

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 12, 2018, at 5:01 pm in the high school library.

Trustees in attendance: Sandry, Anderson, Whitney, Relyea, Martinz and Elwell

Trustees Absent: Sullivan

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Brenda Clarke and Mark Hansen, Activity Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for August 22, 2018
- Approval of All Bill Approval Lists
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Classified Personnel Recommended for Hire
 - a. Teresa Nelson, Paraprofessional
 - b. Valerie Jordan, Paraprofessional
 2. Classified Personnel Resignation
 - a. Neil Tranel, Custodian, Effective October 31, 2018
 3. Administrative Support Personnel Recommended for Approval
 - a. Dayton Ravetto, Network Technician
 4. Substitute Personnel Recommended for Approval
 - a. Josi Richter, K-12 Substitute
 5. Extra-Curricular Personnel Recommended for Approval for 2018-19
 - a. Bronson Erickson, Co-Middle School Student Council
 - b. Julie Atkinson, Co-Middle School Student Council
 - c. Patrick Johnston, Co-Middle School Study Back Facilitator
 - d. Elise Van Valkenburg, Co-Middle School Study Back Facilitator
 - e. Maggie Sand, Middle School Yearbook Advisor
 - f. Heather Epperly, Elementary Music Advisor
 - g. Randi Tunnel, Middle School Band Advisor
 - h. Randi Tunnel, High School Pep Band Advisor
 - i. Randi Tunnel, High School Band Advisor
 - j. Charlie Appleby, High School Yearbook Advisor
 - k. Josh Feller, High School Student Council

OLD BUSINESS

- A. Bigfork School District Goals – Superintendent Jensen asked the trustees for guidance on a few specific things.
 1. SRO- Board discussion followed and it was decided to go back to the county commissioners for further discussion.
 2. Certified Salary Schedule- Board discussion followed. Mr. Jensen was directed to work with Trustee Sullivan on possible future changes to the salary schedule.
 3. Portrait of a Graduate- Board discussion followed. It was agreed to discuss again in a year.
 4. Enrollment Trends- Board discussion followed. Superintendent Jensen will look at enrollment trends.
 5. Marketing Rep- Board discussion followed. The board doesn't want to hire one at this time but maybe it could be someone's senior project.
 6. Post Graduate Surveys- Board discussion followed.
 7. Unfunded Sports- Board discussion followed. Superintendent Jensen will work on a policy outlining fundraising dates and procedures if funds are not raised.

NEW BUSINESS

- A. Cross Country Fundraiser – Matt Jensen- Mr. Wielkoszewski, the cross country coach, is doing a Go Fund Me page to help fund the cross country season.

A motion to approve the Cross Country Fundraiser was made by Trustee Relyea, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

- B. Tulip Insurance Policy Renewal – Lacey Porrovecchio told the trustees the Tulip policy was only used once last year by an elementary 3 on 3 team. We don't recommend renewing it at this time, but could apply for the policy in the future if needed. Board discussion followed. The policy will not be renewed at this time.
- C. MTSBA Custom Policy Manual Agreement – Matt Jensen told the trustees the policies haven't been looked through in a few years. Laws change. Board discussion followed.

A motion to approve the MTSBA Custom Policy Manual Agreement was made by Trustee Elwell, seconded by Trustee Whitney, and approved by affirmative votes from Trustees Relyea, Whitney, Martinz, Sandry and Elwell. Trustee Anderson opposed.

- D. Approval of Nine Underage Kindergarten Student per Policy 3110 – Brenda Clarke asked the trustees to approve the 9 children. The class is selected by date of birth.
 - 9/17/13
 - 9/20/13
 - 9/20/13
 - 9/22/13
 - 9/23/13
 - 9/25/13
 - 10/14/13
 - 11/1/13
 - 11/6/13

A motion to approve the nine underage kindergarten students per Policy 3110 was made by Trustee Whitney, seconded by Trustee Anderson, and approved by unanimous vote of the elementary trustees.

- E. School Records Disposal – Lacey Porrovecchio asked the trustees to approve 42 more boxes of records for disposal. The records retention schedule was followed.

A motion to approve the School Records Disposal was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Transportation Committee- Superintendent Jensen told the trustees he will attend the Somers School board meeting on Monday night with Rob Tracy to ask them to approve an agreement to allow us to transport kids in our high school district, but their elementary district.

PRINCIPAL REPORTS

Brenda Clarke- Mrs. Clarke talked about the beginning of the school year. She also talked about paraprofessional training Mr. Robbins is facilitating.

Mr. Robbins told the trustees the training is good and the aides are excited about it.

Mark Hansen- Mr. Hansen talked about freshman orientation and upcoming events. He commended the Literary Magazine Club for their recent accolades.

Matt Porrovecchio- Mr. Porrovecchio talked briefly about the football field lighting issue.

SUPERINTENDENT REPORT

Mr. Jensen talked about HPTs and told the trustees the HPT board reports may look different this year.

Trustee Elwell recommended the trustees watch Most Likely to Succeed.

REGULAR BOARD MEETING

September 12, 2018

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o October 10, 2018
- o November 14, 2018
- o December 12, 2018
- o January 9, 2019
- o February 13, 2019
- o March 13, 2019
- o April 10, 2019
- o May 8, 2019

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:56 pm

District Clerk

Chairperson