

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on February 7, 2018, at 5:01 pm in the high school library.

Trustees present: Paul Sandry, Patricia Landon, Paul Sullivan Jr., Dana Whitney, Jessica Martinz, Zack Anderson and Christina Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principal Brenda Clarke, Activities Coordinator David Creamer, staff members and community members.

Pledge of Allegiance.

Comments on non-agenda items: Trustee Whitney made an announcement concerning the science fair on February 15<sup>th</sup> and the need for science fair judges.

A motion to approve the agenda with the addendum was made by Trustee Landon, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Landon, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for January 10, 2017
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for December, 2017
- Approval of Booster Club Donation - \$5,000 for Scorer's Table & Gym Chairs in the High School
- Approval of Booster Club Donation - \$17,200 from 2017 Golf Classic Event to Unfunded Sports
- Approval of Bus Route 19 to Evergreen
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
  1. Classified Personnel Resignation
    - a. Sue Loeffler, June 2018
  2. Substitute Personnel Recommended for Hire
    - a. Abigail Woods, Food Service Department
    - b. Krystal Dusenberry, K-12 & Transportation Substitute
  3. Extra-Curricular Personnel Recommended for 2017-18
    - a. Leslie Stodghill, Winter Special Olympics Coach
    - b. Leslie Stodghill, Summer Special Olympics Coach
    - c. Hannah Gorby, Prom Advisor
    - d. Michelle Kaney, Science Fair Advisor
    - e. Brett Damaskos, Head Golf Coach
    - f. Schuyler Tudor, Assistant Golf Coach
    - g. Mike Bonner, Head Tennis Coach
    - h. Sue Loeffler, Head Track Coach
    - i. Clayton Woll, Assistant Track Coach
    - j. Jim Epperly, Assistant Track Coach
    - k. Dave Creamer, Assistant Track Coach
  4. Extra-Curricular Volunteers Recommended for 2017-18
    - a. Paul Sullivan, Jr., Tennis
    - b. Wayne Loeffler, Track
    - c. Jessica Johnson, Track

Trustee Sandry told the trustees 2 spring coaches are not on this agenda. They will be on the March agenda. One is Paul Wallin, assistant tennis coach, and Beau Wielkoszewski, volunteer track coach.

The trustees also recognized Sue Loeffler's service to the district. She has been here 44 years. Something will be planned before the end of the year to celebrate her retirement.

### **REPORTS & PRESENTATIONS**

Internship Experience Report – Mark Hansen & Tabatha Venezio talked to the trustees about their Masters program and interning with K-8 Principal Brenda Clarke and High School Principal Alan Robbins. They shared the Mentorship manual they created. They participated in interviews, looked at school wide fieldtrips, did walk-throughs

and observations and created a K-8 vision statement.

7<sup>th</sup>-12<sup>th</sup> Grade Social Studies HPT Team- Stormy Taylor, Bronson Erickson and Cynthia Wilondek talked to the trustees about their team goals, which include working on common language, common rubrics and ACT Aspire support. Each of the teachers has introduced DBQs- Document Based Questions, in their classrooms. DBQs are used on the ACT and in college.

Mr. Jensen noted Mrs. Wilondek was selected as the Gold Star recipient.

District Technology Update – Beau Wielkoszewski reported on changes he has made to district technology, including network security, and the age of district hardware. Eighty percent of staff computers and 75% of student computers are older than 2011. Elementary stationary classroom computers are no longer supported by Apple updates. In his assessment, \$1 million required each decade to maintain and update critical technology for education. Board discussion followed.

### **NEW BUSINESS**

- A. Bigfork Elementary Levy & Trustee Election Resolution – Trustee Sandry told the board the Finance Committee's recommendation is to run tech levies. Options are no levy, at the cost of cuts, maybe personnel cuts, a tech levy, or a maintenance and operations levy. The tech levy is a voted levy. Ballots would be mailed in April, results May 8. Mr. Jensen told the board the district currently spends about \$250,000 per year on hardware and software. A tech levy in the elementary for \$150,000 would cost a tax payer with a \$200K taxable value approximately \$14.13 per year. A tech levy in the high school for \$100,000 would cost approximately \$7.43 per \$200K taxable value. A tech levy has a 10 year duration and if passed, the funds would need to be budgeted wisely. Trustee Anderson had concerns about the 10 year duration, the need for maintenance and operation levies and teacher salary increases. Board discussion followed.

A motion to approve the Bigfork Elementary Levy & Trustee Election Resolution was made by Trustee Sullivan, seconded by Trustee Whitney. The motion passed with affirmative votes from Trustees Relyea, Sandry, Sullivan and Whitney. Trustee Anderson opposed.

- B. Bigfork High School Levy & Trustee Election Resolution – Lacey Porrovecchio

A motion to approve the Bigfork High School Levy & Trustee Election Resolution was made by Trustee Sullivan, seconded by Trustee Landon. The motion passed with affirmative votes from Trustees Martinz, Relyea, Whitney, Sandry, Sullivan and Landon. Trustee Anderson opposed.

- C. 2017-18 High School General Fund Budget Adjustment – Lacey Porrovecchio told the trustees we applied for Anticipated Enrollment Increase for the FY18 high school budget because we knew the enrollment was going to significantly increase. This resulted in \$40,641.83 more in the high school budget. After the October count, the ANB came in 1 ANB lower than anticipated. We will receive \$3,285.29 less from the state this year.
- D. FY17 Audit Report – Trustee Sandry briefed the board members on the FY17 audit. The overall audit was good. Jon Mahrt, the auditor from Denning, Downey & Associates was complimentary of our reserves and debt to liabilities. There are 2 findings, high school student activity receipting and controls in the auto shop. Both areas of concern are being addressed by the district.

Break: 6:51

Resume: 6:56

- E. Appeal of Superintendents Decision Relative to Student Extra-Curricular Academic Eligibility – Executive session called pursuant to MCA 2-3-203(3). The Board Chairman determined "the demand of individual privacy clearly exceeds the merit of public disclosure."

Executive Session: 6:56

At 7:06 a motion to extend the meeting for 45 minutes was made by Trustee Martinz, seconded by Trustee Whitney and approved by unanimous vote of the elementary and high school trustees.

Open Session: 7:51

A motion to deny the appeal of Superintendents decision relative to student extra-curricular academic eligibility was made by Trustee Sullivan, seconded by Trustee Relyea. The motion passed with affirmative votes from Trustees Landon, Martinz, Sandry, Anderson, Sullivan and Relyea. Trustee Whitney opposed.

**SUPERINTENDENT EVALUATION**

Closed session began at: 7:58

Closed session ended at: 8:23

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

A motion to adjourn was made by Trustee Whitney, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 8:23 pm

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District Clerk

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Chairperson

02/08/18  
10:40:27

BIGFORK SCHOOLS  
Reconciliation Report for 01/01/18 to 01/31/18

Page: 1 of 1  
Report ID: S100R

Statement of Activity Closing Balance	163676.28
Plus Outstanding Checks	5606.11
Minus Outstanding Deposits	0.00
	-----
Balance	169282.39

Minus Receipts in Transit 500.00

Statement Balance 168782.39

✓ HP 2/8/18

Debits

Checks Cleared	10800.41
Misc Charges	0.00

Total Debits 10800.41

Credits


Deposits Cleared	6944.76
Misc Earnings	0.00

Total Credits 6944.76

FIRST INTERSTATE BANK  
PO BOX 308  
BIGFORK, MT 59911  
TELEPHONE:855-342-3400

030 00065 01  
ACCOUNT: XXXXXXXXXXXX2409  
DOCUMENTS: 58  
PAGE: 1  
01/31/2018

03031 2849688 1OZ ATM 367.679.1.8

 BIGFORK SCHOOL DISTRICT  
PO BOX 188  
BIGFORK MT 59911



30  
4  
54

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To contact your local branch call 406-837-1600

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BUS CHKG CORP/PTNR ACCOUNT XXXXXXXXXXXX2409

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			12/29/17	172,638.04
CHECK(S)	59.99		01/04/18	172,578.05
CHECK(S)	40.32		01/05/18	172,537.73
DEPOSIT		1,762.00	01/08/18	174,299.73
CHECK(S)	143.27		01/08/18	174,156.46
CHECK(S)	593.38		01/09/18	173,563.08
CHECK(S)	317.28		01/10/18	173,245.80
DEPOSIT		2,892.76	01/12/18	176,138.56
CHECK(S)	262.00		01/12/18	175,876.56
CHECK(S)	95.58		01/16/18	175,780.98
CHECK(S)	491.19		01/17/18	175,289.79
DEPOSIT		1,449.00	01/19/18	176,738.79
CHECK(S)	845.15		01/19/18	175,893.64
CHECK(S)	2,312.64		01/22/18	173,581.00
CHECK(S)	395.00		01/23/18	173,186.00
CHECK(S)	30.00		01/24/18	173,156.00
CHECK(S)	2,356.28		01/25/18	170,799.72
DEPOSIT		841.00	01/26/18	171,640.72
CHECK(S)	1,260.00		01/26/18	170,380.72
CHECK(S)	1,375.07		01/29/18	169,005.65
CHECK(S)	95.94		01/30/18	168,909.71
CHECK(S)	127.32		01/31/18	168,782.39
BALANCE THIS STATEMENT .....			01/31/18	168,782.39

TOTAL CREDITS (4) 6,944.76  
TOTAL DEBITS (54) 10,800.41

\* \* \* C O N T I N U E D \* \* \*



FIRST INTERSTATE BANK  
PO BOX 308  
BIGFORK, MT 59911

030 00065 01  
ACCOUNT: XXXXXXXXXXXX2409  
DOCUMENTS: 58

PAGE: 2  
01/31/2018

TELEPHONE: 855-342-3400

BIGFORK SCHOOL DISTRICT



YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
01/09 3592* 60.00	01/10 32568 64.32	01/22 32588 1,140.00
01/17 32377* 72.00	01/10 32569 64.32	01/19 32589 50.00
01/17 32394* 72.00	01/16 32570 59.58	01/22 32590 1,020.00
01/08 32442* 83.69	01/22 32571 40.32	01/19 32591 79.15
01/23 32487* 83.58	01/16 32572 36.00	01/24 32592* 30.00
01/09 32504 82.00	01/22 32573 36.00	01/23 32595* 20.00
01/12 32505* 262.00	01/09 32574 59.58	01/25 32597 185.00
01/23 32518 59.58	01/22 32575 40.32	01/30 32598 59.94
01/05 32519* 40.32	01/22 32576 36.00	01/31 32599 40.32
01/29 32533* 40.32	01/09 32577 36.00	01/23 32600 83.94
01/04 32559 59.99	01/09 32578 83.58	01/23 32601* 64.32
01/08 32560 59.58	01/09 32579 64.32	01/25 32605 2,171.28
01/17 32561 40.32	01/10 32580 64.32	01/26 32606* 1,260.00
01/17 32562* 36.00	01/09 32581* 60.00	01/31 32608 51.00
01/23 32564 83.58	01/10 32583* 60.00	01/29 32609* 1,244.75
01/09 32565 64.32	01/17 32585 60.00	01/30 32613 36.00
01/10 32566 64.32	01/17 32586 210.87	01/31 32614 36.00
01/09 32567 83.58	01/19 32587 716.00	01/29 32615 90.00

(\*) INDICATES A GAP IN CHECK NUMBER SEQUENCE



**First Interstate Bank** CHECKING DEPOSIT

DATE 1/8/18 change 1.00

100142409

Bigfork School District

CHECKS ON TOTAL FROM OTHER DEPOSIT 172.00

DEPOSIT \$ 1762.00

15300169624

\$1,762.00 01/08/2018

**First Interstate Bank** CHECKING DEPOSIT

DATE 1/12/18 change 2.76

100142409

Bigfork School District

CHECKS ON TOTAL FROM OTHER DEPOSIT 719.00

DEPOSIT \$ 2892.76

15300169624

\$2,892.76 01/12/2018

**First Interstate Bank** CHECKING DEPOSIT

DATE 1/19/18 change 6.00

100142409

Bigfork School District

CHECKS ON TOTAL FROM OTHER DEPOSIT 373.00

DEPOSIT \$ 1449.00

15300169624

\$1,449.00 01/19/2018

**First Interstate Bank** CHECKING DEPOSIT

DATE 1/26/18 change 6.00

100142409

Bigfork School District

CHECKS ON TOTAL FROM OTHER DEPOSIT 841.00

DEPOSIT \$ 841.00

15300169624

\$841.00 01/26/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/09/18 CHECK NO. 3592

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

3592 \$60.00 01/09/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/17/18 CHECK NO. 32377

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32377 \$72.00 01/17/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/17/18 CHECK NO. 32394

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32394 \$72.00 01/17/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/08/18 CHECK NO. 32442

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32442 \$83.69 01/08/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/23/18 CHECK NO. 32487

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32487 \$83.58 01/23/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/09/18 CHECK NO. 32504

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32504 \$82.00 01/09/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/12/18 CHECK NO. 32505

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32505 \$262.00 01/12/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/23/18 CHECK NO. 32518

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32518 \$59.58 01/23/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/05/18 CHECK NO. 32519

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32519 \$40.32 01/05/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/29/18 CHECK NO. 32533

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32533 \$40.32 01/29/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/04/18 CHECK NO. 32559

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32559 \$59.99 01/04/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/08/18 CHECK NO. 32560

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32560 \$59.58 01/08/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/17/18 CHECK NO. 32561

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32561 \$40.32 01/17/2018

**BIGFORK SCHOOL DISTRICT** PAYROLL ACTIVITY ACCOUNT

DATE 01/17/18 CHECK NO. 32562

PAY Steve Wallace and Steve Gools

WILL PAY TO ORDER, NAME TRUST COMPANY

TO PAID TO ORDER

15300169624

32562 \$36.00 01/17/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32564

DATE: 01/23/18 CHECK NO.

PAY Eighty-Three Dollars and Fifty-Eight Cents

WILL PERRY, JOHN  
PAY TO 1013 HIGH BRIDGE TRAIL  
HALLSPELLE, MT 59703

ACTIVITY ACCOUNT  
NO. 100142409

PO32564\* 0092901683C 100142409\*

32564 \$83.58 01/23/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32565

DATE: 01/09/18 CHECK NO.

PAY Twenty-Four Dollars and Thirty-Two Cents

WILL DALLWOOD, BERNIE  
PAY TO

ACTIVITY ACCOUNT  
NO. 100142409

PO32565\* 0092901683C 100142409\*

32565 \$64.32 01/09/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32566

DATE: 01/10/18 CHECK NO.

PAY Sixty-Four Dollars and Thirty-Two Cents

WILL DALLWOOD, BERNIE  
PAY TO 47 FIDELITY COURT  
HALLSPELLE, MT 59701-0009

ACTIVITY ACCOUNT  
NO. 100142409

PO32566\* 0092901683C 100142409\*

32566 \$64.32 01/10/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32567

DATE: 01/09/18 CHECK NO.

PAY Eighty-Three Dollars and Fifty-Eight Cents

WILL PERRY, JOHN  
PAY TO 1013 HIGH BRIDGE TRAIL  
HALLSPELLE, MT 59703-0000

ACTIVITY ACCOUNT  
NO. 100142409

PO32567\* 0092901683C 100142409\*

32567 \$83.58 01/09/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32568

DATE: 01/10/18 CHECK NO.

PAY Twenty-Four Dollars and Thirty-Two Cents

WILL DALLWOOD, BERNIE  
PAY TO 151 JIMWOOD LANE  
HALLSPELLE, MT 59701-0000

ACTIVITY ACCOUNT  
NO. 100142409

PO32568\* 0092901683C 100142409\*

32568 \$64.32 01/10/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32569

DATE: 01/10/18 CHECK NO.

PAY Sixty-Four Dollars and Thirty-Two Cents

WILL DALLWOOD, BERNIE  
PAY TO 3000 8TH AVE  
HALLSPELLE, MT 59701

ACTIVITY ACCOUNT  
NO. 100142409

PO32569\* 0092901683C 100142409\*

32569 \$64.32 01/10/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32570

DATE: 01/16/18 CHECK NO.

PAY Fifty-Nine Dollars and Fifty-Eight Cents

WILL LUDWIG, ARNOLD  
PAY TO

ACTIVITY ACCOUNT  
NO. 100142409

PO32570\* 0092901683C 100142409\*

32570 \$59.58 01/16/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32571

DATE: 01/22/18 CHECK NO.

PAY Twenty Dollars and Thirty-Two Cents

WILL PERDUE, CARL  
PAY TO 187 ROCKY HARBOR LOOP  
HALLSPELLE, MT 59701

ACTIVITY ACCOUNT  
NO. 100142409

PO32571\* 0092901683C 100142409\*

32571 \$40.32 01/22/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32572

DATE: 01/16/18 CHECK NO.

PAY Fifty-Two Dollars and Zero Cents

WILL LUDWIG, ARNOLD  
PAY TO

ACTIVITY ACCOUNT  
NO. 100142409

PO32572\* 0092901683C 100142409\*

32572 \$36.00 01/16/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32573

DATE: 01/22/18 CHECK NO.

PAY Thirty-Six Dollars and Zero Cents

WILL PERDUE, CARL  
PAY TO 187 ROCKY HARBOR LOOP  
HALLSPELLE, MT 59701

ACTIVITY ACCOUNT  
NO. 100142409

PO32573\* 0092901683C 100142409\*

32573 \$36.00 01/22/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32574

DATE: 01/09/18 CHECK NO.

PAY Fifty-Nine Dollars and Fifty-Eight Cents

WILL PERDUE, CARL  
PAY TO 187 ROCKY HARBOR LOOP  
HALLSPELLE, MT 59701

ACTIVITY ACCOUNT  
NO. 100142409

PO32574\* 0092901683C 100142409\*

32574 \$59.58 01/09/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32575

DATE: 01/22/18 CHECK NO.

PAY Forty Dollars and Thirty-Two Cents

WILL CUTLER, JUNE  
PAY TO 24 W. KORTENHOF LANE  
HALLSPELLE, MT 59701-0000

ACTIVITY ACCOUNT  
NO. 100142409

PO32575\* 0092901683C 100142409\*

32575 \$40.32 01/22/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32576

DATE: 01/22/18 CHECK NO.

PAY Thirty-Six Dollars and Zero Cents

WILL CUTLER, JUNE  
PAY TO 24 W. KORTENHOF LANE  
HALLSPELLE, MT 59701-0000

ACTIVITY ACCOUNT  
NO. 100142409

PO32576\* 0092901683C 100142409\*

32576 \$36.00 01/22/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32577

DATE: 01/09/18 CHECK NO.

PAY Thirty-Six Dollars and Zero Cents

WILL PERDUE, CARL  
PAY TO 187 ROCKY HARBOR LOOP  
HALLSPELLE, MT 59701

ACTIVITY ACCOUNT  
NO. 100142409

PO32577\* 0092901683C 100142409\*

32577 \$36.00 01/09/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32578

DATE: 01/09/18 CHECK NO.

PAY Eighty-Three Dollars and Fifty-Eight Cents

WILL PERRY, JOHN  
PAY TO 1013 HIGH BRIDGE TRAIL  
HALLSPELLE, MT 59703

ACTIVITY ACCOUNT  
NO. 100142409

PO32578\* 0092901683C 100142409\*

32578 \$83.58 01/09/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32579

DATE: 01/09/18 CHECK NO.

PAY Sixty-Four Dollars and Thirty-Two Cents

WILL DALLWOOD, BERNIE  
PAY TO 47 FIDELITY COURT  
HALLSPELLE, MT 59701-0000

ACTIVITY ACCOUNT  
NO. 100142409

PO32579\* 0092901683C 100142409\*

32579 \$64.32 01/09/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32580

DATE: 01/10/18 CHECK NO.

PAY Twenty-Four Dollars and Thirty-Two Cents

WILL DALLWOOD, BERNIE  
PAY TO 151 JIMWOOD LANE  
HALLSPELLE, MT 59701-0000

ACTIVITY ACCOUNT  
NO. 100142409

PO32580\* 0092901683C 100142409\*

32580 \$64.32 01/10/2018

BIGFORK SCHOOL DISTRICT  
BIGFORK SCHOOL DISTRICT  
BIGFORK, MT 59711

32581

DATE: 01/09/18 CHECK NO.

PAY Sixty Dollars and Zero Cents

WILL DALLWOOD, BERNIE  
PAY TO 47 FIDELITY COURT  
HALLSPELLE, MT 59701

ACTIVITY ACCOUNT  
NO. 100142409

PO32581\* 0092901683C 100142409\*

32581 \$60.00 01/09/2018



BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32583

DATE: 01/10/18 CHECK NO. 01010

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$60.00

PAY: Thirty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032583# CD092401683# 100142409#

32583 \$60.00 01/10/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32585

DATE: 01/17/18 CHECK NO. 01017

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$60.00

PAY: Thirty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032585# CD092401683# 100142409#

32585 \$60.00 01/17/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32586

DATE: 01/17/18 CHECK NO. 01018

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$210.87

PAY: Two Hundred Ten Dollars and Eighty-Seven Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032586# CD092401683# 100142409#

32586 \$210.87 01/17/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32587

DATE: 01/19/18 CHECK NO. 01019

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$716.00

PAY: Seven Hundred Sixteen Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032587# CD092401683# 100142409#

32587 \$716.00 01/19/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32588

DATE: 01/22/18 CHECK NO. 01022

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$1,140.00

PAY: One Thousand One Hundred Forty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032588# CD092401683# 100142409#

32588 \$1,140.00 01/22/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32589

DATE: 01/19/18 CHECK NO. 01020

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$50.00

PAY: Fifty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032589# CD092401683# 100142409#

32589 \$50.00 01/19/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32590

DATE: 01/22/18 CHECK NO. 01023

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$1,020.00

PAY: Thousand Twenty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032590# CD092401683# 100142409#

32590 \$1,020.00 01/22/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32591

DATE: 01/19/18 CHECK NO. 01024

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$79.15

PAY: Seventy-Nine Dollars and Fifteen Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032591# CD092401683# 100142409#

32591 \$79.15 01/19/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32592

DATE: 01/24/18 CHECK NO. 01025

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$30.00

PAY: Thirty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032592# CD092401683# 100142409#

32592 \$30.00 01/24/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32595

DATE: 01/23/18 CHECK NO. 01026

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$20.00

PAY: Twenty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032595# CD092401683# 100142409#

32595 \$20.00 01/23/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32597

DATE: 01/25/18 CHECK NO. 01027

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$185.00

PAY: One Hundred Eighty-Five Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032597# CD092401683# 100142409#

32597 \$185.00 01/25/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32598

DATE: 01/30/18 CHECK NO. 01028

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$59.94

PAY: Fifty-Nine Dollars and Ninety-Four Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032598# CD092401683# 100142409#

32598 \$59.94 01/30/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32599

DATE: 01/31/18 CHECK NO. 01029

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$40.32

PAY: Forty Dollars and Twenty-Two Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032599# CD092401683# 100142409#

32599 \$40.32 01/31/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32600

DATE: 01/23/18 CHECK NO. 01030

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$83.94

PAY: Eighty-Three Dollars and Ninety-Four Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032600# CD092401683# 100142409#

32600 \$83.94 01/23/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32601

DATE: 01/23/18 CHECK NO. 01031

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$64.32

PAY: Sixty-Four Dollars and Thirty-Two Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032601# CD092401683# 100142409#

32601 \$64.32 01/23/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32605

DATE: 01/25/18 CHECK NO. 01032

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$2,171.28

PAY: Two Thousand One Hundred Seventy-One Dollars and Twenty-Eight Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032605# CD092401683# 100142409#

32605 \$2,171.28 01/25/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32606

DATE: 01/26/18 CHECK NO. 01033

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$1,260.00

PAY: One Thousand Two Hundred Sixty Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032606# CD092401683# 100142409#

32606 \$1,260.00 01/26/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACTIVITY ACCOUNT  
BIGFORK, MT 59716

32608

DATE: 01/31/18 CHECK NO. 01034

ACTIVITY ACCOUNT  
PAY TO THE ORDER OF \$51.00

PAY: Fifty-One Dollars and Zero Cents

WILL: BIGFORK, MT  
PAY TO: 150 JEFFERSON AVE  
KALISPELL, MT 59901-0000

#032608# CD092401683# 100142409#

32608 \$51.00 01/31/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACCOUNTS  
BIGFORK, MT 59701

32609

DATE 01/29/18 CHECK NO.

ACTIVITY ACCOUNT  
NO. 100142409

PAY One Thousand Two Hundred Forty-Four Dollars and  
Twenty-Five Cents

WILL  
PAY  
TO

ASB ENTERPRISES, LLC  
610 RICHMOND PARK DR.  
KEESVILLE, MT 59002

012609 00424015890 100142409

32609 \$1,244.75 01/29/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACCOUNTS  
BIGFORK, MT 59701

32613

DATE 01/30/18 CHECK NO.

ACTIVITY ACCOUNT  
NO. 100142409

PAY Thirty-Six Dollars and Seven Cents

WILL  
PAY  
TO

WILSON, ADRI  
117 GARDENVIEW DRIVE  
KALISPELL, MT 59901

0132613 00424015890 100142409

32613 \$36.00 01/30/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACCOUNTS  
BIGFORK, MT 59701

32614

DATE 01/31/18 CHECK NO.

ACTIVITY ACCOUNT  
NO. 100142409

PAY Thirty-Six Dollars and Seven Cents

WILL  
PAY  
TO

WILSON, ADRI  
117 GARDENVIEW DRIVE  
KALISPELL, MT 59901

0132614 00424015890 100142409

32614 \$36.00 01/31/2018

BIGFORK SCHOOL DISTRICT  
STUDENT ACCOUNTS  
BIGFORK, MT 59701

32615

DATE 01/29/18 CHECK NO.

ACTIVITY ACCOUNT  
NO. 100142409

PAY Ninety Dollars and Zero Cents

WILL  
PAY  
TO

WILSON, ADRI  
117 GARDENVIEW DRIVE  
KALISPELL, MT 59901

0132615 00424015890 100142409

32615 \$90.00 01/29/2018

**SURPLUS PROPERTY RESOLUTION**  
**March 14, 2018**

**SURPLUS PROPERTY DISPOSAL**

**Bigfork High School District No. 38**  
**Flathead and Lake Counties**  
**Bigfork, Montana 59911**

**WHEREAS, the trustees of Bigfork High School District No. 38 declared surplus property at a business meeting on March 14, 2018;**

**WHEREAS, the surplus property includes various English Department books. More information available by contacting Shannon Varner at 406-837-7400.**

**WHEREAS, the books are no longer needed by our District;**

**WHEREAS, the District would like to donate the books;**

**THEREFORE, BE IT RESOLVED, the English Department books will be given away or disposed of on Monday, April 2, 2018. Approved by the Board of Trustees of Bigfork High School District No. 38, Flathead and Lake Counties, on March 14, 2018 at a regular meeting held in the Bigfork High School Library.**

**ATTEST:**

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Clerk**

# English

Books the English Department are willing to part with or should be made obsolete

<b>Book Title and number of books</b>
Adventure in English Literature - 29
Adventures in Appreciation- 54
And Justice for All - 3
Anna Karenina-7
British and Western Literature-a thematical approach (text book) - 50
Black African Voices - 18
Braided Lives - 63
Bless Me Ultima -29
Crime and Punishment - 24
Dune - 25
Double Helix-15
Ethan Frome - 80
Free at Last - 1
From Spain and the Americas- 18
From there to here - 3
The Fountainhead - 25
Go Tell it on the Mountain - 28
Great Expectations - 2
I know why the Caged Bird Sings- 27
Italian Literature in Translation - 17
Jurassic Park - 12
Literature of the Eastern World-11
Literature Sound and Structure - 18
Lesson Before Dying - 13
My Antonia -44
Nervous Conditions- 18
The Range of Literature - Nonfiction- 20
One Day in The Life of Ivan Denisovich- 14
Ordinary People - 49
Out of the Silent Planet -17
Other Voices Other Vistas - 14
Real Writing- 20
Russian and European Literature-13
The Death of Ivan Llyich-21
The Heart is a Lonley Hunter-26
The Old Man and the Sea-5 (damaged)
The overcoat and other short stories-13
Travels with Charley - 15
The Queen of Spades and Other Short Stories-16
The Scarlet Letter-13 (damaged)
The United States in Literature (text book)-
To be a Hero-4
The Best of Friends - 3
Translation from french-18
Tuetonic literature-17
Turn of the Screw-6

<b>Uncle Tom's Cabin-25</b>
<b>Voices of the Holocaust-1</b>
<b>Wide Open Spaces-3</b>
<b>Winter in the Blood-9</b>
<b>Women and Fiction-27</b>
<b>Write for College-21</b>
<b>Writes inc-24</b>
<b>Various Thesauruses -55</b>

2



**MONTANA SCHOOL BOARDS ASSOCIATION**  
**863 GREAT NORTHERN BLVD**  
**STE 301**  
**HELENA, MT 59601**

Voice: 406-442-2180  
Fax:

**BIGFORK SCHOOL DISTRICT**  
**P O BOX 188**  
**BIGFORK, MT 59911**

Invoice Number: 33620  
Invoice Date: 1/29/18

**Amount**

2018 - 2019 MTSBA DUES (due 7/1/2018)  
2018 - 2019 MTSBA TRUSTEE INSURANCE

6,518.00  
11.90



All Items Received  
OK TO PAY

x \_\_\_\_\_  
X01. 100.2300.810

Please contact Karla Smerker at 442-2180 should you have any questions.

Check No:	Total Invoice Amount	6,529.90
	Payment Received	
	<b>TOTAL</b>	<b>6,529.90</b>

Customer ID: BIGFORK SD

## **Lacey Porrovecchio**

---

**From:** Matt Jensen  
**Sent:** Wednesday, March 07, 2018 2:31 PM  
**To:** Lacey Porrovecchio  
**Subject:** FW: Resignation

Please see below

On 3/7/18, 2:28 PM, "David Creamer" <dcreamer@bigfork.k12.mt.us> wrote:

Mr. Jensen,

Please accept my resignation from the position of Activities Coordinator, effective at the end of my contract on June 30, 2018.

This is not a decision I take lightly or make easily. I passionately love Bigfork, Bigfork Schools, and all the people I have had the pleasure of working with over the past four years. I will continue to be Bigfork School's biggest fan and hope to stay involved as a coach and volunteer long into the future. For various personal reasons, I feel it is necessary to move on.

I want to thank you, the rest of the administration, the faculty and staff, all my coaches, and the young people of Bigfork for trusting me with the great teams and clubs of the Bigfork School District.

Gratefully,

David Creamer

Roger Vanlandingham, Food Service Director  
Bigfork School District #38  
600 Commerce St  
Bigfork, Mt 59911

February 7, 2018

Mr. Matt Jensen, Superintendent  
Bigfork School District #38  
600 Commerce St  
Bigfork, Mt 59911

Dear Mr. Jensen,

I would like to recommend Kylee Whitman to work in the Food Service department as a student intern. I have known Kylee for two months. She has a great attitude and I believe she will be an asset to this department.

Additionally, she does have some previous experience in food service.

Sincerely,



Roger Vanlandingham



## **Lacey Porrovecchio**

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**From:** Matt Porrovecchio  
**Sent:** Wednesday, March 07, 2018 7:29 AM  
**To:** Matt Jensen  
**Cc:** Alison Wallen; Lacey Porrovecchio  
**Subject:** Substitute Recommendation - Stowman

Dear Mr. Jensen,

I would like to recommend **Tim Stowman** to serve as a substitute teacher for Bigfork Schools. Tim has a passion for working with young adults that is evident when you talk with him. He has extensive experience in education, having taught 24 years in Saint Paul Minnesota. During his time in education he has been a social studies teacher, vocational/work experience teacher, with the majority of his time spent teaching wood shop. I am confident Tim will be an excellent addition to any classroom he works in.

Matt Porrovecchio

## **Lacey Porrovecchio**

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**From:** Matt Porrovecchio  
**Sent:** Wednesday, March 07, 2018 7:44 PM  
**To:** Matt Jensen  
**Cc:** Alison Wallen; Lacey Porrovecchio  
**Subject:** Substitute Recommendation - Beyer

Dear Mr. Jensen,

I would like to recommend **Pamela W. Beyer** to serve as a substitute teacher for Bigfork Schools. While Pamela has limited experience as a classroom teacher, she has more than 20 years experience teaching exercise courses to adults. In our conversation a lot of preparation and skills she had developed working with adults translate very well in working with students. Pamela will be a great addition to our substitute pool.

Matt Porrovecchio

## **Lacey Porrovecchio**

---

**From:** Lacey Porrovecchio  
**Sent:** Tuesday, March 06, 2018 12:58 PM  
**To:** Lacey Porrovecchio  
**Subject:** FW: MS Track

**From:** David Creamer  
**Sent:** Tuesday, March 06, 2018 12:32 PM  
**To:** Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>  
**Subject:** Re: MS Track

Please consider Paul Wallin for the position of Assistant Tennis Coach at Bigfork High School. Paul is a retired Bigfork educator who was the longtime tennis coach at BHS. Paul has won a total of 19 state championships in Tennis as a coach, and owns the state record for consecutive state championships with 12. He has stayed involved in Tennis as an adult coach, teaching private and group lessons. If approved, he will be a tremendous asset to our program and our District.

## **Lacey Porrovecchio**

---

**From:** Lacey Porrovecchio  
**Sent:** Wednesday, March 07, 2018 2:18 PM  
**To:** Lacey Porrovecchio  
**Subject:** FW: Coach recs

-----Original Message-----

**From:** David Creamer  
**Sent:** Wednesday, March 07, 2018 1:10 PM  
**To:** Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>  
**Subject:** Coach recs

Jill Morley

Middle School Track

Please consider Jill Morley for one of the Middle School track coach positions. Jill is a teacher at Bigfork Elementary school and has been involved in Middle School track for several years now. She comes from a family of great distance runners and her expertise is an excellent asset to our overall track program.

Josh Feller

Middle School Track

Please consider Josh Feller for one of the Middle School track coach positions. Josh is a Math teacher at BHS and has been coaching Middle School track for five years. He specializes in the throwing events and provides a much-needed male influence on the program.

Stormy Taylor

Middle School Track

Please consider Stormy Taylor for one of the Middle School track coach positions. Stormy is a Social Studies teacher at BHS and has coached Middle School track for many years. She acts as the head coach of the program, dealing with entry fees, athlete entries, and various other administrative tasks.

Cole Jones

High School/Middle School Track volunteer Please consider Cole Jones to be a volunteer coach involved with both the Middle School and High School track programs. Mr. Jones is a math teacher at BHS and was a track coach last season in Rosebud, MT. Our numbers in track are very high between the Middle School and High School, so the extra body for supervision will be extremely helpful, as will his experience as a coach.

DC

**Beau Wielkoszewski**

**Assistant Coach (volunteer)**

**Please consider Beau Wielkoszewski for the position of assistant volunteer track coach at BHS. Beau is the IT manager at Bigfork Schools and has worked closely with the distance runners in Cross Country and Track for a year now. He is an ultra-marathoner, which means he runs 100-mile races, so he can teach the kids plenty about the rigors of training for distance races.**

## **Lacey Porrovecchio**

---

**From:** Matt Jensen  
**Sent:** Thursday, March 08, 2018 8:21 AM  
**To:** Lacey Porrovecchio  
**Subject:** FW: Sub nurse recommendation

**From:** Jennifer Knopik <jknopik@bigfork.k12.mt.us>  
**Date:** Tuesday, February 27, 2018 at 11:39 AM  
**To:** Matt Jensen <mattj@bigfork.k12.mt.us>  
**Subject:** Sub nurse recommendation

I would like to recommend Anna Danz to the school board for the position of substitute school nurse. Anna will be a great addition to our team and has an exceptional skill set and background. Anna holds a master's degree in nursing and is a certified women's health nurse practitioner. In her position as substitute school nurse she will be functioning and practicing under her current Montana RN license. She is current with her certification in both ACLS and BLS. She is warm and friendly and will be a great addition to our team of professionals here at Bigfork School!

Thanks so much!!

Jennifer Knopik RN  
Bigfork School Nurse

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