

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 11, 2019, at 5:01 pm in the high school library.

Trustees in attendance: Paul Sandry, Zack Anderson, Dana Whitney, Dan Elwell, Jessica Martinz, Aaron Parish and Christina Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Relyea, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Whitney, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for August 19, 2019 Board Meeting
- Approval of Board Workshop Minutes for August 29, 2019
- Approval of All Bill Approval Lists
- Approval of Surplus Property Resolution – High School Pavers
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Certified Personnel Resignation
 - a. Kelsey Schwenk, Elementary Teacher
 2. Classified Personnel Resignation
 - a. Margaret Sand, Paraprofessional, Effective October 1, 2019
 3. Certified Personnel Recommended for Approval
 - a. Julie Orcutt, 1 FTE Elementary Teacher
 4. Substitute Personnel Recommended for Approval
 - a. Mike Tharp, Transportation Substitute Effective October 1, 2019
 - b. Kathy Short, Food Service Substitute
 - c. Bonnie Hegwald, High School Substitute Teacher
 - d. Adam Tunnell, Long Term Substitute Teacher
 5. Extra-Curricular Personnel Recommended for Approval for 2019-20
 - a. Randi Tunnell, Middle School Band Advisor
 - b. Nate Johnson, Co-Middle School Student Council Advisor
 - c. Elizabeth Fetterhoff, Co-Middle School Student Council Advisor
 - d. Randi Tunnell, High School Pep Band Advisor
 - e. Randi Tunnell, High School Choir Advisor
 - f. Randi Tunnell, High School Band Advisor
 - g. Shannon Appleby, Head Speech, Drama & Debate Coach
 - h. Charlie Appleby, Assistant Speech, Drama & Debate Coach

REPORTS & PRESENTATIONS

A. Math PLC Team

Team members Amy Sweet, Josh Feller, Cole Jones and Jodi Carter talked to the trustees about collaborating and their progress on the four essential questions.

Board discussion followed.

Community member Norah Morrison asked the team what their goal was when they started collaborating.

The team indicated their goal was to make sure they are teaching what they should be, when they should be to maximize student learning.

Mr. Jensen thanked the group for their work on the scopes and sequences.

B. High School PLC Training Team

Mark Hansen thanked the trustees for supporting Professional Learning Community professional development.

Team members Cole Jones, Josh Feller, Stormy Taylor, Jodi Carter and Vicki Heupel shared with the trustees their growth process and how their teaching has changed after learning about PLCs. Board discussion followed.

OLD BUSINESS

- A. 2019-2023 Intergovernmental Agreement – School Resource Officer Program – Board Chair Sandry and Matt Jensen briefly discussed the details of the agreement. Deputy Paula Sullivan has been working on campus. Our portion, along with Somers/Lakeside, is \$15,000.

A motion to approve the 2019-2023 Intergovernmental Agreement – School Resource Officer Program was made by Trustee Elwell, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

NEW BUSINESS

- A. E-Bus Purchase – Rob Tracy asked for approval to purchase a 2020 Ford Expedition. He had 3 bids and the best price was from Don Aadsen Ford. The Expedition will be used for small routes and extra-curriculars as needed.

A motion to approve the E-Bus Purchase as recommended was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

Lacey Porrovecchio explained the Expedition would either be purchased from the Transportation Funds or the Bus Depreciation Funds.

- B. BUC Agreement Amendment – Board Chair Sandry explained the BUC union settled before the BAEA union. The BAEA agreement included a contingent 2% bonus in year 2.

A motion to approve the BUC Agreement Amendment as proposed was made by Trustee Elwell, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- C. Non-Union Personnel Bonus – Board Chair Sandry asked the board to consider a 2% bonus for Alison Wallen and Ginny Kirby, who work in the administrative office. They do not belong to the BUC union or the BAEA union.

A motion to approve the 2% bonus for Alison Wallen and Ginny Kirby was made by Trustee Anderson, seconded by Trustee Parish, and approved by unanimous vote of the elementary and high school trustees.

- D. Child Development Center Agreement for Occupational Therapy Services – Matt Jensen asked the trustees to approve the OT contract.

A motion to approve the Child Development Center Agreement for Occupational Therapy Services was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- E. Berube Physical Therapy Agreement for Physical Therapy Services – Matt Jensen asked the trustees to approve the PT contract. He told them he has been negotiating both OT and PT contracts.

A motion to approve the Berube Physical Therapy Agreement for Physical Therapy Services was made by Trustee Anderson, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- F. Approval of 7 Underage Kindergarten Students per Policy 3110 – Brenda Clarke explained the Kindergarten One class and asked them to approve 7 students who were not 5 by September 10. She told the trustees the Kindergarten One class could expand in the future.
9/15/14, 10/1/14, 11/3/14, 11/14/14, 11/27/14, 12/13/14, 1/12/15

A motion to approve 7 Underage Kindergarten Students per Policy 3110 was made by Trustee Relyea, seconded by Trustee Parish, and approved by unanimous vote of the elementary trustees.

- G. High School Golf Fundraiser – Matt Porrovecchio told the board the golf team would like to do a Go Fund Me page specifically for community members who do not live here in the winter. The golf course will include the fundraiser in their letter to members.

A motion to approve the High School Golf Fundraiser was made by Trustee Martinz, seconded by Trustee Anderson, and approved by unanimous vote of the elementary and high school trustees.

- H. Transformational Learning Grant Application – Matt Jensen explained the grant made possible by HB 351. There is \$1 million available and the application opens October 1, 2019. HB 351 promotes individual student learning opportunities. Successful school applicants could get approximately \$1500 per FTE. A definition of Proficiency has to be adopted as part of the application process. He gave 2 sample definitions of proficiency.
 1. Proficiency is established when a student achieves the learning targets for each course or grade level.
 2. Proficiency is achieved when a student has learned enough in one grade or course to be able to successfully begin the next grade level or course level.

Board discussion followed.

A motion to approve the Transformational Learning Grant Application and definition 1 for proficiency was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

PRINCIPAL REPORTS

Mrs. Clarke thanked the PTA for the new slide on the playground. She also thanked paraprofessional, Mary Kay, for her work regarding recesses. She talked about a new elementary program to get more dads involved in the school. The school theme is kindness. Elementary enrollment was discussed and Mrs. Clarke has had to turn away out of district families.

Mr. Appleby thanked Mary Kay for purchasing new playground equipment. The school is purchasing students and staff “Choose Kind” t-shirts. He talked about the success of the Day of Service the students participated in.

Mr. Hansen told the trustees the high school has 343 students. He received good feedback from freshman orientation and about the PIR at the beginning of the school year. He told the trustees the SRO has already been helpful.

SUPERINTENDENT REPORT

Mr. Jensen told the trustees he is excited about the Transformational Learning grant. He reminded them of the board workshop at FVCC and that Lacey Porrovecchio will be a presenter at the workshop on October 10.

Trustee Martinz left at 6:37.

EXECUTIVE SESSION

Student Discipline Hearing
Closed Session began at 6:37
Closed Session ended at 7:26

EXECUTIVE SESSION

Litigation Strategy, Closed session in Accordance with Section 2-3-203(4)(a), MCA
Closed Session began at 7:26
Closed Session ended at 7:42

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, October 9, 2019
- o Wednesday, November 13, 2019
- o Wednesday, December 11, 2019
- o Wednesday, January 8, 2020
- o Wednesday, February 12, 2020
- o Wednesday, March 11, 2020
- o Wednesday, April 8, 2019

REGULAR BOARD MEETING

September 11, 2019

A motion to adjourn was made by Trustee Parish, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 7:42 pm

District Clerk

Chairperson