

Bigfork School District #38

STUDENTS

3530P
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Student Fund Raising Activities

Guidelines for student fund raising activities are as follows:

1. Student participation must be voluntary.
2. The fund raising activity must be such that it is not likely to create a poor public relations image.
3. Fund raising activity efforts must not interfere with the educational program.
4. Fund raising activities conducted by associated student bodies or subgroups thereof must conform to the district student body accounting requirements. Expenditures of all student body funds must be approved by the school organization that raises the money.
5. Fund raising activities conducted by outside groups (including parent groups) may involve the official student body organizations and may utilize district materials, supplies, facilities and staff (see 7b). If student body organization involvement occurs, any moneys become student body moneys and are subject to student body accounting requirements.
6. All fundraisers must be approved by the school principal. Fund raising activities whose goal is to raise in excess of \$1,000.00 must be submitted by the principal to the Superintendent for approval. Fund raising activities whose goal is to raise in excess of \$1500.00 must be approved by the Board of Trustees. Application for approval must include:
 - a. the sponsoring group;
 - b. the proposed activity;
 - c. the manner in which the money is to be collected; and
 - d. the purpose.
7. Principals shall provide a monthly report to the Superintendent of all fund raising activities. Reports shall include a description of the activity, the sponsor, and the sponsoring organization.
8. Any outside group other than an official school-parent group must have the building principal's approval before conducting fund raising activities within a school or schools. Such outside organizations or persons seeking to raise funds from or through students or at school sponsored activities:

- a. must have the building principal's permission one week in advance.
- b. may use school materials, supplies, facilities, or staff if school costs are completely reimbursed.
- c. may display a sign announcing a fund raising activity.

Policy History:

Promulgation Date: November 5, 1996

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