

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on March 4, 2020, at 5:00 pm in the high school library.

Trustees in attendance: Paul Sandry, Zack Anderson, Dana Whitney, Dan Elwell, Jessica Martinz, Aaron Parish and Christina Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Mark Hansen and Charlie Appleby, Activities Director/Special Education Director Matt Porrovecchio, Network Administrator Beau Wielkoszewski, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda with the addendum was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary school and high school trustees.

Superintendent Jensen explained Consent Agenda item 4 a. was recommended as a substitute and should be listed as such.

A motion to approve the consent agenda with Item 4 a. moved to Substitute Personnel was made by Trustee Anderson, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

- *Consideration of Personnel – Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. **Substitute Personnel Recommended for Consideration**
 - a. Hunter Arling, K-4 Substitute Teacher and Paraprofessional
 - b. Joy Schlegel, Custodian
 2. **Extra-Curricular Personnel Recommended for Consideration**
 - a. Sue Loeffler, Head High School Track Coach
 - b. Clayton Woll, Assistant High School Track Coach
 - c. Jim Epperly, Assistant High School Track Coach
 - d. David Creamer, Assistant High School Track Coach
 - e. Brett Damaskos, Head Golf Coach
 - f. Kyle Parker, Assistant Golf Coach
 - g. Mary K Hoveland, Middle School Track
 - h. Jill Morley, Middle School Track
 - i. Josh Feller, Middle School Track
 - j. Zoe Bedford, Head Tennis Coach
 - k. Hayden Condon, Assistant Tennis Coach
 3. **Extra-Curricular Volunteers Recommended for Consideration**
 - a. Wayne Loeffler, High School Track
 - b. Shawna Curtis, High School Track
 - c. Beau Wielkoszewski, High School Track
 - d. Cole Jones, High School Track
 - e. Mike Bonner, Tennis

NEW BUSINESS

- A. **Bigfork Schools Planning/Response to Possible Coronavirus Outbreak** – Superintendent Jensen asked the trustees to consider procedures for a Coronavirus outbreak. He said the school will do what it can to prevent the spread of the virus, have a plan in case of an extended school closure, and a plan for when to re-open after a closure. He explained there is not direction from the county health department or the state at this time regarding school closure. The other consideration at this time is whether to cancel the upcoming Europe field trip.
Mr. Appleby spoke about the options EF Tours is providing at this time, which include going on the trip as planned, postponing the trip and canceling the trip and participants will receive EF Tours vouchers. The vouchers are transferable to other people within our school system and could be used for future trips. The current field trip is set to start March 24 with visits to London, Paris and Munich and includes 22 students and 9 adults.

Board discussion followed. Parents, Dan & Denise Mildren and Andrea Goss spoke in favor of going. Dawn Richie spoke in favor of postponement. Mr. Wielkoszewski suggested the school purchase the vouchers of seniors who may not be able to attend a later trip and have future participants buy them. After much discussion, the trustees will delay a decision until the board meeting on March 11. Superintendent Jensen recommended school closure on short notice with positive or presumptive positive test. The county would run their process, which he anticipates would take 3 to 4 days. At that point, depending on the outcome, school would resume or stay canceled. Mr. Appleby, Mr. Hansen, Superintendent Jensen and Mr. Wielkoszewski showed the trustees what a virtual classroom would look like if there was a school closure. Staff is currently being trained to be ready to teach in a virtual classroom. Board discussion followed. It was determined Superintendent Jensen will cancel school if a student, or someone in a student’s household, tests positive or has a presumptive positive. The county health department will run its procedures and depending on the outcome, school will either resume or stay canceled for a longer period. Mrs. Mildren asked if a school closure would include athletics. Superintendent Jensen told her it would and that MHSAA is monitoring Coronavirus as well. Parent Jill Welch asked if this will affect the junior class ACT test. Superintendent Jensen said it could.

- B. BAEA Retirement Incentive Agreement – Superintendent Jensen told board members he was approached by the union regarding a retirement incentive. He said an incentive is typically done for financial reasons. This would be a courtesy to consider for teachers who may be retiring. The agreement stipulates 4 or more eligible teachers must retire by March 12, 2020 to receive the incentive.

A motion to approve BAEA Retirement Incentive Agreement was made by Trustee Anderson, seconded by Trustee Parish, and approved by unanimous vote of the elementary and high school trustees.

PRINCIPAL REPORTS

Mr. Appleby talked to the board about a recent celebration assembly and about Principal Advisory Teams.

Mr. Hansen also talked about Principal Advisory Teams, the upcoming Career Fair and ACTs on April 7. Mrs. Carter was selected by community members for the first teacher of the month award.

Superintendent Jensen told trustees the district has been invited to speak at the state level regarding transformational learning.

Mr. Porrovecchio reported on winter sports, and upcoming spring sports. He thanked Paul Wallin and Mike Bonner for their years of coaching tennis.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, March 11, 2020
- o Wednesday, April 8, 2020
- o Wednesday, May 13, 2020

A motion to adjourn was made by Trustee Whitney, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:25 pm

District Clerk

Chairperson