

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on December 11, 2019, at 5:00 pm in the high school library.

Trustees in attendance: Paul Sandry, Dana Whitney, Dan Elwell, Jessica Martinz, Aaron Parish and Zack Anderson

Trustees Absent: Christina Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for November 12, 2019
- Consideration of Workshop Board Meeting Minutes for December 3, 2019
- Consideration of All Bill Approval Lists
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Recommended for Consideration
 - a. Carrie Dahlman, Food Service Department
 - b. Amanda Duncan, Part Time Food Service Department
 2. Substitute Personnel Recommended for Consideration
 - a. Jenni Cosand, K-12 Substitute Teacher
 - b. Patrick Caufield, K-12 Substitute Teacher
 - c. Josh Venteicher, K-12 Substitute Teacher
 - d. Catherine Kittle, K-12 Substitute Teacher
 3. Extra-Curricular Personnel Recommended for Consideration
 - a. Shawn Hall, Head Wrestling Coach
 - b. Charlotte Ball, Head Swim Coach
 - c. Ray Hein, 7th Grade Girls Basketball Coach
 - d. Kim Coleman, 8th Grade Girls Basketball Coach
 - e. Heather Epperly, Winter Assistant Cheer Coach
 - f. Emily Feller, Winter Head Cheer Coach
 4. Extra-Curricular Volunteers Recommended for Consideration
 - a. Amy Campbell, 5th Grade Girls Basketball
 - b. Jazper Torres, 5th Grade Girls Basketball
 - c. Bobby Jo White, 6th Grade Girls Basketball
 - d. Janell Plummer, 6th Grade Girls Basketball

SUPERINTENDENT REPORT

Superintendent Jensen talked to the board about the stop arms recently added to some of the school buses to help prevent “red runners”. Mr. Tracy, Transportation Director, spoke to the trustees about the Clean School Bus Program that will provide a rebate for bus purchases. He will look into both diesel and propane buses and may look into replacing 2 of the aging buses. Board discussion followed.

Superintendent Jensen let the trustees know he tasked Mike McGill, the Maintenance Director, and Rob Tracy to run a cost analysis on purchasing a vehicle to plow instead of paying contractors to plow and haul snow. He met with administrators and staff to discuss the library variance and everyone agreed to renew the application without changes. He is in preliminary discussions with Intermountain to expand the agreement from K-5 to K-8. There would not be a cost increase, but they would need additional space. Superintendent Jensen asked trustees if anyone wanted to be on a sub-committee to work on the calendar for the 2020-21 school year. Trustee Martinz

and Trustee Whitney volunteered.

OLD BUSINESS

- A. Board Policy 1420, School Board Meeting Procedure – Superintendent Jensen proposed adding language limiting electronic participation to abnormal situations. Board discussion followed.

A motion to approve Board Policy 1420, School Board Meeting Procedure as proposed was made by Trustee Martinz, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- B. Board Policy 3300, Corrective Actions and Punishment – Superintendent Jensen proposed adding language under the First Offense- Alternative Corrective Action section requiring students to park on campus, prohibiting presence on campus during time of OSS, and periodic drug testing while attending Bigfork High School. Board discussion followed including the pass/fail rate of drug testing and the amount of time students are subject to drug testing.

A motion to approve Board Policy 3300, Corrective Actions and Punishment as proposed was made by Trustee Anderson, seconded by Trustee Martinz, and approved with affirmative votes from Trustees Whitney, Parish, Martinz and Anderson. Opposed were Trustees Sandry and Elwell.

- C. Memorandum of Understanding with Flathead Community Health Center – Superintendent Jensen told trustees this MOU is the 3rd piece to the School Based Outpatient Therapy contract. The MOU allows the Flathead Community Health Center to place a therapist on our campus. It will function similar to the CSCT program already in place.

A motion to approve the Memorandum of Understanding with Flathead Community Health Center as proposed was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

NEW BUSINESS

- A. Bigfork Elementary Election Resolution – Lacey Porrovecchio explained the resolution includes the election day, the election will be held via mail ballot, it lists 3 election judges, there are 2 trustee terms up, a general fund levy will be included, and the resolution allows for cancellation of part of or all of the election if needed.

A motion to approve the Bigfork Elementary Election Resolution was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary trustees.

- B. Bigfork High School Trustee Election Resolution – Lacey Porrovecchio told the trustees the information was the same as the elementary election resolution except for there is 1 high school trustee term up for the Swan Lake/Salmon Prairie elementary district.

A motion to approve the Bigfork High School Trustee Election Resolution was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- C. Bigfork High School Levy Election Resolution – Lacey Porrovecchio told the trustees the information was the same as the elementary election resolution except it does not include a trustee election.

A motion to approve the Bigfork High School Levy Election Resolution was made by Trustee Whitney, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- D. High School General Fund Budget Amendment – Lacey Porrovecchio told the board members the high school general fund budget proclamation was approved by the Office of Public Instruction. The vote on the budget amendment will be postponed until the January meeting, because the proposed amendment has to go in the paper at least a week before the trustees vote on it.

- E. Bigfork Elementary Flex Fund Budget Proclamation – Lacey Porrovecchio asked the trustees to approve the proclamation to amend the elementary flex fund budget due to the Transformational Learning Grant state aid that will go in the flex fund.

A motion to approve the Bigfork Elementary Flex Fund Budget Proclamation was made by Trustee Anderson,

seconded by Trustee Whitney, and approved by unanimous vote of the elementary trustees.

- F. Bigfork High School Flex Fund Budget Proclamation – Lacey Porrovecchio asked the trustees to approve the proclamation to amend the high school flex fund budget due to the Transformational Learning Grant state aid that will go in the flex fund.

A motion to approve the Bigfork High School Flex Fund Budget Proclamation was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

A finance committee meeting was scheduled for January 8, 2020 at 5:00 pm. The regular January board meeting was moved to January 15, 2020.

PRINCIPAL REPORTS

Mr. Appleby talked to the board about the completion of trimester 1, middle school schedules, a new study period for student with Ds and Fs, students and staff were given “Choose Kindness” t-shirts, the upcoming Winter Activity Day, Mrs. Appleby’s journalism class and the work they have been doing, and intramural volleyball which was started by Peyton Kallenberger.

Mrs. Clarke talked to the trustees about the “Choose Kindness” t-shirts, the upcoming play, and caroling downtown.

Mr. Hansen told trustees there was a good turnout for parent teacher conferences and Trustee Elwell spent time visiting the high school campus.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, January 15, 2020
- o Wednesday, February 12, 2020
- o Wednesday, March 11, 2020
- o Wednesday, April 8, 2019

A motion to adjourn was made by Trustee Whitney, seconded by Trustee Martinz, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:35 pm

District Clerk

Chairperson