

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on March 13, 2019, at 5:02 pm in the high school library.

Trustees in attendance: Sandry, Anderson, Sullivan, Whitney, Relyea, Martinz and Elwell

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Mark Hansen and Brenda Clarke, Activity Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for February 13, 2019
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for January, 2019
- Approval of Bus Route 17A
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Recommended for Reduction in Force
 - a. Dean Bewley, Transportation
 2. Extra-Curricular Personnel Recommended for Approval for 2019-20
 - a. Ariel Stallknecht, Head Volleyball Coach
 - b. Tim Guenzler, Head Girls Soccer Coach
 - c. Joel Fetveit, Head Boys Soccer Coach
 3. Special Education Contract Recommended for Approval for 2019-20
 - a. Ryan Nollan, School Psychologist

REPORTS & PRESENTATIONS

- A. SRO Update – Sheriff Heino gave the trustees an update regarding the status of an SRO for Bigfork Schools. Flathead Electric is willing to donate 50% of 2 SROs for 5 years. Bigfork School District, Evergreen School District, Swan River School District and a couple other small school districts will contribute to the cost of the SROs. Bigfork will most likely pay \$10,000 per year. The Sheriff's Office will absorb some of the costs as well. The next step is approval from the County Commission. They will vote on the Sheriff Department's budget in May. Board discussion followed. Mr. Jensen and Trustee Anderson thanked Sheriff Heino for his efforts.
- B. MCSBO Certification – Cindy Foley, Montana Association of Business Officials President, presented Business Manager Lacey Porrovecchio with the Montana Certified School Business Official certificate. Mrs. Foley explained the certification process to the trustees.
- C. 2019-20 Preliminary Budget Report – Lacey Porrovecchio presented preliminary budgets for the elementary and high school budgeted funds. Community member Norah Morrison asked questions regarding special education and the Tuition Fund and the role of the Bigfork PTA.

OLD BUSINESS

- A. 2019-20 School Year Calendar – Mr. Jensen provided the trustees with a school calendar with all day teacher training days and early outs. It has 179 student days, starts after Labor Day and goes through the 2nd week in June, with January 31st off to host speech and debate. Fourth grade is closest to the OPI minimum with approximately 3 days over. Ms. White presented a calendar option to the trustees that included all day trainings and no early releases. It has 175 student days and 5 PLC days. Much discussion followed regarding number of student days, efficacy of early release days and the work of

the HPTs. Discussion included the trustees, Mr. Jensen, teachers in attendance and the principals.

A motion to approve the calendar presented by Mrs. White was made by Trustee Anderson, seconded by Trustee Whitney and approved with affirmative votes from Trustees Sullivan, Relyea, Whitney and Anderson.

Opposed: Trustees Sandry, Elwell and Martinz

Community member and parent, Susan Childers commended the district, teachers and school board.

NEW BUSINESS

- A. FY18 Audit Report – Trustee Sandry reported to the board about the FY18 audit exit conference with auditor Jon Mahrt from Denning, Downey & Associates. He told them the auditor goes through expenditures, revenues, pupils and district procedures every year. The auditor had one critique regarding collection of student account funds. The FY18 audit was a clean audit. Mr. Jensen commented this is the first year the district has had a clean audit for a number of years.
- B. High School Physics Field Trip Request – Rhonda White asked the trustees for approval for her Physics Class field trip to Silverwood on May 22nd. The class will take a bus and split the costs with Whitefish, who will also ride the bus. Ms. White said there will be approximately 6 or 7 juniors and seniors. The cost is \$23 per person. Mr. Jensen estimated the trip will cost \$500 or less and Whitefish will be billed for half.

A motion to approve the High School Physics Field Trip to Silverwood, if it will cost \$500 or less for transportation, was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

- C. FY19 Audit Contract – Lacey Porrovecchio asked the trustees to approve Denning, Downey & Associates for the district’s FY19 audit. An RFP was done a couple year ago and Denning, Downey & Associates was the closest bid by more than \$4000.

A motion to approve the FY19 Audit Contract with Denning, Downey & Associates, P.C. was made by Trustee Sullivan, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- D. Bigfork Elementary School Resolution of Intent to Impose an Increase in Levies – Lacey Porrovecchio told the trustees, based on the preliminary budgets, she was estimating minor increases to permissive levies in the Elementary Transportation Fund, Bus Depreciation Fund, Tuition Fund and the Building Reserve Fund.

Fund Supported	Estimated Change in Revenues*	Estimated Change in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Transportation	\$16,690	.58	\$0.78	\$1.56
Bus Depreciation	\$0	0	\$0.00	\$0.00
Tuition	-\$7,423	-.26	-\$0.35	-\$0.70
Building Reserve	-\$600	-.02	-\$0.03	-\$0.06
Total	\$8,667	.30	\$0.40	\$0.80

A motion to approve the Elementary School Resolution of Intent to Impose an Increase in Levies was made by Trustee Sullivan, seconded by Trustee Whitney, and approved by unanimous vote of the elementary trustees.

- E. Bigfork High School Resolution of Intent to Impose an Increase in Levies – Lacey Porrovecchio told the trustees, based on the preliminary budgets, she was estimating minor increase to permissive levies in the High School Transportation Fund, Bus Depreciation Fund, Tuition Fund, Adult Ed Fund and Building Reserve Fund.

Fund Supported	Estimated Change in Revenues*	Estimated Change in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Transportation	\$17,983	.50	\$0.68	\$1.36
Bus Depreciation	\$0.00	0	\$0.00	\$0.00
Tuition	-\$10,300	-.28	-\$0.38	-\$0.76
Adult Education	0	0	0	0
Building Reserve	\$1,200	.03	\$0.04	\$0.08
Total	\$8,883	.25	\$0.34	\$0.68

A motion to approve the High School Resolution of Intent to Impose an Increase in Levies was made by Trustee Sullivan, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Finance Committee – Dr. Relyea gave a brief review of the March 12th Finance Committee meeting. She said there will probably be some cuts and the high school may do Pay to Play for athletics. Trustee Anderson and Trustee Martinz asked questions about Pay to Play.

PRINCIPAL REPORTS

Brenda Clarke- Mrs. Clarke talked to the trustees about CRT testing, SBACs, the Close Up trip and middle school Honors Band trip to Whitefish.

Mark Hansen- Mr. Hansen talked to the trustees about CRT testing, the ACT parent meeting, dual credit classes, and the auto shop field trip. Mr. Hansen thanks Mr. Porrovecchio for his work on activity scheduling and the state basketball tournament.

At 7:00 Trustee Sullivan made a motion to extend the meeting 30 minutes, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o April 10, 2019
- o May 15, 2019

FORMAL COMPLAINT REGARDING SCHOOL DISTRICT PERSONNEL

Closed Session in Accordance with Section 2-3-203(3), MCA.

Closed Session began at 7:06.

Closed Session ended at 8:05.

LITIGATION STRATEGY

Closed Session in Accordance with Section 2-3-203(4)(a), MCA.

Closed Session began at 8:08.

Closed Session ended at 8:11.

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 8:11 pm

District Clerk

Chairperson