

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 14, 2018, at 5:01 pm in the high school library.

Trustees in attendance: Sandry, Anderson, Sullivan, Whitney, Relyea, Martinz and Elwell

Trustees Absent: None

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principal Mark Hansen, Activity Director Matt Porrovecchio and staff member Rhonda White.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda with addendum was made by Trustee Sullivan, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Sullivan, seconded by Trustee Martinz, and **approved** by unanimous vote of the elementary and high school trustees.

Trustee Relyea commended the Booster Club for the funds they raise and give back to the school.

Mr. Jensen thanked Brad and Leslie Stodghill for all the time and effort they commit to the Golf Scramble.

- Approval of Regular Board Meeting Minutes for October 10, 2018
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for September & October, 2018
- Surplus Property Resolution – 2000 Ford Ranger
- Booster Club Donations
 1. \$8000 Golf
 2. \$5500 Swim
 3. \$5500 Soccer
 4. \$8500 Cross Country
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Substitute Personnel Recommended for Approval
 - a. Nathan Ply, K-5 Substitute & Paraprofessional Substitute
 - b. Tammy Ply, K-5 Substitute & Paraprofessional Substitute
 - c. Mariah Harvey, Substitute Teacher
 2. Administrative Support Personnel Resignation
 - a. Dayton Ravetto, Network Technician
 3. Extra-Curricular Personnel Recommended for Approval for 2018-19
 - a. Charlie Appleby, Head Speech & Drama Coach
 - b. Zoe Gaiser, Assistant Speech & Drama Coach
 - c. Charlotte Ball, Head Swim Coach
 - d. Shawn Hall, Head Wrestling Coach
 - e. David Laird, Assistant Wrestling Coach
 - f. Jami Grende, Girls Varsity Basketball Coach
 - g. Cortnee Gunlock, Junior Varsity Girls Basketball Coach
 - h. Jim Blow, Freshman Girls Basketball Coach
 - i. Sam Tudor, Boys Varsity Basketball Coach
 - j. Joe Pitts, Boys Junior Varsity Basketball Coach
 - k. Jim Epperly, Boys Freshman Basketball Coach
 - l. Rick Baird, 7th Grade Girls Basketball Coach
 - m. Kim Coleman, 8th Grade Girls Basketball Coach
 4. Extra-Curricular Volunteers Recommended for Approval for 2018-19
 - a. Jason Grende, High School Girls Basketball Volunteer
 - b. Brandy Couture, High School Girls Basketball Volunteer
 - c. Troy Gunlock, 5th & 6th Grade Girls Basketball Volunteer

- d. Mary Guffin, 5th & 6th Grade Girls Basketball Volunteer

OLD BUSINESS

- A. Bigfork School District Goals – Matt Jensen/Dr. Relyea

Dr. Relyea updated the trustees on possible SRO funding options. Flathead Electric will fund half of 2 SRO positions in the valley. The hope is for the remainder to come from the participating schools and the county. Discussion followed.

A motion to approve Mr. Jensen moving forward with contacting other schools about an SRO and to write another letter to the county was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

Mr. Jensen reported soccer is currently \$1200 short for their season. He proposed sending them a letter requesting funds by June 1 or will have to cancel the fall 2019 season. Discussion followed. May move the deadline to April 1 to avoid scheduling games and then cancelling the season. Mr. Porrovecchio is meeting with soccer in the next month and will get back to Mr. Jensen in regard to funding.

Mr. Jensen will send out the revised district goals.

NEW BUSINESS

- A. Transportation Route 17 Contract Addendum – Matt Jensen asked the trustees to approve the amendment to Route 17 contract due to adding mileage to the route. The route extended to Fennon Way in October.

A motion to approve the Transportation Route 17 Contract Addendum was made by Trustee Anderson, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary and high school trustees.

- B. Transportation Route 19C – Matt Jensen told the trustees Routes 19C and 20B are needed for elementary special education kids.

A motion to approve Transportation Route 19C was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary trustees.

- C. Transportation Route 20B

A motion to approve Transportation Route 20B was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary trustees.

- D. School Records Disposal – Lacey Porrovecchio asked for approval to destroy high school student account records from 2005 to 2010.

A motion to approve School Records Disposal was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- E. Denning, Downey & Associates Governance Letter – Lacey Porrovecchio told the trustees the letter goes over the auditor's responsibilities. The 2017-18 audit will be done in the next few weeks.

- F. IT Support Service Contract – Matt Jensen told the trustees a new employee had been hired, but it didn't work out. The position was posted again. He asked the trustees to approve the contract with Jeremy Taylor. The cost to the district will be the same, but Mr. Taylor will be an independent contractor.

A motion to approve the IT Support Services Contract was made by Trustee Anderson, seconded by Trustee Sullivan and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Activities Committee- Matt Porrovecchio gave a brief update on fall sports and on the upcoming winter sports.

PRINCIPAL REPORTS

Mark Hansen reported on the National Honor Society ceremony, Mr. Bodenhamer and a student's trip to the

Western Governor's conference to talk about bats, student volunteers in Florida to help with cleanup, the band concert and the Veteran's Day assembly.

Matt Porrovecchio talked to the trustees about considering selling the tennis courts. It may be possible to partner with the athletic club to use their courts during the tennis season. Funds from the sale of the tennis court property could be used to help with track maintenance and other facility needs. Discussion followed. Mr. Porrovecchio will continue to look into it.

SUPERINTENDENT REPORT

Matt Jensen reminded the trustees of the student discipline hearing on the 26th. He also told them they are invited to meet with local legislators on December 5th at FVCC. He talked briefly about changes to HPTs.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o December 12, 2018
- o January 9, 2019
- o February 13, 2019
- o March 13, 2019
- o April 10, 2019
- o May 8, 2019

The future meeting schedule was discussed and

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:49 pm

District Clerk

Chairperson

**SURPLUS PROPERTY RESOLUTION
December 12, 2018**

SURPLUS PROPERTY DISPOSAL

**Bigfork High School District No. 38
Flathead and Lake Counties
Bigfork, Montana 59911**

WHEREAS, the trustees of Bigfork High School District No. 38 declared surplus property at a business meeting on December 12, 2018;

WHEREAS, the surplus property includes one HP 1050c Deskjet Format Plotter.

WHEREAS, the Format Plotter is no longer needed by our District;

WHEREAS, the District would like to sell the item or donate it;

THEREFORE, BE IT RESOLVED, the HP 1050c Deskjet Format Plotter will be sold or disposed of on Monday, December 31. Approved by the Board of Trustees of Bigfork High School District No. 38, Flathead and Lake Counties, on December 12, 2018 at a regular meeting held in the Bigfork High School Library.

ATTEST:

Chairperson

Clerk

Dear Mr. Jensen,

I would like to recommend James Patrick as a Substitute Teacher. Mr. Patrick has taught Environmental Science and American History at the high school level and has also taught Public Administration at the college level. Mr. Patrick has recently retired from city government and would like to work with our high school students as a substitute teacher.

Thank you for your consideration,

Mark Hansen