

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 11, 2020, at 5:00 pm in the high school library.

Trustees in attendance: Sandry, Anderson, Martinz, Kreiman and Elwell

Trustees absent: Relyea and Parish

Also in attendance were Superintendent Matt Jensen, Payroll Clerk Alison Wallen, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Martinz , and **approved** by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for October 7 & October 28, 2020
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report – September & October, 2020
- Consideration of Out of District Attendance
- Consideration of Surplus Property Resolution – 2012 Blue Bird Activity Bus
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Certified Personnel Resignation for Consideration
 - a. Amy Sweet, Effective October 30, 2020
 2. Certified Personnel Recommended for Consideration
 - a. Emily Feller, First Grade Teacher
 3. Classified Personnel Resignation for Consideration
 - a. Jed Schmitt, Paraprofessional
 4. Substitute Personnel Recommended for Consideration
 - a. Susan Franklin, K-12 Substitute Teacher
 - b. Richard Greenwood, Maintenance/Custodial Substitute
 5. Extra-Curricular Personnel Recommended for Consideration
 - a. Randi Tunnell, Middle School Band Advisor
 - b. Brandy Couture, Girls Junior Varsity Basketball Coach
 - c. Jazper Torres, Girls Freshman/C Team Coach
 - d. Tristen Clark, Boys Junior Varsity Basketball Coach
 - e. Jim Epperly, Boys Freshman/C Team Co-Coach
 - f. Jim Benn, Boys Frishman/C Team Co-Coach
 6. Extra-Curricular Volunteers Recommended for Consideration
 - a. Hayden Congdon, High School Boys Basketball
 - b. Dustin Hinzman, High School Boys Basketball
 - c. Jaron West, 7th Grade Boys Basketball

SUPERINTENDENT REPORT

Mr. Jensen told the board about the PLC day on November 16. He recognized principals and staff members for doing an excellent job keeping students proficient despite Covid-19. Enrollment numbers are down in the elementary and high school and funding will likely decrease. He gave an update from the county health department. The county is changing how they contact trace, but will continue to contact trace and quarantine in schools. The county recommends schools have personnel with contact tracing training and deputize tracers. The training is November 17 and Mr. Jensen plans to send principals, the school nurse and other staff members.

Mr. Jensen and trustees discussed facility use during the pandemic. Flathead County Parks and Recreation had asked to use the gym for adult rec league basketball. Mr. Jensen had approved it based on they would have limited access to the school, the space would be cleaned prior to student use, and our higher quality air filters. There have been concerns the cleaning would not get all the Covid out of the facility and air systems, creating a risk for students. Travel ball teams also use the gyms. Mr. Jensen recommended postponing outside group use of the facilities and reassess at the January 13 board meeting. Board discussion followed including not changing facility use and having the Facility Committee do a walkthrough. In the end, trustees encouraged Mr. Jensen to allow travel ball teams to use the facilities but no other outside groups. He will also give a grace period to travel teams that currently don't have liability insurance.

NEW BUSINESS

- A. Bus Route 19E, 19F & 19G – Rob Tracy asked trustees to approve special education routes to Evergreen and Kalispell.

A motion to approve Bus Routes 19E, 19F & 19G was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- B. Activity Bus Purchase – Rob Tracy asked for approval to purchase a 2021 Thomas Built activity bus to replace the 2012 activity bus. The current activity bus has been deteriorating and Mr. Tracy would like to sell it. He hopes to get \$25,000 to \$30,000 which would offset the cost of the new bus. Mr. Tracy had bids for 3 new buses.

A motion to approve the activity bus purchase as recommended was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- C. Summit Medical Fitness Center Contract – Mark Hansen explained to the board members that the hospital will provide an athletic trainer to the school at no cost to us. Athletic trainer, Sean Kehl, introduced himself and talked to the board about the services he will provide. Services include attending practices and events, travel to events when possible, typical athletic trainer duties with a focus on concussion protocol.

Mr. Appleby asked about middle school events. Mr. Kehl said the hospital is looking into it.

A motion to approve the Summit Medical Fitness Center Contract was made by Trustee Kreiman, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Negotiations Committee- Board Chair Sandry said mediation with the BAEA was unsuccessful. He has been talking with the mediator and Tom Burgess, MFPE representative. He acknowledged it's been tough on both the union and the board.

PRINCIPAL REPORTS

Mrs. Clarke told the board members all staff have been flexible and covering when shorthanded. She talked about parent teacher conferences being virtual and the upcoming book fair. She covered classes to give teachers a short break.

Mr. Appleby talked about Veterans Day, ACT Aspire, the Halloween costume contest, quarantining students and the upcoming PLC day. He has been covering for teachers on Tuesdays. He noted Mr. Nolan has been talking to teachers about stress.

Mr. Hansen shared about ACT testing, Principal Advisory group, and WIN time discussions. He talked about the math department sharing students. He had more kids choose to do school on campus. He talked about parent teacher conferences and gave a shout out to Shannon Varner for her hard work and

a shout out to student teacher, Adam Jordt, for stepping up when needed and being a dedicated educator.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, December 9, 2020
- o Wednesday, January 13, 2021
- o Wednesday, February 10, 2021
- o Wednesday, March 10, 2021
- o Wednesday, April 14, 2021

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:48 pm

District Clerk

Chairperson

SURPLUS PROPERTY RESOLUTION
December 9, 2020

SURPLUS PROPERTY DISPOSAL

Bigfork Elementary School District No. 38
Bigfork High School District No. 38
Flathead and Lake Counties
Bigfork, Montana 59911

WHEREAS, the trustees of Bigfork Elementary and High School District No. 38 declared surplus property at a business meeting on December 9, 2020;

WHEREAS, the surplus property includes 250 middle school Harcourt Science text books;

WHEREAS, the 250 middle school Harcourt Science text books are no longer needed;

WHEREAS, the District would like to dispose of the text books;

THEREFORE, BE IT RESOLVED, the middle school Harcourt Science text books will be disposed of after Monday, December 28, 2020.

Approved by the Board of Trustees of Bigfork Elementary and High School District No. 38, Flathead and Lake Counties, on December 9, 2020 at a regular meeting held in the Bigfork High School library.

ATTEST:

Chairperson

Clerk

Dear Mr. Jensen,

I am delighted to recommend Adam Jordt for the position of substitute teacher for our district.

Mr. Jordt just finished up a very successful student teaching experience in the high school.

Adam was a huge asset to our school while student teaching. Staff and students were impressed with Adam's ability to connect with students not only in the classroom but outside of it as well. Mr. Jordt was willing to help out in any capacity during his time here, which was very beneficial to me during the pandemic. Mr. Jordt would be an excellent addition to our existing substitute pool.

Thank you for considering this recommendation,

Mark Hansen

Principal

Bigfork High School

Fw: Board Rec

Matt Jensen <mattj@bigfork.k12.mt.us>

Fri 11/20/2020 9:10 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Please add to the next board agenda.

Thanks

Matt J

From: Brenda Clarke <bclarke@bigfork.k12.mt.us>

Sent: Thursday, November 19, 2020 5:37 PM

To: Matt Jensen <mattj@bigfork.k12.mt.us>

Subject: Board Rec

Board of Trustees:

I am pleased to recommend Cady McClurg for the position of para professional for Bigfork Elementary School and Bigfork Middle School. Cady has a wide variety of experience and has traveled the world. She has been an English teacher and drama teacher in Thailand, Egypt, and China and has worked in the film industry for a number of years. Cady has a Bachelor of Arts in Humanities from Colorado State University and a Masters of Arts in Secondary Education from the University of Southern California. She is looking forward to working with kids again and comes highly recommended by her former administrators.

Thank you,

Brenda

Board Rec

Brenda Clarke <bclarke@bigfork.k12.mt.us>

Tue 12/1/2020 2:42 PM

To: Matt Jensen <mattj@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Please add this to the next Board agenda:

Board of Trustees:

I would like to recommend Suzanne Smith as a substitute for Bigfork Elementary School. She has eleven years experience teaching preschool in Michigan and a year of experience working as a paraprofessional in Columbia Falls. She has an Associate's Degree in Child Development from Charles Stewart Mott Community College.

Board Rec

Brenda Clarke <bclarke@bigfork.k12.mt.us>

Tue 12/1/2020 2:44 PM

To: Matt Jensen <mattj@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Please add this to the next Board agenda:

Board of Trustees:

I would like to recommend Lisa Benitez as a substitute teacher for Bigfork Elementary School and Middle School K-5. Lisa has 36 years of experience in Deaf/Hard of Hearing classrooms and general education classrooms. She holds a Bachelor's Degree in Liberal Studies with a Multiple Subject Credential for Self-Contained classrooms and a Master's Degree in Communication Handicaps.

She recently moved to Bigfork and is excited to be a part of our community and school community serving children.

Coaching Recommendations

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Thu 12/3/2020 2:14 PM

To: Matt Jensen <mattj@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Dear Mr. Jensen,

I would like to recommend the following coaches for hire:

High School Assistant Wrestling Coach - Clayton Woll

Coach Woll is a long-time coach for Bigfork Schools. While he has spent a majority of his time coaching track/pole vault at the high school, he has been very active and supportive of wrestling at all levels. He will be a great assistant for the high school wrestling program.

MS 8th Grade Girls

Kim Coleman - Returning

MS 7th Grade Girls

Bobbie Jo White and Janell Plummer - Returning

MS 6th Grade Girls

Amy Campbell & Jazper Torres - Returning

MS 5th Grade Girls

Angie Hansen

Angie is a new coach this year, but not new to the school. Angie is the speech and language pathologist for Bigfork School. Her time and experience working with students and background as a high school basketball player will make her a great addition to the middle school program.

Thank you for your consideration.

Matt Porrovecchio

Boys Wrestling Volunteer Assistant Recommendation

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Fri 12/4/2020 1:55 PM

To: Matt Jensen <mattj@bigfork.k12.mt.us>

Cc: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Dear Mr. Jensen,

I would like to recommend Mr. Wayne Bennett as volunteer assistant coach for the high school boys wrestling program. Wayne was a high school wrestler in Barrington, Illinois and also coached middle school wrestling at Pine Lake Middle School in Sammamish, Washington. He would be a great addition to the wrestling program.

Thank you for your consideration.

Matt Porrovecchio