

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 8, 2021, at 5:00 pm in the high school library.

Trustees in attendance: Zack Anderson, Ben Woods, Jessica Martinz, Paul Sandry, Julie Kreiman, Aaron Parish & Dan Elwell (Elwell via telephone)

Trustees absent: none

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Brenda Clarke, Mark Hansen and Charlie Appleby, Special Education Director/Activities Director Matt Porrovecchio, staff and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for August 25, 2021
- Consideration of All Bill Approval Lists
- Consideration of Surplus Property Resolution – Custodial Items
- Consideration of Out of District Student Attendance
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Certified Personnel Recommended for Consideration
    - a. Nick Hedgecock, High School & Middle School Physical Education
  2. Extra-Curricular Personnel Recommended for Consideration
    - a. Wade Riedesel, Assistant Boys Soccer Coach
    - b. Karen Pogachar, Middle School Studyback Coordinator
    - c. Randi Tunnell, High School Choir Advisor

#### **OLD BUSINESS**

- A. NSLP Seamless Summer Option – Mr. Stack & Mr. Vanlandingham (NSLP Seamless Summer Option failed at 7/14/2021 Business Meeting, but placed on Agenda based on request of Trustees Elwell and Kreiman)  
Board Chair Sandry explained NSLP Seamless Summer Option failed at the July meeting on a vote 3 to 3. Trustees Kreiman and Elwell told trustees free meals for children was important enough to vote on with the full board present. Superintendent Stack explained most schools did free meals last year. He said there are families that don't qualify for free and reduced meals, but still need the help. The free meal program is funded by Federal dollars and would save parents approximately \$130,000. Mr. Vanlandingham told trustees meal prices may need to be adjusted higher in the next few years to cover the costs of meals and labor. Mr. Stack agreed and said ideally the food service fund is self-sustaining.

A motion to approve NSLP Seamless Summer Option was made by Trustee Elwell, seconded by Trustee Martinz and approved with affirmative votes from Trustees Parish, Kreiman, Elwell & Martinz. Trustees Anderson, Sandry and Woods opposed.

#### **NEW BUSINESS**

- A. Transportation Memorandum of Understanding – Mr. Stack explained the district has been unable to find a route driver for Route 12. He met with Thad Clock, contractor for Routes 10 & 13. Mr. Stack and Mr. Clock agreed to combine routes 10 & 12 for \$13,495 on top of the existing Route

10 contract payment. The agreement is for this school year and both parties agree to meet and discuss solutions if ridership exceeds the bus capacity of 72. Mr. Stack told the board he estimated a route driver with benefits and fuel and wear and tear on our bus would be \$20,000 per year.

A motion to approve the Transportation MOU as presented was made by Trustee Anderson, seconded by Trustee Parish, and approved with unanimous votes of the elementary and high school trustees.

- B. 15 Passenger Bus Purchase – Mr. Stack told trustees the vans the district owns are safe but not as safe as a small bus. He, Mr. Porrovecchio and Mr. Walker have been looking at 15 passenger buses, because they don't require a driver with a CDL, and there are no applicants for the open bus driver positions. Mr. Stack asked the board to authorize the purchase of two 15 passenger buses up to \$120,000 total. He told them the elementary general fund will have savings due to ESSER funds used to pay for 2 teachers. The general fund savings will be moved to the Interlocal Agreement Fund. Board discussion followed.

A motion to approve the purchase of two 15 passenger buses up to \$120,000 was made by Trustee Anderson, seconded by Trustee Woods, and approved with unanimous vote of the elementary and high school trustees.

- C. High School Golf Fundraiser – Mr. Porrovecchio asked the board to approve the Golf Scramble fundraiser put on by the golf program each year. Money raised benefits other unfunded sports as well, if they help with the fundraiser.

A motion to approve the high school golf fundraiser was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

- D. Approval of 3 Underage Kindergarten Students per Policy 3110 – Mrs. Clarke  
9/15/16            10/7/16            10/23/16  
Mrs. Clarke told board members there is only one K-1 class this year. Last year there were two and some students were too young for school. She asked for approval for three students, who are all close to 5 years old.

A motion to approve 3 underage kindergarten students per Policy 3110 was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

- E. Policy Renew, First Reading 1000 Series & 2000 Series – Mr. Stack suggested the board consider tabling the policies and form a policy committee to review them, then bring them to the full board. Discussion followed.  
The Policy Committee will be Trustees Woods, Sandry and Kreiman.

**COMMITTEE REPORTS**

Trustee Anderson told the board he and Trustee Parish, as Facility Committee members, are going to look into the Bigfork Water & Sewer account. He thought the charges seemed a little high last month.

**PRINCIPALS' REPORTS**

Mrs. Clarke talked about the first day of school and the first late start. She said they are working though kinks with the late starts. She is also working through Covid related issues and wants to keep students in school.

Mr. Hansen reported on freshman orientation, the start of the school year, the mentor program and staff professional development. He said enrollment is at 351 in the high school, 40 more students than last spring.

Mr. Hansen introduced Nya Schara, Student Body President, and she told trustees she is working on increasing student spirit and school pride. When asked what her duties as Student Body President are,

she said to be there for every student in the school.

Mr. Appleby told trustees the middle school enrollment is up from last year. He said the push in the middle school is perseverance and grit. He talked about the mentor program, and new middle school staff members.

Mr. Porrovecchio explained recent legislation allows homeschool students to participate in athletics. He said there are two homeschool students participating in high school athletics. He told the board he is exploring finding private funding and donors to redo the high school football field with turf. He gave a brief report on high school athletics and told them transportation and the lack of drivers is a problem.

**SUPERINTENDENT REPORT**

Mr. Stack reported there were 8 staff members out due to Covid, 4 with positive Covid tests, and 4 close contacts. He is not allowing volunteers on campus for now, to prevent the spread. He talked to the board about the different departments in the school and what could happen if staff members are out with Covid. He has been working with Nurse Knopik and administrators. There will be a statement for parents if their student is positive. If they are a close contact, there will be a recommendation to quarantine, but it is just a recommendation. He was approached by the union about leave time for Covid or quarantining. He said the district extended leave time last year, after federal leave expired December of 2020. He asked that a committee explore leave options, maybe look at what other districts are doing. Board discussion followed.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, October 13, 2021
- o Wednesday, November 10, 2021
- o Wednesday, December 8, 2021
- o Wednesday, January 12, 2022
- o Wednesday, February 9, 2022
- o Wednesday, March 9, 2022
- o Wednesday, April 13, 2022

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

Adjourned: 5:45 pm

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Chairperson

09/27/21  
13:07:40

BIGFORK SCHOOLS  
Reconciliation Report for 08/01/21 to 08/31/21

Page: 1 of 1  
Report ID: S100R

Statement of Activity Closing Balance	216188.11
Plus Outstanding Checks	2213.15
Minus Outstanding Deposits	0.00
	-----
Balance	218401.26
Minus Receipts in Transit	0.00
	-----
Statement Balance	218401.26

✓  
LP

Debits

Checks Cleared	7267.81
Misc Charges	4.95
	-----
<b>Total Debits</b>	<b>7272.76</b>

Credits

Deposits Cleared	5403.27
Misc Earnings	0.00
	-----
<b>Total Credits</b>	<b>5403.27</b>



PO Box 308  
Bigfork, MT 59911

RETURN SERVICE REQUESTED

BIGFORK SCHOOL DISTRICT  
PO BOX 188  
BIGFORK MT 59911-0188



### Statement Ending 08/31/2021


BIGFORK SCHOOL DISTRICT

Page 1 of 4

Account Number: XXXXXXXXXXXX2409

#### Managing Your Accounts

-  Client Contact Center 855-342-3400
-  Website firstinterstate.com



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#### Summary of Accounts



Account Type	Account Number	Ending Balance
ANALYZED BUSINESS CHECKING	XXXXXXXXXXXX2409	\$218,401.26

✓

THIS FORM IS PROVIDED TO HELP BALANCE YOUR STATEMENT

HOW TO BALANCE YOUR ACCOUNT

ACCOUNT RECONCILEMENT PRINCIPLES ARE FAIRLY SIMPLE. IT IS NECESSARY TO FIND ITEMS IN YOUR CHECKBOOK WHICH THE BANK HAS NOT YET PROCESSED...

- 1. SORT CHECKS AND DEPOSITS INTO NUMBER OR DATE ORDER.
2. MARK OFF (✓) EACH ITEM AGAINST YOUR CHECKBOOK. THOSE NOT MARKED WILL BE OUTSTANDING ITEMS. ALSO NOTE ANY BANK OR OTHER CHARGES...
3. FILL IN THE FOLLOWING FORM FOR EASY RECONCILEMENT.

Form with fields: CHECKBOOK BALANCE, ADD ANY DEPOSITS INCLUDING AUTOMATIC DEPOSITS NOT YET ENTERED IN YOUR CHECKBOOK, SUB-TOTAL, SUBTRACT SERVICE CHARGE, SUBTRACT ANY AUTOMATIC LOAN PAYMENTS OR OTHER AUTOMATIC CHARGES NOT YET ENTERED IN YOUR CHECKBOOK, ADJUSTED CHECKBOOK BALANCE.

ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

Form with fields: CHECKING BALANCE SHOWN ON THIS STATEMENT, ADD DEPOSITS OUTSTANDING NOT YET CREDITED TO YOUR ACCOUNT, SUB-TOTAL.

Table with columns: CHECK NO., AMOUNT, CHECK NO., AMOUNT. Includes rows for CHECKS OUTSTANDING WRITTEN BUT NOT YET CHARGED TO YOUR ACCOUNT, SUB TOTAL, SUBTRACT TOTAL CHECKS OUTSTANDING, and ADJUSTED STATEMENT BALANCE.

ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

To report a lost or stolen ATM or First Interstate Debit Card call 1-888-752-3332 between the hours of 7:30 AM - 6:00 PM Mountain Time. Before or after hours call the Lost or Stolen Service at 1-800-342-6599.

Information for Consumer Checking and Savings Account Customers:

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS Telephone us or write us at the phone number and/or address on the front of this statement as soon as you can...

WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT

If you think there is an error on your statement, write to us (on a separate sheet) at the address shown on the front of this statement. In your letter, give us the following information: Account Information, Dollar amount, Description of Problem.

Information for Balance Plus Overdraft Checking Customers:

BALANCE SUBJECT TO INTEREST RATE We figure the interest charge on your account by applying the periodic rate to the "daily balance" of your account for each day in the billing cycle.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. While we investigate whether or not there has been an error, the following are true: We cannot try to collect the amount in question, or report you as delinquent on that amount.

**ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409**

**Account Summary**

Date	Description	Amount
07/31/2021	Beginning Balance	\$220,270.75
	1 Credit(s) This Period	\$5,403.27
	6 Debit(s) This Period	\$7,272.76
08/31/2021	Ending Balance	\$218,401.26

**Account Activity**

Post Date	Description	Debits	Credits	Balance
07/31/2021	Beginning Balance			\$220,270.75
08/03/2021	953205952880 MERCHANT BNKCD FEE	\$4.95		\$220,265.80
08/03/2021	CHECK # 34046	\$3,948.00		\$216,317.80
08/16/2021	CHECK # 34036	\$76.63		\$216,241.17
08/24/2021	CHECK # 34047	\$944.00		\$215,297.17
08/24/2021	CHECK # 34048	\$1,169.89		\$214,127.28
08/26/2021	CHECK # 34050	\$1,129.29		\$212,997.99
08/30/2021	DEPOSIT		\$5,403.27	\$218,401.26
08/31/2021	Ending Balance			\$218,401.26

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
34036	08/16/2021	\$76.63	34047	08/24/2021	\$944.00	34050*	08/26/2021	\$1,129.29
34046*	08/03/2021	\$3,948.00	34048	08/24/2021	\$1,169.89			

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
08/03/2021	\$216,317.80	08/24/2021	\$214,127.28	08/30/2021	\$218,401.26
08/16/2021	\$216,241.17	08/26/2021	\$212,997.99		

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**Big Fork School District**  
**CHECKING DEPOSIT**  
 24000  
 100142409  
 Bigfork Schools  
 5163.27  
 5403.27  
 5403.27

#00000000 08/30 \$5,403.27

**Big Fork School District**  
 24018  
 276.63  
 7/16/21  
 Big Fork Schools  
 776.63

#000034036 08/16 \$76.63

**Big Fork School District**  
 24019  
 33,948.00  
 8/3/21  
 Big Fork Schools  
 33,948.00

#000034046 08/03 \$3,948.00

**Big Fork School District**  
 24017  
 7073  
 944.00  
 8/24/21  
 Big Fork Schools  
 944.00

#000034047 08/24 \$944.00

**Big Fork School District**  
 24018  
 7073  
 1,169.89  
 8/24/21  
 Big Fork Schools  
 1,169.89

#000034048 08/24 \$1,169.89

**Big Fork School District**  
 24020  
 1,129.29  
 8/26/21  
 Big Fork Schools  
 1,129.29

#000034050 08/26 \$1,129.29



9/10/21

Dear Mr. Stack,

It is my privilege to recommend Ariel Stalknecht as a Substitute Teacher. Ms. Stalknecht is our current varsity volleyball coach. This is her 7th year working with the high school volleyball team. The past 3 years as the head coach. Ariel has also worked with 5th-12th graders in camps and club volleyball.

Ms. Stalknecht had 1.5 years of educational courses and multiple hours in observation when she was pursuing her educational degree, until she switched careers. As a coach, Ariel understands the importance of student engagement, classroom management, and organization. I believe Ariel will be a great addition to our substitution pool, K-12.

Thank you for your consideration,

Mark Hansen



**BIGFORK PUBLIC SCHOOL DISTRICT 38**

*P.O. Box 188, 600 Commerce Street  
Bigfork, Montana 59911  
Phone: 406.837.7400 Fax: 406.837.7407*

*Home of the*

**VIKES**

*and*

**VALS**

September 22, 2021

To: Board of Trustees

From: Danny Walker

Subject: Patti Henderson, Sub Route and Activity Driver

I am requesting the Board to approve Patti Henderson as a substitute Route and Activity driver. Patti recently retired from Bigfork School District after driving route 12 for 10 years. Patti will be very helpful in filling absent drivers or much needed activity runs.

Sincerely,

Danny Walker

## Substitute recommendation

Charlie Appleby <charliea@bigfork.k12.mt.us>

Wed 10/6/2021 2:46 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Board of Trustees:

I would like to take this opportunity to recommend Ms. Stevi Siloti-Raykowski for hire as a substitute teacher for the K-12. Ms. Siloti comes to us most recently from Missoula where she obtained her BA in early childhood education and taught Preschool. Stevi is a Bigfork graduate, lives in the area and is available most days.

I appreciate your consideration,

Charles Appleby | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

[www.bigforkschools.org/our-schools/middle-school/](http://www.bigforkschools.org/our-schools/middle-school/)

***Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate***



## BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street  
Bigfork, Montana 59911  
Phone: 406.837.7400 Fax: 406.837.7407

Home of the  
**VIKES**  
and  
**VALS**

October 8, 2021

To: Bigfork Board of Trustees

From: Danny Walker

Subject: Robert Hand Route Driver Recommendation

I am requesting that Robert Hand be approved to become a District Route driver for Bigfork School District. He has been driving us for 1 year as an activity driver and has been doing a wonderful job. Robert already has the school bus with passenger endorsement and can transition into driving routes. He is already familiar with route 18 since he lives in that vicinity. He would be a great asset to our team.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Walker', with a long horizontal flourish extending to the right.

Danny Walker

## **Speech, Drama and Debate Assistant Coach Recommendation**

**Matt Porrovecchio <mattp@bigfork.k12.mt.us>**

Wed 9/8/2021 8:43 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend Solveig Munson as assistant speech, drama, and debate coach for the 2021 season. Solveig was an active member of the speech and drama team in high school for 4 years, earning several trips to state and one medal. She was the head speech and drama coach in Highwood, Montana for 5 years. While at Highwood, she earned the title drama coach of the year for the division. While living in Deer Lodge Solveig was active in community theater, playing many characters on stage and serving as the drama teacher for 6 years. Drama and the arts are a passion for Solveig. She will make a great addition to the coaching team.

Thank you for your consideration.

**Matt Porrovecchio  
Bigfork School District  
Activities Director  
Special Services Director  
(W) 837-7420, (M) 249-3653**

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## Winter 2021 - 2022 Assistant Coach Recommendations

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Wed 10/6/2021 9:27 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following assistants for the 2021 - 2022 winter activities season.

### HS Boys Basketball

Tristan Clark Junior Varsity (returning)  
Jim Epperly Freshman (returning)  
Adam Jordt Freshman (returning)  
Dustin Hinzeman Volunteer Assistant (returning)

### HS Girls Basketball

Brandy Couture Varsity Assistant (returning)  
Jazper Torres Junior Varsity (returning)  
Paula Sullivan Freshman

In addition to being our school resource officer, Mrs. Sullivan played basketball at Bigfork High School ('00). She went on to play 2 years college basketball at Dawson Community College and 2 years at the University of Great Falls. She coached 3 years of varsity basketball at Stillwater Christian School and has been an MOA official for more than 15 years. She will make a great addition to the coaching staff.

### HS Boys Wrestling

Wayne Bennett Assistant Coach (returning)  
Clayton Woll Volunteer Assistant (returning)

### Middle School Boys Basketball

Lon Savik 8th Grade Coach (returning)  
Jaron West 8th Grade Volunteer Assistant (returning)  
Seth Campbell 8th Grade Volunteer Assistant (returning)  
Scott Reichner 7th Grade Coach (returning)  
Lance Dawson 7th Grade Volunteer Assistant: While Mr. Dawson has limited basketball coaching experience, he has coached little guy wrestling and youth baseball. He will be a good addition to the 7th grade basketball program.  
Solveig Munson 6th Grade Volunteer Coach (returning)  
Troy Gunlock 5th Grade Volunteer Coach  
Mr. Gunlock has been coaching the 5th grade boys in little guy football and travel basketball for a couple of years. He will make a great addition to the coaching staff.  
Tanya McAnally 5th Grade Volunteer Coach  
Mrs. McAnally has been coaching the 5th grade boys in travel basketball for a couple of years. She will make a great addition to the coaching staff.

Matt Porrovecchio  
Bigfork School District  
Activities Director  
Special Services Director  
(W) 837-7420, (M) 249-3653

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