

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on July 12, 2023, at 5:00 pm in the high school library.

Trustees in attendance: Carol Field, Ben Woods, Paul Sandry, Dan Elwell, Zack Anderson & Julie Kreiman

Trustees absent: Christina Relyea

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen and Brenda Clarke, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda with the addendum was made by Trustee Elwell, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda with the removal of item H, number 1 e was made by Trustee Woods, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Board Meeting Minutes for June 6, 2023
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report for May, 2023
- Consideration of Out of District Students
- Consideration of Surplus Property Resolution – Various Items
- Consideration of Individual Transportation Contracts for SY 2023-24 – Two pre-school students to Evergreen
- Consideration of Transportation Interlocal Agreements for the Transportation of Students for School Year 2023-24
 1. Swan River School District
 2. Salmon Prairie School District
 3. Somers School District
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Certified Personnel Resignations for Consideration
 - a. Randi Tunnell, High School Band Teacher
 - b. Bailey Vukonich, Middle School English Teacher
 - c. Mandy Hiner, Elementary Special Education Teacher
 - d. Charlie Ball, High School English Teacher
 - e. Crystal Kain, One Year Assignment, Instructional Coach
 2. Certified Personnel Recommended for Consideration
 - a. Hunter Johnson, Middle School PE/Health Teacher
 - b. Rob Ford, Middle School English Teacher
 - c. Brian Phillips, 6-12 Band Teacher
 - d. Jill Reichner, High School Family & Consumer Science Teacher
 3. Classified Personnel Recommended for Consideration
 - a. Sandra Swede, Elementary Summer School Paraprofessionals
 - b. Erin Melzer, Part-time Special Education Paraprofessional

OLD BUSINESS

- A. Parent Kindergarten Enrollment Petition – Board Chair Sandry recalled to trustees a parent wanted special circumstances to enroll an underage child. The trustees were going to deny it at the June meeting, but needed to wait until July to vote.

A motion to deny the Parent Kindergarten Enrollment Petition was made by Trustee Kreiman, seconded by Trustee Woods, and approved with unanimous votes of the elementary trustees.

- B. High School Baseball Consideration – Mr. Nathan Mayer told trustees he was working on securing a field at Carlisle Johnson. He said he has the players, funds and a location to play and asked the trustees to approve adding baseball for 2023-24. Discussion followed regarding fields, parking, funding and girls wrestling. Trustee Kreiman asked that a committee or task force look at athletics/activities funding moving forward. Board Chair Sandry questioned student interest in baseball and girls wrestling and school budgets in the future.

A motion to approve high school baseball and girls wrestling for 2023-24 was made by Trustee Elwell, seconded by Trustee Kreiman, and approved with unanimous votes of the elementary and high school trustees.

NEW BUSINESS

- A. 2023-24 District Handbooks, Second Reading & Adoption – Board Chair Sandry tabled district handbooks until the August board meeting.
- B. 2023-24 Cooperative Sports/Activities Agreement with Swan River School District – Activities Director Porrovecchio told the board the agreement was the same as last year. The agreement helps Swan River staff members who coach at Bigfork School District.

A motion to approve the 2023-24 Cooperative Sports/Activities Agreement with Swan River School District was made by Trustee Anderson, seconded by Trustee Woods, and approved with unanimous votes of the elementary and high school trustees.

- C. 2023-24 School Year Transportation Routes – Superintendent Stack asked trustees to approve the 2023-24 transportation routes, which are the same as last school year.

A motion to approve the 2023-24 School Year Transportation Routes was made by Trustee Anderson, and seconded by Trustee Woods, and approved with unanimous votes of the elementary and high school trustees.

PRINCIPALS' REPORTS

Mr. Hansen spoke about summer school, drivers ed, the PLC conference and staffing changes. Trustee Elwell asked about the status of drivers ed. Mr. Hansen said there's a shortage of drivers ed teachers.

Mrs. Clarke reported on summer school and the PLC conference as well.

SUPERINTENDENT REPORT

Mr. Stack told trustees there will be an update on PLCs at the August board meeting. He talked about recent resignations and new hires. All positions are becoming harder to fill, especially special education. He gave a brief update on summer maintenance projects and transportation buses. Lastly, he talked about cell phones on campus. There has been a request to ban them. He discussed some of the pros and cons and complicating factors. A parent survey and a community meeting were discussed.

FUTURE MEETING SCHEDULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o *Possible Meeting Late July/Early August
- o Wednesday, August 16, 2023
- o Wednesday, September 13, 2023
- o Wednesday, October 11, 2023
- o Wednesday, November 8, 2023
- o Wednesday, December 13, 2023

A motion to adjourn was made by Trustee Kreiman, seconded by Trustee Anderson, and approved by

unanimous vote of the elementary and high school trustees.

Adjourned: 5:40 pm

District Clerk

Chairperson

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on August 8, 2023, at 12:02 pm in the district office.

Trustees in attendance: Carol Field, Julie Kreiman, Zack Anderson and Paul Sandry

Trustees absent: Ben Woods, Dan Elwell and Christina Relyea

Also in attendance were Superintendent Tom Stack and Business Manager Lacey Porrovecchio.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Kreiman, seconded by Trustee Field, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of District Donations
 1. Anonymous Donation for the Football Program - \$4180 Sled Pad Replacement
 2. Booster Club Donation to the Football Field Bleacher Project - \$12000
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Certified Personnel Resignation for Consideration
 - a. Bailey Butler, 5-12 Art Teacher
 2. Classified Personnel Resignation for Consideration
 - a. Lisa Campbell, Custodian
 3. Certified Personnel Recommended for Consideration
 - a. Kassidy Fisher, Elementary Special Education Teacher
 4. Classified Personnel Recommended for Consideration
 - a. Amber Mulder, Elementary Paraprofessional
 5. Extra-Curricular Personnel Recommended for Consideration
 - a. Sam Modderman, Assistant Cross Country Coach (split stipend)
 - b. Jimmy Steyee, Assistant Cross Country Coach (split stipend)
 - c. Jaron West, High School Football Assistant
 - d. Trevor Rehm, High School Football Assistant
 - e. Ed Buttrey, High School Football Assistant
 - f. Connor Coleman, High School Football Assistant
 - g. Celeste Gillespie, Girls Soccer Assistant
 - h. Josh Feller, High School Volleyball Assistant
 - i. Logan Swenson, High School Volleyball Assistant
 - j. John Hollow, Golf Assistant
 - k. Solveig Munson, High School Speech, Drama & Debate Coach
 - l. Heather Epperly, Co-Head Fall Cheer Coach
 - m. Emily Feller, Co-Head Fall Cheer Coach
 - n. Brandon Piazzola, Middle School Football Coach
 - o. Dustin Hinzman, Middle School Football Coach
 - p. Jordan DeSpain, 8th Grade Volleyball Coach
 - q. Rick Baird, 7th Grade Volleyball Coach
 - r. Robert Ford, Middle School Student Council
 - s. Brian Phillips, Middle School Band Advisor
 - t. Erik Heuchert, Middle School Choir Advisor
 - u. Karen Pogachar, Middle School Study Backs
 - v. Allie Jo Brocke, Boys Soccer Assistant

6. Extra-Curricular Volunteers Recommended for Consideration
 - a. Jessica Johnson, Cross Country
 - b. Eric Thorness, High School Football
 - c. Hunter Johnson, High School Football
 - d. Vicki Bagley, Girls Soccer
 - e. Adam Baumann, Girls Soccer
 - f. Jackie Mee, Golf
 - g. Nathan Fasbender, Golf

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, August 16, 2023
- o Wednesday, September 13, 2023
- o Wednesday, October 11, 2023
- o Wednesday, November 8, 2023
- o Wednesday, December 13, 2023

A motion to adjourn was made by Trustee Kreiman, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 12:03 pm

District Clerk

Chairperson

07/11/23
12:36:47

BIGFORK SCHOOLS
Reconciliation Report for 06/01/23 to 06/30/23

Page: 1 of 1
Report ID: S100R

| | |
|---------------------------------------|-----------|
| Statement of Activity Closing Balance | 242983.80 |
| Plus Outstanding Checks | 3846.16 |
| Minus Outstanding Deposits | 0.00 |

Balance 246829.96

Minus Receipts in Transit 600.00

Statement Balance 246229.96

Debits

| | |
|----------------|----------|
| Checks Cleared | 16658.51 |
| Misc Charges | 74.57 |

Total Debits 16733.08

Credits

| | |
|------------------|---------|
| Deposits Cleared | 9543.46 |
| Misc Earnings | 0.00 |

Total Credits 9543.46





P.O. Box 241826
Omaha, NE 68124

RETURN SERVICE REQUESTED

BIGFORK SCHOOL DISTRICT
PO BOX 188
BIGFORK MT 59911-0188



Statement Ending 06/30/2023

BIGFORK SCHOOL DISTRICT

Page 1 of 6

Account Number: XXXXXXXXXXXX

Managing Your Accounts

-  Client Contact Center 855-342-3400
-  Website firstinterstate.com

Make sure we've got the right you.

Name, address, phone, email:
has anything changed? Just let us know.

Always a good idea to check the contact information we have on file for you and update it if needed.

Update it online or in-branch.



Updated pricing for select services will take effect on your analysis statement next month. For details specific to your account, please consult your next statement. For questions or to learn more, please speak with your Treasury Solutions Officer.

Summary of Accounts



| Account Type | Account Number | Ending Balance |
|----------------------------|----------------|----------------|
| ANALYZED BUSINESS CHECKING | XXXXXXXXXX | \$246,229.96 |

✓

THIS FORM IS PROVIDED TO HELP BALANCE YOUR STATEMENT

HOW TO BALANCE YOUR ACCOUNT

ACCOUNT RECONCILEMENT PRINCIPLES ARE FAIRLY SIMPLE, IT IS NECESSARY TO FIND ITEMS IN YOUR CHECKBOOK WHICH THE BANK HAS NOT YET PROCESSED, AND THOSE ON THE BANK STATEMENT BUT NOT YET IN YOUR CHECKBOOK. TO YOUR CHECKBOOK BALANCE ADD OR SUBTRACT THE OUTSTANDING BANK STATEMENT ITEMS, AND TO THE STATEMENT BALANCE ADD OR SUBTRACT OUTSTANDING CHECKBOOK ITEMS. THE TWO TOTALS SHOULD AGREE.

- 1. SORT CHECKS AND DEPOSITS INTO NUMBER OR DATE ORDER.
2. MARK OFF (✓) EACH ITEM AGAINST YOUR CHECKBOOK. THOSE NOT MARKED WILL BE OUTSTANDING ITEMS. ALSO NOTE ANY BANK OR OTHER CHARGES, OR AUTOMATIC DEPOSITS ON THE STATEMENT, NOT IN YOUR CHECKBOOK.
3. FILL IN THE FOLLOWING FORM FOR EASY RECONCILEMENT.

Form with fields: CHECKBOOK BALANCE, ADD ANY DEPOSITS INCLUDING AUTOMATIC DEPOSITS NOT YET ENTERED IN YOUR CHECKBOOK, SUB-TOTAL, SUBTRACT SERVICE CHARGE, SUBTRACT ANY AUTOMATIC LOAN PAYMENTS OR OTHER AUTOMATIC CHARGES NOT YET ENTERED IN YOUR CHECKBOOK, ADJUSTED CHECKBOOK BALANCE.

ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

Form with fields: CHECKING BALANCE SHOWN ON THIS STATEMENT, IF SAVINGS TRANSFER ACCOUNT ADD SAVINGS BALANCE, ADD DEPOSITS OUTSTANDING NOT YET CREDITED TO YOUR ACCOUNT, SUB-TOTAL.

Table with columns: CHECK NO., AMOUNT, CHECK NO., AMOUNT. Includes rows for CHECKS OUTSTANDING WRITTEN BUT NOT YET CHARGED TO YOUR ACCOUNT, SUB TOTAL, and ADJUSTED STATEMENT BALANCE.

ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

To report a lost or stolen ATM or First Interstate Debit Card call 1-888-752-3332 between the hours of 7:30 AM - 6:00 PM Mountain Time. Before or after hours call the Lost or Stolen Service at 1-800-342-6599.

Information for Consumer Checking and Savings Account Customers:

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS
Telephone us or write us at the phone number and/or address on the front of this statement as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt.
(1) Tell us your name and account number (if any).
(2) Describe the error or the amount you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
(3) Tell us the dollar amount of the suspected error.
We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

Information for Balance Plus Overdraft Checking Customers:

BALANCE SUBJECT TO INTEREST RATE
We figure the interest charge on your account by applying the periodic rate to the "daily balance" of your account for each day in the billing cycle. To get the "daily balance" we take the beginning balance of your account each day, add any new advances and fees, and subtract unpaid interest or other finance charges and any payments or credits. This gives us the daily balance.

WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT
If you think there is an error on your statement, write to us (on a separate sheet) at the address shown on the front of this statement.
In your letter, give us the following information:
- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.
You must contact us within 60 days after the error appeared on your statement.
You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.
While we investigate whether or not there has been an error, the following are true:
- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

ANALYZED BUSINESS CHECKING-XXXXXXXXXX2409**Account Summary**

| Date | Description | Amount |
|------------|-------------------------|--------------|
| 06/01/2023 | Beginning Balance | \$253,419.58 |
| | 7 Credit(s) This Period | \$9,543.46 |
| | 20 Debit(s) This Period | \$16,733.08 |
| 06/30/2023 | Ending Balance | \$246,229.96 |

Account Activity

| Post Date | Description | Debits | Credits | Balance |
|------------|--|------------|--------------|--------------|
| 06/01/2023 | Beginning Balance | | | \$253,419.58 |
| 06/01/2023 | 953205952880 MERCHANT BNKCD DEPOSIT | | \$32.35 ✓ | \$253,451.93 |
| 06/02/2023 | DEPOSIT | | \$242.25 ✓ | \$253,694.18 |
| 06/02/2023 | Patreon Patreon ST-G2T4X3G2V2F5 | | \$1,663.03 ✓ | \$255,357.21 |
| 06/03/2023 | 953205952880 MERCHANT BNKCD DISCOUNT | \$20.24 ✓ | | \$255,336.97 |
| 06/03/2023 | 953205952880 MERCHANT BNKCD FEE | \$32.90 ✓ | | \$255,304.07 |
| 06/05/2023 | CHECK # 34811 | \$1,470.00 | | \$253,834.07 |
| 06/05/2023 | CHECK # 34823 | \$948.00 | | \$252,886.07 |
| 06/06/2023 | CHECK # 34822 | \$834.30 | | \$252,051.77 |
| 06/07/2023 | CHECK # 34821 | \$487.76 | | \$251,564.01 |
| 06/09/2023 | DEPOSIT | | \$3,900.00 ✓ | \$255,464.01 |
| 06/13/2023 | CHECK # 34824 | \$318.49 | | \$255,145.52 |
| 06/14/2023 | Service Charges May 2023 | \$21.43 ✓ | | \$255,124.09 |
| 06/15/2023 | CHECK # 34819 | \$8.62 | | \$255,115.47 |
| 06/23/2023 | DEPOSIT | | \$3,588.97 ✓ | \$258,704.44 |
| 06/26/2023 | CHECK # 34825 | \$584.75 | | \$258,119.69 |
| 06/26/2023 | CHECK # 34826 | \$13.46 | | \$258,106.23 |
| 06/26/2023 | CHECK # 34829 | \$1,663.03 | | \$256,443.20 |
| 06/26/2023 | CHECK # 34830 | \$622.09 | | \$255,821.11 |
| 06/26/2023 | CHECK # 34832 | \$239.41 | | \$255,581.70 |
| 06/26/2023 | CHECK # 34834 | \$59.81 | | \$255,521.89 |
| 06/27/2023 | CHECK # 34827 | \$28.50 | | \$255,493.39 |
| 06/27/2023 | CHECK # 34835 | \$214.50 | | \$255,278.89 |
| 06/28/2023 | CHECK # 34831 | \$1,749.79 | | \$253,529.10 |
| 06/29/2023 | CHECK # 34828 | \$420.00 | | \$253,109.10 |
| 06/30/2023 | DEPOSIT | | \$31.00 ✓ | \$253,140.10 |
| 06/30/2023 | Premier Inc EDI PYMNTS 202306280000062 | | \$85.86 ✓ | \$253,225.96 |
| 06/30/2023 | CHECK # 34833 | \$6,996.00 | | \$246,229.96 |
| 06/30/2023 | Ending Balance | | | \$246,229.96 |

Checks Cleared

| Check Nbr | Date | Amount | Check Nbr | Date | Amount | Check Nbr | Date | Amount |
|-----------|------------|------------|-----------|------------|------------|-----------|------------|------------|
| 34811 | 06/05/2023 | \$1,470.00 | 34825 | 06/26/2023 | \$584.75 | 34831 | 06/28/2023 | \$1,749.79 |
| 34819* | 06/15/2023 | \$8.62 | 34826 | 06/26/2023 | \$13.46 | 34832 | 06/26/2023 | \$239.41 |
| 34821* | 06/07/2023 | \$487.76 | 34827 | 06/27/2023 | \$28.50 | 34833 | 06/30/2023 | \$6,996.00 |
| 34822 | 06/06/2023 | \$834.30 | 34828 | 06/29/2023 | \$420.00 | 34834 | 06/26/2023 | \$59.81 |
| 34823 | 06/05/2023 | \$948.00 | 34829 | 06/26/2023 | \$1,663.03 | 34835 | 06/27/2023 | \$214.50 |
| 34824 | 06/13/2023 | \$318.49 | 34830 | 06/26/2023 | \$622.09 | | | |

* Indicates skipped check number

ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409 (continued)

Daily Balances

| <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|-------------|---------------|
| 06/01/2023 | \$253,451.93 | 06/09/2023 | \$255,464.01 | 06/27/2023 | \$255,278.89 |
| 06/02/2023 | \$255,357.21 | 06/13/2023 | \$255,145.52 | 06/28/2023 | \$253,529.10 |
| 06/03/2023 | \$255,304.07 | 06/14/2023 | \$255,124.09 | 06/29/2023 | \$253,109.10 |
| 06/05/2023 | \$252,886.07 | 06/15/2023 | \$255,115.47 | 06/30/2023 | \$246,229.96 |
| 06/06/2023 | \$252,051.77 | 06/23/2023 | \$258,704.44 | | |
| 06/07/2023 | \$251,564.01 | 06/26/2023 | \$255,521.89 | | |

Overdraft and Returned Item Fees

| | Total for this period | Total year-to-date |
|---------------------------------|------------------------------|---------------------------|
| Total Overdraft Fees | \$0.00 | \$0.00 |
| Total Returned Item Fees | \$0.00 | \$0.00 |

08/10/23
09:54:34

BIGFORK SCHOOLS
Reconciliation Report for 07/01/23 to 07/31/23

Page: 1 of 1
Report ID: S100R

| | |
|---------------------------------------|----------------|
| Statement of Activity Closing Balance | 240353.11 |
| Plus Outstanding Checks | 1457.74 |
| Minus Outstanding Deposits | 0.00 |
| | ----- |
| Balance | 241810.85 |
| | |
| Minus Receipts in Transit | 600.00 |
| | ----- |
| Statement Balance | 241210.85 |
| | ✓ LP |
| | |
| Debits | |
| Checks Cleared | 8277.75 |
| Misc Charges | 51.96 |
| | ----- |
| Total Debits | 8329.71 |
| | |
| Credits | |
| Deposits Cleared | 3310.00 |
| Misc Earnings | 0.60 |
| | ----- |
| Total Credits | 3310.60 |



P.O. Box 241826
Omaha, NE 68124

RETURN SERVICE REQUESTED

BIGFORK SCHOOL DISTRICT
PO BOX 188
BIGFORK MT 59911-0188



Statement Ending 07/31/2023

BIGFORK SCHOOL DISTRICT

Page 1 of 6

Account Number: XXXXXXXXXXXX

Managing Your Accounts

-  Client Contact Center 855-342-3400
-  Website firstinterstate.com

Make sure we've got the right you.

Name, address, phone, email:
has anything changed? Just let us know.

Always a good idea to check the contact information we have on file for you and update it if needed.

Update it online or in-branch.



Summary of Accounts



| Account Type | Account Number | Ending Balance |
|----------------------------|----------------|----------------|
| ANALYZED BUSINESS CHECKING | XXXXXXXXXX | \$241,210.85 |

VLP

ANALYZED BUSINESS CHECKING-XXXXXXXXXX2409

Account Summary

| Date | Description | Amount |
|------------|--------------------------|---------------------|
| 07/01/2023 | Beginning Balance | \$246,229.96 |
| | 9 Credit(s) This Period | \$3,811.48 |
| | 13 Debit(s) This Period | \$8,830.59 |
| 07/31/2023 | Ending Balance | \$241,210.85 |

Account Activity

| Post Date | Description | Debits | Credits | Balance |
|------------|--|------------|--------------|---------------------|
| 07/01/2023 | Beginning Balance | | | \$246,229.96 |
| 07/03/2023 | 953205952880 MERCHANT BNKCD FEE | \$32.90 ✓ | | \$246,197.06 |
| 07/10/2023 | microdepos Deluxe ECHECK Deluxe Payment Exchange confirmation code | | \$0.60 ✓ | \$246,197.66 |
| 07/13/2023 | 953205952880 MERCHANT BNKCD DEPOSIT | | \$170.00 ✓ | \$246,367.66 |
| 07/14/2023 | DEPOSIT | | \$100.00 ✓ | \$246,467.66 |
| 07/17/2023 | Service Charges June 2023 | \$19.06 ✓ | | \$246,448.60 |
| 07/17/2023 | Credit One Bank Payment WQV77R736MFW | \$500.00 | | \$245,948.60 |
| 07/17/2023 | CHECK # 34837 | \$2,627.58 | | \$243,321.02 |
| 07/17/2023 | CHECK # 34840 | \$1,810.00 | | \$241,511.02 |
| 07/18/2023 | ACH RETURN ENTRY ADJ | | \$500.00 | \$242,011.02 |
| 07/18/2023 | CHECK # 34838 | \$170.56 | | \$241,840.46 |
| 07/18/2023 | CHECK # 34841 | \$112.14 | | \$241,728.32 |
| 07/20/2023 | CHECK # 34839 | \$175.59 | | \$241,552.73 |
| 07/24/2023 | CHECK # 34844 | \$3,381.88 | | \$238,170.85 |
| 07/25/2023 | VENMO ACCTVERIFY 1028377041779 | | \$0.09 | \$238,170.94 |
| 07/25/2023 | VENMO ACCTVERIFY 1028377041749 | | \$0.35 | \$238,171.29 |
| 07/25/2023 | VENMO ACCTVERIFY 1028377041666 | \$0.09 | | \$238,171.20 |
| 07/25/2023 | VENMO ACCTVERIFY 1028377041723 | \$0.35 | | \$238,170.85 |
| 07/26/2023 | ACH RETURN ENTRY ADJ | | \$0.09 | \$238,170.94 |
| 07/26/2023 | ACH RETURN ENTRY ADJ | | \$0.35 | \$238,171.29 |
| 07/26/2023 | ACH RETURN ENTRY ADJ | \$0.09 | | \$238,171.20 |
| 07/26/2023 | ACH RETURN ENTRY ADJ | \$0.35 | | \$238,170.85 |
| 07/31/2023 | DEPOSIT | | \$3,040.00 ✓ | \$241,210.85 |
| 07/31/2023 | Ending Balance | | | \$241,210.85 |

Checks Cleared

| Check Nbr | Date | Amount | Check Nbr | Date | Amount | Check Nbr | Date | Amount |
|-----------|------------|------------|-----------|------------|------------|-----------|------------|------------|
| 34837 | 07/17/2023 | \$2,627.58 | 34839 | 07/20/2023 | \$175.59 | 34841 | 07/18/2023 | \$112.14 |
| 34838 | 07/18/2023 | \$170.56 | 34840 | 07/17/2023 | \$1,810.00 | 34844* | 07/24/2023 | \$3,381.88 |

* Indicates skipped check number

Daily Balances

| Date | Amount | Date | Amount | Date | Amount |
|------------|--------------|------------|--------------|------------|--------------|
| 07/03/2023 | \$246,197.06 | 07/17/2023 | \$241,511.02 | 07/25/2023 | \$238,170.85 |
| 07/10/2023 | \$246,197.66 | 07/18/2023 | \$241,728.32 | 07/26/2023 | \$238,170.85 |
| 07/13/2023 | \$246,367.66 | 07/20/2023 | \$241,552.73 | 07/31/2023 | \$241,210.85 |
| 07/14/2023 | \$246,467.66 | 07/24/2023 | \$238,170.85 | | |

ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409 (continued)

Overdraft and Returned Item Fees

| | Total for this period | Total year-to-date |
|---------------------------------|------------------------------|---------------------------|
| Total Overdraft Fees | \$0.00 | \$0.00 |
| Total Returned Item Fees | \$0.00 | \$0.00 |

BIGFORK ROTARY FOUNDATION, INC.
PO BOX 2224
BIGFORK, MT 59911



"Service Above Self"

BFHS Administration
ATTN: Lacy Porrovecchio

Lacy, Rotary Foundation would like to donate the following from our Fun Run 5K & 10K fundraiser for the school's unfunded sports:

- Cross Country Team \$1,140.00
- Wrestling Team \$1,140.00
- Swimming Team \$1,140.00

Enclosed please find a check for \$3,420 total. If you have any questions, please contact me at your earliest convenience.

Sincerely,

A handwritten signature in blue ink that reads "Cheryl".

Cheryl Hanes, Treasurer
Rotary Club of Bigfork
406.270.8026
rotaryclubbf@gmail.com

Retain 30 years

RECORDS DESTRUCTION DOCUMENT (RM88)

NO. 12

PAGE 1 OF 2 PAGES

1. AGENCY NAME AND DIVISION/PROGRAM:

Bigfork School
District Office

2. AGENCY CONTACT:

NAME: Amber Yoder
837-7400
PHONE #: EMAIL: ayoder@bigfork.k12.mt.us

3. NOTICE OF INTENTION: The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

- Delete Incinerate Shred as Classified Toss without Restriction
- Other: Explain

4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or Offer to the State Historical Society Archives has been fully justified, and that further retention is not required for any litigation pending or imminent. Documentation attached from Historical Society.

SIGNATURE:
NAME AND TITLE:
DATE:

5. LIST OF RECORD SERIES

NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.

| a. Retention Schedule Number | b. Item number listed on Retention Schedule | c. Record Series Title | d. Retention in months/years | e. Inclusive Dates | f. Volume in Cubic Feet | g. Disposition Action and Date completed after Authorization |
|------------------------------|---|------------------------|------------------------------|--------------------|-------------------------|--|
| | | see attached | | | | |
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6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated.

Custodian/Records Manager
Name: Date:
Signature:

7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g.

Name and Title:
Signature:

School District Records Schedule Number 7

Dates are by school year (July-June)

Section II Election Records

| | |
|---|------------------|
| <u>Item 2 Ballots (incl. undeliverables, signature envelopes)</u> May 2022 | 1 year; destroy |
| <u>Item 9 Poll and Tally Books</u> May 2019 | 4 years; destroy |

Section III Finance Records

| | |
|--|----------------------------|
| <u>Item 8 Bank Deposit Receipts</u> July 2020 – June 2021 | 1 year past audit; destroy |
| <u>Item 22 Claims</u> July 2014 – June 2015 | 8 years; destroy |
| <u>Items 28, 29, 31, 48 County Treasurer Monthly Cash Reports, Reconcilements, Balance Sheets</u> Revenues July 2014 - June 2015 Trial Balance July 2012 - June 2015 | 8 years; destroy |

Section XII Extracurricular Funds Records

| | |
|---|------------------|
| <u>Item 2 Bank Statements</u> July 2013 – June 2015 | 8 years; destroy |
| <u>Item 3 Claims and/or Vouchers</u> July 2013 – June 2015 | 8 years; destroy |
| <u>Item 10 Purchase Orders</u> July 2013 – June 2015 | 8 years; destroy |

Total of 8 cubic feet of material shredded/disposed: _____
date



BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street
Bigfork, Montana 59911
Phone: 406.837.7400 Fax: 406.837.7407

Home of the
VIKES
and
VALS

Roger Vanlandingham, Food Service Director
Bigfork School District #38
600 Commerce St
Bigfork, Mt 59911

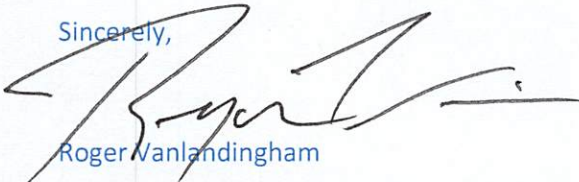
August 8, 2023

Mr. Tom Stack, Superintendent
Bigfork School District #38
600 Commerce St
Bigfork, Mt 59911

Dear Mr. Stack,

I would like to recommend Jamie Slivka be approved to hire for the part time Food Service Associate position. She was offered the position contingent upon successful completion of the Physical Exam, Background Check and School Board approval.

Sincerely,



Roger Vanlandingham

Board Rec

Brenda Clarke

Wed 8/9/2023 1:49 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Please add this to the next Board agenda:

Board of Trustees:

I am pleased to recommend Rachel Fischer as a special education para professional for Bigfork Elementary School. Rachel is a recent Bigfork resident who has worked with children in a variety of settings including as a swimming instructor, school bus driver, and nanny. She is eager to learn more about special education and support our school. She is currently working at Yellowbridge Preschool in Bigfork and comes highly recommended by the owner.

Thank you,
Brenda

08/11/23

Dear Mr. Stack and Board Members,

I am excited to recommend Trisha Knobloch to the Para/ SPED Para position for Bigfork High School. Mrs. Knobloch has been a consistent sub in both the high school and Elem/Middle schools. She has been a long term sub in multiple classrooms in the middle school and comes highly recommended to this position from Mr. Appleby. Trisha had worked previously at Fair-mont School as an aide as well as subbing in the SPED department in our district.

During the interview Mrs. Knobloch demonstrated she had the skill and disposition to work well with Mrs. Tillmann inside the Sped department as well as supporting students in the general ed. classes as needed.

Thank you for taking the time to consider my recommendation for this position. I am happy to answer any questions you may have about Mrs. Knobloch qualifications for this position.

Sincerely,

Mark Hansen, Principal

8/4/23

Dear Mr. Stack and School Board Members,

Please consider my recommendation for Josh Feller for Student Council Advisor for the 2022/23 school year. Mr. Feller has over 8 years of experience in this position and is well qualified to lead our students.

Thank you for considering this recommendation,

Mark Hansen

Principal

Bigfork High School

AUGUST 4, 2023

Dear Mr. Stack and School Board Members,

It is my pleasure to recommend John Hollow to the Yearbook Advisory position. Mr. Hollow has occupied this position for the past 4 years and continues to put out an outstanding product each year. The Yearbook is something the students take great pride in creating each year and John helps build this passion within our students.

Thank you for considering this recommendation,

Mark Hansen
Principal
Bigfork High School

AUGUST 4,2023

Mr. Stack and School Board Members,

I am pleased to recommend Brian Phillips to the positions of High School Pep Band Advisor, and High School Band Advisor, for the 2022/23 school year. Mr. Phillips is new to Bigfork School this year but has been teaching band in the valley for a number of years. Mr. Phillips comes highly recommended from our previous teacher Mrs. Tunnell.

Thank you for your consideration,

Mark Hansen

Principal

Bigfork High School

August 4,2023

Mr. Stack and School Board Members,

I am pleased to recommend Eric Heuchart to the position of High School Choir Advisor for the 2023/2024 school year. Mr. Heuchert has a wealth of experience in Music/Choir. For 18 years he was the tour actor/director of the Missoula Children's Theatre. Mr. Heuchert had an outstanding year for us last year, leading a very successful choir program and concerts. Thank you for considering Mr. Heuchart as our Choir Advisor.

Sincerely,
Mark Hansen
Principal
Bigfork High School

MS Volunteer Assistant Recommendations

Matt Porrovecchio

Sun 8/6/2023 4:53 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Charlie Appleby <charliea@bigfork.k12.mt.us>; Carol Venegas <cvenegas@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend the following as volunteer assistants:

Mr. Tanner Cummings as volunteer assistant for the **middle school football** program. Born in raised in Belt, MT. Tanner, participated in cross country, 8-man football, basketball, and track & field. After graduating high school, he ran track & field for two years at the University of Providence. Before moving to and teaching at Bigfork, Tanner coached middle school girls' basketball, 8-man football, 11-man football, cross country, and track. He is also a MOA volleyball and basketball official. Tanner's background and experience will make him a great addition to the coaching team.

Mrs. Lindsey Wheeler as volunteer assistant for the **8th grade volleyball** program. Mrs. Wheeler is a 1998 graduate of Lewiston High School (ID). She graduated from the University of Idaho in 2002 where she also played volleyball. She currently resides in Bigfork with her family where she owns and operates a clothing boutique.

Thank you for your consideration.

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

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Fw: High School Volunteer Assistant**Lacey Porrovecchio**

Fri 8/11/2023 2:24 PM

To:Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

From: Matt Porrovecchio <mattp@bigfork.k12.mt.us>**Sent:** Friday, August 11, 2023 2:14 PM**To:** Tom Stack <tstack@bigfork.k12.mt.us>**Cc:** Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Ryan Nollan <rnollan@bigfork.k12.mt.us>**Subject:** High School Volunteer Assistant

Dear Mr. Stack,

I would like to recommend Ms. Jane Sundell, Bigfork Elementary Third grade teacher as volunteer coach for the high school cross country program. Jane started running cross country and track in 7th grade and ran competitively through her senior year. She continued to run for enjoyment through college. She had encouraging coaches that instilled a love for lifelong running and wants to do the same - encourage and build lifelong skills in students through the sport of running. Ms. Sundell will make a great addition to the coaching staff.

Thank you for your consideration.

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

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HS Volunteer Assistant Recommendation

Matt Porrovecchio

Wed 8/9/2023 7:08 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend Mrs. Brandy Couture as volunteer assistant for high school girls' soccer program. Mrs. Couture has been an assistant for the girls' basketball program for a number of years. She will be a great addition to the soccer coaching staff.

Thank you for your consideration.

Matt Porrovecchio
Bigfork School District
Activities Director
Special Services Director
(W) 837-7420, (M) 249-3653

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