

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on March 13, 2024, at 5:00 pm in the high school library.

Trustees in attendance: Paul Sandry, Carol Field, Deb Johnson, Dan Elwell, Julie Kreiman and Zack Anderson

Trustees absent: Ben Woods

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Brenda Clarke and Charlie Appleby, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

Board Chair Sandry thanked Ms. Pogachar for her years in the district.

A motion to approve the consent agenda was made by Trustee Kreiman, seconded by Trustee Johnson, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for February 14 & 21, 2024
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Reports – January & February, 2024
- Consideration of District Donations
  1. Glacier Bank Donation to Tournament Meal Account, \$1500
  2. Bigfork Ladies Service Club Donations
    - a. Post Season Tournament Meal Account, \$2,000
    - b. Close Up Account, \$1,000
- Consideration of Out of District Students
- Consideration of Surplus Property Disposal Resolution – Shop Vehicles & Middle School Textbooks
- Consideration of School Year 2023-24 Bus Route 19f – Special Education Pre-K Route
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Certified Personnel Resignation for Consideration
    - a. Karen Pogachar, Middle School Teacher
    - b. Jim Benn, Middle School Teacher
    - c. Julie Inabnit, Elementary Teacher
  2. Certified Personnel Recommended for Non-Renewal of Non-Tenured Staff
    - a. Kecia House, Art Teacher
  3. Classified Personnel Resignation for Consideration
    - a. Cyndi Hanson, Elementary Paraprofessional
  4. Substitute Personnel Recommended for Consideration
    - a. Amy Dahlberg, K-12 Substitute Teacher
  5. Extra-Curricular Personnel Recommended for Consideration
    - a. Hunter Johnson, High School Head Football Coach

**REPORTS & PRESENTATIONS**

- A. 2024-25 Preliminary Budgets – Business Manager Porrovecchio presented 2024-25 preliminary budgets for the elementary and high school budgeted funds.

**NEW BUSINESS**

- A. Elementary Permissive Levies Resolution – Business Manager Porrovecchio shared MCA 20-9-

116 which requires adoption of the resolution of intent to impose levies by March 31 each year. She emphasized the change in levies is an estimate. The only significant change estimated at this time is a decrease in the permissive levy needed for the Bus Depreciation Fund since a bus was not purchased this school year.

A motion to approve the elementary permissive levies resolution was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

- B. High School Permissive Levies Resolution – Business Manager Porrovecchio went over the high school resolution, which estimates changes to the Tution Fund permissive levy due to additional students with significant needs, and changes to the Bus Depreciation permissive levy because of the activity buses.

A motion to approve the high school permissive levies resolution was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- C. High School Band Out of State Field Trip Request – Mr. Phillips went over the band trip itinerary and budget. There could be as many as 35 students and it will cost \$400 each. They will take an activity bus.

A motion to approve the high school band out of state field trip request was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- D. 2024-25 School Year Calendar – Superintendent Stack asked trustees to approve the 2024-25 calendar. He told them it's similar to this school year but has two weeks at Christmas. The calendar came from the union and the principals made minor changes. He received positive feedback regarding starting the school year with 3 school days, followed by a week with 4 school days and then 5 school days. Board discussion followed.

A motion to approve the 2024-25 school year calendar as presented was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

### **COMMITTEE REPORTS**

There were no committee reports.

### **PRINCIPALS' REPORTS**

Mr. Hansen reported to the trustees on ACT testing, the Job Fair, the Italy & Greece trip, and 2024-25 registration. He gave a shoutout to the basketball team, band, cheer, students and fans at the state tournament. He said they represented Bigfork well.

All three principals spoke about the accreditation process. They are looking at results of the Comprehensive Needs Assessment. They have to set SMART goals. Three areas of focus are Portrait of a Graduate, Community Engagement and Indian Ed for All. They have to submit the ISAP to OPI by the end of March. The ISAP will tie to the out of district enrollment policy as well.

Mr. Appleby talked about looking into purchasing new curriculum for middle school English. He also talked about the middle school band trip to Missoula, the 5<sup>th</sup> grade science fair, the winter activity day, Battle of the Books and middle school athletics. He thanked Ms. Pogachar for her years in the middle school. He thanked Mr. Benn and Ms. House as well.

Mrs. Clarke's report included information on the Fairy Tale Ball and Battle of the Books. She talked to the board about HB352. She explained the current K-1 program will end this year. HB352 allows schools to receive ANB for 4 year olds that qualify. Only 4 year olds that demonstrate they will not be on track in

reading by 3<sup>rd</sup> grade qualify for ANB. Discussion followed. Mrs. Clarke will likely not move forward with 4 year olds in 2024-25 for multiple reasons including personnel, finances, space and specials.

**SUPERINTENDENT REPORT**

Mr. Stack thanked retirees Ms. Pogachar, Mr. Benn and Mrs. Inabnit. He told the board negotiations can move forward since we have the general fund budgets. He thanked the principals for their work on the new accreditation model. He is still working on the open enrollment policy, and it will be on the April agenda. He reminded them board meetings will be recorded starting in July. Lastly, he said he submitted the Flathead Electric Cooperative grant to help fund the SRO over the next 5 years. He explained the funding comes from unclaimed capital credits. The FEC board will meet on April 2 and Mr. Appleby and Mrs. Porrovecchio will attend.

Mr. Tracy, of the Transportation Department, told trustees he took the electric bus to the Winterland Summit in Whitefish. He thanked Mr. Hansen for his work on CTE. He gave a brief report on road projects in the district.

Mrs. Clarke thanked Mrs. Inabnit for working in the district.

Board Chair Sandry will send dates for an April board workshop.

The June board meeting will be June 5.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, April 10, 2024
- o Wednesday, May 15, 2024
- o TBD

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:09 pm

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District Clerk

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Chairperson