THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 8, 2021, at 5:00 pm in the high school library.

Trustees in attendance: Zack Anderson, Ben Woods, Jessica Martinz, Paul Sandry, Julie Kreiman, Aaron Parish & Dan Elwell (Elwell via telephone)

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Brenda Clarke, Mark Hansen and Charlie Appleby, Special Education Director/Activities Director Matt Porrovecchio, staff and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to <u>approve the agenda</u> was made by Trustee Anderson, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to <u>approve the consent agenda</u> was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for August 25, 2021
- Consideration of All Bill Approval Lists
- Consideration of Surplus Property Resolution Custodial Items
- Consideration of Out of District Student Attendance
- Consideration of Personnel Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.
 - 1. Certified Personnel Recommended for Consideration
 - a. Nick Hedgecock, High School & Middle School Physical Education
 - 2. Extra-Curriculuar Personnel Recommended for Consideration
 - a. Wade Riedesel, Assistant Boys Soccer Coach
 - b. Karen Pogachar, Middle School Studyback Coordinator
 - c. Randi Tunnell, High School Choir Advisor

OLD BUSINESS

A. NSLP Seamless Summer Option – Mr. Stack & Mr. Vanlandingham (NSLP Seamless Summer Option failed at 7/14/2021 Business Meeting, but placed on Agenda based on request of Trustees Elwell and Kreiman)

Board Chair Sandry explained NSLP Seamless Summer Option failed at the July meeting on a vote 3 to 3. Trustees Kreiman and Elwell told trustees free meals for children was important enough to vote on with the full board present. Superintendent Stack explained most schools did free meals last year. He said there are families that don't qualify for free and reduced meals, but still need the help. The free meal program is funded by Federal dollars and would save parents approximately \$130,000. Mr. Vanlandingham told trustees meal prices may need to be adjusted higher in the next few years to cover the costs of meals and labor. Mr. Stack agreed and said ideally the food service fund is self-sustaining.

A motion to <u>approve NSLP Seamless Summer Option</u> was made by Trustee Elwell, seconded by Trustee Martinz and approved with affirmative votes from Trustees Parish, Kreiman, Elwell & Martinz. Trustees Anderson, Sandry and Woods opposed.

NEW BUSINESS

A. Transportation Memorandum of Understanding – Mr. Stack explained the district has been unable to find a route driver for Route 12. He met with Thad Clock, contractor for Routes 10 & 13. Mr. Stack and Mr. Clock agreed to combine routes 10 & 12 for \$13,495 on top of the existing Route

10 contract payment. The agreement is for this school year and both parties agree to meet and discuss solutions if ridership exceeds the bus capacity of 72. Mr. Stack told the board he estimated a route driver with benefits and fuel and wear and tear on our bus would be \$20,000 per year.

A motion to <u>approve the Transportation MOU as presented</u> was made by Trustee Anderson, seconded by Trustee Parish, and approved with unanimous votes of the elementary and high school trustees.

B. 15 Passenger Bus Purchase – Mr. Stack told trustees the vans the district owns are safe but not as safe as a small bus. He, Mr. Porrovecchio and Mr. Walker have been looking at 15 passenger buses, because they don't require a driver with a CDL, and there are no applicants for the open bus driver positions. Mr. Stack asked the board to authorize the purchase of two 15 passenger buses up to \$120,000 total. He told them the elementary general fund will have savings due to ESSER funds used to pay for 2 teachers. The general fund savings will be moved to the Interlocal Agreement Fund. Board discussion followed.

A motion to <u>approve the purchase of two 15 passenger buses up to \$120,000</u> was made by Trustee Anderson, seconded by Trustee Woods, and approved with unanimous vote of the elementary and high school trustees.

C. High School Golf Fundraiser – Mr. Porrovecchio asked the board to approve the Golf Scramble fundraiser put on by the golf program each year. Money raised benefits other unfunded sports as well, if they help with the fundraiser.

A motion to <u>approve the high school golf fundraiser</u> was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

D. Approval of 3 Underage Kindergarten Students per Policy 3110 – Mrs. Clarke 9/15/16 10/7/16 10/23/16
 Mrs. Clarke told board members there is only one K-1 class this year. Last year there were two and some students were too young for school. She asked for approval for three students, who are all close to 5 years old.

A motion to <u>approve 3 underage kindergarten students per Policy 3110</u> was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

E. Policy Renew, First Reading 1000 Series & 2000 Series – Mr. Stack suggested the board consider tabling the policies and form a policy committee to review them, then bring them to the full board. Discussion followed.

The Policy Committee will be Trustees Woods, Sandry and Kreiman.

COMMITTEE REPORTS

Trustee Anderson told the board he and Trustee Parish, as Facility Committee members, are going to look into the Bigfork Water & Sewer account. He thought the charges seemed a little high last month.

PRINCIPALS' REPORTS

Mrs. Clarke talked about the first day of school and the first late start. She said they are working though kinks with the late starts. She is also working through Covid related issues and wants to keep students in school.

Mr. Hansen reported on freshman orientation, the start of the school year, the mentor program and staff professional development. He said enrollment is at 351 in the high school, 40 more students than last spring.

Mr. Hansen introduced Nya Schara, Student Body President, and she told trustees she is working on increasing student spirit and school pride. When asked what her duties as Student Body President are,

she said to be there for every student in the school.

Mr. Appleby told trustees the middle school enrollment is up from last year. He said the push in the middle school is perseverance and grit. He talked about the mentor program, and new middle school staff members.

Mr. Porrovecchio explained recent legislation allows homeschool students to participate in athletics. He said there are two homeschool students participating in high school athletics. He told the board he is exploring finding private funding and donors to redo the high school football field with turf. He gave a brief report on high school athletics and told them transportation and the lack of drivers is a problem.

SUPERINTENDENT REPORT

Mr. Stack reported there were 8 staff members out due to Covid, 4 with positive Covid tests, and 4 close contacts. He is not allowing volunteers on campus for now, to prevent the spread. He talked to the board about the different departments in the school and what could happen if staff members are out with Covid. He has been working with Nurse Knopik and administrators. There will be a statement for parents if their student is positive. If they are a close contact, there will be a recommendation to quarantine, but it is just a recommendation. He was approached by the union about leave time for Covid or quarantining. He said the district extended leave time last year, after federal leave expired December of 2020. He asked that a committee explore leave options, maybe look at what other districts are doing. Board discussion followed.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, October 13, 2021
- o Wednesday, November 10, 2021
- o Wednesday, December 8, 2021
- o Wednesday, January 12, 2022
- o Wednesday, February 9, 2022
- o Wednesday, March 9, 2022
- o Wednesday, April 13, 2022

A motion to <u>adjourn</u> was made by Trustee Anderson, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

Adjourned: 5:45 pm		
District Clerk	Chairperson	-

09/27/21 13:07:40

BIGFORK SCHOOLS Reconciliation Report for 08/01/21 to 08/31/21

Page: 1 of 1 Report ID: S100R

Statement of Activity Closing Balance 216188.11

Plus Outstanding Checks

Minus Gutstanding Deposits

0.00

Balance 218401.26

Minus Receipts in Transit

0.00

Statement Balance 218401.26

Debits

7267.81

Checks Cleared Misc Charges

4.95

Total Debits

7272.76

Credits

Deposits Cleared

5403.27

Misc Earnings

0.00

Total Credits

5403.27



PO Box 308 Bigfork, MT 59911

RETURN SERVICE REQUESTED

BIGFORK SCHOOL DISTRICT PO BOX 188 BIGFORK MT 59911-0188

Statement Ending 08/31/2021

BIGFORK SCHOOL DISTRICT

Page 1 of 4

Account Number: XXXXXXXXXXX2409

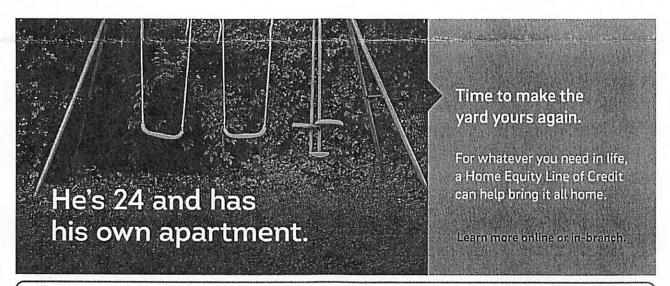
Managing Your Accounts

Client Contact 85 Center 85

855-342-3400

Website

firstinterstate.com



Summary of Accounts

Account Type

ANALYZED BUSINESS CHECKING

Account Number

Ending Balance

XXXXXXXXXXX2409

\$218,401.26



THIS FORM IS PROVIDED TO HELP BALANCE YOUR STATEMENT

HOW TO BALANCE YOUR ACCOL ACCOUNT RECONCILEMENT PRINCIPLES ARE FARILY SIMPLE. TO FIND ITEMS IN YOUR CHECKBOOK WHICH THE BANK HAS I AND THOSE ON THE BANK STATEMENT BUT NOT YET IN YOUR YOUR CHECKBOOK BALANCE ADD OR SUBTRACT THE OUTST. STATEMENT ITEMS, AND TO THE STATEMENT BALANCE ADD O OUTSTANDING CHECKBOOK ITEMS. THE TWO TOTALS SHOUL 1. SORT CHECKS AND DEPOSITS INTO NUMBER OR DATE 2. MARK OFF (*) EACH ITEM AGAINST YOUR CHECKBOOK MARKED WILL DE OUTSTANDING ITEMS. ALSO NOTE AU OTHER CHARGES, OR AUTOMATIC DEPOSITS ON THE YOUR CHECKBOOK. 3. FILL IN THE FOLLOWING FORM FOR EASY RECONCILEI	CHECKS OUT WRITTEN BUT NO CHARGED TO YO	STANDING TYET	SHOWN IF SAVINGS T ADI DD DEPOSITS OT YET CREDITED (INCLUDE ANY AL	KING BALANCE ON THIS STATEMENT RANSFER ACCOUNT D SAVINGS BALANCE OUTSTANDING TO YOUR ACCOUNT ITOMATIC DEPOSITS NOT YET CREDITED SUB-TOTAL	•	- -	
		CHECK NO.	AMOUNT	CHECK NO.	AMOUNT	•	
CHECKBOOK BALANCE						•	
ADD ANY DEPOSITS INCLUDING AUTOMATIC DEPOSITS NOT YET ENTERED IN YOUR CHECAGOOK, (BE SURE TO ENTER THEM)						•	
SUB-TOTAL						•	
SUBTRACT SERVICE CHARGE HERE AND IN YOUR CHECKBOOK						•	
IF SAVINGS TRANSFER ACCOUNT, ADD SAVINGS INTEREST						<u>•</u>	
SUBTRACT ANY AUTOMATIC LOAN PAYMENTS OR OTHER AUTOMATIC CHARGES NOT YET ENTERED IN YOUR CHECKBOOK (BE SURE TO SUBTRACT FROM CHECKBOOK)		SUBTRACT TOTAL CHECKS OUTSTAN	DING • •	•••		▼	_
ADJUSTED CHECKBOOK BALANCE		ADJ	USTED STAT	TEMENT BAL	ANCE		•
ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE		AN		TEMENT BALANCE			-

To report a lost or stolen ATM or First Interstate Debit Card call 1-888-752-3332 between the hours of 7:30 AM - 6:00 PM Mountain Time. Before or after hours call the Lost or Stolen Service at 1-800-342-6599.

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Information for Consumer Checking and Savings Account Customers:

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS Telephone us or write us at the phone number and/or address on the front of this state-ment as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or prob-

no later than 60 days after we sent you the FIRST statement on which the error or propably appeared.

(1) Ten us your name and account number (if any).

(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.

(3) Tell us the doller amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount which is in arms as that was will have the use of the money during the time it takes. you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

Information for Balanco Plus Overdraft Checking Customers:

BALANCE SUBJECT TO INTEREST RATE

We figure the interest charge on your account by applying the periodic rate to the "daily balance" of your account for each day in the billing cycle. To get the "daily balance" was take the beginning balance of your account each day, add any new advances and fees, and subtract unpaid interest or other finance charges and any payments or cradis. This gives us the daily balance.

WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT If you think there is an error on your statement, write to us (on a separate sheet) at the address shown on the front of this statement.

in your letter, give us the following information:

THE SHEET BOOK TO LESS TO A THE REAL PROPERTY OF

- · Account Information: Your name and account number.
- . Dollar amount: The dollar amount of the suspected error.
- <u>Description of Problem:</u> If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- . We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake you will not have to pay the emount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance
- · We can apply any unpaid amount against your credit limit.

ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409

Account Summary

Date Description **Amount** 07/31/2021 **Beginning Balance** \$220,270.75 1 Credit(s) This Period \$5,403.27

6 Debit(s) This Period \$7,272.76 **Ending Balance**

08/31/2021

\$218,401.26

Account Activity

Post Date	Description	Debits	Credits	Balance
07/31/2021	Beginning Balance		· · · · · · · · · · · · · · · · · · ·	\$220,270.75
08/03/2021	953205952880 MERCHANT BNKCD FEE	\$4.95		\$220,265.80
08/03/2021	CHECK # 34046	\$3,948.00		\$216,317.80
08/16/2021	CHECK # 34036	\$76.63		\$216,241.17
08/24/2021	CHECK # 34047	\$944.00		\$215,297.17
08/24/2021	CHECK # 34048	\$1,169.89		\$214,127.28
08/26/2021	CHECK # 34050	\$1,129.29		\$212,997.99
08/30/2021	DEPOSIT		\$5,403.27	\$218,401.26
08/31/2021	Ending Balance			\$218,401.26

Checks Cleared

Check Nbr	Date	Amount	_Check Nbr	Date	Amount	Check Nbr	Date	Amount
34036	08/16/2021	\$76.63	34047	08/24/2021	\$944.00	34050* (08/26/2021	\$1,129.29
34046*	08/03/2021	\$3,948.00	34048	08/24/2021	\$1,169.89			

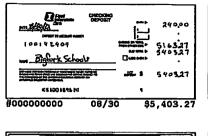
^{*} Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
08/03/2021	\$216,317.80	08/24/2021	\$214,127.28	08/30/2021	\$218,401,26
08/16/2021	\$216,241,17	08/26/2021	\$212,997,99		

Overdraft and Returned Item Fees

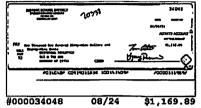
	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

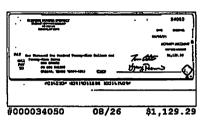












Dear Mr. Stack,

It is my privilege to recommend Ariel Stalknecht as a Substitute Teacher. Ms. Stalknecht is our current varsity volleyball coach. This is her 7th year working with the high school volleyball team. The past 3 years as the head coach. Ariel has also worked with 5th-12th graders in camps and club volleyball.

Ms. Stalknecht had 1.5 years of educational courses and multiple hours in observation when she was pursuing her educational degree, until she switched careers. As a coach, Ariel understands the importance of student engagement, classroom management, and organization. I believe Ariel will be a great addition to our substitution pool, K-12.

Thank you for your consideration,

Mark Hansen



BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Bax 188, 600 Commerce Street
Bigfork, Montana 59911
Phone: 406.837.7407
Fax: 406.837.7407

VIKES and VALS

Home of the

September 22, 2021 To: Board of Trustees

From: Danny Walker

Subject: Patti Henderson, Sub Route and Activity Driver

I am requesting the Board to approve Patti Henderson as a substitute Route and Activity driver. Patti recently retired from Bigfork School District after driving route 12 for 10 years. Patti will be very helpful in filling absent drivers or much needed activity runs.

Sincerely,

Danny Walker

Substitute recommendation

Charlie Appleby <charliea@bigfork.k12.mt.us> Wed 10/6/2021 2:46 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Board of Trustees:

I would like to take this opportunity to recommend Ms. Stevi Siloti-Raykowski for hire as a substitute teacher for the K-12. Ms. Siloti comes to us most recently from Missoula where she obtained her BA in early childhood education and taught Preschool. Stevi is a Bigfork graduate, lives in the area and is available most days.

I appreciate your consideration,

Charles Appleby | Middle School Principal 600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

www.bigforkschools.org/our-schools/middle-school/

Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate

BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street
Bigfork, Montana 59911
Phone: 406.837.7400 Fax: 406.837.7407

VIKES
and
VALS

October 8, 2021

To: Bigfork Board of Trustees

From: Danny Walker

Subject: Robert Hand Route Driver Recommendation

I am requesting that Robert Hand be approved to become a District Route driver for Bigfork School District. He has been driving us for 1 year as an activity driver and has been doing a wonderful job. Robert already has the school bus with passenger endorsement and can transition into driving routes. He is already familiar with route 18 since he lives in that vicinity. He would be a great asset to our team.

Sincerely,

Danny Walker

Speech, Drama and Debate Assistant Coach Recommendation

Matt Porrovecchio <mattp@bigfork.k12.mt.us> wed 9/8/2021 8:43 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend Solveig Munson as assistant speech, drama, and debate coach for the 2021 season. Solveig was an active member of the speech and drama team in high school for 4 years, earning several trips to state and one medal. She was the head speech and drama coach in Highwood, Montana for 5 years. While at Highwood, she earned the title drama coach of the year for the division. While living in Deer Lodge Solveig was active in community theater, playing many characters on stage and serving as the drama teacher for 6 years. Drama and the arts are a passion for Solveig. She will make a great addition to the coaching team.

Thank you for your consideration.

Matt Porrovecchio Bigfork School District Activities Director Special Services Director (W) 837-7420, (M) 249-3653

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Winter 2021 - 2022 Assistant Coach Recommendations

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Wed 10/6/2021 9:27 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following assistants for the 2021 - 2022 winter activities season.

HS Boys Basketball

Tristan Clark Junior Varsity (returning)
Jim Epperly Freshman (returning)
Adam Jordt Freshman (returning)
Dustin Hinzeman Volunteer Assistant (returning)

HS Girls Basketball

Brandy Couture Varsity Assistant (returning)

Jazper Torres Junior Varsity (returning)

Paula Sullivan Freshman

In addition to being our school resource officer, Mrs. Sullivan played basketball at Bigfork High School ('00). She went on to play 2 years college basketball at Dawson Community College and 2 years at the University of Great Falls. She coached 3 years of varsity basketball at Stillwater Christian School and has been an MOA official for more than 15 years. She will make a great addition to the coaching staff.

HS Boys Wrestling

Wayne Bennett Assistant Coach (returning)
Clayton Woll Volunteer Assistant (returning)

Middle School Boys Basketball

Lon Savik 8th Grade Coach (returning)

Jaron West 8th Grade Volunteer Assistant (returning)

Seth Campbell 8th Grade Volunteer Assistant (returning)

Scott Reichner 7th Grade Coach (returning)

Lance Dawson 7th Grade Volunteer Assistant: While Mr. Dawson has limited basketball coaching experience, he has coached little guy wrestling and youth baseball. He will be a good addition to the 7th grade basketball program.

Solveig Munson 6th Grade Volunteer Coach (returning)

Troy Gunlock 5th Grade Volunteer Coach

Mr. Gunlock has been coaching the 5th grade boys in little guy football and travel basketball for a couple of years. He will make a great addition to the coaching staff.

Tanya McAnally 5th Grade Volunteer Coach

Mrs. McAnally has been coaching the 5th grade boys in travel basketball for a couple of years. She will make a great addition to the coaching staff.

Matt Porrovecchio Bigfork School District Activities Director Special Services Director (W) 837-7420, (M) 249-3653

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