

REGULAR BOARD MEETING

March 11, 2020

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on March 11, 2020, at 5:00 pm in the high school library.

Trustees in attendance: Paul Sandry, Dana Whitney, Jessica Martinz, Aaron Parish and Christina Relyea

Trustees Absent: Dan Elwell and Zack Anderson

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Relyea, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary school and high school trustees.

Trustee Relyea asked Mrs. White what she planned to spend the Montana Masonic Foundation donation on. Mrs. White will make purchases from BioRad and Gilson for her classroom.

A motion to approve the consent agenda was made by Trustee Whitney, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for February 12 and March 4, 2020
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Account for January, 2020
- Consideration of \$5250 Donation from Montana Masonic Foundation for Mrs. White's High School Science Classroom Purchases
- Consideration of Suprlus Property Resolution – iMac Apple Computers
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Certified Personnel Resignation
 - a. Steve Melkioty, June 2020
 2. Extra-Curricular Volunteers Recommended for Consideration
 - a. Alex Buenz, Tennis

SUPERINTENDENT REPORT

Mr. Jensen talked to the board about the April 8 board meeting. Trustee Parish picked session 5, which left session 6 for Trustee Elwell. Trustee candidates will be invited and the plan is to do a board overview and a question and answer session. Mr. Jensen proposed a board meeting on April 20. Trainers will be on campus that day and would attend the board meeting to talk to the board. Next he talked about the levy timeline. Board discussion followed regarding the levy funds and communicating the majority of the levy funds would go to salaries and benefits.

Community member Norah Morrison asked for clarification regarding accreditation standards. Mr. Jensen told her the district doesn't meet accreditation for administrative staff and is over in other areas.

OLD BUSINESS

- A. Bigfork School Planning/Response to Possible Coronavirus Outbreak – Mr. Jensen confirmed trustees are still comfortable with the plan to close school if a student or staff member or someone in their immediate household tests positive. School would close while the county health department investigates and then we would determine how to proceed. The trustees, Mr. Jensen and Mr. Appleby discussed the upcoming Europe field trip.

A motion to postpone the March 2020 Europe trip until spring break 2021 was made by Trustee Martinz, seconded by Trustee Relyea and approved with affirmative votes from Trustees Parish, Whitney, Martinz and Relyea. Trustee Sandry opposed.

The board discussed purchasing trip vouchers from the senior students and their parents with the intent to sell them

to students and parents next year. Estimated cost to purchase 8 student vouchers and 4 parent vouchers was \$45,000.

A motion to purchase 8 senior student vouchers and 4 senior parent vouchers was made by Trustee Relyea, and seconded by Trustee Martinz and approved with affirmative votes from Trustees Parish, Whitney, Martinz and Relyea. Trustee Sandry opposed.

B. Consideration of Policy Adoption- Mr. Jensen explained none of the 1000 Series policies are required, but do define things we have in practice. He recommended adopting policies 1005 through 1014, excluding 1010. He explained proficiency based ANB.

1. 1000FE – Overview of Flexibility and Efficiency Policies
2. 1001FE – Scanning of the Horizon
3. 1004FE – Scaled Innovations
4. 1004FE-f – Scaled Innovations Analysis
5. 1005FE – Proficiency-Based ANB
6. 1006FE – Transfers for School Safety
7. 1007FE – Multidistrict Agreements
8. 1007FE-F1 – Model Multidistrict Agreement Form
9. 1008FE – Increase in Over Base Levy Authority Without a Vote
10. 1009FE – Flexible Instructor Licensing
11. 1010FE – Early Enrollment Exceptional Circumstances
12. 1011FE – Cooperative Purchasing
13. 1012FE – Non-voted Levy for Excess IDEA Costs
14. 1013FE – Adult Education
15. 1014FE – Intent to Increase Non-Voted Levy
16. 1014FE-F1 – Notice of Intent to Impose an Increase in Levies Form

A motion to adopt Policies 1005 through 1014, excluding 1010 as recommended was made by Trustee Relyea, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

NEW BUSINESS

A. Addition of Elementary Curriculum Teacher (Early Kindergarten Classroom Addition) – Mrs. Clarke asked the board to consider adding an additional early kindergarten classroom due to the success of the existing early kindergarten program and the waiting list the school has each year. It takes approximately 10 kids to pay for itself. Space would be identified at a later time.

A motion to approve the addition of Elementary Curriculum Teacher was made by Trustee Whitney, seconded by Trustee Relyea, and approved by unanimous vote of the elementary trustees.

B. Bigfork Elementary School Levy Election Resolution – Lacey Porrovecchio asked the trustees to approve the elementary levy election resolution including the amount of the general fund levy, \$331,625.12.

A motion to approve the Bigfork Elementary School Levy Election Resolution was made by Trustee Relyea, seconded by Trustee Whitney, and approved by unanimous vote of the elementary trustees.

C. Bigfork High School Levy Election Resolution – Lacey Porrovecchio asked the trustees to approve the high school levy election resolution including the amount of the general fund levy, 261,384.05.

A motion to approve the Bigfork High School Levy Election Resolution was made by Trustee Relyea, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

2020-21 Preliminary Budget Report – Lacey Porrovecchio went over the preliminary budgets for the budgeted funds for the elementary and high school districts. Trustees will adopt budgets in August.

3/11/2020			
2020-21 ELEMENTARY SCHOOL PRELIMINARY BUDGET REPORT			
PRELIMINARY BUDGETS			
	FY 2019-20 BUDGET	FY 2020-21 BUDGET	Difference
GENERAL FUND	\$ 3,931,604.78	\$ 4,049,397.01	\$ 117,792.23
<i>Funding: State & Local</i>			
DEBT SERVICE	\$ 478,785.00	\$ 479,545.00	\$ 760.00
<i>Funding: Local</i>			
TRANSPORTATION	\$ 416,778.00	\$ 416,778.00	\$ -
<i>Funding: State, County & Local</i>			
RETIREMENT	\$ 548,479.00	\$ 575,903.00	\$ 27,424.00
<i>Funding: County Wide Levy</i>			
BUS DEPRECIATION	\$ 138,398.14	\$ 138,398.14	\$ -
<i>Funding: Local</i>			
TECHNOLOGY (est)	\$ 238,072.80	\$ 238,072.80	\$ -
<i>Funding: Fund balance + \$150,000 technology levy</i>			
FLEX (est)	\$ 95,585.83	\$ 230,515.83	\$ 134,930.00
<i>Funding: Transformational Learning Grant, Local Levy?</i>			
TUITION	\$ 171,211.31	\$ 171,211.31	\$ -
<i>Funding: Local</i>			
Intermountain, tuition invoices & SB 191			
BUILDING RESERVE	\$ 97,571.91	\$ 97,571.91	\$ -
<i>Funding: Local</i>			
<i>SB 307 \$74,700 + year end balance</i>			
BUDGET TOTALS	\$ 6,116,486.77	\$ 6,397,393.00	\$ 280,906.23

3/11/2020			
2020-21 HIGH SCHOOL PRELIMINARY BUDGET REPORT			
PRELIMINARY BUDGETS			
	FY 2019-20 BUDGET	FY 2020-21 PRELIMINARY	Difference
GENERAL FUND	\$ 2,635,212.75	\$ 2,759,538.16	\$ 124,325.41
<i>Funding: State & Local</i>			
DEBT SERVICE	\$ 1,011,950.00	\$ 1,008,800.00	\$ (3,150.00)
<i>Funding: Local</i>			
TRANSPORTATION	\$ 369,908.00	\$ 369,908.00	\$ -
<i>Funding: State, County & Local</i>			
<i>Increase due to salary increase and contractor increases</i>			
RETIREMENT	\$ 379,183.00	\$ 398,142.00	\$ 18,959.00
<i>Funding: County Wide Levy</i>			
BUS DEPRECIATION	\$ 224,509.10	\$ 224,509.10	\$ -
<i>Funding: Local</i>			
TECHNOLOGY (est)	\$ 157,727.35	\$ 157,727.35	\$ -
<i>Funding: Fund balance + \$100,000 technology levy</i>			
FLEX (est)	\$ 68,096.11	\$ 144,338.11	\$ 76,242.00
<i>Funding: Transformational Learning Grant, Local Levy?</i>			
TUITION	\$ 15,770.20	\$ 15,770.20	\$ -
<i>Funding: Local</i>			
<i>Juvenile Detention, SB 191 Levy</i>			
BUILDING RESERVE	\$ 69,674.08	\$ 69,674.08	\$ -
<i>Funding: Local</i>			
<i>SB 307 \$47,600 + year end balance</i>			
ADULT ED	\$ 15,000.00	\$ 15,000.00	\$ -
BUDGET TOTALS	\$ 4,947,030.59	\$ 5,163,407.00	\$ 216,376.41

- D. Bigfork Elementary School Resolution of Intent to Impose an Increase in Levies – Lacey Porrovecchio went over estimated changes in revenue for the following funds: Transportation, Bus Depreciation, Tuition, Flex and Building Reserve. The most significant change is the ability to permissively levy in the Flex Fund to match the Transformation Learning state grant. The option is for consideration now, and will have to be decided in August. The resolution will be posted on the webpage and in the newspaper.

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A motion to approve the Bigfork Elementary School Resolution of Intent to Impose an Increase in Levies was made by Trustee Relyea, seconded by Trustee Parish, and approved by unanimous vote of the elementary trustees.

- E. Bigfork High School Resolution of Intent to Impose an Increase in Levies – Lacey Porrovecchio went over estimated changes in revenue for the following high school funds: Transportation, Bus Depreciation, Tuition, Adult Education, Flex and Building Reserve. The most significant change is the ability to permissively levy in the Flex Fund to match the Transformation Learning state grant. The option is for consideration now, and will have to be decided in August. The resolution will be posted on the webpage and in the newspaper.

A motion to approve the Bigfork High School Resolution of Intent to Impose an Increase in Levies was made by Trustee Relyea, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

Board discussion followed regarding 1 to 1 devices, virtual learning and coronavirus.

PRINCIPAL REPORTS

Mr. Hansen talked about Career Day.

Mrs. Clarke talked about author Ben Michaelson and 4th grade Battle of the Books.

Mr. Appleby talked about intramural basketball.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Friday, March 13, 2020
- o Wednesday, April 8, 2020
- o Monday, April 20, 2020
- o Wednesday, May 13, 2020

Parents Dan Mildren and Andrea Goss thanked the board for the thought and time they put in to the Europe trip and for purchasing vouchers from the seniors.

A motion to adjourn was made by Trustee Relyea, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:14 pm

District Clerk

Chairperson