

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on December 13, 2017, at 5:00 pm in the high school library.

Trustees present: Paul Sandry, Patricia Landon, Paul Sullivan Jr., Dana Whitney, Jessica Martinz and Christina Relyea

Trustees Absent: Zack Anderson

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Alan Robbins and Brenda Clarke, Assistant Principal Matt Porrovecchio, staff members and community members.

Pledge of Allegiance.

There were no comments on non-agenda items.

A motion to approve the agenda with the removal of consent agenda items F 6 b and c was made by Trustee Sullivan, seconded by Trustee Landon, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda as amended was made by Trustee Sullivan, seconded by Trustee Landon, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for November 8 & 16, 2017
- Approval of Board Workshop Minutes for November 30, 2017
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for October, 2017
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Classified Personnel Resignation
 - a. Valerie Jordan, Paraprofessional
 - b. Jeff Franklin, Custodian
 2. Classified Personnel Recommended for Hire
 - a. Hanna Gorby, Paraprofessional
 - b. Sarah Olson, Paraprofessional
 3. Substitute Personnel Recommended for Hire
 - a. Carter Ollervidez, K-12 Substitute Teacher
 - b. Kathy Mouch, K-12 Substitute Teacher
 4. Extra-Curricular Personnel Recommended for 2017-18
 - a. Cole Jones, Winter Event Coordinator
 - b. Zoe Gaiser, Assistant Speech Coach
 - c. Shannon Appleby, Assistant Speech Coach
 - d. Monica Sundem, 7th Grade Girls Basketball Coach
 - e. Kim Coleman, 8th Grade Girls Basketball Coach
 5. Student Teacher Recommended for 2017-18
 - a. Caleb Keller, High School English
 6. Extra-Curricular Volunteers Recommended for 2017-18
 - a. Troy Gunlock, 5th Grade Girls Basketball
- Approval of New Transportation Routes
 1. Route 20 – Afternoon Intermountain Route
 2. Route 15 – Linderman Route

REPORTS & PRESENTATIONS

Elementary K-5 Data Report- Principal Brenda Clarke, Assistant Principal Matt Porrovecchio and teachers Karly Wisher, Bridget Martel, Kelsey Schwenk, Jill Morley, Jana Barrett, Tabatha Venezio and Michelle Kaney talked to the trustees about the assessment tools they utilize by grade level.

BUSINESS ITEMS

- A. Out of State Field Trip Request – Steve Melkioty and 2 students asked the board to approve a field trip to Phoenix, Arizona in February. Six students will go. The itinerary includes a visit to UTI and MMI.

A motion to approve the out of state field trip request was made by Trustee Sullivan, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- B. Field Trip Fundraiser – Steve Melkioty asked the trustees to approve the auto shop detailing autos to raise funds for the Arizona field trip. They will charge \$75 to \$175 per vehicle.

A motion to approve the field trip fundraiser was made by Trustee Sullivan, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- C. Food Service Vehicle Purchase – Matt Jensen told the trustees Vic Kautzman and Federal Protection donated 2 autos to the school last summer. One of the vehicles was already sold by the auto shop. The 2nd vehicle is a 2000 Ford Ranger with a topper. Mr. Jensen would like to purchase it for \$3500 for the food service department.

A motion to purchase the 2000 Ford Ranger for \$3500 was made by Trustee Sullivan, seconded by Trustee Landon, and approved by unanimous vote of the elementary and high school trustees.

- D. Policy/Procedure 4330 Use of School Facilities – Matt Jensen talked through the revisions he would like to make to procedure 4330. Revisions included cleaning up the language, adding insurance language, updating fees and removing the fee for FVCC to use the facilities.
- E. Bus Approach Change – Matt Jensen briefly talked through the reasons he and Rob Tracy believe the downhill approach is the safest for kids. Highway patrolman Adorni, Dave Prunty from the county roads department and Blu Santee from HUB Insurance all agreed the downhill approach has the most controllable variables. Rob Tracy echoed the same sentiments.

Community member Shelli Redeisel talked to the trustees about her opposition to the change and her desire to have Pam Capagli back as a bus driver. Community member Wendy Miller handed out a petition of people against the change.

Board discussion followed.

A motion to approve the bus approach change as recommended by administration was made by Trustee Sullivan, seconded by Trustee Landon, and approved by unanimous vote of the elementary and high school trustees.

A motion to extend the meeting for 20 minutes was made by Trustee Sullivan, seconded by Trustee Landon, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Finance Committee- Lacey Porrovecchio talked to the trustees about the upcoming trustee election. Trustee Landon's term is up for Swan River Elementary District and Trustee Relyea's term is up for Bigfork Elementary and High School District. Declaration of Intent forms are due back to the district office March 29, 2018. She also asked the trustees if they would like the district office to post bios on the trustee candidates or let the newspaper do it. The trustees agreed it is better to have the newspaper print a bio.

Mrs. Porrovecchio also talked to the trustees about the budget cuts resulting from the legislative special session. For fiscal year 2017-18 we will receive less state money in the transportation funds but won't know how much until June, 2018. There will be additional cuts to 2018-19 budgets which will be discussed at a later time.

The finance committee will meet in January to start looking at 2018-19 budgets and consider running a general fund levy.

Transportation Committee- Trustee Martinz reported Rob Tracy and Mike Tharp received a grant for \$24,700 to purchase a new bus. They will begin looking for a new bus.

Activities Committee- Dave Creamer told the trustees there are 152 kids on the rosters for winter sports and activities.

PRINCIPALS REPORTS

Alan Robbins- Mr. Robbins talked to the trustees about the high school building project. The project surpassed his expectations. Kids are enjoying the spaces- coming early and staying later. He is working with Beau on technology.

SUPERINTENDENT REPORT

Mr. Jensen explained the current construction schedule. Over the next year we will spend the remaining funds. The entire project is ahead of schedule. Mr. Jensen publically recognized Mr. Robbins for his work on the construction project. He also let the trustees know the food service department had an OPI audit. They were very impressed with our program.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o January 10, 2018
- o February 14, 2018
- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

A motion to adjourn was made by Trustee Sullivan, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 7:18 pm

District Clerk

Chairperson