

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on June 27, 2018, at 5:00 pm in the high school library.

Trustees in attendance: Sandry, Anderson, Sullivan, Elwell, Whitney, Relyea and Martinz

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, principals Brenda Clarke and Alan Robbins, assistant principal Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

Comments on non-agenda items: Community member Jeff Hider asked Mr. Jensen how the high school principal position was advertised, how the high school principal change would be communicated to parents, if a new administrative position was added and if it was budgeted for. Mr. Jensen told him the position was advertised on our website and the OPI webpage. He said the new high school principal, once selected, will communicate with parents and a new admin position has been added and is currently in the budget.

A motion to approve the agenda was made by Trustee Sullivan, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Sullivan, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for June 11, 2018
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for May, 2018
- Approval of Flathead Lake Brewing Company Pubhouse MS Track Uniform Donation - \$2000
- Approval of Individual Transportation Contracts for School Year 2018-19
- Approval of Interlocal Agreements
  1. Creston School District for the Transportation of Students for SY 2018-19
  2. Kalispell School District for the Transportation of Students for SY 2018-19
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
  1. Certified Personnel Recommended for Hire
    - a. Luke Thompson, Traffic Education Instructor
  2. Classified Personnel Recommended for Hire
    - a. Nola Davis, Food Service
  3. Extra-Curricular Personnel Recommended for Hire
    - a. Cole Jones, Power Teacher Mentor
  4. Special Education Contracts Recommended for Approval for 2018-19
    - a. Chuck Mollica, Occupational Therapist Contract
    - b. Heather Massey, Physical Therapist Contract
    - c. Clif Palmer, School Psychologist September through December, 2018
    - d. Brian Adams, School Psychologist January through June, 2019
    - e. Angie Hansen, Speech Language Pathologist

**NEW BUSINESS**

- A. 2018-20 CSCT Contract – Matt Jensen told the trustees CSCT has been on campus since 2010 and serves our students well. The program is fully funded by Medicaid. CSCT stands for Comprehensive School Community Treatment.

A motion to approve the 2018-20 CSCT Contract was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

- B. Resolution to move funds from the Elementary Transportation Fund to the Interlocal Agreement Fund – Lacey Porrovecchio asked the trustees to approve moving \$49,000 from the Elementary Transportation Fund to the Interlocal Agreement Fund. Mr. Tracy has done a great job keeping costs down in the transportation funds, \$49,000 is half of the remaining budget.

A motion to approve the transfer of funds from the Elementary Transportation Fund to the Interlocal Agreement

Fund was made by Trustee Anderson, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary trustees.

- C. Resolution to move funds from the High School General Fund and Transportation Fund to the Interlocal Agreement Fund – Lacey Porrovecchio asked the trustees to approve transferring \$77,967.21 from the high school General Fund and \$42,000 from the high school Transportation Fund. We had received Anticipated Unusual Enrollment funds in the General Fund that we chose not to budget in case the enrollment increase didn't materialize and the high school also had lower maintenance costs due to recent construction.

A motion to approve the transfer of funds from the High School General Fund and Transportation Fund to the Interlocal Agreement Fund was made by Trustee Anderson, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary and high school trustees.

- D. Administrative Contracts for 2018-19 School Year – Paul Sandry
  1. Brenda Clarke, Elementary/Middle School Principal
  2. Rob Tracy, Transportation Director
  3. Mike McGill, Maintenance Director
  4. Beau Wielcoszewski, Network Administrator
  5. Matt Porrovecchio, Activities Director/Special Education Director
  6. Alan Robbins, 5<sup>th</sup>-12<sup>th</sup> Grade Assistant Principal/5<sup>th</sup>- 12<sup>th</sup> Grade Math Teacher
  7. Lacey Porrovecchio, Business Manager/District Clerk
  8. Mark Hansen, K-8 Assistant Principal/K-12 Curriculum Director

Trustee Sandry told the board with the exception of a couple contracts, the administrative contracts took a 2% step and a 1% salary increase. The step is similar to the salary schedule steps and the 1% is the same increase the unions received. This has been the process since Mr. Kinzer was the superintendent. Trustee Sandry would like to explore changing the process in the future. He said there were also minor language changes to the contracts. One of the exceptions was Beau Wielcoszewski's contract. He was changed to a Network Administrator and his new salary was figured at the Assistant Principal lane, year 3 in board policy. The salary on Mark Hansen's administrative contract was discussed. Mr. Jensen told the trustees he figured the salary with half using the board policy and the other half using the highest paid teacher amount, but would be in support of using the board policy, which would increase the salary approximately \$3700. Board discussion followed and trustees agreed to issue the contract with the higher amount per board policy. Trustee Sandry told the trustees Mr. Robbins contract was based on his daily rate at 187 days for 2018-19.

A motion to approve the Administrative Contracts for School Year 2018-19 with the amendment to Mark Hansen's salary was made by Trustee Sullivan, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- E. Administrative Support Staff Salaries – Trustee Sandry asked the board to approve salaries for district office staff and nurse Jen Knopik with the 2% step and 1% salary increase.

A motion to approve the Administrative Support Staff Salaries for School Year 2018-19 was made by Trustee Anderson, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary and high school trustees.

**PRINCIPAL REPORTS**

Elementary- Mr. Jensen reported to the trustees he and Mrs. Clarke have been looking at end of year budgets. The elementary has been updating heaters for the last 10 years and this year they will be able to finish the project using heaters pulled out of the high school. There will also be carpet and cabinet work done and a curriculum purchase for Wonders for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade.

Alan Robbins- Mr. Robbins talked to the trustees about graduation in the high school gym. He commended Mr. Appleby and Mr. Kelly. Mr. Robbins said all of the seniors graduated and the graduation rate should be increasing.

Matt Porrovecchio- Mr. Porrovecchio said he is settling in with his new position.

Mark Hansen- Mr. Hansen said he is busy learning his new position.

**SUPERINTENDENT REPORT**

Mr. Jensen told the trustees about drivers ed. He talked about the upcoming high school principal interviews, a dedication ceremony done on campus for a CTA staff member who worked on our high school project, and end of year budgets including the high school building fund. Mr. Jensen proposed using the remaining bond funds to do an addition on the shop for \$67,000 and remaining funds after that will be used for technology purchases. Board discussion followed. Mr. Jensen will move forward with bond funds as proposed.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o July 25, 2018
- o August 22, 2018
- o September 12, 2018
- o October 10, 2018
- o November 14, 2018
- o December 12, 2018
- o January 9, 2019
- o February 13, 2019
- o March 13, 2019
- o April 10, 2019
- o May 8, 2019

Superintendent Evaluation Review – Executive Session may be called pursuant to MCA 2-3-203(3)

Closed Session began at 5:47 pm

Closed Session ended at 6:37 pm

A motion to adjourn was made by Trustee Sullivan, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:37 pm

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Chairperson

07/11/18  
15:40:58

BIGFORK SCHOOLS  
Reconciliation Report for 06/01/18 to 06/29/18

Page: 1 of 1  
Report ID: S100R

|                                       |                 |
|---------------------------------------|-----------------|
| Statement of Activity Closing Balance | 172502.79       |
| Plus Outstanding Checks               | 3585.23         |
| Minus Outstanding Deposits            | 0.00            |
|                                       | -----           |
| Balance                               | 176088.02       |
| Minus Receipts in Transit             | 0.00            |
|                                       | -----           |
| Statement Balance                     | 176088.02       |
| Debits                                |                 |
| Checks Cleared                        | 7540.92         |
| Misc Charges                          | 0.00            |
|                                       | -----           |
| <b>Total Debits</b>                   | <b>7540.92</b>  |
| Credits                               |                 |
| Deposits Cleared                      | 10281.44        |
| Misc Earnings                         | 0.00            |
|                                       | -----           |
| <b>Total Credits</b>                  | <b>10281.44</b> |

✓ \$364.00 off. Check 32769 for \$36.00 keyed by bank for \$400.00. First Interstate bank fixing.

MP 7/11/18



PO Box 308  
Bigfork, MT 59911

ADDRESS SERVICE REQUESTED

>004370 2117109 0001 092504 10Z

BIGFORK SCHOOL DISTRICT  
PO BOX 188  
BIGFORK MT 59911-0188

Statement Ending 06/29/2018

BIGFORK SCHOOL DISTRICT

Page 1 of 6


Account Number: XXXXXXXXXXXX2409

Managing Your Accounts

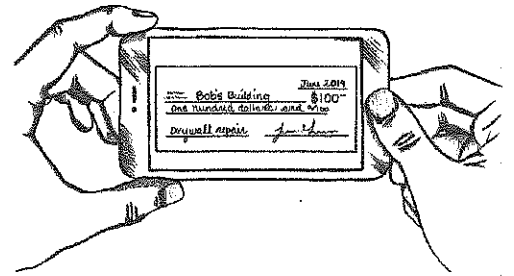
- Client Contact Center 855-342-3400
- Website firstinterstate.com



Banking as mobile as you are.

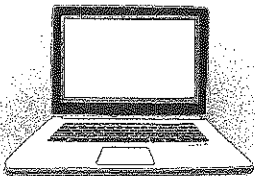
Use your smart phone to check balances, deposit checks, transfer money, and much more. Convenient banking in your back pocket—it's you and  together.

Download our Mobile Banking app at [firstinterstate.com](http://firstinterstate.com)



Summary of Accounts

| Account Type       | Account Number   | Ending Balance |
|--------------------|------------------|----------------|
| BUS CHKG CORP/PTNR | XXXXXXXXXXXX2409 | \$175,724.02   |



**BUS CHKG CORP/PTNR-XXXXXXXXXXXX2409**

**Account Summary**

| Date       | Description             | Amount       |
|------------|-------------------------|--------------|
| 06/01/2018 | Beginning Balance       | \$173,347.50 |
|            | 2 Credit(s) This Period | \$10,281.44  |
|            | 28 Debit(s) This Period | \$7,904.92   |
| 06/29/2018 | Ending Balance          | \$175,724.02 |

**Account Activity**

| Post Date  | Description       | Debits     | Credits    | Balance      |
|------------|-------------------|------------|------------|--------------|
| 06/01/2018 | Beginning Balance |            |            | \$173,347.50 |
| 06/01/2018 | CHECK # 32742     | \$221.05   |            | \$173,126.45 |
| 06/01/2018 | CHECK # 32747     | \$122.23   |            | \$173,004.22 |
| 06/01/2018 | CHECK # 32750     | \$757.19   |            | \$172,247.03 |
| 06/04/2018 | CHECK # 32748     | \$29.95    |            | \$172,217.08 |
| 06/04/2018 | CHECK # 32749     | \$781.20   |            | \$171,435.88 |
| 06/08/2018 | CHECK # 32752     | \$43.98    |            | \$171,391.90 |
| 06/08/2018 | CHECK # 32725     | \$75.00    |            | \$171,316.90 |
| 06/11/2018 | CHECK # 32754     | \$14.95    |            | \$171,301.95 |
| 06/11/2018 | CHECK # 32755     | \$13.98    |            | \$171,287.97 |
| 06/12/2018 | DEPOSIT           |            | \$9,960.44 | \$181,248.41 |
| 06/12/2018 | CHECK # 32756     | \$30.00    |            | \$181,218.41 |
| 06/12/2018 | CHECK # 32757     | \$25.78    |            | \$181,192.63 |
| 06/15/2018 | CHECK # 32766     | \$57.94    |            | \$181,134.69 |
| 06/15/2018 | CHECK # 32762     | \$614.18   |            | \$180,520.51 |
| 06/15/2018 | CHECK # 32763     | \$96.00    |            | \$180,424.51 |
| 06/18/2018 | CHECK # 32761     | \$82.47    |            | \$180,342.04 |
| 06/18/2018 | CHECK # 32764     | \$54.50    |            | \$180,287.54 |
| 06/19/2018 | CHECK # 32759     | \$213.01   |            | \$180,074.53 |
| 06/19/2018 | CHECK # 32765     | \$2,700.00 |            | \$177,374.53 |
| 06/21/2018 | CHECK # 32770     | \$17.97    |            | \$177,356.56 |
| 06/22/2018 | CHECK # 32760     | \$528.17   |            | \$176,828.39 |
| 06/28/2018 | CHECK # 32772     | \$54.49    |            | \$176,773.90 |
| 06/28/2018 | CHECK # 32774     | \$84.00    |            | \$176,689.90 |
| 06/28/2018 | CHECK # 32775     | \$400.00   |            | \$176,289.90 |
| 06/28/2018 | CHECK # 32776     | \$33.98    |            | \$176,255.92 |
| 06/28/2018 | CHECK # 32779     | \$51.40    |            | \$176,204.52 |
| 06/29/2018 | DEPOSIT           |            | \$321.00   | \$176,525.52 |
| 06/29/2018 | CHECK # 32767     | \$300.00   |            | \$176,225.52 |
| 06/29/2018 | CHECK # 32768     | \$101.50   |            | \$176,124.02 |
| 06/29/2018 | CHECK # 32769     | \$400.00   |            | \$175,724.02 |
| 06/29/2018 | Ending Balance    |            |            | \$175,724.02 |

**Checks Cleared**

| Check Nbr | Date       | Amount   | Check Nbr | Date       | Amount     | Check Nbr | Date       | Amount   |
|-----------|------------|----------|-----------|------------|------------|-----------|------------|----------|
| 32725     | 06/08/2018 | \$75.00  | 32757     | 06/12/2018 | \$25.78    | 32768     | 06/29/2018 | \$101.50 |
| 32742*    | 06/01/2018 | \$221.05 | 32759*    | 06/19/2018 | \$213.01   | 32769     | 06/29/2018 | \$400.00 |
| 32747*    | 06/01/2018 | \$122.23 | 32760     | 06/22/2018 | \$528.17   | 32770     | 06/21/2018 | \$17.97  |
| 32748     | 06/04/2018 | \$29.95  | 32761     | 06/18/2018 | \$82.47    | 32772*    | 06/28/2018 | \$54.49  |
| 32749     | 06/04/2018 | \$781.20 | 32762     | 06/15/2018 | \$614.18   | 32774*    | 06/28/2018 | \$84.00  |
| 32750     | 06/01/2018 | \$757.19 | 32763     | 06/15/2018 | \$96.00    | 32775     | 06/28/2018 | \$400.00 |
| 32752*    | 06/08/2018 | \$43.98  | 32764     | 06/18/2018 | \$54.50    | 32776     | 06/28/2018 | \$33.98  |
| 32754*    | 06/11/2018 | \$14.95  | 32765     | 06/19/2018 | \$2,700.00 | 32779*    | 06/28/2018 | \$51.40  |
| 32755     | 06/11/2018 | \$13.98  | 32766     | 06/15/2018 | \$57.94    |           |            |          |
| 32756     | 06/12/2018 | \$30.00  | 32767     | 06/29/2018 | \$300.00   |           |            |          |

\* Indicates skipped check number

E000/2000 11410 90960 40112 01450

**BUS CHKG CORP/PTNR-XXXXXXXXXXXX2409** (continued)**Daily Balances**

| <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|-------------|---------------|
| 06/01/2018  | \$172,247.03  | 06/12/2018  | \$181,192.63  | 06/21/2018  | \$177,356.56  |
| 06/04/2018  | \$171,435.88  | 06/15/2018  | \$180,424.51  | 06/22/2018  | \$176,828.39  |
| 06/08/2018  | \$171,316.90  | 06/18/2018  | \$180,287.54  | 06/28/2018  | \$176,204.52  |
| 06/11/2018  | \$171,287.97  | 06/19/2018  | \$177,374.53  | 06/29/2018  | \$175,724.02  |

**Overdraft and Returned Item Fees**

|                                 | <b>Total for this period</b> | <b>Total year-to-date</b> |
|---------------------------------|------------------------------|---------------------------|
| <b>Total Overdraft Fees</b>     | \$0.00                       | \$0.00                    |
| <b>Total Returned Item Fees</b> | \$0.00                       | \$0.00                    |





BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32764

ACTIVITY ACCOUNT  
 #100110000

PAY Fifty-Four Dollars and Fifty Cents

WILL  
 PAY TO  
 TO  
 JAMES WOODS, JR.  
 2315 HWY 2 EAST (Rt. 1)  
 MARIETTA, GA 30067

#032764 ⑆0992901683⑆ 100110000⑆

#32764 \$54.50

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32765

ACTIVITY ACCOUNT  
 #100110000

PAY Two Thousand Seven Hundred Dollars and Zero Cents

WILL  
 PAY TO  
 TO  
 LSI BROS  
 430 BRAD AVENUE  
 ROCKFORD, IL 61103

#032765 ⑆0992901683⑆ 100110000⑆

#32765 \$2,700.00

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32766

ACTIVITY ACCOUNT  
 #100110000

PAY Fifty-Four Dollars and Fifty Cents

WILL  
 PAY TO  
 TO  
 JAMES WOODS, JR.  
 2315 HWY 2 EAST (Rt. 1)  
 MARIETTA, GA 30067

#032766 ⑆0992901683⑆ 100110000⑆

#32766 \$57.94

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32767

ACTIVITY ACCOUNT  
 #100110000

PAY Three Hundred Dollars and Zero Cents

WILL  
 PAY TO  
 TO  
 MORGAN MORGAN CLARK  
 PO BOX 204  
 WINDSOR, IL 62451

#032767 ⑆0992901683⑆ 100110000⑆

#32767 \$300.00

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32768

ACTIVITY ACCOUNT  
 #100110000

PAY One Hundred One Dollars and Fifty Cents

WILL  
 PAY TO  
 TO  
 JAMES CHURILLA  
 PO BOX 2421  
 GREAT FALLS, IL 62424

#032768 ⑆0992901683⑆ 100110000⑆

#32768 \$101.50

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32769

ACTIVITY ACCOUNT  
 #100110000

PAY Thirty-Five Dollars and Zero Cents

WILL  
 PAY TO  
 TO  
 JAMES CHURILLA  
 PO BOX 2421  
 GREAT FALLS, IL 62424

#032769 ⑆0992901683⑆ 100110000⑆

#32769 \$400.00

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32770

ACTIVITY ACCOUNT  
 #100110000

PAY One Hundred Dollars and Twenty-Five Cents

WILL  
 PAY TO  
 TO  
 LSI BROS  
 430 BRAD AVENUE  
 ROCKFORD, IL 61103

#032770 ⑆0992901683⑆ 100110000⑆

#32770 \$17.97

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32772

ACTIVITY ACCOUNT  
 #100110000

PAY Fifty-Four Dollars and Forty-Five Cents

WILL  
 PAY TO  
 TO  
 P CARD  
 C/O SHS HANNUAL INTERESTS  
 PO BOX 1878  
 CHICAGO, IL 60684-1878

#032772 ⑆0992901683⑆ 100110000⑆

#32772 \$54.49

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32774

ACTIVITY ACCOUNT  
 #100110000

PAY Eighty-Four Dollars and Zero Cents

WILL  
 PAY TO  
 TO  
 P CARD  
 C/O SHS HANNUAL INTERESTS  
 PO BOX 1878  
 CHICAGO, IL 60684-1878

#032774 ⑆0992901683⑆ 100110000⑆

#32774 \$84.00

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32776

ACTIVITY ACCOUNT  
 #100110000

PAY Four Hundred Dollars and Zero Cents

WILL  
 PAY TO  
 TO  
 P CARD  
 C/O SHS HANNUAL INTERESTS  
 PO BOX 1878  
 CHICAGO, IL 60684-1878

#032776 ⑆0992901683⑆ 100110000⑆

#32776 \$400.00

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32778

ACTIVITY ACCOUNT  
 #100110000

PAY Thirty-Two Dollars and Ninety-Nine Cents

WILL  
 PAY TO  
 TO  
 P CARD  
 C/O SHS HANNUAL INTERESTS  
 PO BOX 1878  
 CHICAGO, IL 60684-1878

#032778 ⑆0992901683⑆ 100110000⑆

#32778 \$33.98

BIGFORK SCHOOL DISTRICT  
 BUREAU OF FINANCIAL SERVICES  
 1001 N. STATE ST.  
 BIGFORK, IL 62412

32779

ACTIVITY ACCOUNT  
 #100110000

PAY Fifty-Five Dollars and Forty Cents

WILL  
 PAY TO  
 TO  
 P CARD  
 C/O SHS HANNUAL INTERESTS  
 PO BOX 1878  
 CHICAGO, IL 60684-1878

#032779 ⑆0992901683⑆ 100110000⑆

#32779 \$51.40

Called 7/11/18. Josh said it should be fixed by the end of the week - he will be in touch.  
 AJ

07/11/18  
10:18:28

BIGFORK SCHOOLS  
Cleared Checks for 06/01/18 to 06/29/18

| Check #/<br>Account | Vendor #/Name/Description       | Date     | Check<br>Amount | Account<br>Amount | Period<br>Cleared | Requisition # |
|---------------------|---------------------------------|----------|-----------------|-------------------|-------------------|---------------|
| 32725               | 801 SELLYE SWAN HIGH SCHOOL     | 04/23/18 | 75.00           |                   | 6/18              |               |
| 32742               | 1182 ROMAN SCHOOL DISTRICT 30   | 05/09/18 | 221.05          |                   | 6/18              |               |
| 32747               | 1043 LESLIE STODGHILL           | 05/25/18 | 122.23          |                   | 6/18              |               |
| 32748               | 1136 P CARD                     | 05/25/18 | 29.95           |                   | 6/18              |               |
| 32749               | 1136 P CARD                     | 05/25/18 | 781.20          |                   | 6/18              |               |
| 32750               | 1235 JARED LYNCH                | 05/25/18 | 757.19          |                   | 6/18              |               |
| 32752               | 1238 JILL MORLEY                | 05/25/18 | 43.98           |                   | 6/18              |               |
| 32754               | 16 HARVEST FOODS                | 06/04/18 | 14.95           |                   | 6/18              |               |
| 32755               | 233 VISA                        | 06/04/18 | 13.98           |                   | 6/18              |               |
| 32756               | 290 SUCCESSFUL SIGNS AND AWARDS | 06/04/18 | 30.00           |                   | 6/18              |               |
| 32757               | 530 WHITE, RHONDA               | 06/04/18 | 25.78           |                   | 6/18              |               |
| 32759               | 1241 ZOE REICHNER               | 06/04/18 | 213.01          |                   | 6/18              |               |
| 32760               | 10 DAILY INTER LAKE             | 06/13/18 | 528.17          |                   | 6/18              |               |
| 32761               | 16 HARVEST FOODS                | 06/13/18 | 82.47           |                   | 6/18              |               |
| 32762               | 24 UNIVERSAL ATHLETICS          | 06/13/18 | 614.18          |                   | 6/18              |               |
| 32763               | 24 UNIVERSAL ATHLETICS          | 06/13/18 | 96.00           |                   | 6/18              |               |
| 32764               | 131 FLATHEAD WOODWIND & BRASS   | 06/13/18 | 54.50           |                   | 6/18              |               |
| 32765               | 201 UPS STORE                   | 06/13/18 | 2700.00         |                   | 6/18              |               |
| 32766               | 240 LOEFFLER, SUE               | 06/13/18 | 57.94           |                   | 6/18              |               |
| 32767               | 508 BIGFORK BOOSTER CLUB        | 06/13/18 | 300.00          |                   | 6/18              |               |
| 32768               | 655 JORNIC CHEMILLE             | 06/13/18 | 101.50          |                   | 6/18              |               |
| 32769               | 655 JORNIC CHEMILLE             | 06/13/18 | 36.00           |                   | 6/18              |               |
| 32770               | 933 LAURA JOHNSON               | 06/13/18 | 17.97           |                   | 6/18              |               |
| 32772               | 1136 P CARD                     | 06/13/18 | 54.49           |                   | 6/18              |               |
| 32774               | 1136 P CARD                     | 06/13/18 | 84.00           |                   | 6/18              |               |
| 32775               | 1136 P CARD                     | 06/13/18 | 400.00          |                   | 6/18              |               |
| 32776               | 1136 P CARD                     | 06/13/18 | 33.98           |                   | 6/18              |               |
| 32779               | 1136 P CARD                     | 06/15/18 | 51.40           |                   | 6/18              |               |

28 Checks for 7540.92

Del Manicke

June 29, 2018

355 Grand Dr

Bigfork MT 59911

Bigfork School District,

This is to inform the district that Del Manicke will be terminating (retiring) his employment with Bigfork School District 38, effective July 31, 2018.

Sincerely,

A handwritten signature in black ink that reads "Del R. Manicke". The signature is written in a cursive style with a large, sweeping initial "D" and a long horizontal line extending from the top of the "D" across the top of the signature.

Del R. Manicke

## **Lacey Porrovecchio**

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**From:** Brenda Clarke  
**Sent:** Wednesday, July 18, 2018 5:04 PM  
**To:** Matt Jensen; Lacey Porrovecchio  
**Subject:** FW: Board Rec

**From:** Brenda Clarke <bclarke@bigfork.k12.mt.us>  
**Date:** Monday, June 4, 2018 at 1:11 PM  
**To:** Matt Jensen <mattj@bigfork.k12.mt.us>, Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>  
**Subject:** Board Rec

Matt,  
Please add this to the next Board agenda:

**Board of Trustees:**

I am pleased to recommend Jessica Johnson as a long-term substitute for Amy Sweet while she is on maternity leave. Jessica was a middle school and high school math teacher here with us at Bigfork Schools. She has a Bachelor of Arts in Math Education from Whitworth College in Spokane, WA. Jessica has also been a coach in Bigfork since 2005 coaching girls basketball, track, and cross-country. She will be a wonderful addition to our team.  
Brenda Clarke

## **Lacey Porrovecchio**

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**From:** Brenda Clarke  
**Sent:** Wednesday, June 27, 2018 1:58 PM  
**To:** Matt Jensen; Lacey Porrovecchio  
**Subject:** Board Rec

Matt,  
Please add this to the next Board agenda:

Board of Trustees,  
I would like to recommend Bronson Ericksen, MS Social Studies teacher, and Michelle Kaney, 5<sup>th</sup> grade teacher, as Powerschool mentors for Bigfork Elementary and Middle Schools. They both have technology experience and Bronson has worked with Powerschool previously. They are eager to learn more about it and share with the teachers.  
Thank you,  
Brenda Clarke

## **Lacey Porrovecchio**

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**From:** Matt Porrovecchio  
**Sent:** Tuesday, July 17, 2018 4:25 PM  
**To:** Matt Jensen  
**Cc:** Lacey Porrovecchio; Brenda Clarke; Alison Wallen  
**Subject:** Coaching Recommendations - Fall 2018

Board of Trustees:

I would like to recommend for hiring the following coaches for the 2018/19 fall activities season:

### HS Football

**Head Coach-** Todd Emslie  
**Asst. Coach-** John Little  
**Asst. Coach-** Jim Epperly  
**Asst. Coach-** Pat Munson

Mr. Patrick Munson has been a successful and well revered high school teacher at both Fort Benton and Deer Lodge for a total of 13 years before joining our staff as high school PE/Health teacher. In addition to teaching, he has spent more than 10 years as a head football coach. During this time Patrick has lead his teams to 7 playoff appearances and 2 conference championships. I believe Patrick will be a great addition to our team.

**Asst. Coach-** Saia Misa

### MS Football

**Head Coach-** Eric Thorness

Mr. Eric Thorness is the father of a number of BFSD student who have all participated in extracurricular activities. He owns and operates a local business - Stonecraft, and has spent the past 4 years coaching Bigfork youth football. I believe Eric will be an outstanding addition to our coaching team.

**Assistant Coach-** Derek Ford

**Volunteer-** Jared Johnson

Mr. Jared Johnson is the father of 2 BFSD students. He has spent the past 4 years coaching Bigfork youth football. Jared's wife, Deborah, is a member of the Bigfork PTA. I believe Jared will make a great addition to our coaching team.

**Volunteer-** Ryan Nolan

In addition to coaching the last 4 years of Bigfork youth football, Mr. Ryan Nolan has a long history of positively impacting/mentoring students at Bigfork School. Ryan first began his work with Bigfork as the Young Life Coordinator and last school year he completed a portion of his School Psychologist practicum for the University of Montana at Bigfork Elementary. Ryan has a passion for working with young adults and athletics and believe he will be a great addition to our team.

### Cross Country

**Head Coach-** Beau Wielkoszewski

**Asst. Coach-** Kaci Monroe

Mrs. Kaci Monroe is a Bigfork graduate who ran both cross country and track. She competed at Division 1 level in both sports and is an elite runner in the Spartan race series. Kaci works at Riverbend physical therapy which is frequented by many students. Kaci has extensive experience working with kids, athletes, adults and competitive runners. I believe she will make an amazing

contribution to the team as a coach; she has assisted on the periphery with injured BFHS athletes for many years.

**Volunteer-** Teresa Nelson

Mrs. Teresa Nelson has been a para-professional aide for Thompson Falls School district for over 13 years. She is moving to Kalispell to go to school at FVCC as a Physical Therapy Assistant. Teresa has worked with Thompson Falls Cross Country and track for the past 6 years as a volunteer and then as an assistant coach. She comes highly recommended from both Thompson Falls, their students, as well as from Holly Hedley, a BFSD parent. She is a certified Personal Trainer and has been teaching adult education cardio weight training classes for 6 years now.

HS Volleyball

**Head Coach-** Schuyler Tudor  
**Asst. Coach-** Ariel Stallknecht  
**Asst. Coach-** Josh Feller

MS Volleyball

**8th Grade Coach-** Kelsey Schwenk  
**7th Grade Coach-** Rick Baird

HS Boys Soccer

**Head Coach-** Joe Feise  
**Asst. Coach-** Brian Truckey

HS Girls Soccer

**Head Coach-** Thaddeus Crouch

Mr. Thaddeus Crouch, a graduate of Embry-Riddle Aeronautical University and is recently retired from the United States Army, having spent more than 17 years serving our country, and logging 1800 hours of flight time. His positions have centered around aviation, having successfully served as a Maintenance Test Pilot, Pilot in Command, Aircraft Maintainer, and Maintenance Team Leader. Throughout his career he has maintained a passion and connection to soccer, having coached middle school soccer and supporting/coaching his daughter from the ages of U10-U13. His daughter went on to play D1 soccer for the University of Arizona. I believe Thaddeus will make a great addition to our coaching staff.

**Asst. Coach-** Stacy Crouch

Mrs. Stacy Crouch has coached 4 years of youth soccer and has played soccer for 10 years. In addition to her own playing and coaching experience, she has supported her daughter as a successful player having went on to play D1 soccer at the Univeristy of Arizona. Stacy will make a great addition to our coaching staff.

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**Head Fall Coach-** Heather Epperly  
**Asst. Fall Coach-** Emily Feller

Sincerely,  
Matt Porrovecchio