

## REGULAR BOARD MEETING

May 11, 2022

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on May 11, 2022, at 5:01 pm in the high school library.

Trustees in attendance: Elwell, Anderson, Sandry, Martinz & Kreiman

Trustees Absent: Woods & Parish

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, Activity Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

Comments on non-agenda items:

Connie Ciabatonni asked for more information regarding kindergarten for 4 year olds. Mrs. Clarke explained the early kindergarten program and the selection process. The class has 13 students. Connie also asked about the camera system and buzzer system she saw mentioned in the minutes. She brought up concerns about facial recognition, digital IDs and social control scores. She asked the board to look up Chinese facial recognition on Youtube. Board Chair Sandry told her a decision has not been made by the board yet, but it may be on a future agenda for the board to vote on.

Carol Gopp asked about the cost of a camera system. Board Chair Sandry told her pricing will be part of the consideration.

Connie Ciabatonni asked where the cameras would be located. Board Chair Sandry told her location of the cameras would be part of the consideration as well.

A motion to approve the agenda was made by Trustee Kreiman, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary school and high school trustees.

### **CANVASS THE VOTES**

A. Results of the May 3, 2022 Bigfork Elementary Trustee Election – Mrs. Porrovecchio

Zack Anderson	923 Votes
Roger C. Ball	418 Votes
Aaron Parish	612 Votes
Christina Relyea	721 Votes
Rejected Ballots	10

Successful candidates were Zack Anderson and Christina Relyea.

Election judges were Stephanie Tinney from Lake County and Shannon Varner and Ginny Kirby. Flathead County didn't provide a list of judges and the Lake County list was short. We received permission from OPI to train Shannon and Ginny. Stephanie Tinney was the chief judge.

Trustees examined election documents showing 5,195 registered voters, 1,377 votes cast, and 26% voter turnout.

A motion to accept the results of the May 3, 2022 Bigfork Elementary Trustee Election was made by Trustee Kreiman, seconded by Trustee Anderson, and approved by unanimous vote of the elementary trustees present.

Adjourned 5:08.

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No. 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on May 11, 2022, at 5:11 pm in the high school library.

Trustees present: Elwell, Anderson, Sandry, Martinz, Kreiman, Relyea

Trustees absent: Woods

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, Activities Director Matt Porrovecchio, staff members and members of the community.

### **BOARD REORGANIZATION**

A motion to appoint Trustee Sandry as board chair was made by Trustee Martinz. There were no other nominations. The motion was approved by unanimous vote of the elementary and high school trustees. A motion to appoint Trustee Relyea as vice chair was made by Trustee Anderson. There were no other nominations. The motion was approved by unanimous vote of the elementary and high school trustees. A motion to appoint Lacey Porrovecchio as Board District Clerk for fiscal year 2022-23 was made by Trustee Kreiman. There were no other nominations. The motion was approved by unanimous vote of the elementary and high school trustees.

Trustee committee assignments will be discussed at the Board Workshop on June 1.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for April 13 & April 25, 2022
- Approval of All Bill Approval Lists
- Approval of Student Activity Reports for March, 2022
- Approval of Montana High School Association 2022-23 Membership
- Approval of Wrestling Program Donation from Frank Kolendich - \$1000
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Classified Personnel Resignation Recommended for Consideration
    - a. Amanda Duncan, Food Service
  2. Certified Personnel Recommended for Consideration
    - a. Erik Heuchert, 5-12 Music
    - b. Tannar Cummings, High School Science
    - c. Joe Pitts, 5<sup>th</sup> Grade
  3. Classified Personnel Recommended for Consideration
    - a. Erica Person, Transportation Route Driver
  4. Classified Substitutes Recommended for Consideration
    - a. Lori Smith, Food Service
  5. Extra-Curricular Personnel Recommended for Consideration
    - a. Shawn Hall, Varsity Wrestling Coach
    - b. Charlie Ball, Varsity Swim Coach
    - c. John Hollow, Varsity Boys Basketball Coach
    - d. Cortnee Gunlock, Varsity Girls Basketball Coach
    - e. Heather Epperly, Winter Co-Head Cheer Coach (split stipends)
    - f. Emily Feller, Winter Co-Head Cheer Coach (split stipends)

### **NEW BUSINESS**

- A. Transportation Route Bus Purchase – Mr. Stack told trustees the district received 3 bids for buses. The Transportation Committee members received the bid information as well. The district would like to proceed with the 2023 International bus. He told trustees the funds are in the Bus Depreciation Funds and the purchase will replace the 2007 Bluebird with 109,000 miles on it.

A motion to approve the route bus purchase as proposed was made by Trustee Anderson, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- B. Bigfork Elementary and High School Multidistrict Agreement July 1, 2022 – June 30, 2025 – Mrs. Porrovecchio explained the multidistrict agreement is a renewal of the agreement already in place between the Elementary District and the High School District. The agreement allows the district to move funds with board approval to the Interlocal Agreement Fund for major projects, land purchases, etc.

A motion to approve the Bigfork Elementary and High School Multidistrict Agreement through June 30, 2025 was made by Trustee Kreiman, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and

high school trustees.

- C. Montana Medical Billing Contract 2022-23 – Mrs. Porrovecchio told trustees there were no changes to the renewal with Montana Medical Billing. The school can be reimbursed for OT, PT and speech services for children who qualify for Medicaid and have an IEP. Therapists submit billing forms each month. Last year the district received \$19,000 in reimbursements.

A motion to approve the Montana Medical Billing Contract 2022-23 was made by Trustee Martinz, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

#### **COMMITTEE REPORTS**

There were no committee reports.

#### **PRINCIPAL REPORTS**

Mrs. Clarke talked to trustees about kindergarten roundup, Teacher Appreciation, planning and professional development for the new math curriculum, reading assessments and spring field trips.

Paula Pitkin asked Mrs. Clarke if she could have more information on the math curriculum.

Connie Ciabatonni asked who pays for field trips. Mrs. Clarke told her it depends on the field trip.

Mr. Hansen thanked the trustees for recent new hires. He talked about Ms. Ball's journalism students, changes to the end of year awards ceremony and graduation coming up on June 4<sup>th</sup>. Trustee Relyea offered to hand out diplomas at graduation.

Mr. Appleby spoke about the craziness of spring in the middle school, spring activity day, middle school track, leadership class, June 7<sup>th</sup> eighth grade promotion at the high school, SBAC testing and the Close Up trip to DC.

#### **SUPERINTENDENT REPORT**

Mr. Stack told trustees there is a new link on the webpage where community members can sign up to receive notification of board meetings and committee meetings. They will not receive notice of student discipline hearings. The new bus will have 3 point seatbelts and windows that open. Route buses do not typically have air conditioning. Students are required to wear seatbelts on the bus. He talked about end of year budgets and projects. In preparation for the work session, he has been working with IT, the SRO, the maintenance department and principals looking at camera systems. Vape detectors will also be discussed at the work session.

Carrie Wyatt asked that the district contact the security company she provided information for. She thinks they will be good for pricing and have vested interest in the community. Mr. Stack said he forwarded it to IT.

Trustees discussed the future meeting schedule. The June 8 meeting was canceled. Business will be conducted on June 1 prior to the board workshop.

#### **FUTURE MEETING SCHEDULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, June 1, 2022 4:00 pm
- o Wednesday, June 29, 2022
- o Wednesday, July 13, 2022
- o Wednesday, August 17, 2022

A motion to adjourn was made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: \_\_\_\_\_ pm

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Chairperson

05/11/22  
10:02:05

BIGFORK SCHOOLS  
Reconciliation Report for 04/01/22 to 04/29/22

Page: 1 of 1  
Report ID: S100R

Statement of Activity Closing Balance	267753.21
Plus Outstanding Checks	4565.99
Minus Outstanding Deposits	0.00

-----  
Balance 272319.20

Minus Receipts in Transit 645.00

-----  
Statement Balance 271674.20 ✓ LP

Debits

Checks Cleared	6843.24
Misc Charges	39.72

-----  
**Total Debits 6882.96**

Credits

Deposits Cleared	29544.45
Misc Earnings	0.00

-----  
**Total Credits 29544.45**



PO Box 30897  
Billings, MT 59107-0897

RETURN SERVICE REQUESTED

>005497 2061620 0001 92504 10Z

BIGFORK SCHOOL DISTRICT  
PO BOX 188  
BIGFORK MT 59911-0188

## Statement Ending 04/29/2022

BIGFORK SCHOOL DISTRICT

Page 1 of 6

Account Number: XXXXXXXXXXXX2409

### Managing Your Accounts



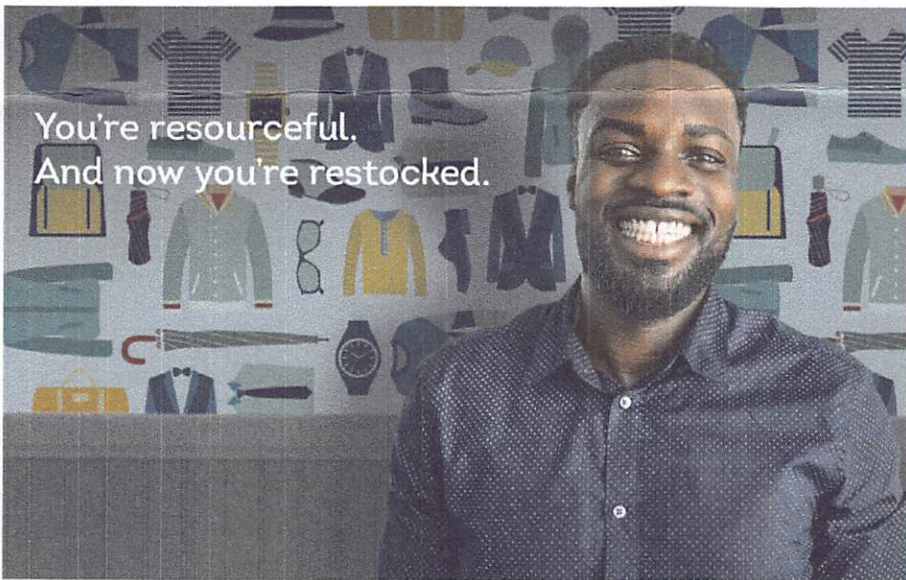
Client Contact  
Center

855-342-3400



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### Summary of Accounts



Account Type	Account Number	Ending Balance
ANALYZED BUSINESS CHECKING	XXXXXXXXXXXX2409	\$271,674.20

✓

5.11.22



## 006863 1428295 000000 016076 032152 01/03



**ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409****Account Summary**

Date	Description	Amount
04/01/2022	Beginning Balance	\$249,012.71
	7 Credit(s) This Period	\$29,544.45
	19 Debit(s) This Period	\$6,882.96
04/29/2022	Ending Balance	\$271,674.20

**Account Activity**

Post Date	Description	Debits	Credits	Balance
04/01/2022	Beginning Balance			\$249,012.71
04/03/2022	953205952880 MERCHANT BNKCD DISCOUNT	\$6.55 ✓		\$249,006.16
04/03/2022	953205952880 MERCHANT BNKCD FEE	\$27.90 ✓		\$248,978.26
04/04/2022	CHECK # 34290	\$24.71		\$248,953.55
04/04/2022	CHECK # 34388	\$15.00		\$248,938.55
04/07/2022	CHECK # 34401	\$313.40		\$248,625.15
04/08/2022	DEPOSIT		\$4,633.99 ✓	\$253,259.14
04/12/2022	CHECK # 34402	\$136.48		\$253,122.66
04/14/2022	Service Charges March 2022	\$5.27 ✓		\$253,117.39
04/15/2022	DEPOSIT		\$4,948.00 ✓	\$258,065.39
04/15/2022	CHECK # 34403	\$700.00		\$257,365.39
04/18/2022	CHECK # 34406	\$75.00		\$257,290.39
04/18/2022	CHECK # 34410	\$936.21		\$256,354.18
04/19/2022	CHECK # 34407	\$17.50		\$256,336.68
04/19/2022	CHECK # 34408	\$22.66		\$256,314.02
04/19/2022	CHECK # 34409	\$75.49		\$256,238.53
04/19/2022	CHECK # 34411	\$586.43		\$255,652.10
04/21/2022	CHECK # 34399	\$200.00		\$255,452.10
04/22/2022	DEPOSIT		\$12,740.00 ✓	\$268,192.10
04/23/2022	953205952880 MERCHANT BNKCD DEPOSIT		\$150.00 ✓	\$268,342.10
04/26/2022	CHECK # 34418	\$13.99		\$268,328.11
04/26/2022	CHECK # 34419	\$751.51		\$267,576.60
04/27/2022	CHECK # 34416	\$1,989.86		\$265,586.74
04/28/2022	953205952880 MERCHANT BNKCD DEPOSIT		\$110.28 ✓	\$265,697.02
04/28/2022	Patreon Patreon ST-M1O8J7E8V0R3		\$1,224.18 ✓	\$266,921.20
04/28/2022	CHECK # 34417	\$985.00		\$265,936.20
04/29/2022	DEPOSIT		\$5,738.00 ✓	\$271,674.20
04/29/2022	Ending Balance			\$271,674.20

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
34290	04/04/2022	\$24.71	34406*	04/18/2022	\$75.00	34416*	04/27/2022	\$1,989.86
34388*	04/04/2022	\$15.00	34407	04/19/2022	\$17.50	34417	04/28/2022	\$985.00
34399*	04/21/2022	\$200.00	34408	04/19/2022	\$22.66	34418	04/26/2022	\$13.99
34401*	04/07/2022	\$313.40	34409	04/19/2022	\$75.49	34419	04/26/2022	\$751.51
34402	04/12/2022	\$136.48	34410	04/18/2022	\$936.21			
34403	04/15/2022	\$700.00	34411	04/19/2022	\$586.43			

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/03/2022	\$248,978.26	04/12/2022	\$253,122.66	04/19/2022	\$255,652.10
04/04/2022	\$248,938.55	04/14/2022	\$253,117.39	04/21/2022	\$255,452.10
04/07/2022	\$248,625.15	04/15/2022	\$257,365.39	04/22/2022	\$268,192.10
04/08/2022	\$253,259.14	04/18/2022	\$256,354.18	04/23/2022	\$268,342.10



**ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409 (continued)****Daily Balances (continued)**

Date	Amount	Date	Amount
04/26/2022	\$267,576.60	04/28/2022	\$265,936.20
04/27/2022	\$265,586.74	04/29/2022	\$271,674.20

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



**Bigfork Schools**  
CHECKING DEPOSIT  
DATE: 4/16/22  
DEPOSIT TO ACCOUNT NUMBER: 100142409  
NAME: Bigfork Schools  
CASH: 1.00  
CHECKS: 254.00  
TOTAL: 4633.99  
DEPOSIT \$ 4633.99  
#0000 04/08 \$4,633.99

**Bigfork Schools**  
CHECKING DEPOSIT  
DATE: 4/16/22  
DEPOSIT TO ACCOUNT NUMBER: 100142409  
NAME: Bigfork Schools  
CASH: 1620.00  
CHECKS: 3328.00  
TOTAL: 4948.00  
DEPOSIT \$ 4948.00  
#0000 04/15 \$4,948.00

**Bigfork Schools**  
CHECKING DEPOSIT  
DATE: 4/22/22  
DEPOSIT TO ACCOUNT NUMBER: 100142409  
NAME: Bigfork Schools  
CASH: 4586.00  
CHECKS: 8154.00  
TOTAL: 12740.00  
DEPOSIT \$ 12740.00  
#0000 04/22 \$12,740.00

**Bigfork Schools**  
CHECKING DEPOSIT  
DATE: 4/26/22  
DEPOSIT TO ACCOUNT NUMBER: 100142409  
NAME: Bigfork Schools  
CASH: 976.00  
CHECKS: 4762.00  
TOTAL: 5738.00  
DEPOSIT \$ 5738.00  
#0000 04/29 \$5,738.00

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/11/22  
DEPOSIT TO ACCOUNT NUMBER: 34290  
NAME: Thomas-Patt Dollars and Twenty-One Cents  
TOTAL: 24.71  
DEPOSIT \$ 24.71  
#34290 04/04 \$24.71

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/11/22  
DEPOSIT TO ACCOUNT NUMBER: 34388  
NAME: Thomas-Patt Dollars and Nine Cents  
TOTAL: 15.00  
DEPOSIT \$ 15.00  
#34388 04/04 \$15.00

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/21/22  
DEPOSIT TO ACCOUNT NUMBER: 34399  
NAME: The Hundred Dollars and Nine Cents  
TOTAL: 200.00  
DEPOSIT \$ 200.00  
#34399 04/21 \$200.00

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/07/22  
DEPOSIT TO ACCOUNT NUMBER: 34401  
NAME: Eleven Hundred Thirteen Dollars and Twenty Cents  
TOTAL: 313.40  
DEPOSIT \$ 313.40  
#34401 04/07 \$313.40

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/12/22  
DEPOSIT TO ACCOUNT NUMBER: 34402  
NAME: One Hundred Thirty-Five Dollars and Forty-Eight Cents  
TOTAL: 136.48  
DEPOSIT \$ 136.48  
#34402 04/12 \$136.48

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/15/22  
DEPOSIT TO ACCOUNT NUMBER: 34403  
NAME: Seven Hundred Dollars and Nine Cents  
TOTAL: 700.00  
DEPOSIT \$ 700.00  
#34403 04/15 \$700.00

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/18/22  
DEPOSIT TO ACCOUNT NUMBER: 34406  
NAME: Twenty-Five Dollars and Nine Cents  
TOTAL: 75.00  
DEPOSIT \$ 75.00  
#34406 04/18 \$75.00

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/19/22  
DEPOSIT TO ACCOUNT NUMBER: 34407  
NAME: Seventeen Dollars and Fifty Cents  
TOTAL: 17.50  
DEPOSIT \$ 17.50  
#34407 04/19 \$17.50

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/19/22  
DEPOSIT TO ACCOUNT NUMBER: 34408  
NAME: Twenty-Five Dollars and Sixty-Five Cents  
TOTAL: 22.66  
DEPOSIT \$ 22.66  
#34408 04/19 \$22.66

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/19/22  
DEPOSIT TO ACCOUNT NUMBER: 34409  
NAME: Twenty-Five Dollars and Sixty-Five Cents  
TOTAL: 75.49  
DEPOSIT \$ 75.49  
#34409 04/19 \$75.49

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/18/22  
DEPOSIT TO ACCOUNT NUMBER: 34410  
NAME: Nine Hundred Eighty-Five Dollars and Twenty-One Cents  
TOTAL: 936.21  
DEPOSIT \$ 936.21  
#34410 04/18 \$936.21

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/19/22  
DEPOSIT TO ACCOUNT NUMBER: 5525 2700 0003 8541  
NAME: Five Hundred Eighty-Five Dollars and Twenty-One Cents  
TOTAL: 586.43  
DEPOSIT \$ 586.43  
#34411 04/19 \$586.43

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/27/22  
DEPOSIT TO ACCOUNT NUMBER: 5525 2700 0003 8541  
NAME: One Thousand Nine Hundred Eighty-Five Dollars and Twenty-One Cents  
TOTAL: 1,989.86  
DEPOSIT \$ 1,989.86  
#34416 04/27 \$1,989.86

**BIGFORK SCHOOL DISTRICT**  
CHECKING DEPOSIT  
DATE: 04/28/22  
DEPOSIT TO ACCOUNT NUMBER: 5525 2700 0003 8541  
NAME: Nine Hundred Eighty-Five Dollars and Twenty-One Cents  
TOTAL: 985.00  
DEPOSIT \$ 985.00  
#34417 04/28 \$985.00

[illegible]

#34418

04/26

**\$13.99**

[illegible]

#34419

04/26

**\$751.51**

SURPLUS PROPERTY RESOLUTION  
June 1, 2022

SURPLUS PROPERTY DISPOSAL

Bigfork Elementary School District No. 38  
Bigfork High School District No. 38  
Flathead and Lake Counties  
Bigfork, Montana 59911

WHEREAS, the trustees of Bigfork Elementary & High School District No. 38 declared surplus property at a business meeting on June 1, 2022;

WHEREAS, the surplus property includes Elementary Math by Topic levels A, B, C & Number Worlds teacher and student resources.

WHEREAS, the items have been replaced and are no longer needed by the District;

WHEREAS, the District would like to dispose of the items;

THEREFORE, BE IT RESOLVED, the Elementary Math by Topic levels A, B, C & Number Worlds teacher and student resources will be disposed of after Monday, June 20, 2022.

Approved by the Board of Trustees of Bigfork Elementary and High School District No. 38, Flathead and Lake Counties, on June 1, 2022 at a regular meeting held in the Bigfork High School library.

ATTEST:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

May 12<sup>th</sup>, 2022

Dear Superintendent Stack and Bigfork School Board,

Please accept this letter as formal notice of my resignation as K-12 Life Skills teacher at Bigfork School District #38, effective June 10<sup>th</sup>, 2022.

After a period of consideration, I have decided to accept a position through Montana Office of Public Instruction. I truly enjoyed my tenure at Bigfork schools. This was not an easy decision to make. Teaching my subject matter has been an absolute joy. Likewise, it was a wonderful experience being a part of the Bigfork school district family. Leaving weighs heavy on my heart but perhaps the future will provide me another chance to teach at Bigfork.

I truly hope the next teacher to take over the Life Skills classroom will enjoy the wonderful classroom staff and students as much as I have! I can't express my gratitude for the last 6 years of employment and growth. I look forward to working with the district in a different capacity and wish the program success in the future.

Sincerely,



Mercee J. Cislo





5/16/22

May 16<sup>th</sup> will be my last day  
Ashley Sund

Received by Alison Wallen from Ashley Sund  
on May 17, 2022.  
Alison Wallen

5/23/2022

Dear Mr. Stack and School Board Members,

It is my pleasure to recommend Lucas Baumann to the position of high school English teacher. Mr. Baumann graduated from Western Governors University with a Master's of Arts in Secondary English Education in 2022.

Mr. Bauman, prior to earning his degree, taught ELS in Taiwan for 3 years. This past fall Lucas student-taught 9 th grade English at Flathead High School. His mentor teacher, Mr. Malin stated, " Lucas' excelled in establishing expectations and protocols in our classroom." Mr. Malmin also shared with me, communication was one of Mr. Baumann's greatest strengths, along with a growth mindset.

I believe Mr. Baumann will be a valuable asset to our already outstanding English department and staff.

Thank you for your consideration,  
Mark Hansen

**BIGFORK PUBLIC SCHOOLS, SCHOOL DISTRICT NO. 38  
FLATHEAD AND LAKE COUNTIES, BIGFORK, MONTANA**

**THIS AGREEMENT, made and entered into on June 1, 2022** between the SCHOOL DISTRICT NO. 38 of Flathead and Lake Counties, Bigfork, Montana, hereinafter referred to as the SCHOOL DISTRICT, and **ANGELA F. HANSEN** thereafter referred to as the SPEECH THERAPIST.

WITNESSETH:

1. That the SCHOOL DISTRICT hereby agrees to employ the SPEECH THERAPIST to provide school SPEECH THERAPIST services **0.8 FTE** to the school district for the school year **2022-23** for a period of 150 days' service. Services to be provided will include, but not be limited to:

- a. Participation upon request in the pre-referral process using the procedures established by the SCHOOL DISTRICT.
- b. In compliance with the rules governing IDEA, evaluate children to determine if the child is eligible under the criteria set forth in IDEA and all applicable state laws.
- c. Upon request attend CST and IEP meetings for students eligible or being determined eligible for services under IDEA
- d. Provide consultation to educational staff or families based on information such as learning styles, best practices in classroom management and behavior modification.
- e. Commitment to continued professional growth and development.
- f. Demonstrate sound judgment regarding administrative "need to know" and communicate information that may impact individuals, classrooms, schools or the district.
- g. Participate in and lead multidisciplinary teams to review referrals, determine the necessity of evaluation, and assemble a comprehensive evaluation team.
- h. Refer to appropriate outside agencies.
- i. Contribute to district initiatives, such as MBI.
- j. Participate in collaborative efforts with other social service staff and agencies.
- k. Facilitate and provide direct services related to social skill development.
- l. Assist with development/implementation of transition of students to the new grade levels.
- m. Provide a written report of the evaluation results with recommendations for school interventions the student needs in order to benefit from his/her educational program.
- n. In consultation with the school district IEP team, develop an intervention plan in the area of speech/language skills.
- o. Provide training of assigned individuals and other teaching staff in incorporating speech/language activities into the child's school routine. These activities will be monitored, reviewed, and re-evaluated on a regular basis and changed as appropriate based on the needs of the child.
- p. Submit detailed and accurate documentation for the purposes of Medicaid billing.
- q. Comply with all DISTRICT School Board policies, Montana statutes, and Montana administrative regulations.

2. That the SCHOOL DISTRICT shall pay the SPEECH THERAPIST the sum of **\$69,856**, payable in 12 installments, the installments to be paid to the SPEECH THERAPIST on the 10th day of each calendar month. The SPEECH THERAPIST salary will be paid at the rate stated above, less deductions required under federal and state laws, and less additional deductions as shall be mutually agreed to in writing. The terms of the contract shall be prorated if the assignment is designed to cover a period of less than a school year or less than full-time.

3. a. Personal Leave:

Four (4) days of personal leave will be granted each contract year without loss of pay or other benefits.



b. Sick Leave:

Twelve (12) days of sick leave will be granted each contract year and may be carried over and accumulated from year to year, not exceeding 125 days of sick leave. The full amount of accumulated sick leave will be in effect from the starting date of this contract.

c. Professional Leave:

Professional Leave shown to be beneficial to the School District may be granted by the Special Education Director.

3. SPEECH THERAPIST is considered a school district employee and is eligible for health insurance benefits per single employee health benefit coverage.

4. SPEECH THERAPIST is considered exempt from the certified staff BAEA Collective Bargaining Agreement under Article II , Sections 1 and 2, and not bound by or eligible for the terms of that agreement.

5. In the event this contract is terminated by mutual agreement or in accordance with state law, the SCHOOL DISTRICT shall be obligated to pay that portion of the contracted salary that has been earned, up to and including the last day of service.

6. It is understood that the SPEECH THERAPIST holds a state of Montana Speech-Language Pathologist license or will meet the requirements of such by the first employment day of the school year.

7. The SPEECH THERAPIST shall accept, sign, and return this contract to the office of the Clerk of the District within twenty (20) calendar days from the date of receipt or this contract shall be without legal effect.

IN WITNESS WHEREOF, the parties hereto cause this contract to be duly signed in triplicate originals, each of which shall be entitled to full faith and credit.

SCHOOL DISTRICT NO. 38 OF  
FLATHEAD AND LAKE COUNTIES

Paul Sandry, Board Chairman

\_\_\_\_\_/ /

Speech Therapist

Date

Lacey Porrovecchio, District Clerk

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Folio # 0 Class: 0 Level: NA Endorsements: SPEECH THERAPIST Expiration Date: 2/1/23  
Step & Lane: NA Out of District Credit: 0 In District Credit

SPECIAL EDUCATION DEPARTMENT

Bigfork School District #38

**CONTRACT FOR PHYSICAL THERAPY SERVICES**

**2022-23 School Year**

This agreement is made by and between Bigfork School District #38 and Samantha Modderman, Physical Therapist,

**IT IS AGREED AS FOLLOWS:**

1. Ms. Samantha Modderman shall provide Bigfork School District the services of physical therapist for the 2022-23 school year. It is understood that Ms. Modderman is registered with the American Physical Therapy Association and licensed by the State of Montana.
2. Services to be provided will include, but not be limited to:
  - a. Participation upon request and the therapist's availability in the referral process using the procedure established by Bigfork School District #38.
  - b. In compliance with the rules governing IDEA, evaluate children referred for gross motor or adaptive equipment needs to determine if the child is eligible under the criteria set forth in IDEA and all applicable state laws.
  - c. Upon request and availability, attend evaluation and IEP meetings for students eligible or being determined eligible for services under IDEA for gross motor needs.
  - d. Provide a written report of the evaluation results with recommendations for school and home interventions the student needs in order to benefit from his/her educational program because of gross motor implications. This report is the property of the school district and applicable to all laws pertaining to student records, including laws and policies governing release and transfer of student records.
  - e. In consultation with the school district IEP team, develop an intervention plan in the area of gross motor skills to address the child's gross motor needs.
  - f. Provide training of assigned individuals and other teaching staff in incorporating the motor activities into the child's routine. These activities will be monitored, reviewed, and re-evaluated on a regular basis and changed as appropriate based on the needs of the child.
  - g. Submit adequate documentation for the purposes of Medicaid billing.
3. Ms. Modderman will follow the consultative/pre-referral process established by Bigfork School District prior to beginning any initial evaluation.

4. All intervention plans developed as a related service for gross motor needs will be written in compliance with state and federal regulations which state that:

“A student shall receive related services only when the related services are required to assist the student with a disability from the student’s special education.”

5. It is agreed that Ms. Modderman will be responsible for maintaining her own malpractice liability insurance, worker’s compensation insurance, all other similar employee insurance coverage, tax deductions, and benefits. Both parties recognize Ms. Modderman as an independent contractor providing these services. **Appropriate documentation of coverage and current licensure will be on file at Bigfork School District no later than 08/31/22.**
6. If cancellations are necessary, Ms. Modderman asks to be notified as soon as possible on or before the scheduled morning. In the event of missed sessions, the sessions will occur at another time in order to meet the IEP obligations and with the direction of the Special Services Director.
7. A schedule of student services will be left with the Special Services Office and Case Manager for each student receiving physical therapy on a monthly basis.
8. Bigfork School District agrees to pay Ms. Modderman at the rate of \$56.50 (fifty six dollars and fifty cents) per hour, per visit for professional services rendered and round-trip mileage from home to Bigfork School District, and return, at the current IRS rate. Services shall begin at the start of the 2022-23 school year and continue through the end of the 2022-23 school year. Bills will be submitted to the Special Services Director by the first of each month, including an itemized list of services with student initials, services provided, and amount of time.
9. This contract shall remain in effect through the 2022-23 school year unless terminated by either party upon 30 days written notice. Notice shall be given by certified, postage pre-paid mail.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022.

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Ms. Samantha Modderman

Date

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Mr. Tom Stack, Superintendent, Bigfork School Dist. #38

Date

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Chairperson, Bigfork School Dist. #38

Date