

12/13/23

Brenda Clark  
Bigfork Elementary School  
600 Commerce ST  
Bigfork, MT, 59911

Dear Brenda Clark:

Please accept this letter as a formal notice of my resignation as an Elementary School Paraprofessional at Bigfork Elementary School.

My last working day will be January 6, 2024. It is my intention to complete all of the shifts scheduled for me during this period.

I would like to use this opportunity to thank you for the mentorship and support you have provided me while working here at Bigfork Elementary School. I wish you all the very best.

Sincerely,

Debra Barnett

A handwritten signature in black ink, appearing to read "Debra Barnett", written in a cursive style.

12/14/23

Dear Mr. Stack and Board members,

It is my privilege to recommend Michael Anderson as a K-12 substitute teacher. Mr. Anderson has experience as a substitute teacher in the Kalispell School District. He also has experience as a classroom teacher at Carroll College and FVCC. Mr. Anderson has a degree in Psych/ Bio as well as a Master's Degree in Behavioral Science. I believe Mr. Anderson's work and experience in education will make him a great addition to our substitute teaching pool.

Thank you for your consideration,

Mark Hansen



**BIGFORK PUBLIC SCHOOL DISTRICT 38**

*P.O. Box 188, 600 Commerce Street  
Bigfork, Montana 59911*

*Phone: 406.837.7400 Fax: 406.837.7407*

**VIKES**

*and*

**VALS**

*Dec 13, 2023*

*To: Bigfork Board of Trustees*

*From: Danny Walker*

*Subject: Marvin Loftis Bus Mechanic/Driver*

*I am recommending Marvin Loftis as the new bus mechanic / backup route driver. Marvin has years of experience in vehicle repair and maintenance. He also holds a CDL and is working on obtaining his school bus endorsement. I feel Marvin will be a great addition to our transportation department.*

Sincerely,

Danny Walker

## Coach Recommendation

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Wed 12/13/2023 6:35 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend Mr. Chuck Jantzen as Volunteer Assistant for the 2023-2024 high school wrestling team. Mr. Jantzen is an active member of the Bigfork wrestling community and a coach for Bigfork youth wrestling. He will make a good addition to the coaching staff.

Thank you for your consideration.

Matt Porrovecchio

Bigfork School District

Activities Director

Special Services Director

(W) 837-7420, (M) 249-3653

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