

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on March 14, 2018, at 5:00 pm in the high school library.

Trustees present: Paul Sandry, Patricia Landon, Paul Sullivan Jr., Dana Whitney, Jessica Martinz, Zack Anderson and Christina Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principal Brenda Clarke, Assistant Principal Matt Porrovecchio, staff members and community members.

Pledge of Allegiance.

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Landon, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Landon, seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary and high school trustees. Trustee Sandry thanked David Creamer for his years of service.

- Approval of Regular Board Meeting Minutes for February 7, 2018
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for January, 2018
- Approval of High School Surplus Property Resolution – English Department Books
- Approval of GIS Program Donation from NW GIS User Group Inc. - \$2,400
- Approval of MTSBA Membership for 2018-19
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Administrative Personnel Resignation
 - a. David Creamer, Activities Coordinator, June 2018
 2. Certified Personnel Recommended for Non-renewal of Non-Tenured Staff
 - a. Tyson Roe, HS Counselor
 3. Classified Personnel Recommended for Hire
 - a. Kylee Whitman, 1 Hour Per Day Food Service Student Intern
 4. Substitute Personnel Recommended for Hire
 - a. Pam Beyer, K-8 Substitute
 - b. Tim Stowman, K-12 Substitute
 - c. Anna Danz, Nurse Substitute
 5. Extra-Curricular Personnel Recommended for 2017-18
 - a. Paul Wallin, Assistant Tennis Coach
 - b. Josh Feller, Middle School Track Coach
 - c. Jill Morley, Middle School Track Coach
 - d. Stormy Taylor, Middle School Track Coach
 6. Extra-Curricular Volunteers Recommended for 2017-18
 - a. Beau Wielkoszewski, Track
 - b. Cole Jones, Track

REPORTS & PRESENTATIONS

Principal Internship Experience – Michelle Kaney talked to the trustees about her Masters program, her mentors, helping implement standards and working with Mrs. Clarke on teacher evaluations and orientation.

Vertical Math HPT – Josh Feller, Patrick Johnston, Amy Sweet, Cole Jones and Jodi Carter presented to the board. Their HPT goals include identifying standards students need to learn. They created a year-long plan for teaching all the standards. They are working with lower grades as well.

2018-19 Preliminary Budget Report – Lacey Porrovecchio talked through the following budgeted funds.

			3/14/2018
2018-19 ELEMENTARY SCHOOL PRELIMINARY BUDGET			
BUDGETS THAT ARE FINALIZED			
	FY 2017-18 BUDGET	FY 2018-19 BUDGET	Difference
GENERAL FUND	\$ 3,841,077.65	\$ 3,862,201.88	\$ 21,124.23
<i>Funding: State & Local</i>			
DEBT SERVICE	\$ 471,425.00	\$ 472,960.00	\$ 1,535.00
<i>Funding: Local</i>			
STILL WORKING ON THESE BUDGETS			
TRANSPORTATION	\$ 408,606.00	\$ 420,864.00	\$ 12,258.00
<i>Funding: State, County & Local</i>			
<i>Increase due to salary increases and contractor increases</i>			
RETIREMENT	\$ 507,420.00	\$ 522,642.00	\$ 15,222.00
<i>Funding: County Wide Levy</i>			
BUS DEPRECIATION	\$ 126,570.92	\$ 126,570.92	\$ -
<i>Funding: Local</i>			
TECHNOLOGY (est)	\$ 13,301.72	\$ 13,382.40	\$ 80.68
<i>Funding: None, state tech payment eliminated</i>			
<i>Budget will be the year end balance</i>			
FLEX (est)	\$ 44,291.57	\$ 24,994.15	\$ (19,297.42)
<i>Funding: None, state block grant eliminated</i>			
<i>Budget will be the year end balance</i>			
TUITION	\$ 204,246.24	\$ 120,000.00	\$ (84,246.24)
<i>Funding: Local</i>			
<i>Intermountain, tuition invoices & SB 191</i>			
BUILDING RESERVE	\$ 68,653.38	\$ 77,359.36	\$ 8,705.98
<i>Funding: Local</i>			
<i>SB 307 \$75,300</i>			
BUDGET TOTALS	\$ 5,685,592.48	\$ 5,640,974.71	\$ (44,617.77)

			3/14/2018
2018-19 HIGH SCHOOL PRELIMINARY BUDGET			
BUDGETS THAT ARE FINALIZED			
	FY 2017-18 BUDGET	FY 2018-19 PRELIMINARY	Difference
GENERAL FUND	\$ 2,485,328.84	\$ 2,585,380.27	\$ 100,051.43
<i>Funding: State & Local</i>			
DEBT SERVICE	\$ 1,042,250.00	\$ 1,015,100.00	\$ (27,150.00)
<i>Funding: Local</i>			
STILL WORKING ON THESE BUDGETS			
TRANSPORTATION	\$ 362,655.00	\$ 373,535.00	\$ 10,880.00
<i>Funding: State, County & Local</i>			
<i>Increase due to salary increase and contractor increases</i>			
RETIREMENT	\$ 360,622.00	\$ 371,441.00	\$ 10,819.00
<i>Funding: County Wide Levy</i>			
BUS DEPRECIATION	\$ 211,722.09	\$ 211,722.09	\$ -
<i>Funding: Local</i>			
TECHNOLOGY (est)	\$ 7,654.90	\$ 7,694.28	\$ 39.38
<i>Funding: None, state tech payment eliminated</i>			
<i>Budget will be the year end balance</i>			
FLEX (est)	\$ 56,006.26	\$ 27,197.35	\$ (28,808.91)
<i>Funding: None, state block grant eliminated</i>			
<i>Budget will be the year end balance</i>			
TUITION	\$ 56,037.94	\$ 50,000.00	\$ (6,037.94)
<i>Funding: Local</i>			
<i>SB 191 Levy</i>			
BUILDING RESERVE	\$ 44,646.77	\$ 50,396.77	\$ 5,750.00
<i>Funding: Local</i>			
<i>SB 307 \$45,800</i>			
BUDGET TOTALS	\$ 4,626,923.80	\$ 4,692,466.76	\$ 65,542.96

NEW BUSINESS

- A. High School Out of State Choir Trip – Mr. Jensen told the trustees Sky Thoreson would like to take 25 students and 2 chaperones to Spokane. They hope to attend a clinic at Whitworth University, attend a symphony in Spokane and tour the Gonzaga music department in the end of April. The music department has been fundraising and student may pay a small amount themselves.

A motion to approve the high school out of state choir trip was made by Trustee Landon, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

- B. Cave Club Out of State Field Trip – Hans Bodenhamer asked the trustees to approve a field trip to map Spirit Mountain Cave in Cody, WY. Four students and 2 chaperones will take the school van. The trip will be funded by cave club money.

A motion to approve the cave club out of state field trip was made by Trustee Landon, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- C. School Security Measures – Community member Jim Eddington talked to the trustees about recent school shootings. He requested the trustees get bids for bullet proof doors and glass at main entrances. Discussion followed. Mr. Jensen let him know the district is looking into safety measures.
- D. Bigfork Elementary School Resolution of Intent to Impose an Increase in Levies – Lacey Porrovecchio told the trustees the estimated change in revenue for the elementary transportation, bus depreciation, tuition and building reserve funds is decreasing by \$63,282. This is an estimate at this time. The resolution will go in the paper and on the school website once approved.

A motion to approve the Bigfork Elementary School Resolution of Intent to Impose an Increase in Levies was made by Trustee Anderson, seconded by Trustee Whitney and approved by unanimous vote of the elementary trustees.

- E. Bigfork High School Resolution of Intent to Impose an Increase in Levies – Lacey Porrovecchio told the trustees the estimated change in revenue for the high school transportation, bus depreciation, tuition and building reserve funds is going up \$10,593. The resolution will go in the paper and on the school website once approved.

A motion to approve the Bigfork High School Resolution of Intent to Impose an Increase in Levies was made by Trustee Landon, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- F. Fiscal Year 18 Audit Contract – Lacey Porrovecchio asked the trustees to approve the FY 18 audit contract with Denning, Downey & Associates. Their quote was the same as FY 17.

A motion to approve the FY 18 Audit Contract with Denning, Downey & Associates was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

Mr. Jensen talked to the trustees about the upcoming tech levy. Because some permissive levies are going down, the overall tax impact will decrease or stay level even if the levy passes.

- G. 2018-19 School Calendar – Mr. Jensen presented a 180 day calendar with a start day after Labor Day. The grade level closest to the minimum required hours is over the minimum by 6 days. Discussion followed.

A motion to approve the 2018-19 school calendar was made by Trustee Landon, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Activities Committee – Activities Coordinator David Creamer talked about middle school girls basketball wrapping up and middle school track starting in a couple weeks. High school spring sports started this week. Mr. Creamer talked about the boys basketball team winning the state championship and coach Tudor and his relationship with

the boys. He praised the girls basketball team for their showing at state and Randi Tunnel and the pep band, Heather Epperly and Emily Feller and the cheer team and the student section. He also thanked the board and administration for their support of him in his position.

PRINCIPALS REPORTS

Brenda Clarke reported this is state assessment time in her building. Michelle Kaney thanked the trustees for supporting the science fair. She had 90 student participate and took 14 to the county fair. Mrs. Clarke also reported on the upcoming middle school dance, middle school advisory and student council.

Matt Porrovecchio gave an update on the Intermountain Program. It is going well and the team is looking for ways to make it even better.

SUPERINTENDENT REPORT

Mr. Jensen told the trustees he is working with area superintendents on health insurance costs. They met with the CEO of KRMC this week. He reported 20-30 students participated in the student walk-out. The high school is working on expanding concurrent enrollment opportunities.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o April 18, 2018
- o May 16, 2018
- o June 20, 2018

A motion to adjourn was made by Trustee Sullivan, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:30 pm

District Clerk

Chairperson