and assistant soccer coach, spoke in support of funding unfunded athletics. She spearheaded soccer fundraising and spoke about the difficulties. Fundraising takes away from coaching time.

Sue Loeffler, track coach and retired teacher, spoke in support of funding unfunded athletics. She pointed out the success of unfunded athletics.

Stephanie Tinney said she would like to see some of the left-over funds go to unfunded athletics.

Serena Zavala spoke in support of funding unfunded athletics. She was a student when soccer started in Bigfork.

Board Chair Sandry closed public comment.

Trustee Elwell told the board Bigfork has the highest number of unfunded athletics. He gave participation numbers for unfunded sports and their feeder programs. He said coaches are raising funds to support the bare minimums but have additional needs as well. He doesn't want to take any money from funded athletics. He said coaches should not have to be professional fundraisers, they just want to work with kids. He referenced high school year end money and said the district can afford to fund unfunded athletics. Public perception is that only traditional sports matter. He said since the district will be Class A next year, need to look at funding all athletics. He said he understands how the district got to this point but the situation is different with a growing enrollment.

Trustee Elwell made a motion to fund coach salaries and driver wages and fuel, which is approximately \$42,000.

Board Chair Sandry said if the issue was kids, getting them healthy and not having coaches fundraise, it would be an easy decision. There was a crowd larger than tonight's asking for these sports to be added, knowing they wouldn't be funded. He said ESSER funds will be gone and the district will go through the budget process and need to make cuts, including teaching staff and programs. He told the board there are taxpayers that don't know this discussion is happening. They recently supported levies and bonds.

REGULAR BOARD MEETING

He cautioned against using Interlocal Agreement funds.

Trustee Kreiman said she looked at enrollment, understands why cuts were made, and can't predict what the Legislature will do. She is a fan of compromise and would vote to cover coach salaries and MHSA fees. She thanked all the coaches in the room.

Trustee Anderson acknowledged the coaches and volunteers in the room. He recognized how important athletics are. He said he was on the board in 2013 when swim and wrestling were added as unfunded athletics. He said he can't support something that was never intended to be funded by the taxpayers. He suggested a high school general fund levy to support unfunded athletics and let the taxpayers decide. As a taxpayer he would vote yes. He also pointed out unfunded athletics are supported by the district with use of the facilities, buses and athletic director.

Trustee Woods agreed with Trustee Anderson. He reiterated the unfunded athletics were proposed and were never intended to be funded by the school. He said he can't support funding them but empathizes with the coaches.

Trustee Relyea told the board things have changed since 2010. She said enrollment was low and difficult decisions were made by the board at that time. She addressed high school year end money and that it may be inflated due to ESSER funds. She knows funding comes from the high school general fund, the same pot as staff increases, and commended the board for the Interlocal Agreement Fund balance. She said she would support paying coach salaries and MHSA fees and would like to find money for some of the other needs as well.

Trustee Field said she is new to the board and doesn't have the background like other trustees but recognized the importance of athletics. Enrollment is up and she would like to see unfunded athletics fully funded but would agree to compromise.

Board discussion followed.

Trustee Elwell retracted his first motion.

A motion to <u>fund coach salaries and MHSA fees</u> was made by Trustee Elwell, seconded by Trustee Kreiman, and approved with affirmative votes from Trustees Field, Elwell, Kreiman and Relyea.

Trustees Anderson, Woods and Sandry opposed.

Trustee Field asked if she could make a motion to run a high school levy to support unfunded athletics. Board Chair Sandry told her it would need to go on a future agenda.

There were no Committee Reports.

PRINCIPALS' REPORTS

Mr. Appleby talked about the new decals setting the middle school apart, middle school dance planning, progress monitoring and middle school sports.

Mr. Hansen talked about WIN time, students working on Build a Better Bigfork, the upcoming job fair, open substitute jobs and the Pre-ACT.

Mrs. Clarke updated the board on high school mentors, the Fastbridge assessment platform, the Watch DOG program for dads and elementary assemblies.

SUPERINTENDENT REPORT

Mr. Stack told trustees it's nice to have staff and students back. He talked to them about hail damage to the roofs from a storm in July. He is working with an insurance adjuster and the district will likely need to go out to bid. He said it may be a half million to a million dollar claim and will affect the district insurance

REGULAR BOARD MEETING

rates in the future. He said the Interlocal Agreement Fund was discussed earlier. The district has set aside funds for large projects like elevators, roofs and boilers. The elementary elevator needs to be replaced and will be over \$100,000. Having these funds available makes it so the district doesn't have to go to the taxpayers every time there is a need. He said general fund end of year monies are used for maintenance projects like lighting, carpet replacement, paint, resealing parking lots, etc. Lastly, he told trustees he sat in on the Legislative Education Committee meeting. The state cap on the inflationary increase is 3% and the district will be negotiating with both unions this year.

Trustee Elwell asked about the roof damage. Mr. Stack said it hasn't been determined yet. Trustee Anderson suggested having a roof contractor on hand when the adjustor looks at the damage.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, October 12, 2022
- o Wednesday, November 9, 2022
- o Wednesday, December 14, 2022
- o Wednesday, January 11, 2023
- o Wednesday, February 8, 2023
- o Wednesday, March 8, 2023
- o Wednesday, April 12, 2023
- o Wednesday, May 10, 2023

A motion to <u>adjourn</u> was made by Trustee Elwell, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:12 pm

District Clerk

Chairperson

Statement of Activity Closing Balance Plus Outstanding Checks Minus Outstanding Deposits Balance	1723.30	
Minus Receipts in Transit		
Statement Balance	205195.30 R	A.38
Debits	· · ·	
Checks Cleared	12255.92	
Misc Charges		
Total Debits	12283.82	
Credits		
Deposits Cleared	5124.60	
Misc Earnings	0.00	
Total Credits	5124.60	



Billings, MT 59107-0897

RETURN SERVICE REQUESTED

>000728 5774703 0007 45204 702

BIGFORK SCHOOL DISTRICT PO BOX 188 BIGFORK MT 59911-0188

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Statement Ending 08/31/2022

BIGFORK SCHOOL DISTRICT Account Number: XXXXXXXXXXX2409

Ма	naging	Your Accounts
П	Client Con	tact 855-342-3400

Center Website

000 012 0100

firstinterstate.com

Page 1 of 4



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Summary of Accounts

Account Type ANALYZED BUSINESS CHECKING Account Number Ending Balance



THIS FORM IS PROVIDED TO HELP BALANCE YOUR STATEMENT

HOW TO BALANCE YOUR ACCOUN ACCOUNT RECONCILEMENT PRINCIPLES ARE FAIRLY SIMPLE. IT TO FIND ITEMS IN YOUR CHECKBOOK WHICH THE BANK HAS NO AND THOSE ON THE BANK STATEMENT BUT NOT YET IN YOUR O YOUR CHECKBOOK BALANCE ADD OR SUBTRACT THE OUTSTAN STATEMENT ITEMS. AND TO THE STATEMENT BALANCE ADD OR OUTSTANDING CHECKBOOK ITEMS. THE TWO TOTALS SHOULD. 1. SORT CHECKS AND DEPOSITS INTO NUMBER OR DATE O	IS NECESSARY IT YET PROCESSED. HECKBOOK. TO DING BANK SUBTRACT AGREE.			SHOWN I IF SAVINGS T ADI DEPOSITS NOT YET CREDITED (INCLUDE ANY AU	KING BALANCE ON THIS STATEMENT RANSFER ACCOUNT D SAVINGS BALANCE OUTSTANDING TO YOUR ACCOUNT JTOMATIC DEPOSITS NOT VET CREDITED	
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CHECKBOOK BALANCE ADD ANY DEPOSITS INCLUDING AUTOMATIC DEPOSITS NOT YET ENTERED IN YOUR CHECKBOCK (BE SURE TO ENTER THEM) SUB-TOTAL SUBTRACT SERVICE CHARGE HERE AND IN YOUR CHECKBOCK IF SAVINGS TRANSFER ACCOUNT, ADD SAVINGS INTEREST SUBTRACT ANY AUTOMATIC LOAN PAYMENTS OR OTHER AUTOMATIC CHARGES NOT		CHECK NO	AMOUNT	CHECK NO		D D D D D D D D D D D D D D D D D D D
(BE SURE TO SUBTRACT FROM CHECKBOOK)		SUBTRACT TOTAL CHECKS OUTSTAN		••• • • • • • •		
ADJUSTED CHECKBOOK BALANCE ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE			ADJUSTED ST	ATEMENT BALANCE		

To report a lost or stolen ATM or First Interstate Debit Card call 1-888-752-3332 between the hours of 7:30 AM – 6:00 PM Mountain Time. Before or after hours call the Lost or Stolen Service at 1-800-342-6599.

Information for Consumer Checking and Savings Account Customers:

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS Telephone us or write us at the phone number and/or address on the front of this statement as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or probably appeared.

(1) Tell us your name and account number (if any).

- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

Information for Balance Plus Overdraft Checking Customers:

BALANCE SUBJECT TO INTEREST RATE

We figure the interest charge on your account by applying the periodic rate to the "daily balance" of your account for each day in the billing cycle. To get the "daily balance" we take the beginning balance of your account each day, add any new advances and fees, and subtract unpaid interest or other finance charges and any payments or credits. This gives us the daily balance.

WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT

If you think there is an error on your statement, write to us (on a separate sheet) at the address shown on the front of this statement.

In your letter, give us the following information:

- <u>Account information:</u> Your name and account number.
- · Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance
- · We can apply any unpaid amount against your credit limit.

ANALYZED BUSINESS CHECKING-XXXXXXXXXXX2409

Account Su	immary	
Date	Description	Amount
07/30/2022	Beginning Balance	\$212,354.52
	2 Credit(s) This Period	\$5,124.60
	5 Debit(s) This Period	\$12,283.82
08/31/2022	Ending Balance	\$205,195.30

Account Activity

Post Date	Description	Debits	Credits	Balance
07/30/2022	Beginning Balance			\$212,354.52
08/03/2022	953205952880 MERCHANT BNKCD FEE	\$27.90		\$212,326.62
08/08/2022	CHECK # 34458	\$60.00		\$212,266.62
08/10/2022	CHECK # 34452	\$330.00		\$211,936.62
08/18/2022	Patreon Patreon ST-L5Y6M1L6F5F8	P	\$685.19	\$212,621.81
08/22/2022	CHECK # 34459	\$9,306.94		\$203,314.87
08/25/2022	CHECK # 34460	\$2,558.98		\$200,755.89
08/26/2022	DEPOSIT		\$4,439.41	\$205,195.30
08/31/2022	Ending Balance			\$205,195.30

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
34452	08/10/2022	\$330.00	34459	08/22/2022	\$9,306.94
34458*	08/08/2022	\$60.00	34460	08/25/2022	\$2,558.98

* Indicates skipped check number

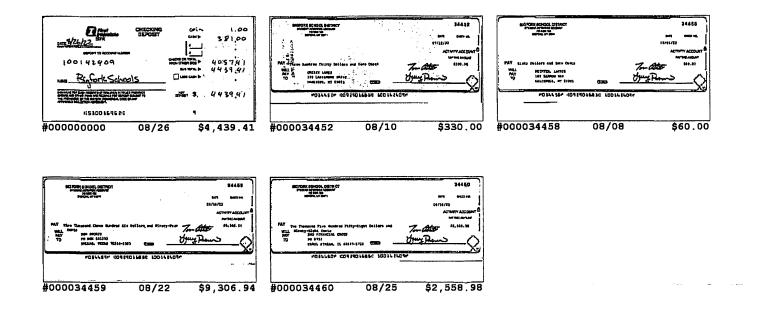
Daily Balances

58

Date	Amount	Date	Amount	Date	Amount
08/03/2022	\$212,326.62	08/18/2022	\$212,621.81	08/26/2022	\$205,195.30
08/08/2022	\$212,266.62	08/22/2022	\$203,314.87		
08/10/2022	\$211,936.62	08/25/2022	\$200,755.89		

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Fw: Subbing with Teaching Residency

Charlie Appleby <charliea@bigfork.k12.mt.us> Tue 9/13/2022 11:18 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>;Lacey Porrovecchio <lp><lp>rovecchio@bigfork.k12.mt.us>;Alison Wallen <awallen@bigfork.k12.mt.us>

I would like to recommend Caitlin Coghlan as a substitute teacher at Bigfork Schools. While she would sub primarily in the middle school, she is available to the high school and upper elementary as well. Caitlin is currently going through the first semester of her teaching residency at Bigfork Schools with our middle school science teachers. As you can see in the forwarded email she is eligible to sub right away at our discretion but will need to take some time during the second half of the year (5-7 weeks) until after her midterm evaluation.

Charles Appleby | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

www.bigforkschools.org/our-schools/middle-school/

Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate

From: Caitlin Coghlan <ccoghlan@bigfork.k12.mt.us> Sent: Saturday, September 10, 2022 4:11 PM To: Elise Van Valkenburg <evanvalkenburg@bigfork.k12.mt.us>; Karen Pogachar <karenp@bigfork.k12.mt.us>; Charlie Appleby <charliea@bigfork.k12.mt.us> Subject: Subbing with Teaching Residency

Hello,

I have found the guidance for subbing with the teaching residency requirements. For reference I am sharing it with all.

Substitute Teaching Policy

During the Teaching Residency Semester 1 experience, Teaching Residents can be hired as a substitute teacher at the discretion of the administration, provided the sub time does not interfere with the required 100 hours/time.

During the Teaching Residency Semester 2 experience, Teaching Residents may sub up to five days AFTER their successful mid-term evaluation (about 5-7 weeks into the experience). The appropriate form for substitute teaching may be requested from the Field Placement Office (Jamie O'Callaghan) after the spring semester mid-term evaluation has been received. (See below for more information and form)

https://www.montana.edu/fieldplacement/studentteaching/documents/Local%20-%20Substitut e%20Teaching%20Guidelines%20and%20Procedures_ACC.pdf

Any questions about this policy should be directed to Jamie O'Callaghan.

Warmly,

Caitlin

Dear Mr. Stack and Board Members,

It is with great pleasure that I recommend Rebecca Gilliard to the position of high school substitute. Mrs. Gillard has been a sub in our school district along with Swan River school district. Rebecca has an Associates degree in Early Childhood Ed. from Kalispell Montessori. Rebecca has also been volunteering her time with our very successful Booster Club for many, many years. She would be a valuable addition to our substitute pool. Thank you for your time and consideration,

Mark L. Hansen, Principal Bigfork High School

Board Rec

Brenda Clarke <bclarke@bigfork.k12.mt.us> Thu 10/6/2022 10:20 AM To: Tom Stack <tstack@bigfork.k12.mt.us>;Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>;Alison Wallen <awallen@bigfork.k12.mt.us> Please add this to the next Board meeting agenda:

Board of Trustees:

I would like to recommend Vivian Bracetti as a substitute for Bigfork Elementary School. Vivian is a new member of our community and has three years' experience working with children at a Head Start program. She also spent 7 years as a home health care worker for the elderly.

Thank you, Brenda



BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street Bigfork, Montana 59911 Phone: 406,837,7400 Fax, 406,837,7407 Home of the VIKES and VALS

October 4, 2022

To: Bigfork Board of Trustees

From: Danny Walker

Subject: Rob Tracy for District Bus Driver

I am requesting that Rob Tracy be approved for Bigfork District Bus Driver. He will be filling Route 14's open driving position and will also help with driving activity and field trips. By approving Rob Tracy this will fill all job openings for transportation at this time.

Sincerely,

Danny Walker

High School Speech & Drama Coach Rec

Matt Porrovecchio <mattp@bigfork.k12.mt.us> Tue 9/20/2022 9:39 AM To: Tom Stack <tstack@bigfork.k12.mt.us> Cc: Alison Wallen <awallen@bigfork.k12.mt.us>;Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us> Dear Mr. Stack,

I would like to recommend Mrs. Solveig Munson and Mr. Jeff "Cosmo" Schroeder as coaches for our Speech, Drama, & Debate program. Both coaches are returning from last year. This year Mrs. Munson will be the head coach and Mr. Schroeder will be the assistant coach. Thank you for your consideration.

Matt Porrovecchio Bigfork School District Activities Director Special Services Director (W) 837-7420, (M) 249-3653

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Elementary Music Advisor

Brenda Clarke <bclarke@bigfork.k12.mt.us> Tue 10/4/2022 8:06 AM

I would like to recommend Heather Epperly for the Elementary School music advisor. Mrs. Epperly organizes and leads all the elementary music and art events and activities. She has been with Bigfork Schools for over 20 years and does a wonderful job of leading our family events.

Thank you, Brenda Clarke

MS Boys Basketball Coach Recommendations

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Tue 10/4/2022 8:33 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following coaches for middles school boys basketball:

5th Grade Boys Basketball Volunteer Coaches

Amanda Davey - Amanda has extensive sports experience as both a parent of multiple athletes and running Flathead County recreational sports programs.

Mandi Hare - Mandi is a former college volleyball player. While new to our middle school programs she has worked with our high school volleyball players during the off season.

^{6th} Grade Boys Basketball Volunteer Coaches

Troy Gunlock & Tanya McAnally - Returning

7th Grade Boys Basketball Coach

John Michael Knopik - Returning

8th Grade Boys Basketball Coaches Scott Reichner - Paid Returning Lance Dawson - Volunteer Returning

Thank you for your consideration.

Matt Porrovecchio Bigfork School District Activities Director Special Services Director (W) 837-7420, (M) 249-3653

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Matt Porrovecchio Bigfork School District Activities Director Special Services Director (W) 837-7420, (M) 249-3653

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