

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 8, 2017, at 5:06 pm in the high school library.

Trustees present: Paul Sandry, Patricia Landon, Paul Sullivan Jr., Dana Whitney, Jessica Martinz, Zack Anderson and Christina Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Assistant Principal Matt Porrovecchio, staff members and community members.

Pledge of Allegiance.

Comments on non-agenda items:

Jeff Hider asked the board to consider a different layout for board meetings and talked to them about the Superintendent's Annual Report. Based on the report he is unable to tell if the district is doing well or not.

A motion to approve the agenda was made by Trustee Sullivan, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Sullivan, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for October 11, 2017
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for September, 2017
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Substitute Personnel Recommended for Hire
 - a. Libby Michaud, K-12 Substitute Teacher
 2. Extra-Curricular Volunteers Recommended for 2017-18
 - a. Matt Farrier, High School Wrestling

REPORTS & PRESENTATIONS

Bus Approach – Shelli Riedesel and Wendy Miller asked Mr. Jensen questions on the new bus approach. They handed out a letter from bus driver Pam Capagli and a bar graph they made based on their observations of traffic after school. They would like the bus approach to be the U-turn on Grand and would like for Pam Capagli to be put back on the bus route. Treasure State owns the bus contract and Pam Capagli is their employee.

The trustees decided they will vote on the bus approach change at the next board meeting.

NEW BUSINESS

- A. Addition of 8th Grade Boys Basketball Coach Due to Numbers – Dave Creamer told the trustees there are currently 17 boys playing 8th grade basketball. He asked them to approve an additional coach for supervision and safety.

A motion to approve the additional 8th grade coach due to numbers was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary trustees.

- B. Approval of Mark Hansen, 8th Grade Basketball Coach – Dave Creamer recommended Mark Hansen, 4th grade teacher, as the additional 8th grade coach.

A motion to approve Mark Hansen as 8th Grade Basketball Coach was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary trustees.

- C. TULIP Insurance Policy – Lacey Porrovecchio asked if the trustees wanted to approve a policy for facility users and groups that don't have their own liability insurance policy as required by board procedure 4330P. The initial cost is \$2000 per year. With the completion of the high school project we hope to encourage more groups to use the facilities.

A motion to approve the TULIP Insurance Policy was made by Trustee Anderson, seconded by Trustee Relyea,

and approved by unanimous vote of the elementary and high school trustees.

- D. Purchase of Vehicle for Food Service Department – Matt Jensen explained the need for something to transport the food from the kitchen in the elementary to the high school. He looked into options and sent an RFP to local dealerships for a small van. Board discussion followed.

The trustees asked for more information on the options and will vote on the purchase at a later meeting.

- E. Approval of Additional Custodial Position, Up to 8 Hours per Day – Matt Jensen told the trustees an additional part time custodian was budgeted for this year due to the additional square feet at the high school. We also have a custodian working a modified schedule right now. At this time, we would hire someone 5 hours per day but could increase to 8 hours per day.

A motion to approve the additional custodial position up to 8 hours per day was made by Trustee Martinz, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary and high school trustees.

- F. Approval of 1 Hour per Day Student Intern for Food Service – Matt Jensen asked the trustees to approve a student intern to work in food service for 1 hour per day during lunch time. The student intern will be paid through payroll.

A motion to approve the 1 hour per day student intern for food service was made by Trustee Anderson, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Activities Committee- Dave Creamer gave an update on fall athletics.

Transportation Committee- Rob Tracy informed the trustees the newest bus in the fleet was involved in an accident. It was the other drivers fault and no students were on board.

SUPERINTENDENT REPORT

Mr. Jensen reported on Governor Bullock’s visit to our school, breakfast after the bell, a campus wide traffic review and a new dual enrollment course for the high school next year. He gave them a technology security update and the high school construction open house will be December 5 at 5 pm. He went over ideas for any remaining building project funds.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o December 13, 2017
- o January 10, 2018
- o February 14, 2018
- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

A motion to adjourn was made by Trustee Sullivan, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 7:01 pm

District Clerk

Chairperson