

REGULAR BOARD MEETING

July 25, 2018

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on July 25, 2018, at 5:04 pm in the high school library.

Trustees in attendance: Sandry, Anderson, Sullivan, Elwell, Whitney, and Martinz

Trustees Absent: Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Brenda Clarke and Mark Hansen, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda with the addendum was made by Trustee Whitney seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda and addendum was made by Trustee Sullivan, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for June 27, 2018
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for June, 2018
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Classified Personnel Resignation
 - a. Del Manicke, effective July 31, 2018
 2. Substitute Personnel Recommended for Approval
 - a. Jessica Johnson, Long Term Substitute
 3. Extra-Curricular Personnel Recommended for Hire
 - a. Bronson Erickson, Powerschool Mentor
 - b. Michelle Kaney, Powerschool Mentor
 - c. Todd Emslie, Head Football Coach
 - d. John Little, Assistant Football Coach
 - e. Jim Epperly, Assistant Football Coach
 - f. Patrick Munson, Assistant Football Coach
 - g. Saia Misa, Assistant Football Coach
 - h. Erick Thorness, MS Football Coach
 - i. Derek Ford, MS Football Coach
 - j. Kaci Monroe, Assistant Cross Country Coach
 - k. Schuyler Tudor, Head Volleyball Coach
 - l. Ariel Stalknecht, Assistant Volleyball Coach
 - m. Josh Feller, Assistant Volleyball Coach
 - n. Kelsey Schwenk, MS Volleyball Coach
 - o. Rick Baird, MS Volleyball Coach
 - p. Joe Feise, Head Boys Soccer Coach
 - q. Brian Truckey, Assistant Boys Soccer Coach
 - r. Thaddeus Crouch, Head Girls Soccer Coach
 - s. Stacy Crouch, Assistant Girls Soccer Coach
 - t. Heath Epperly Head Fall Cheer Coach
 - u. Emily Feller, Assistant Fall Cheer Coach
 4. Extra-Curricular Volunteers Recommended for Approval for 2018-19
 - a. Jared Johnson, MS Football
 - b. Ryan Nolan, MS Football
 - c. Teresa Nelson, Cross Country
 - d. Connor Coleman, HS Football

NEW BUSINESS

A. 2018-19 Administrative Contracts

1. Roger Vanlandingham – Mr. Jensen told the trustees this contract was missed last month when all the others were approved. Mr. Vanlandingham's salary increased the same as the other administrative contracts.

A motion to approve the 2018-19 contract for Roger Vanlandingham was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

2. Mark Hansen, Interim High School Principal – Mr. Jensen talked about the high school principal selection process and recommended Mark Hansen as Interim High School Principal.

A motion to approve the 2018-19 contract for Mark Hansen was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

- B. Approval of 2018-19 Transportation Routes –** Matt Jensen noted the routes are similar to last school year with some minor changes. There will be less special education routes.

A motion to approve the 2018-19 transportation routes was made by Trustee Sullivan, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Activities Committee- Matt Porrovecchio told trustees the fall parent player meeting is the 6th, practice starts the 10th, MS parent meeting is the 29th. He has been busy with the schedule, working with coaches, and getting the facility ready for fall sports.

PRINCIPAL REPORTS

Brenda Clarke talked to the trustees about the transition to PowerSchool and the middle school schedule. The system will communicate with families via text and email. Matt Jensen explained the MS schedule difficulties. Mrs. Clarke reported there have been many new students this summer and most grades are full or near full. When classes are over the student limit, there will be an aide in the classroom. New curriculum should be coming this summer- for 3rd through 5th grade. Mrs. Clarke commended the custodians for doing a great job in the building. PTA is working on spending FUN Run money on a new playground. First phase is a slide for the hill.

Mark Hansen reported he has already started working in the high school. He has been working with Shannon looking at the master schedule and working with students enrolling at FVCC and online classes. He has also been talking with the new counselor- she will start around the 6th. He is working on freshman orientation as well.

SUPERINTENDENT REPORT

Mr. Jensen told the trustees Mrs. Clarke, Mr. Porrovecchio and Mr. Hansen have been putting in a lot of time this summer, getting ready for the new school year.

He updated them on construction in the high school. The addition at the shop is under way and should be done before school starts. Casework will be done before school or will be finished up during MEA days in October.

He let the board know the high school will not be cleaned by the custodians this summer- cheaper and quicker to use a company and the school will remain open for use.

The district office posted a VHS site coordinator position- will be split 50/50. Elementary will be short on aides and the person will support all online learning.

Trustee Martinz asked who will be doing curriculum this year? Mr. Jensen explained the duties will be split between administrators.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o August 22, 2018
- o September 12, 2018
- o October 10, 2018
- o November 14, 2018
- o December 12, 2018
- o January 9, 2019

REGULAR BOARD MEETING

July 25, 2018

- February 13, 2019
- March 13, 2019
- April 10, 2019
- May 8, 2019

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:27 pm

District Clerk

Chairperson

08/07/18
13:16:29

BIGFORK SCHOOLS
Reconciliation Report for 07/01/18 to 07/31/18

Page: 1 of 1
Report ID: S100R

Statement of Activity Closing Balance	173285.42
Plus Outstanding Checks	1507.09
Minus Outstanding Deposits	0.00

Balance	174792.51
Minus Receipts in Transit	0.00

Statement Balance	174792.51
Debits	
Checks Cleared	2737.51
Misc Charges	0.00

Total Debits	2737.51
Credits	
Deposits Cleared	1442.00
Misc Earnings	0.00

Total Credits	1442.00

✓
LP
8/7/18



PO Box 308
Bigfork, MT 59911

ADDRESS SERVICE REQUESTED

>000116 2123141 0001 092504 10Z

BIGFORK SCHOOL DISTRICT
PO BOX 188
BIGFORK MT 59911-0188

Statement Ending 07/31/2018

BIGFORK SCHOOL DISTRICT

Page 1 of 4

Account Number: XXXXXXXXXXXX2409


Managing Your Accounts

Client Contact Center 855-342-3400

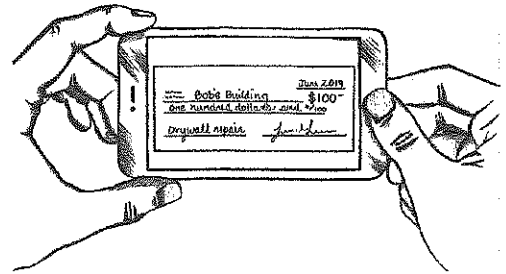
Website firstinterstate.com



Banking as mobile as you are.

Use your smart phone to check balances, deposit checks, transfer money, and much more. Convenient banking in your back pocket—it's you and  together.

Download our Mobile Banking app at firstinterstate.com



Summary of Accounts

Account Type	Account Number	Ending Balance
BUS CHKG CORP/PTNR	XXXXXXXXXXXX2409	\$174,792.51



2000/1000 FAH000 2E2000 1A1E2E12 91100

BUS CHKG CORP/PTNR-XXXXXXXXXXXX2409

Account Summary

Date	Description	Amount
06/30/2018	Beginning Balance	\$175,724.02
	3 Credit(s) This Period	\$1,806.00
	6 Debit(s) This Period	\$2,737.51
07/31/2018	Ending Balance	\$174,792.51

Account Activity

Post Date	Description	Debits	Credits	Balance
06/30/2018	Beginning Balance			\$175,724.02
07/02/2018	CHECK # 32771	\$259.00		\$175,465.02
07/02/2018	CHECK # 32780	\$1,780.00		\$173,685.02
07/02/2018	CHECK # 32781	\$36.00		\$173,649.02
07/03/2018	CHECK # 32753	\$53.54		\$173,595.48
07/03/2018	CHECK # 32777	\$83.60		\$173,511.88
07/06/2018	DEPOSIT		\$100.00	\$173,611.88
07/11/2018	FA CK 32769 L/A 400.00 S/B 36.00 6/29/2018		* \$364.00 * ✓	\$173,975.88
07/20/2018	DEPOSIT		\$1,342.00	\$175,317.88
07/26/2018	CHECK # 32782	\$525.37		\$174,792.51
07/31/2018	Ending Balance			\$174,792.51

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
32753	07/03/2018	\$53.54	32777*	07/03/2018	\$83.60	32781	07/02/2018	\$36.00
32771*	07/02/2018	\$259.00	32780*	07/02/2018	\$1,780.00	32782	07/26/2018	\$525.37

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/02/2018	\$173,649.02	07/06/2018	\$173,611.88	07/20/2018	\$175,317.88
07/03/2018	\$173,511.88	07/11/2018	\$173,975.88	07/26/2018	\$174,792.51

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



CHECKING DEPOSIT

DATE: 7/6/18

AMOUNT: 100142409

NAME: Bigfork School District

AMOUNT: \$ 100.00

#0 \$100.00

CHECKING DEPOSIT

DATE: 7/6/18

AMOUNT: 100142409

NAME: Bigfork School District

AMOUNT: \$ 1342.00

#0 \$1,342.00

BIGFORK SCHOOL DISTRICT

32753

DATE: 07/23/18

PAY: Sixty-three Dollars and Fifty-Six Cents

NAME: ANNAH PETER

AMOUNT: \$53.54

#32753 \$53.54

BIGFORK SCHOOL DISTRICT

32771

DATE: 07/23/18

PAY: Two Hundred Fifty-Nine Dollars and Six Cents

NAME: ANNAH PETER

AMOUNT: \$259.00

#32771 \$259.00

BIGFORK SCHOOL DISTRICT

32777

DATE: 07/23/18

PAY: Eighty-three Dollars and Sixty Cents

NAME: ANNAH PETER

AMOUNT: \$83.60

#32777 \$83.60

BIGFORK SCHOOL DISTRICT

32780

DATE: 07/23/18

PAY: One Thousand Seven Hundred Eighty Dollars and Two Cents

NAME: ANNAH PETER

AMOUNT: \$1,780.00

#32780 \$1,780.00

BIGFORK SCHOOL DISTRICT

32781

DATE: 07/23/18

PAY: Thirty-Six Dollars and Zero Cents

NAME: ANNAH PETER

AMOUNT: \$36.00

#32781 \$36.00

BIGFORK SCHOOL DISTRICT

32782

DATE: 07/23/18

PAY: Five Hundred Twenty-Five Dollars and Thirty-Six Cents

NAME: ANNAH PETER

AMOUNT: \$525.37

#32782 \$525.37

FLATHEAD CROSSROADS INTERLOCAL AGREEMENT
2018-2019

#	Dist.	School	Authorized Representative	Phone	Email
1	38	Bigfork	Matt Porrovecchio	837-7400	mattp@bigfork.k12.mt.us
2	10	Cayuse Prairie	Amy Piazzola	756-4560	apiazzola@cayuse.k12.mt.us
3	6	Columbia Falls	Terri Burghardt	892-6562	t_burghardt@cfmthschools.net
4	9	Creston	Tami Ward	755-2859	crestonprincipal@gmail.com
5	2	Deer Park	Dan Block	892-5388	block@deerparkedu.org
6	50	Evergreen	Laurie Barron	751-1111	lbarron@evergreen.k12.mt.us
7	3	Fair-Mont-Egan	Drea Beale	755-7072	@fmemontna.net
8	15	Helena Flats	Andrew Maheras	257-2301	supt@helenaflds.k12.mt.us
9	5	Kalispell	Sara Cole	751-3421	coles@sd5.k12.mt.us
10	20	Kila	Jason Christy	257-2428	ksjasonc@kilaschool.com
11	54	Marion	Peter Loyda	854-2333	ployda@marionschoolmt.com
12	58/68	Olney/Bissell	Trevor Dahlman	862-2828	tdahlman@olneybissellschool.com
13	89	Smith Valley	Laili Komenda	756-4535	lkomenda@smithvalleyschool.org
14	29	Somers/Lakeside	Rose McIntyre	857-3661	rose.mcintyre@somersdist29.org
15	4	Swan River	Marc Bunker	837-4528	bunkermarc@gmail.com
16	8	West Glacier	Krista Booher	888-5312	kristab@westglacier elementary.org
17	1	West Valley	Cal Ketchum	755-7239	cketchum@westvalleyschool.com
18	44	Whitefish	Dave Means	862-8655	meansd@whitefishschools.org
		Director	Mary Meehan	751-1111	mmeehan@evergreensd50.com
		Assistant Director	Linda Hall	751-1141	lhall@evergreensd50.com
		County Superintendent	Jack Eggensperger	758-1852	Jack.eggensperger@flathead.mt.gov
		District 50 Clerk	Andrew Kruzich	751-1112	akruzich@evergreensd50.com
		Flathead Sp. Ed. Cooperative Director	Cheryl Russell	257-1852	@gmail.com

FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

The Flathead Crossroads Program is an extension of special education services at Evergreen Schools.

I. PARTIES TO THIS AGREEMENT

THIS AGREEMENT is entered into on July 1, 2018 by and between the following listed school district (hereinafter referenced collectively as “Participating District”): _____ and any additional school districts incorporated into this agreement in the future.

II. PURPOSE AND PHILOSOPHY

The Participating Districts desire to provide a positive environment to meet the unique educational needs of students of the Participating Districts who have chronic emotional and behavioral needs (as described in the attached appendix), with the specific intent of building skills necessary to facilitate reentry into the regular public school setting.

The Participating Districts desire to provide educational services to students of the Participating Districts who have been identified with chronic emotional and behavioral needs under the Individuals with Disabilities Education Act (IDEA), as described in the attached appendix.

III. FISCAL RESPONSIBILITIES

A. Duration of Interlocal Agreement: The duration of the Interlocal Agreement shall be perpetual unless the Agreement is terminated as set forth herein.

B. Management of Interlocal Agreement: Policies and handbooks of Evergreen School District will be utilized in the operation of the Flathead Crossroads Program.

C. Personnel: Evergreen School District Board of Trustees shall be responsible for all personnel decisions for staff of the Crossroads Program. All program employees shall be employees of Evergreen School District.

D. Facilities: Evergreen School District agrees to provide appropriate facilities for the Crossroads Program.

IV. TUITION

A. Tuition: Participating Districts will be charged tuition for each student placed in the program based on the OPI Option C rate amount reflected on the FP14 Student Attendance Agreement and FP14A student rate for individual student attendance. Evergreen School District will be allowed to refer students to the Crossroads Program.

B. Method of Payment: Participating Districts may use any allowable fund, including the tuition fund, to pay the tuition charged relative to this agreement in accordance with ARM 10.16.3818, including the Host District.

C. Individual Costs: Specific costs incurred based upon individual student needs as set forth in the student’s IEP shall be paid for by the resident district. Such costs may include, but are not limited to, speech/language therapy, physical therapy, occupational therapy, transportation (except for Evergreen School District students), and individual aide time.

V. ADVISORY BOARD

The Board of Trustees of each Participating District shall, through formal action, appoint an individual employed by their District to serve as that District's representative on the Advisory Board.

A. Meetings: The Advisory Board shall meet at a location within Flathead County to be determined by the Advisory Board.

B. Advisory Board Purposes:

(1) To provide advisory services regarding educational programs as are necessary to accomplish the purposes and responsibilities of the cooperative; and

(2) To do whatever is reasonably necessary to achieve the purposes of this agreement to the extent that such actions are within the intent and purpose of this agreement and consistent with state and federal laws, rules, and regulations, as they currently exist, or may hereafter be adopted or amended.

C. The Evergreen School District Superintendent will report recommendations from the Advisory Board to the Evergreen School Board of Trustees.

VI. SERVICES

The Program shall provide special education services to students referred to the Program by Participating Districts through the IEP process, with a focus upon building skills necessary to transition students back to a regular public school setting. Specific services provided to each individual student will be determined through the IEP process. The Program enrollment will not exceed 50 students.

A free and appropriate public education (FAPE) shall be provided as required by law. To comply with state and federal special education requirements regarding the provision of FAPE, the Participating Districts and the Advisory Board hereby agree to take immediate action to correct any FAPE deficiencies as directed by Evergreen School District.

Evergreen School District is responsible for achievement accountability as determined by Elementary and Secondary Education Act (ESEA) and the Montana Office of Public Instruction.

VII. PROGRAM ELIGIBILITY

A. Placement and Transportation: Any student enrolled in a Participating District is eligible for consideration for placement in the Program through the IEP process. Other than the Evergreen School District, the resident district is responsible for transportation to and from the Program, with the form of transportation being agreed upon at the initial IEP meeting following admission to the Program.

B. Age Restrictions: Students must be at least five (5) years old and no more than 14 years old on September 10 in order to be enrolled in the Program. Students turning 15 years old while enrolled in the Program may complete the school year but must obtain a different placement at the conclusion of the school year. Students completing the 8th grade must obtain a different placement for the following school year.

C. IDEA Status: To be referred to the Program, students must be identified under the Individuals with Disabilities Education Act and display chronic emotional and behavioral needs as described in the attached appendix. The process of establishing eligibility must include a complete special education file.

D. Least Restrictive Environment (LRE) Criteria: Placement of a student in the Program must meet the LRE criteria of the IDEA.

E. The Program Director may determine that a one month transition placement is appropriate before final placement is made.

F. Final decision for placement eligibility rests with the Evergreen School District.

VIII. INSURANCE AND INDEMNIFICATION

The Evergreen School District shall indemnify, hold harmless, and defend all Participating Districts against any and all future liability arising from operations of the Flathead Crossroads Program, including, but not limited to, any and all claims, suits, actions at law, or administrative proceeding initiated by current Program employees arising from or related in any way to their employment with the Program, any claim, suit, action at law or administrative proceeding initiated by any person in relation to or arising from the services provided by the Program; and any claim suit, action at law or administrative proceeding initiated by any person in relation to actions or omissions of Program employees or agents. However, this indemnification shall not apply to damages caused by the negligent or willful act or omissions of any employee or agent of a Participating District.

The Evergreen School District shall purchase and maintain general liability and errors and omissions insurance policies to cover all potential claims, suits, actions, or proceedings referenced above.

IX. CONTRACT TERMS

A. Term of Agreement: The term of this agreement shall continue through June 30, 2015 and shall be renewed automatically year-to-year. Participating Districts must participate for a minimum term of one school fiscal year.

B. Termination of Membership: Any Participating District may terminate participation at the end of a fiscal year by providing written notification to the Evergreen School District Superintendent no later than April 1 of that year. Participating Districts who fail to give the requisite notice prior to withdrawal will be held accountable for their financial obligations arising under the terms of this agreement.

C. Addition of a District to Agreement: Any elementary school district located within the geographic boundaries of Flathead County may elect to participate in the Interlocal Agreement for the purposes set forth in this agreement. Any such district must agree to the terms and conditions of this agreement and participate in the Interlocal Agreement for a period of at least one school fiscal year. Application to join the Interlocal Agreement must be made in writing to the Evergreen School District Superintendent and must be submitted prior to April 1 for participation in the Program the following fiscal year.

D. Modification of Agreement: This Agreement may be modified if so approved by the Evergreen School Board and a majority of the Participating Districts.

E. Termination of Agreement: In the event Evergreen School District cannot continue to provide the Crossroads Program, the Advisory Board will be notified. Termination will be effective at the end of the fiscal year. All property in the possession of the Program and owned by any Participating District shall be returned to the District. Any property owned by the Flathead Crossroads Program shall be liquidated. All monies in the possession of the Evergreen School due to the Interlocal Agreement, including monies generated by liquidation of Flathead Crossroads property, shall be distributed to member districts on a prorated basis based on the most current October 1 OPI enrollment report.

FILING OF THE AGREEMENT

This agreement shall be filed with the Flathead County Clerk and Recorder and the Secretary of State in accordance with §7-11-107, MCA.

IN WITNESS WHEREOF:

Name of Participating District: _____

Name of Authorized Representative: _____

Board Chairperson, Participating District

Date

Revised 5/17/2018

APPENDIX TO FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

Crossroads Placement Criteria

The Flathead Crossroads Program is an educational setting that is designed to provide structure and support to students with IDEA eligibility displaying chronic emotional and behavioral needs that significantly interfere with the student's and/or other students' abilities to access and benefit from educational opportunities. Typical student's emotions and behavior negatively impact the student's academic and social performance in lesser restrictive settings. Staffing density, configuration, and training result in Crossroads functioning as a highly structured setting, where increased supervision and behavior accountability occurs. Also, specific reinforcement for appropriate behavior can be administered with more frequency, more intensity, and more consistency than in a typical school setting.

Students who are referred to Crossroads and respond positively to the Crossroad program setting, instructional, and behavioral components are students with typical cognitive skills who demonstrate the ability to learn that there is a connection between behavior and consequences and have parents who will work with the staff as a team in establishing student accountability for behavior.

*It is important to note that students with significant cognitive, communication, and sensory deficits generally do not benefit from the structural design of the Crossroads program. Students with deficits in these areas will likely not be admitted to the program. The Crossroads Program is designed specifically for students with emotional and behavioral needs.

Referring District

In order for a student to receive services through Flathead Crossroads Program:

- The student must be enrolled in a district within the boundaries of Flathead County.
- The district must have elected to participate in Crossroads and signed the Interlocal Agreement.

Procedural/Required Information

Placement/Referral Request Form must be submitted by the Special Education Director prior to placement or the initial intake meeting (see procedural steps).

Referral information will include the following:

1. Student age documentation. Per the Interlocal Agreement, the student must be at least 8 years old and no older than 14 on September 10th, of the coming school year(s). Students who turn 15 years of age while enrolled in Crossroads may complete the school year.
2. IDEA Evaluation Report (ER)/IEP documentation. The student must be receiving Special Education services PRIOR to referral to Crossroads. Documentation must include:
 - a. A Functional Behavior Assessment (FBA) that defines student behavior concerns, explores the nature of the problematic behavior, antecedents, and suspected consequences, maintaining behaviors that interfere with learning is necessary.
 - b. Summary data results documenting two less restrictive, positive behavior interventions, per the application process, PRIOR to student referral to Crossroads.
 - c. An educational impact statement indicating that the student, although disabled, demonstrates the capacity to understand both the individual and group therapeutic interventions utilized at Crossroads and apply learned skills to their treatment plan at Crossroads.
 - d. Additional specific assessment information:

- 1) The student must demonstrate adaptive behavior/life skills measured to fall in the low to above average range. Students must possess the ability to care for their personal hygiene and care needs (independent toilet use).
- 2) Demonstration of measured cognitive ability to understand and adapt to the Crossroad's Behavioral Management Program. In general, a full-scale IQ score of 79 or more on an accepted measure of cognitive ability (such as the WISC IV, SB:5 or other norm-referenced intellectual assessment including verbal processing information) is an indication that the student is likely to benefit from cognitive/behavioral interventions consistent with a cognitive behavioral model and Crossroads programming.
- 3) Normative behavior ratings (such as the Conner's, Achenbach Behavior Checklist, or Behavior Assessment System for Children Second Edition) are to be included in the documentation.
- 4) Other assessment information that may assist the team in determining appropriate placement should be submitted for consideration. Information should include academic skill levels, medical or mental health diagnosis, and descriptions of behavior. Continuous progress monitoring data could be included along with the application. This information will contribute to determining the least restrictive placement and may assist in coordinating or establishing Interlocal work to address the presenting needs of the student.

Consultation/Placement Procedure

- Consultation will occur between the referring district and Crossroads. Notice will be provided to the parents or guardian regarding the need for consultation due to a student's behavioral concerns.
- Observation, record review, and analysis of data may result in further attempted interventions.
- The resident district director along with their district's IEP team will collect data to determine if a more restrictive placement is needed. If the resident district director determines to pursue Crossroads, then a placement/referral form will be completed and he/she will meet with the Crossroads director and review the Crossroads checklist to determine if all information has been provided.
- The Crossroads director will meet with Crossroads staff to review placement request documents.
- An IEP team meeting will be convened by the resident district with a minimum of a Crossroads administrative representative present and a collaborative IEP or IEP amendment written. The IEP team must determine that Flathead Crossroads is the least restrictive setting in which the student's needs can be met.
- Before placement can begin at Crossroads, a Guided Record Review (GRR) of the student must be completed by the home school district. The GRR must accompany the file. All non-essential material must be removed and placed in their cumulative folder or proper file.
- If there are concerns after initial placement at Crossroads, the IEP team, including both the resident district representatives and Crossroads staff, will convene as soon as needed to discuss whether the placement in Crossroads is appropriate and the least restrictive environment in which FAPE can be addressed.

- Crossroads quantitative and qualitative data will be used for final placement determination in collaboration with the IEP team, i.e. behavioral point sheets (ARs, PRs), classroom observations, behavioral specialist observations, interventions, etc.
- The Interlocal Agreement defines the enrollment, FAPE, and assessment requirements. Also, the agreement specifies that it is the responsibility of the resident district to ensure that students are transported to Crossroads if necessary.
- In the event that multiple students are seeking Crossroads placement and are identified on a wait list, the following factors will be considered in order to establish priority for placement.
 1. Release from an institutional or residential setting with the last placement in the Crossroads setting.
 2. Release from an institutional or residential setting.
 3. Duration of time while waiting for pending placement at Crossroads.
 4. Grade and age range classroom placement openings.

Lacey Porrovecchio

From: Matt Jensen
Sent: Tuesday, August 14, 2018 4:28 PM
To: Lacey Porrovecchio
Subject: FW: Josiah Wagoner

For the August agenda

MJ

From: Mike McGill <mmcgill@bigfork.k12.mt.us>
Date: Tuesday, August 14, 2018 at 3:06 PM
To: Matt Jensen <mattj@bigfork.k12.mt.us>
Subject: Josiah Wagoner

Matt,
I would like to hire Josiah Wagoner as a sub custodian per him passing a background check and a physical. Josiah is a hard worker and can work through stressful situations. He is a head chef at the Bigfork Inn and I have personally seen him make sure dinners all go out in a timely manner even when there is a play. He pays attention to detail and keeps the kitchen clean and plans for the days to come with ordering supplies. I believe he will make a great sub.
Thanks.

Mike McGill
Bigfork School
Maintenance Department
406-837-7408 Direct
406-837-7407 Fax

Lacey Porrovecchio

From: Matt Jensen
Sent: Thursday, August 16, 2018 10:32 AM
To: Lacey Porrovecchio
Subject: FW: Board Recs

Lacey,

Please add these to the August agenda.

Matt J

From: Brenda Clarke <bclarke@bigfork.k12.mt.us>
Date: Thursday, August 16, 2018 at 9:23 AM
To: Matt Jensen <mattj@bigfork.k12.mt.us>, Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>
Subject: Board Recs

Matt,
Please add this to the next Board meeting agenda:

Board of Trustees:

I would like to recommend Pam Acker as a substitute for Bigfork Elementary School. Pam is a retired teacher from Texas with 29 years experience. She and her husband are looking to move to the area. Pam taught 3rd grade for 12 years and K-5 technology for 17 years. She has a Bachelor of Science degree from Southwest Texas University in Elementary Education.

I would also like to recommend Shirley Stine as a substitute for Bigfork Elementary & Middle Schools. Shirley is retired from the United States Air Force and recently moved here from California. She has a daughter that attends Bigfork Schools. Shirley has a Bachelor of Science degree in Business Management and a MBA in Business Administration from the University of Phoenix.

Thank you,
Brenda Clarke

Lacey Porrovecchio

From: Matt Jensen
Sent: Tuesday, August 14, 2018 4:30 PM
To: Lacey Porrovecchio
Subject: FW: Garrett Hamacher

For the August agenda

Thanks
Matt J

From: Mike McGill <mmcgill@bigfork.k12.mt.us>
Date: Tuesday, August 14, 2018 at 2:59 PM
To: Matt Jensen <mattj@bigfork.k12.mt.us>
Subject: Garrett Hamacher

Matt,
I would like to recommend Garrett Hamacher to fill the fulltime custodial position per him passing a background check and the physical. He has worked in a Christian camp as a counselor and supervisor he is excited to work here. He pays attention to detail and follows direction and likes to solve issues before they become a problem.
Thanks.

Mike McGill
Bigfork School
Maintenance Department
406-837-7408 Direct
406-837-7407 Fax

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Tuesday, August 14, 2018 9:51 AM
To: Lacey Porrovecchio; Alison Wallen
Subject: Fwd: Resignation

MP
Sent from my iPhone

Begin forwarded message:

From: Derek Ford <dford@bigfork.k12.mt.us>
Date: August 14, 2018 at 9:11:42 AM MDT
To: Matt Porrovecchio <mattp@bigfork.k12.mt.us>
Subject: Resignation

Hi Matt,

Just letting you know that I won't be able to coach Jr. High Football this year. Things have come up and it looks like there's a good crew of guys to take over.

See you in a few weeks!

Derek

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Tuesday, August 14, 2018 7:43 AM
To: Matt Jensen
Cc: Lacey Porrovecchio
Subject: Cross Country Coaching Recommendation

Dear Mr. Jensen,

I would like to recommend Mrs. Sue Loeffler as volunteer assistant for the Bigfork High School cross country team.

Thank you for your consideration.

Matt Porrovecchio

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Tuesday, August 14, 2018 7:47 AM
To: Matt Jensen
Cc: Lacey Porrovecchio
Subject: Middle School Football Coach Recommendation

Dear Mr. Jensen,

I would like to recommend Mr. Ryan Nolan as paid assistant for the Bigfork Middle School football team. Ryan has moved into a paid position as a result of another coach stepping away from coaching this school year.

Thank you for your consideration.

Matt Porrovecchio